# **City of Annapolis**

## **Budget Revision Request**

(City Council Budget Revision > \$25,000)

Fund: General		Control Number: FT-6-23				
Department: _		Date: 06/14/	2023			
Dept/Division	Account Name		Transfer From	Transfer To		
See Attached	See Attached					
Explanation:						
See Attached - Te	mplate does not contain the amount of r	ows needed.				
			:ess-			
A						
Approved by:						
	Finance Director		Date			
	City Manager		Date			
	Department Director		Date			
	Mayor		 Date			
	iviayoi		Date			
	Finance Committee		Date			
	City Council		Date			

**CM:** City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund. CM's do no increase the total budget or the budget for any fund.

FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.

These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.

**SA:** Supplemental Appropriations from revenue not anticipated in the budget or in excess of that anticipated in the budget. SA's increase the total budget.

### **City of Annapolis**

#### **Budget Revision Request**

(City Council Budget Revision > \$25,000)

Fund:	General	Control Number:	FT-6-23
Department:	Fire	Date:	06/14/2023

Dept/Division	Account Name	Transfer From	Transfer To
Fire	Salaries and Benefits	100,000	
Fire	Telephone		12,000
Fire	Electricity		45,000
Fire	Contract Services		17,000
Fire	Copier		500
Fire	Supplies		25,500

### Explanation:

This budget revision reflects the 4th quarter transfer for the following:

**Telephone:** The projected overage is due to the new allocation of landline phones.

 $\textbf{Electricity:} \ \textbf{Electricity costs were greater than anticipated}.$ 

Contract Services: Handtevy software for cardiac arrest patients and PowerDMS for EMS.

**Copier:** Projected overage. **Supplies:** Projected overage.

Approved by:				
Approved by.				

Finance Director	Date
City Manager	Date
Approved by:	
Department Director	Date
Mayor	Date
Finance Committee	Date
City Council	Date

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.

CM's do not increase the total budget or the budget for any fund.

FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.

These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.

SA: Supplemental Allocations from revenue not anticipated in the budget or in excess of that anticipated in the budget. SA's increase the total budget.