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Office of the Mayor
Gavin Buckley, Mayor
160 Duke of Gloucester Street
Annapolis, MD 21401-2517

AP-16-23

June 15, 2023

To: Alderpersons, City of Annapolis

From: Mayor Gavin Buckley

Re: Heritage Commission Reappointment

Pending your approval, I would like to reappoint Ms. Karen Brown to the Heritage Commission. Ms. Brown has served on this board since 2020.

Karen Brown
2 Ridge Road
Annapolis MD 21401

Ms. Brown's term will expire on 6/30/26. A copy of her resume is attached.

Thank You.

GB/hrr

Reviewed by: <u>Economic Matters Committee</u>	
<input checked="" type="checkbox"/> Favorable	<input type="checkbox"/> Unfavorable
<u><i>Mr. LW</i></u>	<u>7/24/23</u>
Committee Chair	Date

KAREN THEIMER BROWN
2 Ridge Road
Annapolis, Maryland 21401
410.268.5248 (h)
443.454.6488 (c)
ktheimerbrown@gmail.com
Karen.brown@annapolis.org

Education

Master of Arts in Urban Affairs and Public Policy, with a specialization in Historic Preservation. University of Delaware, Newark, Delaware, May 1998.

Bachelor of Arts in English. James Madison University, Harrisonburg, Virginia, May 1992.

Work Experience

Historic Annapolis, Spring 2016- present. VP Preservation. Directs the Preservation Division of Historic Annapolis, the leading nonprofit preservation and history organization in Annapolis, Maryland. Responsibilities include facility management for thirteen historic properties, management of the historic marker program and the historic historic easement program. Also responsible for coordinating with the historic preservation commission, directing preservation advocacy, and leading preservation policy decisions for the organization. Manages three employees in the Department of Horticulture.

City of Annapolis, Spring 2013- Spring 2016. Preservation Coordinator, Historic Preservation Division, and Program Manager, MainStreets Annapolis Partnership. Support the Chief of Historic Preservation with reviewing and approving certificate of approvals, preparing staff reports, and applying for and managing grants. Served as a project manager for the development of a cultural resources hazard mitigation plan for flood prone areas in the historic district. Also responsible for executing a variety of preservation related programs to support economic development through historic preservation and promotional events in main street districts.

Maryland Association of Historic District Commissions, Fall 2008-Spring 2013. Director. Responsible for the development, coordination, administration and implementation of a statewide non-profit whose mission is to provide training, education, and support to Maryland's historic district commissions. Served as an authority on information, resources, and programs related to local historic preservation programs. Coordinated and assisted in the development and delivery of a statewide training program and associated educational materials.

Advisory Council on Historic Preservation, Washington DC. June 1998 to March 2006. Historic Preservation Specialist and U. S. Army Liaison. Reviewed projects per Section 106 of the National Historic Preservation Act and Federal Regulation 36 CFR Part 800. Participated in consultation meetings to mitigate the impacts of Federal projects on historic properties. Drafted legally binding agreements and worked with Federal agencies to develop programmatic approaches to compliance. Conducted training programs and contributed to a report to the President and Congress on Federal stewardship of historic properties. Received two Commander's Awards for Civilian Service.

Delaware Main Street, Delaware Economic Development Office; Dover, Delaware. June 1997 to June 1998. Associate Program Coordinator. Administered statewide Main Street Program under the Director of the Department of Tourism. Served as a liaison between the National Trust's National Main Street Center and six certified Delaware communities.

Center for Historic Architecture and Design, University of Delaware, Newark, Delaware. September 1996 to June 1998. Research Assistant. Member of the Delaware Valley Threatened Building Survey Project and assisted in the production of the 1997 Survey Manual. Also designed a photography manual for the U.S. Air Force on documentation of historic buildings in accordance with the Historic American Building Survey/Engineering Record. Received President's Award for Excellence, Spring 1998.

Pro-Bono and Volunteer Work

City Dock Advisory Committee, Member, Fall 2010-Winter 2012. Served on a mayoral-appointed board to help establish a vision and the guiding principles for the use and redevelopment of the Annapolis National Historic Landmark District City Dock area. Participated in monthly working sessions to help develop and define a design plan. Supported public events throughout the planning process.

Maryland Association of Historic District Commissions, Board Member, Spring 2008-Fall 2008. Provided technical assistance, training programs, and guidance to historic district commissions statewide.

Annapolis Historic Preservation Commission, Summer 2002 - Spring 2006. Appointed to mayoral-appointed Commission that is chartered to review all changes to the exterior of properties within the National Historic Landmark District. Participated in bi-monthly public hearings and meetings. Drafted a documentation standard for highly significant properties within the district.

Training and Teaching Experience

Maryland Association of Historic District Commissions Statewide Commission Training Program, 2011-2014. Managed the development of a comprehensive training program for commission members and appointed staff. The two-part training program includes an on-line modular based program, an accompanying reference manual, and a series of on-site workshops. Coordinated pilot series, and helped facilitate six training sessions on the eastern shore from April-June 2012. Created a three-hour course on Education and Public Outreach for commissioners, and assisted in the development of a course on design review and one on preservation law.

Advisory Council on Historic Preservation's Course on Section 106 of the National Historic Preservation Act, 2001-2006. Responsible for teaching two-day course across the country to both beginner and experienced practitioners on the National Historic Preservation Act, the Council's implementing regulations, consultation with stakeholders, and the development of legally binding agreements.

References Furnished Upon Request