

GA-30-16

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: David Mandell Dept: Fire/OEM Phone: (410) 216-9167

This is a request to

- review, approve, and/or sign a grant agreement/award
- other

Grant title: Pre-Disaster Mitigation Competitive Grant Program (PDM-C)- FY 2015

Grantor: Department of Homeland Security, FEMA Amount: \$ 142,150.00

Attestation:

- Match is *not* required.
- Match is required. Match will be met in the form of <sup>1</sup> P&Z Personnel salaries

I attest that this asset has been approved/appropriated in <sup>2</sup> \_\_\_\_\_

[Signature] OEM 2-19-16  
 Department Director signature Dept Date

Routing	Initials	Date		Comments
		In	Out	
<input checked="" type="checkbox"/> originating Dept Director	<u>[Signature]</u>	<u>2-19-16</u>	<u>2-19-16</u>	
<input checked="" type="checkbox"/> Grants Coordinator	<u>NJP</u>	<u>2/23</u>	<u>2/24</u>	<u>-requested additional info. 2/24</u> <u>Waiting on MOV</u>
<input checked="" type="checkbox"/> Finance Director	<u>[Signature]</u>	<u>2/24</u>	<u>2/24</u>	
<input checked="" type="checkbox"/> City Attorney	<u>[Signature]</u>	<u>2/24</u>	<u>2/25</u>	<u>To Finance</u>
<input checked="" type="checkbox"/> City Manager	<u>[Signature]</u>	<u>2/24</u>		
<input checked="" type="checkbox"/> Mayor				
<input checked="" type="checkbox"/> City Clerk				
<input checked="" type="checkbox"/> Finance Committee				
<input checked="" type="checkbox"/> Finance Dept				

Return to Originating Department

**GRANT Briefing Document, continued**

*Provide a short narrative. Include:*

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

This grant has been awarded under the FEMA Pre-Disaster Mitigation Competitive Grant Program (PDM-C). It provides for a Cultural Resource Hazard Mitigation addendum and update to the City's Natural Hazard Mitigation Plan to incorporate a vulnerability assessment and mitigation strategies for the protection of Cultural Resources in the Annapolis Historic District and the Eastport Conservation District. The plan will also address other disaster threats including earthquakes, fire, storm, hurricane and other storm related emergencies. The Office of Emergency Management and the Office of Planning & Zoning will work together to achieve the end result of this grant, which will be an updated Natural Hazard Mitigation Plan with an included Cultural Resource Hazard Mitigation Plan that is approved by FEMA.

The total grant award in \$142,150.00.

Total Federal grant monies: \$106,612.50

Total Local Match: \$35,537.50

This grant will expire on October 30, 2018.

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<sup>1</sup> Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

<sup>2</sup> Examples: FY\_\_ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.



Grant Title Pre-Disaster Mitigation Competitive Grant Program (PDM-C)- FY 2015

Grant Award (\$) 142,150.00

Originating Department(s): Fire/OEM & Planning and Zoning

Dept Contact (Name/Phone): David Mandell

Expenditure Account	Revenue Source				Total per Expend. Type	Comments
	Federal	State	Local (Matching)	Other		
Salaries			35,537.50		35,537.50	P&Z Salaries
Benefits					0.00	
Overtime					0.00	
Supplies					0.00	
Telephone					0.00	
Electricity					0.00	
Fuel and Oil					0.00	
Training & Education					0.00	
R & M - Equipment					0.00	
Special Programs					0.00	
Contract Services	106,612.50				106,612.50	
Capital Outlay					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
<b>Total</b>	<b>106,612.50</b>	<b>0.00</b>	<b>35,537.50</b>	<b>0.00</b>	<b>142,150.00</b>	

TOTAL EXPENDITURES\*: **142,150.00**

\* May be different from Grant Award \$ if there is a match requirement.


Match is not required.

\_\_\_\_\_  
Department Director Signature/Date

\_\_\_\_\_  
Department

**X** Match is required. Match will be met in the form of <sup>(1)</sup> Planning & Zoning Personnel Salary

I attest that this asset has been approved/appropriated in <sup>(2)</sup> \_\_\_\_\_

  
Department Director Signature/Date

\_\_\_\_\_  
Fire/OEM  
Department

**COMMENTS:**

The Federal government will provide for \$106,612.50 and the City of Annapolis will match and additional \$35,537.50

in the form of Planning and Zoning Personnel salaries.

<sup>(1)</sup> Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

<sup>(2)</sup> Examples: FY\_\_ operating budget, a memorandum of understanding, City Council resolution/ordinance.

U.S. Department of Homeland Security  
Region III  
One Independence Mall, 6th Floor  
615 Chestnut Street  
Philadelphia, PA 19106-4404



**FEMA**

JAN 22 2016

Mr. Russell Strickland  
Executive Director  
Maryland Emergency Management Agency  
5401 Rue Saint Lo Drive  
Reisterstown, Maryland 21136

**Re: PDMC-PL-03-MD-2015-008**  
**Project Approval**  
**Pre-Disaster Mitigation Competitive Grant Program (PDM-C)**

Dear Mr. Strickland:

I am pleased to inform you that the grant application for the Anne Arundel County Weather It Together – Natural Hazard Mitigation - Cultural Resources Plan, PDMC-PL-03-MD-2015-008, has been approved.

This plan update proposes a Cultural Resource Hazard Mitigation addendum and update to the City's Natural Hazard Mitigation Plan to incorporate a vulnerability assessment and mitigation strategies for the protection of Cultural Resources in the Annapolis Historic District and the Eastport Conservation District in Anne Arundel County. The plan will also address other disaster threats including earthquakes, fire, storm, hurricane and other storm related emergencies.

The total amount of funding approved for this project is \$142,150, with a breakdown of \$106,612.50 federal share and \$35,537.50 for the non-federal share. This award was completed through the eGrants system and should be available in PARS for your use.

According to Grant Agreement Articles, the period of performance for this FY2015 PDM Grant expires on October 30, 2018. All grant award activities must be incurred during the performance period unless pre-award costs are approved. The final product of this grant must be a FEMA approved plan. When submitting the updated plan, allow sufficient time for review, revision, and adoption.

Please provide this office with quarterly performance reports thirty days after the end of each federal fiscal year quarter.