



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Regular Agenda - Final City Council

---

Monday, May 23, 2016

7:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

---

Call to Order

*Mayor Pantelides*

Invocation

*Mayor Pantelides*

Pledge of Allegiance

*Mayor Pantelides*

Roll Call

*City Clerk Watkins-Eldridge*

Approval of Agenda

### **Petitions, Reports and Communications**

#### **A. Reports by Committee**

#### **B. Comments by the General Public**

### **Appointments**

[AP-13-16](#)

#### **The Reappointment of Joseph Semo to the Police and Fire Retirement Commission**

*Attachments:*

[AP-13-16 Appointment Letter/Resume](#)

*Legislative History*

5/17/16

Finance Committee

recommend favorably

### **Consent Calendar**

#### **First Readers**

[O-24-16](#)

**Snow Emergency Routes - For the purpose of establishing that any person who fails to remove a vehicle from a snow emergency route when Phase II or Phase III of the snow emergency plan is in effect shall be in**

**violation of the City Code and subject to the imposition of a fine.**

**Sponsors:** Pantelides

**Attachments:** [O-24-16 Snow Emergency Routes.docx](#)

[O-24-16 Staff Report.docx](#)

[O-24-16 Fiscal Impact.pdf](#)

**O-25-16**

**City Code Maximum Penalty Provision - For the purpose of amending the City Code to be consistent with the Charter concerning the Maximum Penalty applicable to misdemeanors, infractions and violations proscribed by State Law.**

**Sponsors:** Budge

**Attachments:** [O-25-16 1.20.010 Misdemeanors.docx](#)

[O-25-16 1.20.010 Staff Report.docx](#)

[O-25-16 Fiscal Impact.pdf](#)

## Second Readers

**O-18-16**

**Amendment No. 1 to Eisenhower Golf Course Lease Agreement - For the purpose of approving an Amendment No. 1 to the Lease for certain City-owned property to Anne Arundel County; and matters generally relating to said lease.**

**Sponsors:** Pantelides

**Attachments:** [O-18-16 Eisenhower Golf Course Lease Amendment No 1.docx](#)

[O-18-16 Staff Report.docx](#)

[O-18-16 Fiscal Impact.pdf](#)

### **Legislative History**

4/11/16	City Council	adopted on first reader
4/11/16	City Council	refer to the Finance Committee
4/11/16	City Council	refer to the Rules & City Government Committee
4/25/16	City Council	declared the public hearing closed
5/3/16	Finance Committee	recommend favorably
5/10/16	Rules & City Government Committee	recommend favorably

**O-20-16**

**Title 17 Updates and Amendments - For the purpose of updating and amending Chapters 17.04 and 17.08 of the Annapolis City Code to prohibit the use and sale of coal tar pavement products; and matters generally relating to prohibiting the use and sale of coal tar pavement products.**

**Sponsors:** Littmann, Pfeiffer and Pantelides

**Attachments:** [O-20-16 Title 17 Coal Tar Ban Ordinance.docx](#)  
[O-20-16 Staff Report.doc](#)  
[O-20-16 Fiscal Impact.pdf](#)  
[O-20-16 Littmann Proposed Amendment.docx](#)

**Legislative History**

4/25/16	City Council	adopted on first reader
4/25/16	City Council	refer to the Economic Matters Committee
4/25/16	City Council	refer to the Environmental Matters Committee
5/9/16	City Council	declared the public hearing closed
5/16/16	Economic Matters Committee	recommend favorably
5/19/16	Environmental Matters Committee	recommend with amendments

**End of Consent Calendar**

**Business and Miscellaneous**

[GT-21-16](#)      **Transfer from: Contingency Transfer to: Police Overtime & Police Equipment- APD**

**Attachments:**      [GT 21-16.pdf](#)

**Legislative History**

5/17/16	Finance Committee	recommend favorably
---------	-------------------	---------------------

**Public Hearings Cont.**

[O-13-16](#)      **Annual Operating Budget: Fiscal Year 2017 - For the purposes of adopting an operating budget for the City of Annapolis for Fiscal Year 2017; appropriating funds for expenditures for Fiscal Year 2017; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and specifying a rate of interest to be charged upon overdue property taxes.**

