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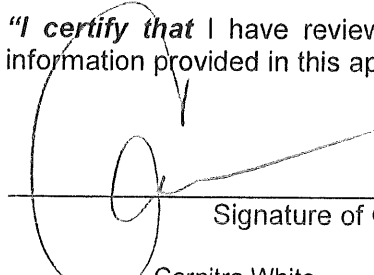
Community Grant Application
Deadline: January 22, 2016

Organization name Anne Arundel County Department Of Social Services
 Contact Justin Bieler Title Homeless Coordinator
 Address 80 West St Annapolis, MD 21401
 Phone 410-269-4749 Fax 410-269-4426 Email justin.bieler@maryland.gov
 Federal ID # 52-6000878
 Incorporation Date 1952 501(c)(3) Registration date N/A
 Project title Homeless Outreach Program
 Project location Annapolis

Amount requested	\$	<u>20,000.00</u>
Other funds	\$	<u>80,590.00</u>
Total project amount	\$	<u>100,640.00</u>

Certification

"I certify that I have reviewed this application and that to the best of my knowledge and belief, all the information provided in this application is true."

 Signature of Chief Executive Officer 1/20/16 Date

Print name Carnitra White Title Executive Director
 Address 80 West St Annapolis, MD 21401
 Phone 410-269-4600 Fax _____ Email carnitra.white@maryland.gov

EXECUTIVE SUMMARY

Provide a brief summary of your project. Please be sure to include the following items: purpose of the project, number of people to be served, and how the city grant funds will be used.

The Department Of Social Services (DSS) coordinates the homeless services in Anne Arundel County and Annapolis. The Homeless Coordinator partners with the shelters, and Mental Health providers to create a coordinated system of service. Events such as Homeless Resource Day, Annual Homeless Count, and outreach activities are planned by the DSS along with the management of the homeless information database and the homeless wait list for permanent housing. A Homeless Street Outreach team will augment the current services by building relationships with homeless individuals and families to help them establish stable and ongoing connections with health care, case management, shelter, and other supportive services. The street outreach team addresses the immediate needs of homeless participants, wherever they are, and provides linkage and access to available resources, including mental health support, substance use treatment opportunities, health insurance, identification, benefits, and housing opportunities.

City grant funds will be used for one Family Services Caseworker II (Street Outreach Worker) to engage the homeless population in the City of Annapolis.

PERFORMANCE HISTORY

If you received Community Grant funds last year, please evaluate progress you have made in implementing those projects. Please discuss any factors that may have hindered your progress.

Not applicable

RATIONALE (20 Points)

Describe the issue or problem to be addressed including the size and/or severity of the problem. Provide the demographic data and geographic information used to determine the extent of the problem.

Many people who are experiencing chronic homelessness have untreated mental illness or substance use problems or serious chronic health conditions. In the City Of Annapolis, it is estimated that 20-50 homeless individuals and families sleep outside each night. Their health conditions may contribute to mortality or avoidable hospitalizations and emergency room visits. They cycle through the judicial system with nuisance crimes related to substance use and trespassing. Due to lack of transportation, an unfamiliarity with social service systems, and overall health conditions, these homeless individuals and families generally lack health care, are not connected to housing opportunities, and cost the city and county in avoidable expenses each year.

In November 2013, Anne Arundel County interviewed 208 homeless individuals and families living in the streets and shelters as part of the "Registry Week" for the 100K Homes Permanent Housing Campaign. Of these:

67% were chronically homeless, having been homeless for over 2 years and had a disability.

55% reported previous jail stay.

571 Emergency Department (ED) visits were reported within the 3 months prior to November 2013.

Average cost of ED visit at BWMC was \$500. Estimated annual cost \$1,142,000.

10% interviewed had no health coverage.

48% had serious health conditions.

The County's Annual Point In Time (PIT) count has also documented at last the 48 homeless individuals found on the street during the last Wednesday in January over the last 8 years. This number increases during the summer months when the county's Winter Relief program is not operating. These individuals and families are the target population as they are at most risk of cold weather deaths and untreated mental and medical conditions. The US Interagency Council on Homelessness reports individuals and families with complex mental health, health, or substance use issues are less likely to seek help due to their conditions. An outreach team will directly impact these individuals and families with a link to community supports. An outreach program in California reported the following findings after incorporating their program:

96% decrease in psychiatric hospital admissions

45% decrease in psychiatric hospital stays

83% decrease in new incarcerations

94% decrease in days of homelessness

PROJECT DESCRIPTION (30 Points)

Please give a detailed description of the program or project you are proposing. Please include the group of persons you plan to serve and the number of expected participants, the activities or services you will provide and location.

