

City of Annapolis Budget Revision Request

Control number GT-12-14

Department Finance

Date 21-Jan-2014

Account Name Only	Transfer TO	Transfer FROM
Accounting Services	8,361.00	
Contingency		8,361.00

The Finance Department is seeking a transfer from Contingency in the amount of \$8,361 for the purpose of replacing the vault door in the Finance Office. The combination on the current vault door is cracked and hard to read. In addition, it has also began to stick. In order to avoid being locked out of the vault, a new door is required.

The current balance in the Contingency Fund is \$400,000. With this transfer, \$391,639 will remain.

Approved for Financial & Accounting Sufficiency:



 Finance Director



 Department Director

Approved by:

Mayor

Finance Committee

City Council

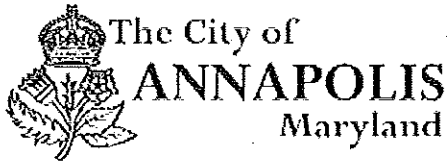
General
1871



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Proposal: January 10, 2014
Pricing valid for 30 days

REVISED



Nicole Pletzer / 410-263-7952 / NJPletzer@annapolis.gov

Dear Nicole -

It is Diebold's pleasure to present to you the following proposal for Diebold equipment. Below you will find a breakdown of the product, along with Diebold's terms and conditions

Once again, we thank you for the opportunity to earn your most valued business. I personally look forward to partnering with you on this project. Please feel free to contact me at 330-899-2537 with any questions or concerns.

Best Regards,

PAM LEMLEY | Client Representative
Diebold, Incorporated | Centralized Sales
3792 Boettler Oaks Drive, Suite A
Uniontown, OH 44685-7733
Direct: +1 330.899.2537 | Fax: +1 330.899.2552
800.999.3600



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Fire Insulated Vault Door

- Model 1813
- Platinum Color
- 1 Hr Rate
- 32" x 78" Clear Door Opening
- 7" Wall Thickness

Total Investment \$8,361.00

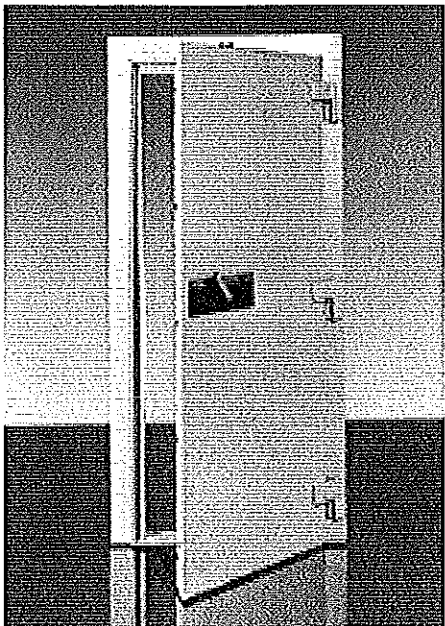
FOB: D and I

No Sales Tax Included

Refer to Proposal Summary for Descriptions, Inclusions, and Exclusions of a Delivered and Installed Order

SCOPE OF WORK - Additional

VLT-TIS-7301_Build ramp to get up 3 granite steps and materials
VLT-TIS-7302_Block wall mod to accept new door
VLT-TIS-7303_build plastic enclosure to keep debree out of the cubicals near the door when cutting the frame. Labor and materials
VLT-TIS-7304_Install Fire Door
VLT-TIS-7305_Tech to set combination
NOTES: Sub Contractor suggests the 1813 model as the existing clear opening is 34" x 76.25" and the new door will be 32" x 78". Minor Block mods will be necessary. Please note the recommendation for this door is strictly based on size and nothing else.



FIRE RESISTIVE INSULATED VAULT DOOR SPECIFICATIONS

Construction:

Doors to be constructed of 14 gauge painted steel shell filled with three and one half inches of high density, baked vermiculite insulating material. Standard wall flanges available to grip walls from 7" minimum to 18" maximum. All jamb trim and vestibule finish plates to be fabricated from painted 16 gauge steel plate.

Locks:

Door to be equipped with one three tumbler key changeable UL Listed Group 2 Combination Lock.

Locking Mechanism:

Door to be locked with 10 live bolts (5 on each side) each 11/16" in diameter. All exposed boltwork to be nickel plated and permanently lubricated. Lock to be equipped with UL Listed Relocking Device to reset lock bolt if lock is damaged by tool attack. Door to be equipped with a painted steel rear cover that conceals combination lock and optional timelock from view when the door is opened.

Relock Mechanisms:

Door to be equipped with (2) thermal / mechanical relock mechanisms that automatically lock the bolts in case of torch or tool attack.



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Size:

Door to be offered with two choices of clear opening sizes:
32" Wide x 78" High or 40" Wide x 78" High

Ratings:

Door to be certified with a UL Label signifying that it meets the requirements and has been tested and approved by Underwriters Laboratories to Specification 155 Standard for Tests for Fire Resistance of Vault and File Room Doors. Door to be equipped with an Insulated File Room Door Class 350 1-Hour Label or an Insulated Vault Door Class 350 2, 4, or 6 Hour Label and a UL Listed Relocking Device.

Daygate:

An optional Plexiglas (1/4") available

Finish:

Textured vinyl paint. Platinum Standard.

