

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Tuesday, May 17, 2016

3:00 PM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

1. Call To Order

Chairman Pfeiffer called the meeting to order at 3:02 p.m.

Roll Call

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

2. General Discussion

[ID-227-16](#) St. Luke's Stormwater- DNEP

Attachments: [St. Luke's STMWTR.pdf](#)

Department of Neighborhood and Environmental Programs Director Broadbent gave an introduction on the discussion topic and spoke on the stormwater project, Bond Requirements and answered questions from the committee.

Betsy Love, 1101 Bay Ridge Avenue, Annapolis, Maryland 21403 representing St. Luke's Episcopal Church was present and spoke on the 3 acres of property being donated by St. Luke's at a value \$350,000. and St. Luke's fundraising efforts done in support of the projects, Wetlands, Tidal Marsh, and Living Shorelines.

Lou Etgen, 501 6th Street, Annapolis, Maryland 21403 representing Alliance of the Chesapeake Bay was present and spoke on the alliance's work with local partners throughout the watershed to do stormwater projects.

Alderman Arnett moved to receive the value of the credit. Seconded. CARRIED on voice vote.

Alderman Budge was present and spoke on the possibility of tax deduction for St. Luke's property donation.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

3. Business before Committee

a. Approval of Minutes

[FC050516](#) Approval of Minutes for the Regular Meeting

Attachments: [FC05.05.16.pdf](#)

Alderman Paone moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

b. Appointments and reappointments to Committees

[AP-13-16](#) The Reappointment of Joseph Semo to the Police and Fire Retirement Commission

Attachments: [AP-13-16 Appointment Letter/Resume](#)

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on

voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

c. Grant Approvals

[GA-36-16](#) State Shuttle Services- Transportation

Attachments: [GA-36-16.pdf](#)

Operation Manager Pletzer gave a brief overview of the grant and answered questions form the committee.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-37-16](#) Job Access and Reverse Commute (JARC) Services - FY 2017-
Transportation

Attachments: [GA-37-16.pdf](#)

Operation Manager Pletzer gave a brief overview of the grant and answered questions form the committee.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

d. Budget Revision Requests

[GT-21-16](#) Transfer from: Contingency Transfer to: Police Overtime & Police
Equipment- APD

Attachments: [GT 21-16.pdf](#)

Finance Director Miller gave an overview of the budget transfer and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Alderman Budge was present and spoke on refund of monies from Maryland Emergency Management Agency(MEMA) Federal Emergency Management Agency (FEMA.)

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

3. Legislation before Committee

[R-10-16](#) Position Classifications and Pay Plan - For the purpose of approving the
FY 2017 position classification and pay plan effective July 1, 2016.

Attachments: [R-10-16 ClassificationPayPlanResolution.docx](#)
[R-10-16 Classifications Pay Plan.pdf](#)
[R-10-16 Fiscal Impact.pdf](#)
[R-10-16 PindellCharles Proposed Amendments.docx](#)
[R-10-16 Littmann Proposed Amendments.docx](#)

Alderman Pfeiffer moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Nay: 1 - Alderman Paone

R-12-16 FY 2017 Fees Schedule Effective July 1, 2016 - For the purpose of specifying fees that will be charged for the use of City services for FY 2017.

Attachments: [R-12-16 Fees Schedule Resolution.docx](#)
[R-12-16 FY2017 Fees Schedule.docx](#)
[R-12-16 Fiscal Impact.pdf](#)
[R-12-16 FAC Report.docx](#)
[R-12-16 Finance Department Fee Changes Revised.docx](#)
[Finance Committee Report 5.9.16.pdf](#)
[R-12-16 Finance Cmte Proposed Amendments.docx](#)
[R-12-16 Summary of Finance Cmte Proposed Amendments.pdf](#)
[R-12-16 Pantelides Proposed Amendment.docx](#)

Alderman Pfeiffer moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Nay: 1 - Alderman Paone

R-13-16 FY 2017 Fines Schedule Effective July 1, 2016 - For the purpose of specifying fines that will be charged for FY 2017.