The major goals of a Street Outreach Team are to decrease the overall burden of expense the homeless population has on Annapolis while building stability and humanization for ending homelessness. In addition, there should be a decrease in psychiatric hospital admissions, ED visits, incarceration, and the length of time they are homeless while also increasing services, access to shelter, housing, and self-sufficiency while preventing cold weather deaths. One outreach staff is needed to effectively serve this population in Annapolis. The Outreach Team would partner with volunteers from Downtown Hope and other organizations to supplement the need for more paid staff. In-kind services and other grant opportunities will be evaluated.

Street Homeless Outreach will begin the trusted relationship between the homeless and the worker, to help address the person's homeless status. In Annapolis it is estimated there are 20-50 homeless individuals and families on any given night. Street Outreach will engage each homeless individual or family as often as possible.

Describe the methodology (or approach) for the proposed program/project, e.g., the procedures, tasks, techniques, or tools you will use to develop the program

The target population of Street Homeless Outreach is those that are literally homeless. The Street Outreach Team will determine and document the homeless status of each individual they encounter. The homeless status will be updated on a monthly basis to provide documentation of homelessness and to determine if the person meets HUD's Chronic Homeless definition. This will occur through engagement and case management. For those that are willing to have a case manager, a service plan will be developed and services will begin immediately and will provide the resources needed to help end the person's homeless situation. For those that are not willing to accept case management services, the Street Outreach Worker will use engagement to build a relationship with the individual by meeting with them on a weekly basis. Goals may be developed slowly as trust is built between the worker and the individual. The VI-SPDAT (Vulnerability Index - Service Prioritization Decision Assistance Tool) will be used to initially assess each individual. This assessment will document areas of focus, including substance use, mental health, health care, income, Veteran status, and other services. The VI-SPDAT also functions as the county's application for permanent supportive housing. Each person will be followed by the Outreach Worker until they have been placed in permanent housing.

Explain how this proposal relates to the organization's mission, goals and/or strategic plan, and other activities planned for this year.

The mission of the Anne Arundel County Department of Social Services (DSS) is to assist Anne Arundel county residents to achieve and maintain self-sufficiency, provide services to strengthen individuals and families, and join our community partners in the protection of vulnerable children and adults.

Our Family Investment Division helps eligible low-income families with children and adults obtain temporary cash, food supplemental and medical assistance. The Services Division protects vulnerable children and adults, promotes permanent and safe placement of children in families, and prevents unnecessary institutional placements. Our Emergency Services Unit assists those in crisis by providing emergency shelter, utility assistance and supportive services.

The Homeless Outreach Team will strengthen individuals and families through support, and link to services. The Outreach Team will join community partners including the Annapolis Police, We Care & Friends, Downtown Hope, and other groups that are working with the homeless in the city. The Outreach Team will also work with local businesses to help educate the businesses on how to handle the homeless situation. The Outreach Team will respond to businesses that encounter homeless individuals to work together on finding a solution. With the team meeting with the homeless population on a regular basis they will help the homeless obtain temporary cash, food supplemental and medical assistance. The Outreach Team will refer and assist the homeless in finding treatment options, housing resources, and inpatient services and medical care.

DSS coordinates an Annual Homeless Resource Day and uses HUD research and evidence-based practices to manage the wait list for permanent supportive housing programs by prioritizing the chronic homeless and those with severe disabilities.

DSS manages the wait list for permanent supportive housing programs in the county, and following evidence-based practices, prioritizes the homeless that have the most severe disabilities and longest time on the street or in shelters. Not only does this follow research based on HUD findings, but also aligns with the 100K Homes initiative and the National Interagency Council On Homelessness. The agency also, modeled off of Project Homeless Connect, a national model for a day of service to the homeless.

TIMELINE (10 Points)

Provide a timeline for implementation and all program/project activities for the project.

Date	Activity
7/1/2016	Set Up Phase
8/1/2016	Implementation Phase / Training
12/1/2016	Review Progress
6/30/2017	Evaluate and review

Please indicate how you have determined that the timeline is achievable.

