



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Special Agenda - Final City Council

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Monday, June 22, 2020

7:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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### Virtual Meeting

A virtual meeting is when people, regardless of their location, use video and audio to link up online. Virtual Meetings allow people to share information and data in real-time without being physically located together.

Call to Order

*Mayor Buckley*

Invocation

*Alderman Savidge*

Pledge of Allegiance

*Mayor Buckley*

Roll Call

*City Clerk Watkins-Eldridge*

Approval of Agenda

### **Petitions, Reports and Communications**

**A. Update from the Mayor**

**B. Reports by Committee**

**C. Public Testimony can be viewed by selecting the following link:  
<https://www.annapolis.gov/1680/Public-Testimony>**

### **Consent Calendar**

**Legislative Actions**

**First Readers**

O-24-20

**Deadline for Absentee Ballots - For the purpose of changing the deadline for the timeliness of absentee ballots for City of Annapolis elections.**

***Sponsors:*** Buckley

***Attachments:*** [O-24-20 Absentee Ballot Deadline First Reader.pdf](#)  
[O-24-20 Staff Report.pdf](#)  
[O-24-20 Staff Report Revised 6-18-20.pdf](#)  
[O-24-20 Fiscal Impact Note.pdf](#)

O-25-20

**Conveyance of City-Owned Rights-of-Way at Newtowne 20 - For the purpose of approving the conveyance of City-owned rights-of-way within the Newtowne 20 neighborhood; expressly authorizing said conveyance to be made at private sale and not at public auction; expressly finding that the City-owned land to be conveyed is not needed for public use; and matters generally relating to said conveyance.**

***Sponsors:*** Buckley

***Attachments:*** [O-25-20 Conveyance of City-Owned Rights-of-Way at Newtowne First Reader.pdf](#)  
[O-25-20 Deed-CityGrantor-Newtowne20ROW-2020-06-10.docx](#)  
[O-25-20 Exhibits A and B.pdf](#)  
[O-25-20 Staff Report.pdf](#)

O-26-20

**Rent Increases During State of Emergency - Prohibited - For the purpose of prohibiting certain rent increases during a State of Emergency; and generally related to the rent increase prohibition.**

***Sponsors:*** Savidge, Gay and Tierney

***Attachments:*** [O-26-20 RentFreeze Legislation First Reader.pdf](#)  
[O-26-20 Staff Report.pdf](#)

O-27-20

**Other Excluded Service Employees - For the purpose of providing policies and practices concerning other excluded service employees, including full-time, temporary, and grant-funded employees; providing definitions; and generally relating to contractual employees.**

***Sponsors:*** Buckley

***Attachments:*** [O-27-20 Other Excluded Service Employees First Reader.pdf](#)  
[O-27-20 Staff Report.pdf](#)

[R-34-20](#)            **Community Development Block Grant Program - 2020 Amended Citizen Participation Plan - For the purpose of adopting an Amended Citizen Participation Plan as it relates to the administration of the Community Planning and Development programs funded by the U.S. Department of Housing and Urban Development.**

***Sponsors:***            Buckley

***Attachments:***        [R-34-20 Amended Citizen Participation Plan First Reader.pdf](#)  
[R-34-20 Citizen Participation Plan Redlined.pdf](#)  
[R-34-20 Staff Report.pdf](#)  
[R-34-20 Fiscal Impact Note.pdf](#)

[R-35-20](#)            **2021 Election - For the purpose of authorizing the City of Annapolis to contract with the Anne Arundel County Board of Elections to administer the City of Annapolis Primary and General Elections that will take place on September 21, 2021 and November 2, 2021, respectively; and providing for the option of voting by mail as may be mutually agreed to by the City of Annapolis Board of Supervisors of Elections and the Anne Arundel County Board of Elections.**

***Sponsors:***            Buckley

***Attachments:***        [R-35-20 2021 Elections Delegation First Reader.pdf](#)  
[R-35-20 Staff Report.pdf](#)  
[R-35-20 Fiscal Impact Note.pdf](#)

## Second Readers

[O-19-20](#)            **City Council Public Hearings - For the purpose of clarifying the rules of procedure concerning the scheduling of public hearings before the City Council.**

***Sponsors:***            Buckley

***Attachments:***        [O-19-20 City Council Public Hearings First Reader.pdf](#)  
[O-19-20 Staff Report.pdf](#)  
[O-19-20 Fiscal Impact Note.pdf](#)

## Business and Miscellaneous

[ID-181-20](#)            **Renewal Towing Licenses - Top Notch Towing & Transport, LLC**

