



MEMORANDUM

DATE: March 2, 2015

TO: Annapolis City Council

FROM: Mayor Michael J. Pantelides
City Manager Thomas C. Andrews

RE: Confirmation of Exempt Level Appointment

Pursuant to City of Annapolis Code, Section 3.08.030, we are seeking confirmation by the City Council of my appointment to the following Exempt Service position:

James E. Gordon – Director of Transportation - A20/step 8, \$131,044.38

A copy of Mr. Gordon's resume is attached for your review and consideration.

Mr. Gordon was a top candidate from a field of 15 candidates from around the country whose credentials were reviewed and of which four were interviewed by the selection committee. The finalists were interviewed using a structured and weighted interview rating process. The selection committee was comprised of:

George Cardwell, Planning Administrator, Anne Arundel County Planning & Zoning/Transportation Division

Barbara Harris, Annapolis resident and Annapolis Transit rider

David Humphries, Executive Director, Annapolis Regional Transportation Management Association

David Jarrell, Director of Public Works, City of Annapolis

Beth Kreider, Director of Local Transit, Maryland Transit Administration

James Raszewski, Compliance Officer, Maryland Transit Administration

Mr. Gordon was interviewed and selected by the Mayor and City Manager from among two finalists.

Mr. Gordon is a graduate of Morgan State University with a Master's degree in Transportation Planning and a Bachelor's degree in Urban Planning/Transportation. Mr. Gordon was a Certified Professional Transportation Planner. His career spans more than 40 years experience in the field of transportation, traffic and safety, and parking management. The majority of his career has been with the Prince George's County Department of Public Works and Transportation where he worked as an acting Deputy Director, Associate Director in the Office of Transportation and also as the Executive Director of the Parking Authority (now known as the Revenue Authority) responsible for more than 100 employees. Among his successes was the securing of \$5 million in federal grants to design and construct a transportation management center and implement a countywide Intelligent Transportation System program. While at the Parking Authority he was responsible for implementing a delinquent fines program that collected \$1 million in unpaid fines. He has considerable experience in integrating services with the state of Maryland's transportation agency and earlier in his career worked for the Maryland State Highway Administration as a Traffic Engineer for 19 years. Mr. Gordon has significant experience in budget management as well as contract and grant management experience.

Accordingly, we trust that you will find the education, training and experience of Mr. Gordon to far exceed the minimum qualifications required for the position. Mr. Gordon will be present for confirmation at the City Council meeting scheduled for Monday, March 9, 2015.