

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Regular Meeting Agenda - Final

Monday, December 9, 2024

7:00 PM

Regular Meeting

**Mayor John T. Chambers, Jr.
City Council Chambers**

City Council

Call To Order

Mayor Buckley

Invocation

Alderman Schandelmeier

Pledge of Allegiance

Mayor Buckley

Roll Call

City Clerk Watkins-Eldridge

Approval of Agenda

Ceremonial Items

[ID-174-24](#)

Annapolis Boat Shows presentation

[ID-177-24](#)

Citation for Jerry Lincoln

PETITIONS, REPORTS & COMMUNICATIONS

Update from Mayor

Mayor Buckley

Reports by Committees

Comments by the General Public

A person speaking before the City Council with a petition, report, or communication shall be limited to not more than three minutes.

CONSENT CALENDAR

Approval of Journal Proceedings

[CCM 11.12.24](#)

Special Meeting Minutes

Attachments:

[DRAFT -Special Meeting Minutes 11.12.24](#)

[CCM 11.25.24](#)

Special Meeting Minutes

Attachments:

[DRAFT -Special Meeting Minutes 11.25.24](#)

End of Consent Calendar

PUBLIC HEARINGS

Charter Amendment

[CA-2-24](#)

FY 2025 City of Annapolis Departmental Reorganization - For the purpose of recreating the Department of Human Resources; creating the Department of Integrated Technology Solutions; reassigning certain duties; and all matters generally related to such departmental reorganization.

Sponsors:

Buckley

Attachments:

[CA-2-24 First Reader](#)

[CA-2-24 Staff Report](#)

[CA-2-24 Fiscal Impact Note](#)

[CA-2-24 Capital Gazette Public Hearing Notice](#)

[CA-2-24 Baltimore Sun Group Affidavit](#)

[CA-2-24 Amendment 1 - Savidge](#)

Legislative History

11/12/24	City Council	adopt on first reader
11/12/24	City Council	refer to the Rules & City Government Committee
12/6/24	Rules & City Government Committee	recommend favorably

Ordinances

[O-34-24](#)

FY 2025 Changes in Exempt Service Job Classifications - For the purpose of updating the classification grades for City employees in exempt service positions; and generally related to City employee salaries for exempt service positions.

Sponsors:

Buckley

Attachments:

[O-34-24 First Reader](#)

[O-34-24 Staff Report](#)

[O-34-24 Fiscal Impact Note](#)

Legislative History

11/12/24	City Council	adopt on first reader
11/12/24	City Council	refer to the Rules & City Government Committee
12/6/24	Rules & City Government Committee	recommend favorably
12/6/24	Rules & City Government Committee	Recommend Favorably-Amendment

[O-35-24](#)

Fair Cannabis Employment Practices- For the purpose of updating the City of Annapolis employment policy as a result of the State legalizing cannabis use and possession on July 1, 2023, and generally related to city employment policy.

Sponsors: Savidge, Gay, Huntley, O'Neill and Arnett

Attachments: [O-35-24 First Reader](#)
[O-35-24 Legislative Summary](#)
[O-35-24 Sponsor's Report](#)
[O-35-24 Fiscal Impact Note](#)
[O-35-24 Staff Report](#)

Legislative History

11/25/24	City Council	adopt on first reader
11/25/24	City Council	refer to the Housing and Human Welfare Committee
11/25/24	City Council	refer to the Rules & City Government Committee

LEGISLATIVE ACTION**FIRST READERS****Ordinances**[O-33-24](#)

Appeals Process for Property Development in Annapolis - For the purpose of eliminating the temporary stop on development, construction or other project work, called a "stay," while a Department of Planning and Zoning or Department of Public Works decision regarding building and construction developments is being challenged in Circuit Court; and generally dealing with the appeals process in Titles 17 and 21 of the City Code.