**Sponsors:**      Pantelides

**Attachments:** [O-13-16 Annual Operating Budget Ordinance.docx](#)  
[O-13-16 Annual Operating Budget FY2017.pdf](#)  
[O-13-16 Fiscal Impact.pdf](#)  
[O-13-16 FAC Findings.pdf](#)  
[Finance Committee Report 5.9.16.pdf](#)  
[O-13-16 FAC Supplementary Letter.pdf](#)  
[O-13-16 Littmann Proposed Amendments.pdf](#)  
[O-13-16 Finlayson Kirby Proposed Amendment COLA.pdf](#)  
[O-13-16 Finlayson Kirby Proposed Amendment OEM.pdf](#)  
[Finance Dept Informational Chart - Community Grant Funding Options.pdf](#)  
[O-13-16 FAC Letter -Health Insurance Premium Increase.pdf](#)  
[O-13-16 Finlayson Proposed Amendment Health Care Premium.docx](#)  
[O-13-16 Finance Cmte Proposed Amendments.docx](#)

**Legislative History**

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Financial Advisory Commission
3/14/16	City Council	refer to the Finance Committee
3/21/16	City Council	declared the public hearing left open
4/11/16	City Council	declared the public hearing left open
4/25/16	City Council	declared the public hearing left open
5/9/16	City Council	declared the public hearing left open
5/17/16	Finance Committee	recommend favorably

**O-14-16**

**Capital Budget Fiscal Year 2017 - For the purpose of adopting a capital budget for Fiscal Year 2017; and appropriating funds for expenditures for the Fiscal Year 2017 capital budget.**

**Sponsors:** Pantelides

**Attachments:** [O-14-16 FY17 Proposed Capital Budget.pdf](#)  
[O-14-16 Fiscal Impact.pdf](#)  
[O-14-16 FAC Report.docx](#)  
[O-14-16 PC Findings.pdf](#)  
[O-14-16 Capital Budget Ordinance.docx](#)  
[O-14-16 Budge Pantelides Proposed Amendment.docx](#)  
[O-14-16 Cornhill Street - FY16 CIP.pdf](#)  
[O-14-16 HPC Letter re Cornhill Street.pdf](#)  
[FY2017 Finance Committee Report.pdf](#)

**Legislative History**

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Planning Commission

3/14/16	City Council	refer to the Financial Advisory Commission
3/14/16	City Council	refer to the Finance Committee
5/9/16	City Council	declared the public hearing left open
5/17/16	Finance Committee	recommend favorably

R-10-16**Position Classifications and Pay Plan - For the purpose of approving the FY 2017 position classification and pay plan effective July 1, 2016.**Sponsors:

Pantelides

Attachments:[R-10-16 ClassificationPayPlanResolution.docx](#)[R-10-16 Classifications Pay Plan.pdf](#)[R-10-16 Fiscal Impact.pdf](#)[R-10-16 PindellCharles Proposed Amendments.docx](#)[FY2017 Finance Committee Report.pdf](#)[R-10-16 PindellCharles Littmann Proposed Amendments.docx](#)Legislative History

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Finance Committee
3/14/16	City Council	refer to the Rules & City Government Committee
3/21/16	City Council	declared the public hearing left open
4/11/16	City Council	declared the public hearing left open
4/25/16	City Council	declared the public hearing left open
5/9/16	City Council	declared the public hearing left open
5/17/16	Finance Committee	recommend favorably

R-11-16**Capital Improvement Program Fiscal Years 2017 - 2022 - For the purpose of adopting a capital improvement program for Fiscal Years 2017-2022 (July 1, 2016 - June 30, 2022).**Sponsors:

Pantelides

Attachments:[R-11-16 CIP Resolution.docx](#)[R-11-16 FY17-FY22 Proposed CIP.pdf](#)[R-11-16 Fiscal Impact.pdf](#)[R-11-16 FAC Report.docx](#)[R-11-16 PC Findings.pdf](#)[R-11-16 Finance Cmte Proposed Amendments.docx](#)[Finance Committee Report 5.9.16.pdf](#)Legislative History

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Planning Commission
3/14/16	City Council	refer to the Financial Advisory Commission

3/14/16	City Council	refer to the Finance Committee
5/9/16	City Council	declared the public hearing left open
5/17/16	Finance Committee	recommend favorably

[R-12-16](#)**FY 2017 Fees Schedule Effective July 1, 2016 - For the purpose of specifying fees that will be charged for the use of City services for FY 2017.****Sponsors:**

