

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Regular Meeting Agenda - Final-revised

Monday, October 10, 2022

7:00 PM

Regular Meeting

**Mayor John T. Chambers, Jr.
City Council Chambers**

City Council

Call to Order

Mayor Buckley

Invocation

Mayor Buckley

Pledge of Allegiance

Mayor Buckley

Roll Call

City Clerk Watkins-Eldridge

Approval of Agenda

Petitions, Reports and Communications

A. Update from the Mayor

B. Reports by Committee

C. Comments by the General Public

A person speaking before the City Council with a petition, report or communication shall be limited to not more than three minutes.

Appointments

[AP-66-22](#) Appointment of **C. Ryan Chitwood** to the **Alcoholic Beverage Control Board**

Attachments: [C. Ryan Chitwood Resume and Application](#)

[AP-67-22](#) Appointment of **Linda Mundy** to the **Human Relations Commission**.

Attachments: [Linda Mundy Application & Resume](#)

[AP-68-22](#) Appointment of **Catheryn Moody** to the **Human Relations Commission**.

Attachments: [Catheryn Moody Application](#)

[AP-69-22](#) Appointment of **Rachel Carr** to the **Education Commission**.

Attachments: [Rachel Carr Application](#)

Consent Calendar

Approval of Journal of Proceedings

[CCM 9.12.2022](#) Regular Meeting Minutes

Attachments: [DRAFT- Regular Meeting Minutes9.12.2022.pdf](#)

[CCM 9.19.2022](#) Special Meeting Minutes

Attachments: [DRAFT - Special Meeting Minutes 9.19.2022.pdf](#)

Supplemental Appropriations \$50,000 or Less

[SA-12-23](#) Fund: Capital Department: DPW Source of Surplus Funds: Capital Reserve Revenue: Capital Reserve Fund Balance (General Fund) \$10,700 Capital Reserve Fund Balance (Capital Project Fund) \$10,700 Expenditure: Land Acquisition (Annapolis Gateway Park) \$10,700 Transfer to capital Projects (General Fund) \$10,700

Attachments: [SA-12-23.pdf](#)

[SA-14-23](#) Fund: General Fund Department: DPW - Engineering and Construction Source of Surplus Funds: Reserve for One-Time Uses Revenue: Reserve for One-Time Uses (General Fund) \$50,000 Expenditure: Contractual Services (General Fund - DPW E & C) \$50,000

Attachments: [SA14-23 Waterworks.pdf](#)

End of Consent Calendar

BUSINESS & MISCELLANEOUS

Supplemental Appropriations Over \$50,000

[SA-9-23](#) Fund: Grant Department: OCS Source of Surplus Funds: American Board of Internal Medicine (ABIM) Foundation Revenue: Other Grant Revenue \$30,000 Expenditure: Other Grant Expense \$30,000

Attachments: [SA-9-23 \(1\).pdf](#)

[SA-10-23](#) Fund: CIP & Parking Department: DPW / Transportation Source of Funds: City Dock Resilience and Revitalization Concession Payment Revenue: Transfer from Capital Fund (Parking Fund) \$850,000 Expenditure: Parking Contract Services (Parking Fund) \$850,000

Attachments: [SA-10-23.pdf](#)

[SA-11-23](#) Fund: Grant Planning and Zoning Source of Surplus Funds: U.S. Department of Housing & Urban Development Revenue: Federal Grant Revenue \$60,200 Expenditure: Federal Grant Expense \$60,200

Attachments: [SA-11-23.pdf](#)

[SA-13-23](#)

Fund: Capital Projects Fund Department: DPW Source of Surplus Funds: Bonds Revenue: Bonds (Elktonia/Carr's Beach \$500,000 Expenditure: Land Acquisition (Elktonia/Carr's Beach Park) \$500,000

Attachments: [SA-13-23.pdf](#)

PUBLIC HEARINGS

Resolution

[R-56-22](#)

City Dock Holiday Market and Itinerant Merchant Sales in the Historic District - For the purpose of authorizing a non-recurring major City Dock event; and authorizing hawker, peddler, and itinerant merchant sales in the Historic District in conjunction with the Annapolis City Dock Holiday Market event.

Sponsors: Mayor Buckley

Attachments: [R-56-22 First Reader](#)
[R-56-22 Fiscal Impact Note](#)
[R-56-22 Staff Report](#)

LEGISLATIVE ACTION

First Readers

Ordinances

[O-31-22](#)

Revenue and Finance - Budget - Annapolis Community Grant Program - For the purpose of requiring that all recipients of City community grant funds have proof of non-profit status; clarifying definitions; adding acceptable proof; expanding requirements for grantees; and generally dealing with community grant allocations.

