

GA 11-16

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: Beth Hart Dept: Police Phone: 410-263-7979

This is a request to

- review, approve, and/or sign a grant agreement/award
- other Review and accept award, appropriate funds, establish accounts


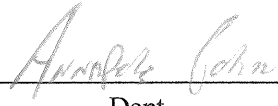
Grant title: Overtime Patrols


Grantor: Governor's Office of Crime Control and Prevention Amount: \$ 11,500.00

Attestation:

- Match is *not* required.
- Match is required. Match will be met in the form of ¹ _____

I attest that this asset has been approved/appropriated in ² _____



8/13/15
 Department Director signature Dept Date

Routing	Initials	Date		Comments
		In	Out	
<input checked="" type="checkbox"/> originating Dept Director				
<input checked="" type="checkbox"/> Grants Coordinator	<u>ADP</u>	<u>8/10</u>	<u>8/26</u>	<u>initial only</u>
<input checked="" type="checkbox"/> Finance Director	<u>BIM</u>	<u>8/25</u>	<u>8/25</u>	
<input checked="" type="checkbox"/> City Attorney				
<input checked="" type="checkbox"/> City Manager				
<input checked="" type="checkbox"/> Mayor				<u>Sign at tab</u>
<input checked="" type="checkbox"/> City Clerk				
<input checked="" type="checkbox"/> Finance Committee				<u>FOR FIN COMM 9/1</u>
<input checked="" type="checkbox"/> Finance Dept				

Return to Originating Department

GRANT Briefing Document, continued

Provide a short narrative. Include:

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

The Annapolis Police Department has received a grant award from the Governor's Office of Crime Control and Prevention for Overtime Patrols, specifically for School Bus Safety. The award is for \$11,500.00. The grant period is from August 1, 2015 to June 30, 2016.

Officers monitor school bus routes and ensure the all vehicles stop when a school bus has engaged its red flashing lights. These initiatives are conducted on an overtime basis.

No match is required.

¹ Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

² Examples: FY__ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.



Grant Title Overtime Patrols for School Bus Safety

Grant Award (\$) 11,500.00

Originating Department(s): Police

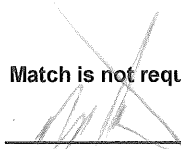
Dept Contact (Name/Phone): Beth Hart 410-263-7979

Expenditure Account	Revenue Source				Total per Expend. Type	Comments
	Federal	State	Local (Matching)	Other		
Salaries					0.00	
Benefits		1,000.00			1,000.00	
Overtime		10,500.00			10,500.00	Overtime for Initiative
Supplies					0.00	
Telephone					0.00	
Electricity					0.00	
Fuel and Oil					0.00	
Training & Education					0.00	
R & M - Equipment					0.00	
Special Programs					0.00	
Contract Services					0.00	
Capital Outlay					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
Total	0.00	11,500.00	0.00	0.00	11,500.00	


TOTAL EXPENDITURES*: 11,500.00

* May be different from Grant Award \$ if there is a match requirement.

Match is not required.



Department Director Signature/Date



Department

Match is required. Match will be met in the form of ⁽¹⁾ _____

I attest that this asset has been approved/appropriated in ⁽²⁾ _____

Department Director Signature/Date

Department

COMMENTS:

(1) Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.
(2) Examples: FY __ operating budget, a memorandum of understanding, City Council resolution/ordinance.



300 E. Joppa Road, Suite 1105
Baltimore, Maryland 21286-3016
410-821-2828 / TOLL FREE: 1-877-687-9004
FAX: 410-321-3116
INFO@GOCCP.STATE.MD.US
WWW.GOCCP.MARYLAND.GOV

Larry Hogan
Governor
Boyd K. Rutherford
Lt. Governor
Christopher B. Shank
Executive Director

July 17, 2015

Chief Michael A Pristoop
Annapolis City Police Department
199 Taylor Avenue
Annapolis, MD 21401

RE: SBSE-2016-1733

Dear Chief Pristoop:

I am pleased to inform you that your grant application submitted by **Annapolis City Police Department**, entitled "**Overtime Patrols**", in the amount of \$11,500.00 has received approval under the School Bus Safety Enforcement Md Criminal Procedure Annotated Code: MD Pub Safety Code § 4-202 (2013) program. Enclosed is the Grant Award packet containing information and forms necessary to initiate the project.

The grant will fund the program described below:

The Annapolis Police Department Overtime Patrols program targets drivers who fail to stop for school buses. The program supports proactive safety measures by setting up surveillance in areas identified to have high incidences of school bus violations. Program funds provide overtime.

