



STAFF REPORT ON PROPOSED LEGISLATION

To: Mayor Gavin Buckley

From: David Jarrell, City Manager

Date: May 18, 2021

Subject: CA-1-21: Office of Community Services - Establishment

This charter amendment will establish the Office of Community Services as part of the powers and duties of the City Manager. Similar to the Office of Management Information Technology and the Human Resources Office, the Office of Community Services will be established, with the City Manager responsible to supervise its daily operations. Currently, the Community Services employees are part of the City Manager's office. This Charter Amendment allows for a separate, independent Officer of Community Services that reports to the City Manager much like the City departments and other offices.

Prepared by David Jarrell, City Manager