Sponsors: Mayor Buckley, Alderwoman O'Neill, Alderwoman Tierney and Alderman Savidge

Attachments: [O-31-22 First Reader](#)
[O-31-22 Fiscal Impact Note](#)
[O-31-22 Staff Report](#)

[O-39-22](#)

Administration - Mayor - Harbormaster - For the purpose of the City of Annapolis Harbormaster reporting to the Deputy City Manager for Resiliency and Sustainability rather than the Director of Recreation and Parks; and generally related to Harbormaster duties.

Sponsors: Alderwoman Tierney

Attachments: [O-39-22 First Reader](#)
[O-39-22 Staff Report](#)
[O-39-22 Fiscal Impact Note](#)

[O-41-22](#)

Administration - Rules of Procedure - Reading, amendment and passage of ordinances, etc. - Staff Reports - For the purpose of requiring staff reports on charter amendments, ordinances, and resolutions.

Sponsors: Alderwoman Tierney and Alderman Savidge

Attachments: [O-41-22 First Reader](#)
[O-41-22 Fiscal Impact Note](#)
[O-41-22 Staff Report](#)

[O-46-22](#)

Issuance of General Obligation Bonds and Bond Anticipation Notes - For the purpose of authorizing and empowering the City of Annapolis (the “City”) to issue and sell, upon its full faith and credit, (i) one or more series of its general obligation bonds in the aggregate principal amount not to exceed \$26,000,000 (the “Bonds”), pursuant to Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended (the “Charter”) and (ii) one or more series of its general obligation bond anticipation notes in anticipation of the issuance of the Bonds in the maximum aggregate principal amount equal to the maximum aggregate principal amount of the Bonds (the “Notes”), pursuant to Sections 19-211 through 19-221, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and the Charter; providing that the Bonds and Notes shall be issued and sold to finance and refinance certain public purposes of the City as provided in this Ordinance; prescribing the form and tenor of the Bonds and Notes; providing for the method of sale of the Bonds and Notes and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of the Bonds and Notes; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on the Bonds and Notes; and generally providing for and determining various matters relating to the issuance, sale and delivery of the Bonds and Notes.

Attachments: [O-46-22 First Reader](#)

[O-47-22](#)

Vehicles and Traffic - Special Residential Parking Districts - Nonresident Parking Permits & Temporary Passes - For the purpose of allowing guest parking passes for City of Annapolis property owners who reside in the City seasonally; and generally relating to off-street parking.

Attachments: [O-47-22 First Reader](#)
[O-47-22 Staff Report](#)

[O-49-22](#)

Planning and Zoning - Parking and Loading Regulations - Parking fee-in-lieu of meeting off-street parking requirements. - For the purpose of authorizing a parking fee-in-lieu for certain businesses required to provide parking spaces; and generally relating to off-street parking requirements.

Sponsors: Alderwoman Tierney

Attachments: [O-49-22 First Reader](#)
[O-49-22 Staff Report](#)

Resolutions

[R-41-22](#)

Military Bowl Parade and Football Game - For the purpose of identifying the Military Bowl Parade and Football Game that will be held on December 28, 2022, as a Major Special Event; and waiving charges for certain City of Annapolis costs related to city services for that event.

Sponsors: Mayor Buckley

Attachments: [R-41-22 First Reader](#)
[R-41-22 Fiscal Impact Note](#)
[R-41-22 Staff Report](#)

[R-51-22](#)

Director of Transportation - Markus G. Moore - For the purpose of expressly confirming the appointment of Markus G. Moore as the Director of Transportation; and consenting to compensate the Director.

Sponsors: Mayor Buckley

Attachments: [R-51-22 First Reader](#)
[R-51-22 Staff Report](#)
[Mayor Buckley Memo on Moore Confirmation](#)

[R-53-22](#)

Sailing Vessel Lynx - Docking Fee Waiver - For the purpose of waiving the fees for docking the Sailing Vessel Lynx at the Annapolis City Dock for ten days in October 2022.

Sponsors: Alderman Arnett

Attachments: [R-53-22 First Reader](#)
[R-53-22 Staff Report](#)

Second Readers

Ordinances

O-9-22

Off-Street Parking Requirements - Food Establishments - For the purpose of eliminating off-street parking requirements for bars, taverns, delicatessens, restaurants, and social clubs; and generally relating to off-street parking requirements.