Please pay particular attention to the instructions included on the Grant Award. It is important that you **carefully review all Special Conditions** attached to this award. Additionally, the General Conditions for all grant awards issued by GOCCP are located online, at <http://www.goccp.maryland.gov/grants/general-conditions.php>. The Chief Elected Official, or another legally authorized official of the jurisdiction, state agency, or 501(c)(3) receiving the Grant Award, must sign the original Grant Award Acceptance form and return it to the Governor's Office of Crime Control and Prevention within **Twenty-One (21) Calendar days**. Should the acceptance form not be received, requests for reimbursement will not be honored.

A copy of the Grant Award, Notification of Project Commencement, and Individual Project Reports has also been sent to the Project Director. The Project Director is responsible for completing these and other required forms now and at the end of each reporting period. If the Project Director changes, GOCCP must be notified immediately to avoid potential reporting problems.

Projects may commence as soon as the Grant Award is signed and you have reviewed and accepted all of the General and Special Conditions. No funds may be encumbered or expended prior to this time without the specific written approval of the Governor's Office of Crime Control and Prevention.

If you have any questions or need any clarification regarding this Grant Award, please contact **Angee Carpintieri**, your Regional Monitor, or **Irina Popik**, Fiscal Specialist, at (410) 821-2828. We look forward to working with you on this project and anticipate its success in helping to address criminal justice problems in our State.

Sincerely,

A handwritten signature in cursive script that reads "Edward Parker / EP".

Edward Parker
Deputy Director

cc: Private First Class David Higgins



7/17/2015



Control Number:

30456

GOCCP Regional Monitor:

Carpintieri, Angee

GOCCP Fiscal Specialist:

Popik, Irina

Governor's Office of Crime Control & Prevention

Grant Award & Acceptance Form

Grant Award Number:	SBSE-2016-1733	
Sub-recipient:	Annapolis City Police Department	
Project Title:	Overtime Patrols	
Implementing Agency:	Annapolis City Police Department	
Award Period:	08/01/2015 - 06/30/2016	CFDA: Special

Funding Summary	Grant Funds	100.0 %	\$11,500.00	
	Cash Match	0.0 %	\$0.00	
	In-Kind Match	0.0 %	\$0.00	
	Total Project Funds		\$11,500.00	Budget Version: 0

This Grant Award is hereby made for financial assistance by the Governor's Office of Crime Control & Prevention in accordance with the

School Bus Safety Enforcement Md Criminal Procedure Annotated Code: MD Pub Safety Code § 4-202 (2013)

This Grant Award is subject to the General Conditions and any Special Conditions attached to this award, as well as all statutes and requirements of the State of Maryland.

This Grant Award incorporates all the information, conditions, representations and Certified Assurances contained in the grantee's application.

The Grant Award shall become effective as of the start date of the award, unless otherwise specified, and upon return, within twenty-one (21) calendar days, of a fully executed original of this document signed by the duly authorized official of the sub-recipient unit of government or sub-recipient agency receiving this Grant Award. Copies and faxes are not acceptable.

FOR THE STATE OF MARYLAND:

Edward Parker / ss

Deputy Director
Governor's Office of Crime Control & Prevention

SUB-RECIPIENT ACCEPTANCE:

[Signature]

Signature of Authorized Official

Michael Pristaf, Chief

Typed Name And Title

31 Jul 15

Date

Return original form signed in blue ink to: GOCCP
300 E. Joppa Road, Suite 1105
Baltimore, MD 21286-3016
Attention: Control Desk

Michael Pantelides, Mayor Special
Date



Governor's Office of Crime Control & Prevention

GOCCP Regional Monitor:
GOCCP Fiscal Specialist:

Carpintieri, Angee
Popik, Irina

Budget Notice

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Sub-recipient:	Annapolis City Police Department	
Project Title:	Overtime Patrols	
Implementing Agency:	Annapolis City Police Department	
Award Period:	08/01/2015 - 06/30/2016	CFDA: Special

Funding Summary	Grant Funds	100.0 %	\$11,500.00
	Cash Match	0.0 %	\$0.00
	In-Kind Match	0.0 %	\$0.00
	Total Project Funds		\$11,500.00

Personnel

Description of Position	Salary Type	Funding	Total Budget
Police Officer	Fringe	Grant Funds	\$1,000.00
Police Officer	Overtime	Grant Funds	\$10,500.00

Personnel Total: \$11,500.00

Approved: _____

Zona Weems
GOCCP Authorized Representative

Effective Date: 8/1/2015