

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

**Tuesday, December 9, 2014**

**4:00 PM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Rules & City Government Committee**

1. Call To Order

**The Chair called the Meeting to order at 4:07 p.m.**

**Present:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

2. Legislation before Committee

[O-7-14](#)

City Budget: Referrals to the Financial Advisory Commission and City Grants to Non-Profit Organizations - For the purpose of authorizing the referral of the annual operating budget and capital budget with the capital improvement program to the Financial Advisory Commission upon introduction of the ordinances before the City Council; revising City standards for making operating and/or capital grants to non-profit organizations; and the reporting process for recipients of operating and/or capital grants.

**Attachments:** [O-7-14.docx](#)  
[Staff Report.docx](#)  
[Fiscal Impact Note.pdf](#)  
[Budge Amendment.docx](#)  
[Comments from Urban Design Venture on O714.docx](#)  
[O-7-14 Rules Committee Amendment.docx](#)

*Alderman Arnett talks about the potential changes to O-7-14, and concerns about the process being restrictive and therefore discouraging to the grant receiving organizations. Alderwomen Finlayson speaks about the possibility of this legislation being split into two bills. Alderman Littmann offers a report on the legislation. Chief of Community Development Wellman speaks regarding the quarterly reports. Ms. Wellman speaks about the risk between capital money and services in terms of what is required. The Committee talks about establishing a internal audit committee. Alderman Budge speaks regarding his concerns of not having a clear picture of the services that are provided through our grants. Alderwoman Finlayson suggest that the legislation be divided up so that the parts that the committee are in agreement with can be approved, and additional work be done with parts of the legislation in question. Alderman Budge suggest that one entity be responsible for the review of grants. Alderman Littmann proposes that the legislation be kept together, and postponed as needed in 3 month increments to allow time to work on the legislation. Ms. Wellman is asked to come up with some suggestions on who will be on the committee to review the process. The Committee agrees to divide the legislation, and have the newly formed committee review the remaining language.*

*Amendments:*

*#1 Remove language beginning with page 3 line 7 onward through page 4*

*#2 Recommend newly formed committee headed by Ms. Wellman review the deleted language and report back to the committee in 3 months with suggestions or a progress report.*

**Alderwoman Finlayson moved to recommend with amendments. Seconded.  
CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[O-31-14](#) Technical Corrections to the Zoning Code- For the purpose of amending sections of Title 2, Title 20, and Title 21 to be consistent with the Land Use Article of the Annotated Code of Maryland.

**Attachments:** [O-31-14 Staff Report](#)  
[O-31-14 PC Findings.pdf](#)  
[O-31-14 PC Staff Report.pdf](#)  
[O-31-14 PC Proposed 21.34 Amendment.pdf](#)  
[O-31-14 Technical Corrections to the Zoning Code](#)  
[O-31-14 Fiscal Impact Note.pdf](#)  
[O-31-14 Rules Committee Amendment.docx](#)  
[O-31-14 Hyatt Letter 12.22.14.PDF](#)  
[O-31-14 P&Z Table.pdf](#)  
[O-31-14 Budge Amendment.docx](#)

*Alderwoman Finlayson inquires about the purpose of the legislation. Dr. Nash Acting Director of Planning and Zoning gives a explanation on conformity vs. consistency. Assistant Attorney Elson reports on the legislation. Alderwoman Finlayson states that the Comprehensive Plan is meant to be used as a guide. Alderwoman Pindell Charles is comfortable with the dialogue presented. The Committee discussed the proposed amendments made to the legislation.*

*#1 Amendment: Alderman Arnett requested that an amendment be made to pg. 13 line 14-16 giving notification of decisions made by Boards and Commissions to all council members.*

*#2 Amendment: Page 33 second column left change C1/ CS1 for St. Mary's to proceed with their renovations.*

*Committee recommended with amendments pending word enhancements from the Office of Law on notifications & variances.*

**Alderwoman Finlayson moved to recommend with amendments. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[O-33-14](#) Revisions to the City Code Designating the Risk Management Responsibility to the City of Annapolis Finance Department- For the purpose of amending the provisions of the City Code to reflect that Risk Management responsibility is designated to the City of Annapolis Finance Department.

**Attachments:** [O-33-14 RM to Finance.doc](#)  
[O-33-14 Fiscal Impact Note.pdf](#)

**Alderwoman Pindell Charles moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[O-37-14](#) Lease of City Property to Chesapeake Children's Museum - For the purpose of approving a lease between the City of Annapolis and the Chesapeake Children's Museum for a portion of the City-owned building located at 25 Silopanna Road, Annapolis, Maryland; and all other matters related to said lease with the Chesapeake Children's Museum.

**Attachments:** [O-37-14 CCM.docx](#)  
[O-37-14 ChesapeakeChildrensMuseum Lease Agmt.pdf](#)  
[O-37-14 Fiscal Impact Note.pdf](#)

*Assistant Attorney Elson gives a report on the status of the changes to the lease. Pending comments from Dr. Wood that may results in revisions to the lease.*

**Alderwoman Finlayson moved to postpone. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

3. Business before Committee

**a. Approval of Minutes**

[RCG090914](#) Approval of minutes for the regular meeting

**Attachments:** [September 9, 2014](#)

**Alderwoman Finlayson moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[RCG090914\(2\)](#) Approval of minutes for the special meeting

**Attachments:** [September 9, 2014 \(2\)](#)

**Alderwoman Finlayson moved to. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[RCG101414](#) Approval of minutes for the regular meeting

**Attachments:** [October 14, 2014](#)

**Alderwoman Finlayson moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

4. General Discussion

5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 6:29 pm.