

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes - Final

Wednesday, May 3, 2023

9:30 AM

Regular Meeting

Mayor John T. Chambers, Jr.

City Council Chambers

Finance Committee

Call To Order

Alderman Tierney called the Regular Meeting to order at 9:42 am.

Roll Call

Present: 3 - Alderman Tierney, Alderman Finlayson and Alderman O'Neill

Approval of Agenda (any changes to the agenda should be made here)

Alderman O'Neill moved to approve the agenda. Seconded. CARRIED on voice vote.

Legislation**R-21-23**

FY 2024 Fees Schedule - For the purpose of specifying fees that will be charged for the use of City services for Fiscal Year 2024; and providing an effective date.

Sponsors: Mayor Buckley

Attachments: [R-21-23 First Reader](#)
[R-21-23 AMENDED FY24 Fees Schedule](#)
[R-21-23 Amendments](#)
[R-21-23 FY24 Fees Schedule](#)
[R-21-23 Fiscal Impact Note & Staff Report](#)
[R-21-23 Signed](#)

Budget Manager Connolly, City Manager Mallinoff, Legislative and Policy Analyst Reuter, Finance Director Dickinson, City Clerk Watkins-Eldridge, Battalion Chief of Special Ops Muhitch, Transportation Director Moore and Deputy City Manager Guild were present to answer questions from the committee.

Alderman O'Neill requested that fees on Pg.14 highlighted in red in the Budget Binder need to be added in the "Fire Inspection Fees" and "Special Event Tent Permit" section.

Alderman Tierney requested City Manager Mallinoff to invite Chief Ramaley to the Finance Committee Regular Meeting.

Alderman Finlayson requested Transportation Director Moore be invited to the Finance Committee Regular Meeting.

Alderman Tierney requested City-Clerk Watkins-Eldridge to be invited to the Finance Committee Regular Meeting.

Alderman O'Neill moved to recommend R-21-23 favorably. Seconded. CARRIED on voice vote.

[R-22-23](#) **FY 2024 Fines Schedule** - For the purpose of specifying fines that will be charged for Fiscal Year 2024; and providing an effective date.

Sponsors: Mayor Buckley

Attachments: [R-22-23 First Reader](#)
[R-22-23 AMENDED FY24 Fines Schedule](#)
[R-22-23 Amendments](#)
[R-22-23 FY24 Fines Schedule](#)
[R-22-23 Fiscal Impact Note & Staff Report](#)
[R-22-23 Signed](#)

Transportation Director Moore was present to answer questions from the committee.

Alderwoman Finalyson recommended the Finance Committee revisit the fees and fines for Repeat Offenders in the Transportation Section of the budget.

Alderwoman Finlayson moved to recommend R-22-23 favorably. Seconded. CARRIED on voice vote.

[R-23-23](#) **FY 2024 Position Classifications and Pay Plan** - For the purpose of approving the Fiscal Year 2024 annual position classifications and pay plan; and specifying an effective date.

Sponsors: Mayor Buckley

Attachments: [R-23-23 First Reader](#)
[FY 2024 City of Annapolis Pay Scale](#)
[FY 2024 City of Annapolis Jobs & Classifications](#)
[R-23-23 Fiscal Impact Note](#)
[R-23-23 Staff Report](#)
[R-23-23 Signed](#)

Finance Director Dickinson and Policy and Legislative Analyst Reuter were present to answer questions from the committee.

O'Neill moved to recommend R-23-23 favorably. Seconded. CARRIED on voice vote.

Meeting Recessed at 11:30 am.

General Discussion

[ID-73-23](#) Finance Committee Budget Deliberations

Meeting Resumed at 11:46am.

Finance Director Dickinson, City Manager Malinoff, Budget Manager Connolly and Assistant City Manager Buckland were present to answer questions from the committee.

Recommendation from the Finance Committee for the "Emergency Planner" position in the Office of Emergency Management to be funded. Recommended favorably. Seconded. voice vote.

Business and Miscellaneous

Approval of Minutes

[FC 5.2.23](#) Special Meeting Minutes

Attachments: [FC 5.2.23](#)

Alderman Finlayson moved to approve FC 5.2.23 . Seconded. CARRIED on voice vote.

Adjournment

Upon motion duly made, seconded and adopted, the Special Meeting was adjourned at 1:33 pm.

**Kalyn Jackson
City Council Associate**

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The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.