



City of Annapolis

160 Duke Of Gloucester
Street
Annapolis, MD 21401

Special Agenda - Final City Council

Monday, July 27, 2020

7:00 PM

Mayor John T. Chambers, Jr.
City Council Chambers

Virtual Meeting

A virtual meeting is when people, regardless of their location, use video and audio to link up online. Virtual Meetings allow people to share information and data in real-time without being physically located together.

Call to Order

Mayor Buckley

Invocation

Alderwoman Tierney

Pledge of Allegiance

Mayor Buckley

Roll Call

City Clerk Watkins-Eldridge

Approval of Agenda

Petitions, Reports and Communications

A. Update from the Mayor

B. Reports by Committee

C. Comments by the General Public

*Written Public Testimony may be viewed by selecting the following link:
<https://www.annapolis.gov/1680/Public-Testimony>*

Public Hearings

[CA-2-20](#)

City of Annapolis Primary Election Date - For the purpose of modifying the date of the Primary Election for City of Annapolis elections.

Sponsors:

Savidge

Attachments: [CA-2-20 Primary Election Date Change First Reader.pdf](#)
[CA-2-20 Staff Report.pdf](#)
[CA-2-20 Fiscal Impact Note.pdf](#)
[CA-2-20 Board of Supervisors of Elections Referral Response 7-22-20.docx](#)

Legislative History

6/22/20	City Council	adopt on first reader
6/22/20	City Council	refer to the Board of Supervisors of Elections
6/22/20	City Council	refer to the Rules & City Government Committee

O-10-20

Zoning Code Applications - Written Notification Requirement - For the purpose of increasing the distance for sending written notification to abutting property owners for Planned Developments, Major Subdivisions, and Major Site Design applications.

Sponsors: Gay, Savidge and Tierney

Attachments: [O-10-20 Major Development Written Notification First Reader.pdf](#)
[O-10-20 Staff Report.pdf](#)
[O-10-20 Fiscal Impact Note.pdf](#)
[O-10-20 PC Findings and Recommendations.pdf](#)

Legislative History

3/9/20	City Council	approve
3/9/20	City Council	refer to the Rules & City Government Committee
3/9/20	City Council	refer to the Planning Commission
4/13/20	City Council	declare the public hearing left open
4/27/20	City Council	declare the public hearing closed
5/12/20	Rules & City Government Committee	postpone
6/9/20	Rules & City Government Committee	postpone

O-18-20

Institutions for the Care of the Aged - For the purpose of adding Institutions for the Care of the Aged as a permitted use in the PM2 Professional Mixed Office Park district; and establishing bulk regulations subject to specific standards for Institutions for the Care of the Aged.

Sponsors: Savidge

Attachments: [O-18-20 Institutions for Care of the Aged First Reader.pdf](#)
[O-18-20 Staff Report.pdf](#)
[O-18-20 Fiscal Impact Note.pdf](#)
[O-18-20 PC Findings and Recommendations.pdf](#)

Legislative History

5/11/20	City Council	adopt on first reader
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5/11/20	City Council	refer to the Planning Commission
5/11/20	City Council	refer to the Rules & City Government Committee
5/26/20	City Council	declare the public hearing left open
7/14/20	Rules & City Government Committee	recommend favorably

O-24-20**Deadline for Absentee Ballots - For the purpose of changing the deadline for the timeliness of absentee ballots for City of Annapolis elections.**Sponsors:

Buckley

Attachments:[O-24-20 Absentee Ballot Deadline First Reader.pdf](#)[O-24-20 Staff Report.pdf](#)[O-24-20 Staff Report Revised 6-18-20.pdf](#)[O-24-20 Fiscal Impact Note.pdf](#)Legislative History

6/22/20	City Council	adopt on first reader
6/22/20	City Council	refer to the Rules & City Government Committee
7/14/20	Rules & City Government Committee	recommend favorably

O-25-20**Conveyance of City-Owned Rights-of-Way at Newtowne 20 - For the purpose of approving the conveyance of City-owned rights-of-way within the Newtowne 20 neighborhood; expressly authorizing said conveyance to be made at private sale and not at public auction; expressly finding that the City-owned land to be conveyed is not needed for public use; and matters generally relating to said conveyance.**Sponsors:

