

March 25, 2021

MEMBERS PRESENT: JENNIFER BEARD
SAMUEL CALLAHAN
ALVIN COLLINS

STAFF PRESENT: Tricia HOPKINS, Human Resources Manager
Douglas Remaley, Fire Chief
Lyn Farrow, Assistant City Manager
Dave Miguez, Police Lieutenant

A quorum being present, the meeting was called to order at 8:30 am.

First item of action was the election of a chair after the resignation of Roberto Veloso. Samuel Callahan, Jr. was elected as the new chair.

ISSUE BEFORE THE BOARD: Job Descriptions

Fire Department

Fire Protection Engineer A15 (newly created)

City Manager's Office

Social Work Care Coordinator A10 (conversion of employment agreement position)

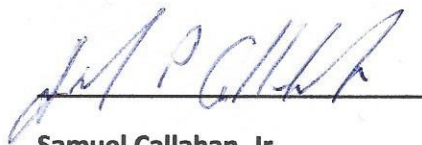
Police Department

Forensic Services Unit Supervisor A13 (conversion of employment agreement position)

Crime Scene Investigator A09 (reclassification of Police ID Specialist and grade increase)

Pursuant to the authority provided to the Civil Service Board under Section 3.12.050 of the City Code the job descriptions were unanimously approved with edits.

FOR THE BOARD:

A handwritten signature in blue ink, appearing to read "Samuel Callahan, Jr.", is written over a horizontal line.

Samuel Callahan, Jr.
Chair