Sponsors: Finlayson, Buckley and Schandelmeier

Attachments: [O-33-24 First Reader](#)
[O-33-24 Legislative Summary](#)
[O-33-24 Staff Report](#)
[O-33-24 Fiscal Impact Note](#)

Resolutions

[R-57-24](#)

Annual Meeting and Tourism Industry Reception Fee Wavier - For the purpose of identifying the Annual Meeting and Tourism Industry Reception that will be held on January 28, 2025, as a Special Event and waiving certain City of Annapolis fees for services related to that event.

Sponsors:

Buckley

Attachments:

[R-57-24 First Reader](#)

[R-57-24 Staff Report](#)

[R-57-24 Fiscal Impact Note](#)

SECOND READERS

Ordinances

[O-6-24](#)

City-wide Prohibition on New Drive-through Windows - For the purpose of prohibiting new drive-through window facilities that allow people to remain in vehicles while receiving products or services; eliminating City Code references to drive-through windows and facilities; and generally related to drive-through facilities in Annapolis.

Sponsors:

Savidge, Schandelmeier, Buckley and Gay

Attachments:

[O-6-24 First Reader](#)

[O-6-24 Legislative Summary](#)

[O-6-24 Fiscal Impact Note](#)

[O-6-24 Staff Report](#)

[O-6-24 Staff Report to Planning Commission with Attachments](#)

[O-6-24 Equity Report](#)

[O-6-24 Drive thru prohibition - sponsor position paper](#)

[O-6-24 Planning Commission Findings](#)

[O-6-24 Testimony from Restaurant Assoc. of MD - Annapolis](#)

Legislative History

4/29/24	City Council	adopt on first reader
4/29/24	City Council	refer to the Rules & City Government Committee
4/29/24	City Council	refer to the Economic Matters Committee
4/29/24	City Council	refer to the Planning Commission
7/8/24	City Council	postpone
9/18/24	Economic Matters Committee	postpone
10/4/24	Rules & City Government Committee	postpone

10/16/24	Economic Matters Committee	postpone
11/1/24	Rules & City Government Committee	recommend favorably
11/20/24	Economic Matters Committee	recommend favorably

[O-11-24](#)

Tenant Displacement Fund - For the purpose of establishing a fund for providing assistance to tenants who are displaced when rental units are deemed unfit for human habitation by the City; basing funding for tenants on specific criteria; and generally related to emergency housing needs in the City of Annapolis.

Sponsors:

Gay

Attachments:[O-11-24 First Reader](#)[O-11-24 Legislative Summary](#)[O-11-24 Staff Report](#)[O-11-24 Fiscal Impact Note](#)Legislative History

7/8/24	City Council	adopt on first reader
7/8/24	City Council	refer to the Finance Committee
7/8/24	City Council	refer to the Housing and Human Welfare Committee
7/8/24	City Council	free form
7/22/24	City Council	declare the public hearing closed
9/16/24	Housing and Human Welfare Committee	postpone
9/18/24	Finance Committee	postpone
9/18/24	Economic Matters Committee	postpone
10/2/24	Finance Committee	postpone
10/16/24	Economic Matters Committee	postpone
10/16/24	Finance Committee	no action taken
10/21/24	Housing and Human Welfare Committee	postpone
11/20/24	Economic Matters Committee	postpone

[O-12-24](#)

Maritime Industry Economic Development Fund - For the purpose of establishing a Maritime Industry Economic Development Fund is to promote, stabilize, and protect the maritime industry in the City of Annapolis; and generally dealing with maritime development in the City.