Buckley

Attachments:[O-25-20 Conveyance of City-Owned Rights-of-Way at Newtowne First Reader.pdf](#)[O-25-20 Deed-CityGrantor-Newtowne20ROW-2020-06-10.docx](#)[O-25-20 Exhibits A and B.pdf](#)[O-25-20 Staff Report.pdf](#)[O-25-20 Fiscal Impact Note.pdf](#)Legislative History

6/22/20	City Council	adopt on first reader
6/22/20	City Council	refer to the Housing and Human Welfare
6/22/20	City Council	refer to the Rules & City Government Committee
7/14/20	Rules & City Government Committee	recommend favorably
7/20/20	Housing and Human Welfare	recommend favorably

O-26-20**Rent Increases During State of Emergency - Prohibited - For the purpose of prohibiting certain rent increases during a State of Emergency; and generally related to the rent increase prohibition.**

Sponsors: Savidge, Gay and Tierney

Attachments: [O-26-20 RentFreeze Legislation First Reader.pdf](#)

[O-26-20 Staff Report.pdf](#)

[O-26-20 Fiscal Impact Note.pdf](#)

[O-26-20 Amendments 1-2, Tierney.pdf](#)

Legislative History

6/22/20 City Council adopt on first reader

6/22/20 City Council refer to the Housing and Human Welfare

O-27-20

Other Excluded Service Employees - For the purpose of providing policies and practices concerning other excluded service employees, including full-time, temporary, and grant-funded employees; providing definitions; and generally relating to contractual employees.

Sponsors: Buckley

Attachments: [O-27-20 Other Excluded Service Employees First Reader.pdf](#)

[O-27-20 Staff Report.pdf](#)

[O-27-20 Fiscal Impact Note.pdf](#)

[O-27-20 Other Excluded Service Employees w Redlined Buckley Amendments 1-10.pdf](#)

[O-27-20 Amendments 1-10 Mayor Buckley.pdf](#)

Legislative History

6/22/20 City Council adopt on first reader

6/22/20 City Council refer to the Rules & City Government Committee

O-28-20

Parking Permit Display - For the purpose of requiring that a residential parking permit must be visibly displayed on the vehicle to which it was issued.

Sponsors: Tierney

Attachments: [O-28-20 Parking Permit Display First Reader.pdf](#)

[O-28-20 Staff Report.pdf](#)

[O-28-20 Fiscal Impact Note.pdf](#)

Legislative History

7/13/20 City Council adopt on first reader

7/13/20 City Council refer to the Public Safety Committee

7/13/20 City Council refer to the Transportation Committee

O-30-20

Issuance of General Obligation Bonds and Bond Anticipation Notes - For the purpose of authorizing and empowering the City of Annapolis (the “City”) to issue and sell, upon its full faith and credit, (i) one or more series of its general obligation bonds in the aggregate principal amount not to exceed \$24,278,662 (the “Bonds”), pursuant to Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended

(the “Charter”), (ii) one or more series of its general obligation bond anticipation notes in anticipation of the issuance of the Bonds in the maximum aggregate principal amount equal to the maximum aggregate principal amount of the Bonds (the “Notes”), pursuant to Sections 19-211 through 19-221, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended and the Charter and (iii) one or more series of its general obligation bonds to refund specified bonds previously issued by the City in the aggregate principal amount not to exceed 120% of the principal amount of bonds to be refunded (the “Refunding Bonds”), pursuant to Section 19-207 and Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and the Charter; providing that the Bonds, Notes and Refunding Bonds shall be issued and sold for the public purpose of financing and refinancing certain capital projects of the City as provided in this Ordinance; prescribing the form and tenor of the Bonds, Notes and Refunding Bonds; providing for the method of sale of the Bonds, Notes and Refunding Bonds and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of the Bonds, Notes and Refunding Bonds; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on the Bonds, Notes and Refunding Bonds; and generally providing for and determining various matters relating to the issuance, sale and delivery of the Bonds, Notes and Refunding Bonds.