Sponsors: Alderman Schandelmeier and Alderwoman O'Neill

Attachments: [O-9-22 First Reader](#)
[O-9-22 Amendment 1 - Arnett](#)
[O-9-22 Staff Report](#)
[O-9-22 Fiscal Impact Note](#)
[O-9-22 Planning and Zoning Department Staff Report](#)
[O-9-22 - Planning Commission Findings](#)
[R-22-22 SIGNED](#)
[City of Annapolis Outdoor Dining Pilot Analysis](#)

O-19-22

Stanton Center Lease Agreement (Anne Arundel Workforce Development Corporation) - For the purpose of approving the lease for certain City-owned property located at the Stanton Community Center, 92 West Washington Street , Annapolis, Maryland 21401 between Anne Arundel Workforce Development Corporation and the City of Annapolis; providing an effective date; and matters generally relating to said Lease Agreement.

Sponsors: Mayor Buckley

Attachments: [O-19-22 First Reader](#)
[O-19-22 Staff Report](#)
[O-19-22 Lease Agreement](#)
[O-19-22 Exhibit](#)
[O-19-22 Fiscal Impact Note](#)

O-22-22

Stanton Center Lease Agreement (Annapolis Arts District, Inc.) - For the purpose of approving the lease for certain City-owned property located at the Stanton Community Center, 92 West Washington Street, Annapolis, Maryland 21401 between Annapolis Arts District, Inc. and the City of Annapolis; providing an effective date; and matters generally relating to said Lease Agreement.

Sponsors: Mayor Buckley

Attachments: [O-22-22 First Reader](#)
[O-22-22 Staff Report](#)
[O-22-22 Lease Agreement](#)
[O-22-22 Annapolis Arts Exhibit](#)
[O-22-22 Fiscal Impact Note](#)

O-23-22

Stanton Center Lease Agreement (We Care And Friends, Inc.) - For the purpose of approving the lease for certain City-owned property located at the Stanton Community Center, 92 West Washington Street, Annapolis, Maryland 21401 between We Care And Friends, Inc. and the City of Annapolis; providing an effective date; and matters generally relating to said Lease Agreement.

Sponsors: Mayor Buckley

Attachments: [O-23-22 First Reader](#)
[O-23-22 Lease Agreement](#)
[O-22-22 We Care Friends Exhibit](#)
[O-23-22 Staff Report](#)
[O-23-22 Fiscal Impact Note](#)

O-27-22

Public Services - Water Service - Billing - Waiving Late Penalties -- For the purpose of allowing the Finance Director to waive certain late utility penalties, and generally regarding City of Annapolis utility fees.

Sponsors: Alderwoman Finlayson, Alderman Arnett, Alderman Gay, Alderwoman O'Neill, Alderwoman Pindell Charles, Alderman Schandelmeier, Alderwoman Tierney and Alderman Savidge

Attachments: [O-27-22 First Reader](#)
[O-27-22 Fiscal Impact Note & Staff Report](#)

O-28-22

Vehicles and Traffic - Parking Meters - Parking in metered space - For the purpose of extending time allowed in metered space.

Sponsors: Alderwoman Tierney

Attachments: [O-28-22 First Reader](#)
[O-28-22 Staff Report](#)
[O-28-22 Fiscal Impact Note](#)

O-32-22

Human Resources - Exempt Service - Salary - For the purpose of modifying the assistant city manager position salary, creating a new special projects/arts administration position, and changing the number of days that temporary employees shall be employed.

Sponsors: Mayor Buckley

Attachments: [O-32-22 First Reader](#)
[O-32-22 Staff Report](#)
[O-32-22 Fiscal Impact Note](#)

Resolution

[R-32-22](#)

Chesapeake Bay Trust (CBT)/Anne Arundel County and City of Annapolis Watershed Restoration Grant Program Permit Fees Waiver - For the purpose of waiving the permit fees in connection with the CBT Watershed Restoration Grant Program projects.

Sponsors: Mayor Buckley and Alderman Savidge

Attachments: [R-32-22 First Reader](#)
[R-32-22 Fiscal Impact Note](#)
[R-32-22 Staff Report](#)

Adjournment

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at cityclerk@annapolis.gov at least five days prior to the meeting date to request assistance.

We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.