

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

**Tuesday, April 19, 2016**

**2:00 PM**

**Budget Discussion**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

## 1. Call To Order

**Chairman Pfeiffer called the meeting to order at 2:06 p.m.**

## Roll Call

**Present:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

## 2. Business before Committee

**a. Approval of Minutes**

[FC041216](#) Approval of Minutes for the Regular Meeting

**Attachments:** [FC04.12.16.Pdf](#)

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**b. Grant Approvals**

[GA-32-16](#) MTA Technical Assistance Grant- Transportation

**Attachments:** [GA-32-16.pdf](#)

*Transportation Director Gordon and Operations Manager Pletzer gave a joint overview of the grant and answered questions from the committee.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Pfeiffer and Alderman Paone

**Abstain:** 1 - Alderman Arnett

[GA-33-16](#) State of Maryland Department of Natural Resources Critical Area Commission for the Chesapeake and Atlantic Coastal Bays Grant-in-Aid Program- Planning & Zoning

**Attachments:** [GA-33-16.pdf](#)

*Operations Manager Pletzer gave an overview of the grant and answered questions from the committee.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-34-16](#) HPP (Hospital Preparedness Program)BP4 FY 2015-16- Fire

**Attachments:** [GA-34-16.pdf](#)

*Deputy Chief O'Malley and Fire Chief Stokes gave an overview of the grant and answered questions from the committee.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### c. Budget Revision Requests

[GT-19-16](#) Transfer from: Fire Equipment Transfer to: UPWP Fleet- Salary- Fire

**Attachments:** [GT-19-16.pdf](#)

*Fire Chief Stokes and Public Works Director Jarrell gave a joint overview of the budget transfer and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GT-20-16](#) Transfer from: Salaries Transfer to: Accounting Services- Finance

**Attachments:** [GT-20-16.pdf](#)

*Finance Director Miller gave an overview of the budget transfer and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 3. Legislation before Committee

[R-15-16](#) Annapolis Business Academy - For the purpose of approving a project to establish the Annapolis Business Academy that will focus on building better business and creating more sustained economic vitality.

**Attachments:** [R-15-16 Annapolis Business Academy.docx](#)

[R-15-16 Staff Report.docx](#)

[R-15-16 Fiscal Impact.pdf](#)

[R-15-16 SIGNED.pdf](#)

**Alderman Paone moved to postponed to a future meeting of the Finance Committee pending a presentation from the Office of Law and a representative from the Annapolis Partnership. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 4. General Discussion

[ID-175-16](#) Capital Budget

*Assistant Finance Director Leaman and Finance Director Miller gave a joint presentation on the Proposed Capital Improvement Program(CIP) for FY 2017 through FY 2022 and spoke on Two-Year CIP, General Fund, Enterprise Fund, Highway User Funds from the*

*State, Performance Audit, Grant Opportunities for Energy Saving, State Aid Program, and answered questions from the committee. Public Works Director Jarrell and Fire Chief Stokes were also present to answer questions from the committee.*

**This Informational Item was presented**

**Alderwoman Finlayson was present and spoke on Specification for the Energy Audit, The Energy Park Solar Savings and Flood Mitigation.**

**Alderman Budge was also present and spoke on Debt Limit, Two-Year Capital Improvement Program (CIP) Rationale, Timing of Main Street Project, Certificate of Authorization from Historic Preservation Commission (HPC) for Corn Hill Street, Bond Projection for Water & Sewer, Sidewalk Fund, Hillman Garage Replacement, and Energy Performance Audit.**

[ID-176-16](#)

**Fund Balance**

*Finance Director Miller gave presentation on the discussion topic and spoke on Government Finance Officers Association (GOFA) Best Practices, Fund Balance by Year, General Fund Summary, Unassigned Fund Balance and answered questions from the Committee.*

**This Informational Item was presented**

**Alderman Littmann was present and spoke on combined fund balances, and rating agency.**

[ID-177-16](#)

**PayGo**

*Finance Director Miller gave a summary of PayGo and answered questions from the committee.*

**This Informational Item was presented**

## 5. Adjournment

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 4:31 p.m.**

**Cyndi Gaines  
City Council Associate**