Sponsors: Buckley

- Attachments:
- [O-30-20 Bond Ordinance First Reader.pdf](#)
 - [O-30-20 Exhibit I FY21 Bond Ord.pdf](#)
 - [O-30-20 Exhibit II FY21 Bond Ord.pdf](#)
 - [O-30-20 Staff Report.pdf](#)
 - [O-30-20 Fiscal Impact Note.pdf](#)

Legislative History

7/13/20	City Council	adopt on first reader
7/13/20	City Council	refer to the Financial Advisory Commission
7/13/20	City Council	refer to the Finance Committee

R-34-20

Community Development Block Grant Program - 2020 Amended Citizen Participation Plan - For the purpose of adopting an Amended Citizen Participation Plan as it relates to the administration of the Community Planning and Development programs funded by the U.S. Department of Housing and Urban Development.

Sponsors: Buckley

Attachments: [R-34-20 Amended Citizen Participation Plan First Reader.pdf](#)
[R-34-20 Citizen Participation Plan Revised 6-22-20.docx](#)
[R-34-20 Staff Report.pdf](#)
[R-34-20 Fiscal Impact Note.pdf](#)

Legislative History

6/22/20	City Council	adopt on first reader
6/22/20	City Council	refer to the City Council
6/22/20	City Council	refer to the Rules & City Government Committee

Business and Miscellaneous

[SA-1-21](#)

Numerous

Revenue:

Federal Operating Grant Revenue

Department of Health and Human Services (\$68,329.00)

Department of Housing and Urban Development (\$156,651.00)

Department of Justice (\$55,434.00)

Transportation Grant Revenue

Federal Transit Administration - through MDOT (\$4,173,899.00)

County Operating Grant Revenue (\$3,197,333.00)

Expenditure:

Federal Operating Grant Expense

Fire Department - Ambulance Transport (\$68,329.00)

Planning & Zoning - CDBG - Community Services (\$156,651.00)

Police Department - two variable messaging signs for COVID related message (\$55,434.00)

Transportation Grant Expense

Transportation - Transit Operations (\$4,173,899.00)

COVID-19 Response Costs - See Attached (\$3,197,333.00)

Attachments: [SA-1-21](#)
[Council Support for SA 1-21.pdf](#)

Legislative History

7/15/20	Finance Committee	recommend favorably
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Consent Calendar

First Readers

[O-31-20](#)

Non-motorized wheeled vehicles - For the purpose of setting standards for the use of non-motorized wheeled vehicles on sidewalks; and establishing a definition.

Sponsors: Buckley and Tierney

Attachments: [O-31-20 Staff Report.pdf](#)
 [O-31-20 Nonmotorized Vehicles on Sidewalks First Reader.pdf](#)

[O-29-20](#) **Small Cell Systems - For the purpose of establishing requirements for small cell systems; adding small cell systems as a use subject to standards in all zoning districts; creating certain definitions; and generally relating to small cell systems.**

Sponsors: Buckley and Tierney

Attachments: [O-29-20 Small Cell System First Reader.pdf](#)
 [O-29-20 Staff Report.pdf](#)
 [O-29-20 DRAFT Annapolis Small Cell System Guidelines 22 July 2020.pdf](#)

[R-41-20](#) **Small Cell Systems - Fees - For the purpose of adding fees to the Fiscal Year 2021 Fees Schedule concerning Small Cell Systems.**

Sponsors: Buckley and Tierney

Attachments: [R-41-20 Small Cell Systems - Fees First Reader.pdf](#)
 [R-41-20 Staff Report.pdf](#)

[R-42-20](#) **Small Cell Systems - Fines - For the purpose of adding fines to the Fiscal Year 2021 Fines Schedule concerning Small Cell Systems.**

Sponsors: Buckley and Tierney

Attachments: [R-42-20 Small Cell Systems - Fines First Reader.pdf](#)
 [R-42-20 Staff Report.pdf](#)
 [R-42-20 Fiscal Impact Note.pdf](#)

Second Readers

[O-34-19](#) **Planning and Zoning - Appeal Procedures - For the purpose of clarifying the procedures governing an appeal of a decision of the Planning and Zoning Director; making stylistic changes; and generally related to appeal procedures.**

Sponsors: Arnett

Attachments: [O-34-19 PandZ Appeal Procedures First Reader.docx](#)
 [O-34-19 Fiscal Impact Note.docx](#)
 [O-34-19 Staff Report.pdf](#)
 [O-34-19 PandZ Staff to PC.pdf](#)
 [O-34-19 PC Findings and Recommendations.pdf](#)
 [O-34-19 Amendments 1 - 6 Rules Committee 7-14-20.pdf](#)