***Attachments:***        [Renewal Towing Licenses - Top Notch.pdf](#)

[ID-182-20](#)            **Renewal Towing Licenses - JP Towing Service, LLC**

***Attachments:***        [JP Towing Service, LLC.pdf](#)

## End of Consent Calendar

### Public Hearings Cont.

[O-15-20](#)      **Waterfront Mixed Maritime District - For the purpose of allowing professional offices in the WMM zoning district in accordance with certain standards; amending certain parking standards; and making stylistic changes..**

**Sponsors:**      Arnett

**Attachments:**      [O-15-20 WMM First Reader.pdf](#)  
[O-15-20 WMM Staff Report to City Council Amended.pdf](#)  
[O-15-20 Fiscal Impact Note.pdf](#)  
[O-15-20 MAB Recommendations.pdf](#)  
[O-15-20 MAB Supplemental Recommendations 6-16-20.pdf](#)

[O-20-20](#)      **Deputy City Manager for Resilience and Sustainability - For the purpose of establishing the position of Deputy City Manager for Resilience and Sustainability; providing for certain terms of employment and compensation; clarifying duties and responsibilities; transferring certain environmental programs and activities, and generally related to establishing the Deputy City Manager for Resilience and Sustainability position.**

**Sponsors:**      Buckley, Savidge, Rodriguez, Pindell Charles and Arnett

**Attachments:**      [O-20-20 Deputy City Manager First Reader.pdf](#)  
[O-20-20 Staff Report.pdf](#)  
[O-20-20 Fiscal Impact Note.pdf](#)  
[O-20-20 Staff Report with proposed amendments 6-3-20.pdf](#)  
[O-20-20 Amendments 1-5 Buckley.pdf](#)

[CA-1-20](#)      **Deputy City Manager for Resilience and Sustainability - For the purpose of establishing the position of Deputy City Manager for Resilience and Sustainability; defining qualifications and responsibilities, providing for certain terms of employment and compensation, providing for a line of authority, updating the powers and duties of the City Manager, and generally related to the Deputy City Manager.**

**Sponsors:**      Buckley, Savidge, Rodriguez, Pindell Charles and Arnett

**Attachments:**      [CA-1-20 Deputy City Manager First Reader.pdf](#)  
[CA-1-20 Staff Report.pdf](#)  
[CA-1-20 Fiscal Impact Note.pdf](#)  
[CA-1-20 Staff Report with proposed amendments 6-3-20.pdf](#)  
[CA-1-20 Amendments 1-8, Buckley.pdf](#)

**Public Hearings****O-21-20**

**The Conveyance of City-owned property - For the purpose of approving the conveyance of certain City-owned property to 113 CATHEDRAL STREET, LLC; expressly authorizing said conveyance to be made at private sale and not at public auction; expressly finding that the City-owned land to be conveyed is not needed for public use; and generally relating to said conveyance.**

**Sponsors:** Buckley

**Attachments:** [O-21-20 113CathedralStreetLLC Conveyance First Reader.pdf](#)  
[O-21-20 113CathedralStreetLLC-LarkinStParkLot-Deed-2020-05-12.pdf](#)  
[O-21-20 Exhibit A-2 Signed.pdf](#)  
[O-21-20 Staff Report.pdf](#)  
[O-21-20 Fiscal Impact Note.pdf](#)

**O-22-20**

**The Conveyance of City-owned property - For the purpose of approving the conveyance of certain City-owned property to Kathleen L. Woelfel, Carol L. Thames and Sandra M. Woelfel, Co-Trustees of the Survivor's Trust created under the Woelfel Living Trust; expressly authorizing said conveyance to be made at private sale and not at public auction; expressly finding that the City-owned land to be conveyed is not needed for public use; and generally relating to said conveyance.**

**Sponsors:** Buckley

**Attachments:** [O-22-20 WoelfelLivingTrust Conveyance First Reader.pdf](#)  
[O-22-20 WoelfelLivingTrust-LarkinStParkLot-Deed-2020-05-12.pdf](#)  
[O-22-20 Exhibit A-2 Signed.pdf](#)  
[O-22-20 Staff Report.pdf](#)  
[O-22-20 Fiscal Impact Note.pdf](#)

**O-23-20**

**Payment for City Services -- For the purpose of establishing a fine for dishonored checks and other written instruments; establishing a convenience fee related to accepting payment over the phone or online; and establishing a penalty for late payment of sewer service bills.**

**Sponsors:** Buckley

**Attachments:** [O-23-20 Payment for City Services First Reader.pdf](#)  
[O-23-20 Staff Report.pdf](#)  
[O-23-20 Fiscal Impact Note.pdf](#)  
[O-23-20 Amendments 1-2 Buckley.pdf](#)