Warranty

Equipment Warranty: (1) Year Parts & Labor

Note: Delivered & Installed Contracts

Warranty begins from date of product installation. Warranty DOES NOT start from project completion date or when the facility is handed over to the owner – there is no exception to this Warranty Policy.

An Extended Warranty Policy can be quoted for this project. Contact your Client Representative for details.

Terms and Conditions

Terms and Conditions Included in Diebold Sales Agreement

www.diebold.com/tc

PDF Available for Downloading



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Proposal Summary: Delivered & Installed Projects Only Descriptions, Inclusions, Exclusions

Diebold to furnish Items and install, according to approved written Diebold specifications and drawings, which are considered a part hereof, on the Customer's premises after shipment arrives at destination.

Customer Responsibilities

- Provide free, clear and easy access for a street level installation
- All equipment must fit through an existing passageway
- For Drive-Up Equipment: All lanes must be graded & free of debris to avoid rental expenses of a lift truck
- Any exceptions requires a special Diebold Installation Quotation
- Provide all Site Preparation, Electrical, and Wall Openings that meet Diebold Specs / Drawings
- Permits secured by customer

Diebold Provides

- Non-Union Labor
- Work during normal working hours of 8:00am-5:00pm, Mon-Fri.
- Installation within 100 Mile Radius or Two-Hour Drive from Diebold Installation Branch
- Staging, Unpacking, Removal of Packaging
- Testing for proper functionality, leveling
- Setting of combination locks at time of installation if applicable, product instructions

General Exclusions

- Permits, Licenses, Certificates or Inspection Fees
- Wall openings or other construction related modifications
- No Sales Tax is Included unless stated otherwise
- Troubleshooting problems unrelated to equipment installation, modifying or moving existing equipment
- Repairs or damage due to Acts of Nature or Outside Influences
- Job Site Security (such as Guards)
- Extended delays/return trips due to improper contractor scheduling, changes in scope of work
- No local purchase items
- No wire, wire pulling, conduit installation, modifications
- High voltage connection or terminations
- Mounting of product back boxes or templates
- Grouting of depository heads, chests, vault doors
- Training in excess of normal product instruction
- Weather related delays
- Coordination of other trades not covered under Diebold contract or scope of work

Vault & Vault Door Installations

Purchaser is responsible for providing free and clear access to the site for delivery and erection of the vault or vault door. Additional charges will be applied if conditions are not met. Free and clear access is defined as . . .

- Stable roadway to a parking area directly adjacent to the building slab
- Free from standing water, unstable soils and sand



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Additional Information

Performance or Payment Bonds

Unless specifically and separately listed in this proposal, the cost of any performance or payment bonds will require a separate quote and is subject to availability and Diebold Contract Administration approval.

Prevailing Wages

Unless otherwise noted, the price quoted does not include prevailing wages. If prevailing wages are required, additional installation charges may apply and will require a separate quote from Diebold and is subject to availability.

Union Labor

Diebold is non-union. If it is a requirement to hire union labor, additional installation charges will apply and requires a separate quote from Diebold and is subject to availability.

Employment Checks

Employment for all candidates is contingent upon passing a drug test and a comprehensive background verification which included a criminal history check and past employment confirmation. The drug tests were administered by a third party within applicable state laws. The background verification was administered through an independent, outside source. Expenses for any additional background checks will be incurred by Purchaser and/or General Contractor

Drug Abuse Policy / Prevention Program

Diebold will abide by our own Drug Policy, which is strictly enforced. Diebold employees will not be subjected to drug tests by project owners and Diebold will abide by local laws. Diebold has its own drug prevention policy and program in place. Each employee has read this policy and has signed a copy attesting that they read and understand our corporate policy. This signed copy is a part of their permanent record. New employees must read and sign a copy of the policy statement. This is a condition for employment.

Terms and Conditions

This proposal is based upon your acceptance of the provisions of one of the following signed agreements:

- **Your signed Diebold Comprehensive Agreement ("DCA") on file with Diebold.**
- Your Master Agreement on file with Diebold. *Note: The Sale of Fire Product under a Master Agreement is subject to Diebold review and approval.***
- Diebold's Offer of Sale Terms of Diebold's Memorandum of Agreement. Please go to Diebold's Web site at <http://www.diebold.com/tc> for a copy of the Terms & Conditions. *Note: Fire Product cannot be purchased under the Sale of Terms of the Memorandum of Agreement.***
- **Diebold Healthcare Comprehensive Agreement on file with Diebold**

**** NOTE: IF THIS PROPOSAL CONTAINS FIRE PRODUCTS, THE FOLLOWING APPLIES:**

- All equipment and installations are subject to final approval by the local AHJ/Fire Department (FD). Any changes needed to meet local requirements will be billed separately.
- Except as specifically stated in the proposal, fire alarm permits and fire system AHJ/FD inspection fees are not included.
- Pricing is based on all work being performed during normal work hours: M-F 8:00 a.m. to 5:00 p.m.
- Pricing includes fire alarm system submittal packages for the local AHJ and customer. Extra sets are available for an additional charge.
- Diebold inspects and tests the fire system function and not the system design. Diebold neither verifies nor assumes any liability for the system design when conducting a fire system inspection and test.

Terms: Fire Product Sales are based on Purchaser acceptance of the provisions of Diebold's Comprehensive Agreement (DCA). Please go to Diebold's website at www.diebold.com/tc for a copy of the DCA Terms and Conditions.