Legislative History

9/23/19	City Council	adopt on first reader
9/23/19	City Council	refer to the Planning Commission

9/23/19	City Council	refer to the Rules & City Government Committee
11/18/19	City Council	declare the public hearing closed
1/27/20	City Council	postpone
2/11/20	Rules & City Government Committee	Continue
4/27/20	City Council	postpone
5/26/20	City Council	postpone
6/9/20	Rules & City Government Committee	recommend with amendments
6/9/20	Rules & City Government Committee	Recommend Favorably-Amendment
7/13/20	City Council	postpone
7/14/20	Rules & City Government Committee	recommend with amendments
7/14/20	Rules & City Government Committee	Recommend Favorably-Amendment
7/14/20	Rules & City Government Committee	Recommend Favorably-Amendment

O-39-19

Accessory Dwelling Units - For the purpose of allowing accessory dwelling units in all zoning districts that allow single-family detached dwellings; establishing use requirements for accessory dwelling units; adding certain definitions; making stylistic changes; and generally related to accessory dwelling units.

Sponsors:

Rodriguez and Savidge

Attachments:[O-39-19 Accessory Dwelling Units First Reader.pdf](#)[O-39-19 Staff Report.pdf](#)[O-39-19 Fiscal Impact Note.pdf](#)[O-39-19 PZ Staff Report to PC.pdf](#)[O-39-19 PC Findings and Recommendations.pdf](#)[O-39-19 Amendments 1-5 Rodriguez, Savidge, Gay Rules Recommended 7-14-20.pdf](#)[O-39-19 Amendments 6-8 Arnett Rules Recommended 7-22-20.pdf](#)[O-39-19 Amendment 9 Tierney, Pindell Charles, Arnett 7-24-20.pdf](#)[O-39-19 Amendment 10 Pindell Charles, Tierney, Paone, Arnett 7-24-20.pdf](#)[O-39-19 Amendment 11 Arnett, Pindell Charles 7-24-20.pdf](#)Legislative History

12/9/19	City Council	adopt on first reader
12/9/19	City Council	presented
12/9/19	City Council	refer to the Planning Commission
12/9/19	City Council	refer to the Rules & City Government Committee

12/9/19	City Council	forwarded to next agenda due date to the City Council
1/13/20	City Council	declare the public hearing left open
1/27/20	City Council	postpone
4/13/20	City Council	declare the public hearing left open
4/13/20	City Council	presented
4/27/20	City Council	declare the public hearing closed
4/27/20	City Council	declare the public hearing left open
5/12/20	Rules & City Government Committee	recommend with amendments
5/12/20	Rules & City Government Committee	Recommend Favorably-Amendment
5/26/20	City Council	postpone
7/13/20	City Council	postpone
7/14/20	Rules & City Government Committee	postpone
7/14/20	Rules & City Government Committee	Recommend Favorably-Amendment
7/22/20	Rules & City Government Committee	recommend with amendments

O-23-20

Payment for City Services -- For the purpose of establishing a fine for dishonored checks and other written instruments; establishing a convenience fee related to accepting payment over the phone or online; and establishing a penalty for late payment of sewer service bills.

Sponsors:

Buckley

Attachments:[O-23-20 Payment for City Services First Reader.pdf](#)[O-23-20 Staff Report.pdf](#)[O-23-20 Fiscal Impact Note.pdf](#)[O-23-20 Amendments 1-2 Buckley.pdf](#)Legislative History

5/26/20	City Council	adopt on first reader
5/26/20	City Council	refer to the Environmental Matters Committee
5/26/20	City Council	refer to the Finance Committee
6/22/20	City Council	declare the public hearing closed
7/1/20	Finance Committee	recommend favorably
7/15/20	Environmental Matters Committee	recommend favorably

O-24-20

Deadline for Absentee Ballots - For the purpose of changing the deadline for the timeliness of absentee ballots for City of Annapolis elections.

