

# City of Annapolis

160 Duke Of Gloucester Street  
Annapolis, MD 21401



## Standing Committee Meeting Minutes - Final

Friday, October 6, 2023

1:00 PM

Regular Meeting

Mayor John T. Chambers, Jr.

City Council Chambers

**Rules & City Government Committee**

Call To Order

Alderman Finlayson called the Regular Meeting to order at 1:04 pm.

Roll Call

**Present:** 2 - Alderman Finlayson and Alderman Arnett

**Absent:** 1 - Alderman Schandelmeier

Approval of Agenda (any changes to the agenda should be made here)

Alderman Arnett moved to approve the Regular Meeting Agenda. Seconded.  
CARRIED on voice vote.

**Business and Miscellaneous**

**Approval of Minutes**

[RCG 9.8.23](#) Special Meeting Minutes

**Attachments:** [RCG 9.8.23](#)

Alderman Arnett moved to approve RCG 9.8.23. Seconded. CARRIED on voice vote.

**Legislation**

[O-49-22](#)

**Planning and Zoning - Parking and Loading Regulations - Parking fee-in-lieu of meeting off-street parking requirements.** - For the purpose of authorizing a parking fee-in-lieu for certain businesses required to provide parking spaces; and generally relating to off-street parking requirements.

**Sponsors:** Tierney, Arnett and Savidge

**Attachments:** [O-49-22 First Reader](#)

[O-49-22 Amendment 1 - Savidge](#)

[O-49-22 Amendment 2 - Arnett](#)

[O-49-22 Amendment 3 - Arnett](#)

[O-49-22 Amendment 4 - Tierney](#)

[O-49-22 Amendment 5 - Tierney](#)

[O-49-22 Amendment 6 - Arnett](#)

[O-49-22 Amendment 7 - Savidge](#)

[O-49-22 Amendment 8 - Arnett](#)

[O-49-22 Amendment 9 - Savidge](#)

[O-49-22 Amendment 10 - Savidge](#)

[O-49-22 Amendment 11 - Arnett Substitute](#)

[O-49-22 Amendment 11 - Legislative Summary of Arnett Substitute](#)

[O-49-22 Staff Report](#)

[O-49-22 Fiscal Impact Note](#)

[O-49-22 Staff to Planning Commission with Attachment](#)

[O-49-22 Planning Commission Findings and Recommendations](#)

City Attorney Lyles and Planning and Zoning Director Jakubiak were present to answer questions from the committee.

Alderman Arnett moved to recommend O-49-22 unfavorably. Seconded. CARRIED on voice vote.

[O-10-23](#) **Allowing Cigar Lounges to Serve Alcoholic Beverages** - For the purpose of creating a definition of Cigar Lounge as a unique category of Tobacco Shop; and allowing cigar lounges to serve alcoholic beverages in conjunction with the consumption of premium cigars, pipe tobacco, and related products; and generally related to tobacco shops.

**Sponsors:** Tierney, Mayor Buckley, Schandelmeier and Finlayson

**Attachments:** [O-10-23 First Reader](#)  
[O-10-23 Staff Report](#)  
[O-10-23 Fiscal Impact Note](#)  
[O-10-23 The Capital Public Hearing Notice Affidavit](#)  
[O-10-23 Signed \(color\)](#)  
[O-10-23 Signed \(b&w\)](#)

**Alderman Arnett moved to recommend O-10-23 favorably. Seconded. CARRIED on voice vote.**

[O-28-23](#) **City Noise Prohibitions and Enforcement** - For the purpose of updating the Annapolis City Code noise prohibition section by adding a ban on certain noise in residential areas; expanding enforcement; and generally related to noise prohibitions.

**Sponsors:** Tierney, Savidge and O'Neill

**Attachments:** [O-28-23 First Reader](#)  
[O-28-23 Amendment 1 - O'Neill](#)  
[O-28-23 Amendment 2 - Savidge](#)  
[O-28-23 Legislative Summary](#)  
[O-28-23 & R-51-23 Fiscal Impact Note](#)  
[O-28-23 Staff Report](#)

**Alderman Arnett would like to be added as a co-sponsor. Alderman Arnett requested adding the staffing impact note to O-28-23.**

**Assistant City Manager Buckland was present to answer questions from the committee.**

**Alderman Arnett moved to postpone O-28-23. Seconded. CARRIED on voice vote.**

[O-32-23](#)      **Short-term Rental Licenses and Regulations** - For the purpose of clarifying and limiting local eligibility requirements for a short-term rental operator's license; providing definitions; making technical corrections; and generally relating to a rental operator's license.

**Sponsors:** Savidge, Arnett, O'Neill and Tierney

**Attachments:** [O-32-23 First Reader](#)  
[O-32-23 Legislative Summary](#)  
[O-32-23 Fiscal Impact Note](#)  
[O-32-23 Amendment 1 - O'Neill](#)  
[O-32-23 Amendment 2 - O'Neill](#)  
[O-32-23 Amendment 3 - Savidge](#)

City Attorney Lyles was present to answer questions from the committee.

Alderman Arnett moved to postpone O-32-23. Seconded. CARRIED on voice vote.

[R-51-23](#)      **Fines for Violating Annapolis Noise Restrictions** - For the purpose of increasing the fine for repeat violations of the City of Annapolis noise restrictions; and generally dealing with public peace and order section of the City Code.

**Sponsors:** Savidge

**Attachments:** [R-51-23 First Reader](#)  
[O-28-23 & R-51-23 Fiscal Impact Note](#)  
[R-51-23 Staff Report](#)  
[R-51-23 Amendment 1 - Tierney](#)

Amendment 1- Recommend favorably.

Alderman Arnett moved to recommend R-51-23 as amended. Seconded. CARRIED on voice vote.

[R-53-23](#)

**FY 2024 Position Classifications and Pay Plan Update** - For the purpose of updating the Fiscal Year 2024 annual position classifications and pay plan to reflect the Management Information Technology office name change in CA-2-23 and O-18-23; changing the deputy director emergency preparedness classification level from A14 to A17; and specifying an effective date.

**Sponsors:** Mayor Buckley

**Attachments:** [R-53-23 First Reader](#)  
[R-53-23 FY24 City Job Classification and Pay Update](#)  
[R-53-23 Staff Report](#)  
[R-53-23 Fiscal Impact Note](#)  
[Civil Service Board Minutes for September 19 2023](#)  
[R-53-23 Signed \(color\)](#)  
[R-53-23 Signed \(b&w\)](#)

**Alderman Arnett moved to recommend favorably R-53-23 with an amendment that address paying back pay. Seconded. CARRIED on voice vote.**

Adjournment

**Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 3:26 pm.**

**Kalyn Jackson  
City Council Associate**

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*The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.*