

City of Annapolis
Budget Revision Request
 (City Council Budget Revision > \$25,000)

Fund: General **Control Number:** FT-1-23
Department: Various **Date:** 12/8/2022

Dept/Division	Account Name	Transfer From	Transfer To
See attached	See attached		

Explanation:
 See Attached-Template does not contain as many lines as needed.

In Process

Approved by:

Joanna D. Dickinson

Finance Director

Michael Mallinoff

City Manager

Joanna D. Dickinson

Department Director

[Signature]

Mayor

Elena Terry

Finance Committee

City Council

12/8/2022 | 9:49 AM PST

Date

12/8/2022 | 12:53 PM EST

Date

12/8/2022 | 11:02 AM PST

Date

12/8/2022 | 3:50 PM EST

Date

12/8/2022 | 3:55 PM EST

Date

Date

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.

CM's do no increase the total budget or the budget for any fund.

FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.

These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.

SA: Supplemental Appropriations from revenue not anticipated in the budget or in excess of that anticipated in the budget.

SA's increase the total budget.

City of Annapolis
Budget Revision Request
 (City Council Budget Revision > \$25,000)

Fund: General Fund _____
 Department: Various _____

Control Number: FT 1-23 _____
 Date: 12/8/2022 _____

Dept	Account Name	Transfer From	Transfer To
Mayor	Salaries and benefits		68,100
City Manager	Salaries and benefits		54,900
OCS	Salaries and benefits		5,700
Law	Salaries and benefits		63,300
HR	Salaries and benefits		42,800
MIT	Salaries and benefits		56,900
Finance	Salaries and benefits		95,700
Purchasing	Salaries and benefits		19,000
P&Z	Salaries and benefits		191,200
Police	Salaries and benefits		2,693,200
Fire	Salaries and benefits		1,295,700
OEM	Salaries and benefits		19,800
DPW- Admin	Salaries and benefits		36,800
DPW- E&C	Salaries and benefits		62,700
DPW - Streets	Salaries and benefits		164,100
DPW- Traffic	Salaries and benefits		14,900
DPW -Building	Salaries and benefits		41,900
R&P - Pip Moyer	Salaries and benefits		16,500
R&P - Parks	Salaries and benefits		52,300
R&P - Admin	Salaries and benefits		27,600
R&P - LatchKey	Salaries and benefits		11,700
R&P- Stanton	Salaries and benefits		15,900
R&P - Sports	Salaries and benefits		3,300
R&P - Camps	Salaries and benefits		26,900
R&P - Health	Salaries and benefits		8,700
R&P - Pool	Salaries and benefits		10,400
NonAllocated	Compensation Contingency	5,100,000	

Explanation:

This budget revision allocates the \$5.1M to Departments that was set aside to cover anticipated costs as a result of union negotiations.

Approved by:

 Finance Director

 Date

 Department Director

 Date

Approved by:

 City Manager

 Date

 Mayor

 Date

 Finance Committee

 Date

 City Council

 Date

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.
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 SA: Supplemental Allocations from revenue not anticipated in the budget or in excess of that anticipated in the budget.
 SA's increase the total budget.

Certificate Of Completion

Envelope Id: 95B4484D72774E7CAFFBF8932FAC2193
 Subject: Please DocuSign: City Council Budget Revision
 Source Envelope:
 Document Pages: 2
 Certificate Pages: 3
 AutoNav: Enabled
 Enveloped Stamping: Enabled
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Sent
 Envelope Originator:
 Katie Connolly
 160 Duke of Gloucester St
 Annapolis, MD 21401
 kconnolly@annapolis.gov
 IP Address: 137.103.93.157

Record Tracking

Status: Original
 12/8/2022 11:46:22 AM

Holder: Katie Connolly
 kconnolly@annapolis.gov

Location: DocuSign

Signer Events

Signature

Timestamp

Katie Connolly
 kconnolly@annapolis.gov
 Senior Accountant
 Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Completed
 Using IP Address: 137.103.93.157

Sent: 12/8/2022 12:42:19 PM
 Viewed: 12/8/2022 12:42:30 PM
 Signed: 12/8/2022 12:46:05 PM

In Process

Joanna D. Dickinson
 jddickinson@annapolis.gov
 Finance Director
 Security Level: Email, Account Authentication (None)

Joanna D. Dickinson
 Signature Adoption: Pre-selected Style
 Using IP Address: 96.244.10.66

Sent: 12/8/2022 12:46:07 PM
 Viewed: 12/8/2022 12:48:14 PM
 Signed: 12/8/2022 12:49:31 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Michael Mallinoff
 mmallinoff@annapolis.gov
 City Manager
 Security Level: Email, Account Authentication (None)

Michael Mallinoff
 Signature Adoption: Pre-selected Style
 Using IP Address: 96.244.10.66

Sent: 12/8/2022 12:49:33 PM
 Viewed: 12/8/2022 12:52:36 PM
 Signed: 12/8/2022 12:53:01 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Joanna D. Dickinson
 jddickinson@annapolis.gov
 Finance Director
 Security Level: Email, Account Authentication (None)

Joanna D. Dickinson
 Signature Adoption: Pre-selected Style
 Using IP Address: 96.244.10.66

Sent: 12/8/2022 12:53:04 PM
 Viewed: 12/8/2022 2:02:30 PM
 Signed: 12/8/2022 2:02:57 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Signer Events	Signature	Timestamp
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Mayor Gavin Buckley
mayorbuckley@annapolis.gov
Mayor
Security Level: Email, Account Authentication (None)



Signature Adoption: Uploaded Signature Image
Using IP Address: 96.244.10.66

Sent: 12/8/2022 2:02:59 PM
Viewed: 12/8/2022 3:50:13 PM
Signed: 12/8/2022 3:50:58 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Ald. Eleanor Tierney
aldtierney@annapolis.gov
Alderson - Ward 1
Security Level: Email, Account Authentication (None)



Signature Adoption: Drawn on Device
Using IP Address: 71.179.61.10
Signed using mobile

Sent: 12/8/2022 3:51:03 PM
Viewed: 12/8/2022 3:51:54 PM
Signed: 12/8/2022 3:55:26 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Regina Watkins-Eldridge
rceldridge@annapolis.gov
City Clerk
Security Level: Email, Account Authentication (None)

Sent: 12/8/2022 3:55:30 PM
Viewed: 12/8/2022 4:19:55 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Katie Connolly
kconnolly@annapolis.gov
Senior Accountant
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Process

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Kalyn Jackson
kajackson@annapolis.gov
City Council Associate
City of Annapolis
Security Level: Email, Account Authentication (None)

COPIED

Sent: 12/8/2022 3:51:01 PM
Viewed: 12/8/2022 3:52:41 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Vanessa Cain
vcain@annapolis.gov
Security Level: Email, Account Authentication (None)

Carbon Copy Events	Status	Timestamp
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Julie Donnelly
jpdonnelly@annapolis.gov
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	12/8/2022 12:42:19 PM
Envelope Updated	Security Checked	12/8/2022 12:44:43 PM
Envelope Updated	Security Checked	12/8/2022 12:45:38 PM

Payment Events	Status	Timestamps
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In Process