Sponsors: Buckley

Attachments:

[O-12-24 First Reader](#)

[O-12-24 Legislative Summary](#)

[O-12-24 Staff Report](#)

[O-12-24 Fiscal Impact Note](#)

[O-12-24 Maritime Advisory Board Referral Action Report](#)

[O-12-24 Economic Development Office Report to the Planning Commission](#)

[O-12-24 Planning & Zoning Dept. Presentation to Planning Commission 7.18.24](#)

[O-12-24 Planning Commission Findings.docx](#)

[O-12-24 Planning Commission Recommendations](#)

Legislative History

5/28/24	City Council	adopt on first reader
5/28/24	City Council	refer to the Maritime Advisory Board
5/28/24	City Council	refer to the Finance Committee
5/28/24	City Council	refer to the Rules & City Government Committee
5/28/24	City Council	refer to the Planning Commission
7/8/24	City Council	postpone
10/2/24	Finance Committee	recommend favorably
10/4/24	Rules & City Government Committee	recommend favorably

Resolutions[R-51-24](#)

2024 Go Bowling Military Bowl Parade and Football Game - For the purpose of identifying the Go Bowling Military Bowl Parade and Football Game that will be held on December 28, 2024, as a Major Special Event; and waiving charges for specific City of Annapolis costs related to city

Sponsors: Buckley

Attachments:

[R-51-24 First Reader](#)

[R-51-24 Staff Report](#)

[R-51-24 Fiscal Impact Note](#)

Legislative History

11/12/24	City Council	adopt on first reader
11/12/24	City Council	refer to the Finance Committee

[R-55-24](#)

Budget Process Timeline for Fiscal Year 2026 - For the purpose of approving a timeline for the Fiscal Year 2026 budget development and approval process.

Sponsors: Buckley and Huntley

Attachments: [R-55-24 First Reader](#)
[R-55-24 Fiscal Impact Note](#)
[R-55-24 Staff Report](#)

Legislative History

11/25/24	City Council	adopt on first reader
11/25/24	City Council	Cosponsor added

[R-56-24](#)

2025 Salary Review Commission Members Updated - For the purpose of adding a member to the Salary Review Commission established by Resolution 42-24 on September 27, 2024.

Sponsors: Finlayson

Attachments: [R-56-24 First Reader](#)
[R-56-24 Faye B. Currie Resume](#)
[R-56-24 Staff Report](#)
[R-56-24 Fiscal Impact Note](#)

Legislative History

11/25/24	City Council	adopt on first reader
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[R-58-24](#)

Postponing Enforcement of the Ban on Gas-Powered Leaf Blowers - For the purpose of directing the City Manager to postpone enforcement of the ban on gas-powered leaf blowers in the City of Annapolis pursuant to O-28-23 until June 1, 2025, due to the need for residents and businesses to transition to electric leaf blowers and the time required to establish a voucher program; and generally related to the City's noise prohibitions.

Sponsors: Savidge and Arnett

Attachments: [R-58-24 First Reader](#)
[R-58-24 Staff Report](#)
[R-58-24 Fiscal Impact Note](#)

Legislative History

11/25/24	City Council	adopt on first reader
11/25/24	City Council	Cosponsor added

ADJOURNMENT

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at cityclerk@annapolis.gov at least five days prior to the meeting date to request assistance.

We encourage citizens to attend and participate in City Council Meetings.

If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.

All City Council Meetings, Work Sessions and Standing Committee Meetings are broadcast on City of Annapolis TV on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers as well as Facebook Live and YouTube Live, including virtual meetings during the State of Emergency for COVID-19.

*The calendar can be found here: <https://www.annapolis.gov/calendar.aspx>
CID=23,24,14,46,42,47,40,51,44,50,27,36,31,26,33,49*

Next, at the appointed time, go to these web links for viewing the meetings live:

<http://www.youtube.com/CityofAnnapolis>

<http://www.facebook.com/CityofAnnapolis>

The live stream is available about 10 minutes prior to the start of the meeting (there is a countdown clock that says the meeting is starting in...) The completed meetings are then archived on the same platforms (above) as well as on the website through the Legistar portal here:

*[https://annapolismd.legistar.com/DepartmentDetail.aspx?
ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody](https://annapolismd.legistar.com/DepartmentDetail.aspx?ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody)*