

**City of Annapolis**  
**Supplemental Appropriation from Surplus Funds**

Fund: General Fund  
 Department: Mayor's Office

Control Number: SA 11-21  
 Date: 9/14/2020

Source of Surplus Funds: Forward Brewing

Account Name	Allocation of Appropriation for
Revenue:	
Miscellaneous Revenue	\$ 1,187
Expenditure:	
Supplies and Other	\$ 1,187

**Explanation:**  
 This supplemental allocation appropriates \$ 1,187 from Forward Brewing. The donation will assist in payment for the Civilian Review Board Intern. This amount was not included in the FY2021 budget.

Approved by:

Jodee Schuman      9/14/20  
 Finance Director      Date

\_\_\_\_\_  
 Department Director      Date

Approved by:

City Manager \_\_\_\_\_  
 Mayor \_\_\_\_\_  
 Finance Committee \_\_\_\_\_  
 City Council \_\_\_\_\_

Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.  
 CM's do not increase the total budget or the budget for any fund.  
 FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.  
 These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.  
 SA: Supplemental Appropriation from revenue not anticipated in the budget or in excess of that anticipated in the budget.  
 SA's increase the total budget.



MAYOR'S OFFICE

9/02/2020

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TO: JODEE DICKINSON, FINANCE DIRECTOR FINANCE OFFICE

FROM: WILLIAM F. ROWEL, SR. ADVISOR

SUBJECT: DONATED FUNDS TO MAYOR'S PROGRAMS

CC: SUSY SMITH, CHIEF OF STAFF

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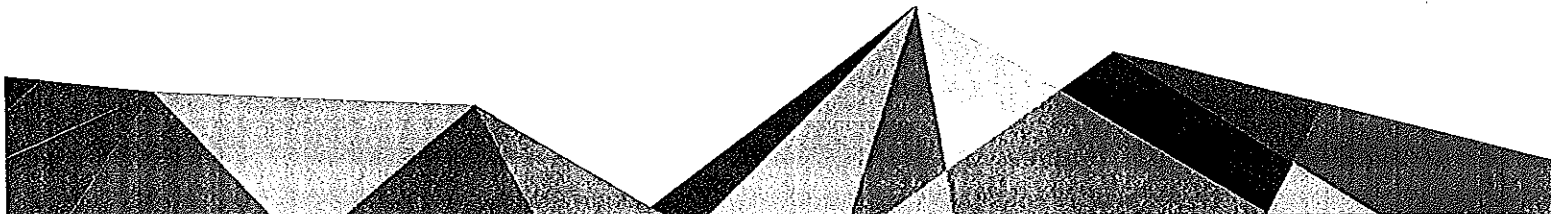
The attached donated check from Forward Brewing, totaling \$1,187.00 is to be earmarked for Mayor's Office Programs.

Thank you for your continued assistance, support, and guidance of Mayor's Office Program contracts, budgets, and allocation.

Sincerely,

William F. Rowel

Posted to:  
01069-484040  
9/2/20



**FORWARD BREWING** 03/18  
BS. (410) 693-0513  
126 SMITH AVE  
ANNAPOLIS, MD 21401

249  
65-330/550

DATE 7/30/20

PAY TO THE ORDER OF City of Annapolis, Mayor's Office \$ 1,187.00

one thousand one hundred eighty seven Even DOLLARS



BRANCH BANKING AND TRUST COMPANY  
1-800-BANK BBK  
bbk.com

FOR Mayor's Office Programs

*[Signature]*

⑆00000249⑆ ⑆055003308⑆0005251165078⑆

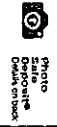


Photo Deposit  
Check Only



Account Detail

- ← Back
- ✓ Accept
- ⊗ Cancel
- 🔍 Search
- 📄 Output
- 🖨️ Print
- 🔍 Display
- 📄 PDF
- 💾 Save
- 📄 Excel
- D Detail
- J Journal
- A Approvals

Org 01069 Object 484040 Journal 484040 Project Account Description MISCELLANEOUS

Posted	YR/Per	Journal	Eff Dt	Src	Ref1	Project String	PO/Ref2	Ref3	Ref4	Amount
Y	2021/01	10142	07/06/20	GEN			DAILY DEP	7/6/20	P&Z	-2.10
Y	2021/01	10337	07/08/20	GEN			DAILY DEP	7/8/20	P&Z	-8.40
Y	2021/01	10705	07/23/20	GEN			DAILY DEP	7/23/20	P&Z	-19.95
Y	2021/02	20351	08/12/20	GRV	AC4020		CRP 20193	SeeAUG12_20	2012121204	2,800.00
Y	2021/02	20193	08/12/20	CRP	130		492185			-2,800.00
Y	2021/03	30012	09/02/20	CRP	130		495588			-1,187.00



Katie Connolly &lt;kconnolly@annapolis.gov&gt;

## Check received from Forward Brewing \$1,187

3 messages

Katie Connolly &lt;kconnolly@annapolis.gov&gt;

Wed, Sep 9, 2020 at 4:40 PM

To: William Rowel &lt;wfrowel@annapolis.gov&gt;, Susy Smith &lt;sssmith@annapolis.gov&gt;, Jodee Dickinson &lt;jddickinson@annapolis.gov&gt;

Hi Will,

I hope all is well. I received your memo for funds donated from Forward Brewing. Where do you want these funds added to the budget and what will they be used for?

Thanks!



**Katie Connolly**  
Senior Accountant/Budget Analyst  
Finance Office

City of Annapolis  
160 Duke of Gloucester Street  
Annapolis, Maryland, 21401  
Tel: (410) 263-7952

Katie Connolly &lt;kconnolly@annapolis.gov&gt;

Mon, Sep 14, 2020 at 9:28 AM

To: William Rowel &lt;wfrowel@annapolis.gov&gt;, Susy Smith &lt;sssmith@annapolis.gov&gt;, Jodee Dickinson &lt;jddickinson@annapolis.gov&gt;

Good Morning,

I am following up on this request.

Thank you,

Katie

[Quoted text hidden]

William Rowel &lt;wfrowel@annapolis.gov&gt;

Mon, Sep 14, 2020 at 9:32 AM

To: Katie Connolly &lt;kconnolly@annapolis.gov&gt;

Cc: Jodee Dickinson &lt;jddickinson@annapolis.gov&gt;, Susy Smith &lt;sssmith@annapolis.gov&gt;

Katie,

The donated amount is intended for the Internship Program. The funds should be added to the budget as Mayor's Office allocation for the purpose of a "CRB Intern".

Thank you,

Wm.

[Quoted text hidden]

*Civilian Review Board*



**William F. Rowel**  
Senior Advisor to the Mayor  
Public Engagement & Community Relations  
Office of the Mayor

City of Annapolis

160 Duke of Gloucester Street  
Annapolis, Maryland, 21401

9/14/2020

Annapolis.gov Mail - Check received from Forward Brewing \$1,187

**Cell: (410) 972-5258**

**Office: (410) 263-7997**