**Legislative Action**

## First Readers

### [R-37-20](#)

**Director of Public Works - Michael Johnson, P.E. - For the purpose of expressly confirming the appointment of Michael Johnson as the Director of Public Works; and consenting to compensate the Director.**

**Sponsors:**

Buckley

**Attachments:**

[R-37-20 Confirmation of DPW Director First Reader.pdf](#)

[R-37-20 Michael Johnson Resume.pdf](#)

[R-37-20 Staff Report.pdf](#)

[R-37-20 Fiscal Impact Note.pdf](#)

### [R-38-20](#)

**Position Classifications and Pay Plan - For the purpose of approving the FY 2021 position classifications and pay plan; and specifying an effective date.**

**Sponsors:**

Buckley

**Attachments:**

[R-38-20 Position Classifications and Pay Plan Resolution First Reader.pdf](#)

[R-38-20 FY2021 Annual Pay Scale with longevity information.pdf](#)

[R-38-20 Position Classifications and Grade Assignments FY2021.pdf](#)

[R-38-20 Staff Report.pdf](#)

[R-38-20 Fiscal Impact Note.pdf](#)

## Second Readers

### [O-5-20](#)

**City Council Meetings - Order of Business - For the purpose of modifying the order of business for regular and special meetings of the City Council.**

**Sponsors:**

Savidge and Pindell Charles

**Attachments:**

[O-5-20 Council Meetings - Order of Business First Reader.pdf](#)

[O-5-20 Legal Note.pdf](#)

[O-5-20 Fiscal Impact Note.pdf](#)

[O-5-20 Amendments 1-3 - Pindell Charles, Savidge.docx](#)

### [O-11-19](#)

**R2-NC District - Demolitions - For the purpose of requiring a structural analysis prior to demolition of a residential structure or building in the R2-NC, Single-Family Residential Neighborhood Conservation District; requiring execution of a contract between the city and a structural engineer prior to demolition; and generally relating to the demolition of a residential structure or building in the R2-NC District.**

**Sponsors:**

Arnett

**Attachments:**

[O-11-19 Structural Engineer Analysis Ordinance First Reader.docx](#)

[O-11-19 Staff Report and Fiscal Impact Note.pdf](#)

[O-11-19 PC Findings and Recommendations.pdf](#)

O-19-19

**Adequate Public Facilities - Auto transportation facilities - For the purpose of clarifying the circumstances that would require a traffic impact analysis for a proposed project; clarifying the standards to be used to determine adequacy; and generally relating to the adequacy of auto transportation facilities.**

**Sponsors:** Arnett, Savidge and Gay

**Attachments:** [O-19-19 APF Traffic Impact Analysis First Reader.pdf](#)  
[O-19-19 Staff Report and Fiscal Impact Note.docx](#)  
[O-19-19 DPZ Staff Report to PC.pdf](#)  
[O-19-19 Arnett Amendments Redlined 6-9-20.pdf](#)

R-31-20

**Hiring Freeze - For the purpose of imposing a hiring freeze on non-critical positions in the City of Annapolis, providing for an effective date; and providing for a termination date.**

**Sponsors:** Paone

**Attachments:** [R-31-20 Hiring Freeze FY 2021 First Reader.pdf](#)  
[R-31-20 Staff Report.pdf](#)  
[R-31-20 Fiscal Impact Note.pdf](#)  
[R-31-20 Amendment 1 Savidge.pdf](#)  
[R-31-20 Amendments 2-3 Paone.docx](#)

Adjournment

*All Annapolis City Council and standing committee meetings are broadcast on City of Annapolis TV as well as Facebook Live and YouTube Live, including virtual meetings during the State of Emergency for COVID-19.*

*First, check-in with the meetings that you want to attend (and subscribe to the CivicSend link to have meeting dates and adjustments sent to you by email). The calendar can be found here:  
<https://www.annapolis.gov/calendar.aspx?CID=23,24,14,46,42,47,40,51,44,50,27,36,31,26,33,49>*

*Next, at the appointed time, go to these web links for viewing the meetings live:*

*<http://www.youtube.com/CityofAnnapolis>  
<http://www.facebook.com/CityofAnnapolis>*

*The live stream is available about 10 minutes prior to the start of the meeting (there is a countdown clock that says the meeting is starting in...) The completed meetings are then archived on the same platforms (above) as well as on the website through the Legistar portal here:*

*[https://annapolismd.legistar.com/DepartmentDetail.aspx?  
ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody](https://annapolismd.legistar.com/DepartmentDetail.aspx?ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody)*

*If you would like to submit public testimony, we have included a new link allowing written testimony to be submitted into the recorded minutes of the meeting. Submit written testimony:*

*<http://www.annapolis.gov/testimony>.*

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*