Sponsors:

Buckley

Attachments:[O-24-20 Absentee Ballot Deadline First Reader.pdf](#)[O-24-20 Staff Report.pdf](#)[O-24-20 Staff Report Revised 6-18-20.pdf](#)[O-24-20 Fiscal Impact Note.pdf](#)Legislative History

6/22/20	City Council	adopt on first reader
6/22/20	City Council	refer to the Rules & City Government Committee
7/14/20	Rules & City Government Committee	recommend favorably

[O-25-20](#)

Conveyance of City-Owned Rights-of-Way at Newtowne 20 - For the purpose of approving the conveyance of City-owned rights-of-way within the Newtowne 20 neighborhood; expressly authorizing said conveyance to be made at private sale and not at public auction; expressly finding that the City-owned land to be conveyed is not needed for public use; and matters generally relating to said conveyance.

Sponsors:

Buckley

Attachments:[O-25-20 Conveyance of City-Owned Rights-of-Way at Newtowne First Reader.pdf](#)[O-25-20 Deed-CityGrantor-Newtowne20ROW-2020-06-10.docx](#)[O-25-20 Exhibits A and B.pdf](#)[O-25-20 Staff Report.pdf](#)[O-25-20 Fiscal Impact Note.pdf](#)Legislative History

6/22/20	City Council	adopt on first reader
6/22/20	City Council	refer to the Housing and Human Welfare
6/22/20	City Council	refer to the Rules & City Government Committee
7/14/20	Rules & City Government Committee	recommend favorably
7/20/20	Housing and Human Welfare	recommend favorably

[R-43-20](#)

Five-Year Consolidated Housing and Community Development Strategic Plan - For the purpose of adopting a Five-Year Consolidated Housing and Community Development Strategic Plan for the period beginning July 1, 2020, through June 30, 2025.

Sponsors:

Buckley, Gay, Tierney and Rodriguez

Attachments:[R-43-20 HCD Five Year Consolidated Plan First Reader.pdf](#)[R-43-20 City of Annapolis Con Plan and AAP.pdf](#)[R-43-20 Staff Report.pdf](#)[R-43-20 Fiscal Impact Note.pdf](#)Legislative History

7/13/20 City Council adopt on first reader

Legislation to be postponed to 9/14/20 City Council Meeting

[R-17-20](#)

Annual Statement of Performance Standards - For the purpose of approving the annual performance statements filed by City agencies and departments.

Sponsors:

Buckley

Attachments:

[R-17-20 Annual Performance Statements First Reader.pdf](#)

[R-17-20 Annual Statements of Performance Standards.pdf](#)

[R-17-20 Staff Report.pdf](#)

[R-17-20 Fiscal Impact Note.pdf](#)

Legislative History

2/24/20	City Council	adopt on first reader
2/24/20	City Council	refer to the Rules & City Government Committee
2/24/20	City Council	declare the public hearing left open
3/9/20	City Council	declare the public hearing closed
3/10/20	Rules & City Government Committee	postpone
4/14/20	Rules & City Government Committee	postpone
5/26/20	City Council	postpone
7/15/20	Environmental Matters Committee	postpone

End of Consent Calendar

Adjournment

All Annapolis City Council and standing committee meetings are broadcast on City of Annapolis TV as well as Facebook Live and YouTube Live, including virtual meetings during the State of Emergency for COVID-19.

*First, check-in with the meetings that you want to attend (and subscribe to the CivicSend link to have meeting dates and adjustments sent to you by email). The calendar can be found here:
<https://www.annapolis.gov/calendar.aspx?CID=23,24,14,46,42,47,40,51,44,50,27,36,31,26,33,49>*

Next, at the appointed time, go to these web links for viewing the meetings live:

*<http://www.youtube.com/CityofAnnapolis>
<http://www.facebook.com/CityofAnnapolis>*

*The live stream is available about 10 minutes prior to the start of the meeting (there is a countdown clock that says the meeting is starting in...) The completed meetings are then archived on the same platforms (above) as well as on the website through the Legistar portal here:
<https://annapolismd.legistar.com/DepartmentDetail.aspx?ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody>*

*If you would like to submit public testimony, we have included a new link allowing written testimony to be submitted into the recorded minutes of the meeting. Submit written testimony:
<http://www.annapolis.gov/testimony>.*

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at cityclerk@annapolis.gov at least five days prior to the meeting date to request assistance.