Once funding has been approved the Department will post two Family Case Worker II positions as open. The hiring process may take up to 30 days to complete. Once staff are hired they will work with the Homeless Coordinator on supervision and training. The training will include Mental Health First Aid through the Mental Health Agency, First Aid, Emergency Preparedness, and Shelter Management training. Additional training will be done with the Homeless Coordinator in visiting site locations, meeting homeless individuals and families, and being oriented to the resources available. Each worker will work closely with the Homeless Coordinator during their first four - five months to ensure knowledge of resources and programs are understood and referrals are appropriately made. The Homeless Coordinator will conduct evaluation and review once this period is complete and each quarter after to ensure the success of the project. Further review will be completed on a monthly basis during the life of the grant.

Describe the organization's ability to implement the request.

Anne Arundel County Department Of Social Services already has the supervisor in place for the Street Outreach Team. The Homeless Coordinator, as supervisor, brings over 6 years of experience working with the homeless and the community providers in the City Of Annapolis and Anne Arundel County. The Department, as a government agency, has policy and procedures already in place on the hiring process of employees, and training by certified staff.

EVALUATION (20 Points)

Clearly state the specific, goals, objectives, and measurable outcomes of the project/program.

Goals	Objectives	Measurable Outcomes
Decrease substance use in homeless population. Increase mental health services. Increase access to health care. Decrease amount of time homeless.	Refer to inpatient programs and intensive outpatient programs for substance use. Connect individuals with mental health treatment at 80 West St (M&M Behavioral Health) Apply for medical assistance / insurance.	Number of individuals enrolled in treatment, decrease in police calls and open container violations in the City. Mental health treatment appointments Insurance coverage Decrease in homeless population

Describe the impact (long-term effects) you expect will be produced by program/project outcomes.

During a survey of the homeless population in downtown Annapolis, it was noted that many have severe substance use, or alcohol use, mental health diagnosis, and no health insurance. The Department of Social Services recently contracted with M&M Behavioral Health to provide substance use and mental health treatment at the 80 West St location. The project will be able to engage the homeless population and help them get insurance and access to health care and mental health services. With the partnerships at We Care & Friends, and M&M Behavioral Health, the Street Outreach Team will help decrease arrests due to open container, public urination, and trespassing while also easing the tension the homeless population has on the business community in downtown Annapolis. With Housing and Urban Development (HUD)'s new definition of Chronic Homelessness, documentation of homelessness is extremely important in determining eligibility for permanent supportive housing in Anne Arundel County. The Street Outreach Team will be able to use their engagement and outreach as documentation of homelessness and help link the homeless to permanent supportive housing opportunities. With proper documentation and constant contact for this population, housing will become a viable option to end their homelessness.

BUDGET DOCUMENTS (20 Points)

Include a detailed program budget that includes expenses, city funds requested and pending sources of support. **Please use the attached Program/Project Budget Format.**

Outline the organizations plans for securing funding from sources other than those provided by the City of Annapolis and indicate how City of Annapolis' funds will be used to leverage a request for, or use of, other grant funds.

Anne Arundel County Department Of Social Services has applied for grants through United Way of Central Maryland and Community Development Block Grant (CDBG) through Arundel Community Development Services (ACDS). Both applications are currently pending and will be used to provide street outreach to Anne Arundel County by funding 1.5 positions. The Department has also submitted a supplemental budget request through Anne Arundel County to supplement the funding for the 1.5 positions and other areas of need including equipment, phones, and other needs. The supervisor of the unit will be the County's Homeless Coordinator who's position is already fully funded through Anne Arundel County and CoC funds through ACDS. To fully support the Street Outreach Teams, the Department will partner with Downtown Hope, and other volunteer groups.

PROJECT BUDGET

Please complete the following budget chart for this project, including all budget items, the total budget for each item, and the funds that are being requested for each line item.

Budget item	City funds requested	Other funds	Source of Other funds (Federal, State, Private)	Is "Other funding" committed or requested?	Total project cost
Salaries/Benefits (list each position)					
Family Services Caseworke	\$ 20,000.00	\$ 27,242.00	Federal	Requested	\$ 47,242.00
Family Services Caseworke		47,242.00	County	Requested	47,242.00
Contract Services					
Rent/Leasing Costs					
Utilities/Telephone (please specify)					
Mobile Phone	50.00	50.00	Private	Requested	100.00
Equipment		5,000.00	Private	Requested	5,000.00
Insurance					
Office Supplies					
Printing/Postage					
Audit/Accounting					
Other (please describe)					
Vehile mileage	0.00	1,056.00	County	Requested	1,056.00
Total Budget	\$ 20,050.00	\$ 80,590.00			\$ 100,640.00