Attachments: [R-13-16 Fines Schedule Resolution.docx](#)
[R-13-16 FY2017 Fines Schedule.docx](#)
[R-13-16 Fiscal Impact.pdf](#)
[R-13-16 FAC Report.docx](#)
[R-13-16 Pantelides Proposed Amendment.docx](#)
[FY2017 Finance Committee Report.pdf](#)

Alderman Pfeiffer moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Nay: 1 - Alderman Paone

[O-13-16](#) Annual Operating Budget: Fiscal Year 2017 - For the purposes of adopting an operating budget for the City of Annapolis for Fiscal Year 2017; appropriating funds for expenditures for Fiscal Year 2017; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and specifying a rate of interest to be charged upon overdue property taxes.

Attachments: [O-13-16 Annual Operating Budget Ordinance.docx](#)
[O-13-16 Annual Operating Budget FY2017.pdf](#)
[O-13-16 Fiscal Impact.pdf](#)
[O-13-16 FAC Findings.pdf](#)
[Finance Committee Report 5.9.16.pdf](#)
[O-13-16 FAC Supplementary Letter.pdf](#)
[O-13-16 Littmann Proposed Amendments.docx](#)
[O-13-16 Finlayson Kirby Proposed Amendment COLA.pdf](#)
[O-13-16 Finlayson Kirby Proposed Amendment OEM.pdf](#)
[Finance Dept Informational Chart - Community Grant Funding Options.pdf](#)
[O-13-16 FAC Letter -Health Insurance Premium Increase.pdf](#)
[O-13-16 Finlayson Proposed Amendment Health Care Premium.docx](#)
[O-13-16 Finance Cmte Proposed Amendments.docx](#)
[O-13-16 PindellCharles Littmann Proposed Amendments.docx](#)
[O-13-16 African American Community Services Specialist JD.doc](#)
[O-13-16 Hispanic Community Services Specialist JD.doc](#)
[O-13-16 Budge Amendment.pdf](#)
[O-13-16 PindellCharles Proposed Amendment.docx](#)
[O-13-16 Alcoholic Beverage Inspector.doc](#)

Alderman Pfeiffer moved to recommend favorably with the amendments in the Finance Committee Report. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Nay: 1 - Alderman Paone

[R-11-16](#) Capital Improvement Program Fiscal Years 2017 - 2022 - For the purpose of adopting a capital improvement program for Fiscal Years 2017-2022 (July 1, 2016 - June 30, 2022).

Attachments: [R-11-16 CIP Resolution.docx](#)
[R-11-16 FY17-FY22 Proposed CIP.pdf](#)
[R-11-16 Fiscal Impact.pdf](#)
[R-11-16 FAC Report.docx](#)
[R-11-16 PC Findings.pdf](#)
[R-11-16 Finance Cmte Proposed Amendments.docx](#)
[Budge Pantelides Proposed Amendment.docx](#)
[Finance Committee Report 5.9.16.pdf](#)
[Budge Proposed CIP Amendment.pdf](#)

Alderman Pfeiffer moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Nay: 1 - Alderman Paone

O-14-16 Capital Budget Fiscal Year 2017 - For the purpose of adopting a capital budget for Fiscal Year 2017; and appropriating funds for expenditures for the Fiscal Year 2017 capital budget.

Attachments: [O-14-16 FY17 Proposed Capital Budget.pdf](#)
[O-14-16 Fiscal Impact.pdf](#)
[O-14-16 FAC Report.docx](#)
[O-14-16 PC Findings.pdf](#)
[O-14-16 Capital Budget Ordinance.docx](#)
[O-14-16 Budge Pantelides Proposed Amendment.docx](#)
[O-14-16 Cornhill Street - FY16 CIP.pdf](#)
[O-14-16 HPC Letter re Cornhill Street.pdf](#)
[FY2017 Finance Committee Report.pdf](#)
[O-14-16 Budge Proposed CIP Amendment.pdf](#)

Alderman Pfeiffer moved to recommend favorably with the amendments in the Finance Committee Report. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Nay: 1 - Alderman Paone

5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 4:03 p.m.

**Cyndi Gaines
City Council Associate**