Pantelides

**Attachments:**[R-12-16 Fees Schedule Resolution.docx](#)[R-12-16 FY2017 Fees Schedule.docx](#)[R-12-16 Fiscal Impact.pdf](#)[R-12-16 FAC Report.docx](#)[R-12-16 Finance Department Fee Summary of Changes 5/3/16 FY2017.pdf](#)[R-12-16 Finance Cmte Proposed Amendments.docx](#)[Finance Committee Report 5.9.16.pdf](#)**Legislative History**

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Finance Committee
3/14/16	City Council	refer to the Financial Advisory Commission
3/21/16	City Council	declared the public hearing left open
4/11/16	City Council	declared the public hearing left open
4/25/16	City Council	declared the public hearing left open
5/9/16	City Council	declared the public hearing left open
5/17/16	Finance Committee	recommend favorably

[R-13-16](#)**FY 2017 Fines Schedule Effective July 1, 2016 - For the purpose of specifying fines that will be charged for FY 2017.****Sponsors:**

Pantelides

**Attachments:**[R-13-16 Fines Schedule Resolution.docx](#)[R-13-16 FY2017 Fines Schedule.docx](#)[R-13-16 Fiscal Impact.pdf](#)[R-13-16 FAC Report.docx](#)[R-13-16 Pantelides Proposed Amendment.docx](#)[FY2017 Finance Committee Report.pdf](#)**Legislative History**

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Finance Committee
3/14/16	City Council	refer to the Financial Advisory Commission
3/21/16	City Council	declared the public hearing left open
4/11/16	City Council	declared the public hearing left open

4/25/16	City Council	declared the public hearing left open
5/9/16	City Council	declared the public hearing left open
5/17/16	Finance Committee	recommend favorably

## **Public Hearings**

### **ID-90-16**

#### **CITY OF ANNAPOLIS PROPOSED REAL PROPERTY TAX INCREASE**

**Attachments:** [ID-90-16 Proposed Real Property Tax Increase.PDF](#)

### **O-21-16**

#### **Title 4 - Elections - For the purpose of amending and updating Chapters 4.28 and 4.44 of the Code of the City of Annapolis concerning absentee voting and fair election practices; and matters generally relating to absentee voting and fair election practices.**

**Sponsors:** Littmann and Pindell Charles

**Attachments:** [O-21-16 Election Code Ordinance.docx](#)  
[O-21-16 Staff Report.docx](#)  
[O-21-16 Fiscal Impact.pdf](#)  
[O-21-16 Bd of Supervisors of Elections Proposed Amendments.docx](#)

#### **Legislative History**

5/9/16	City Council	adopted on first reader
5/9/16	City Council	refer to the Rules & City Government Committee
5/9/16	City Council	refer to the Board of Supervisors of Elections

### **O-23-16**

#### **Grading Permits for Tree Removal - For the purpose of requiring a Grading Permit when trees having a combined diameter of 60 inches are to be removed from lots 40,000 square feet or greater.**

**Sponsors:** Littmann, Finlayson, Budge and Arnett

**Attachments:** [O-23-16 Grading Permit for Tree Removal.docx](#)  
[O-23-16 Staff Report.doc](#)  
[O-23-16 Fiscal Impact.pdf](#)

#### **Legislative History**

5/9/16	City Council	adopted on first reader
5/9/16	City Council	refer to the Economic Matters Committee
5/9/16	City Council	refer to the Environmental Matters Committee
5/9/16	City Council	refer to the Environmental Commission

## **Legislative Action**

### **Second Readers**

O-10-16

**Water Service Billing Adjustments - For the purpose of clarifying the procedures for requesting an adjustment to water or sewer service billing, and matters generally relating to water or sewer service billing adjustments.**

Sponsors:

Pantelides

Attachments:[O-10-16 Water Billing Adjustments.docx](#)[O-10-16 Staff Report.pdf](#)[O-10-16 Fiscal Impact.pdf](#)[O-10-16 Mayor Pantelides and Finance Committee Proposed Amendments.docx](#)[PROTESTS JANUARY 2013 TO DECEMBER 2015.pdf](#)[Administrative Sewer Adjustment Criteria.pdf](#)[PROTESTS JAN 2013 TO CUR FINAL \(1\).pdf](#)[O-10-16 Environmental Matters Committee Proposed Amendment.docx](#)Legislative History

1/11/16	City Council	adopted on first reader
1/11/16	City Council	refer to the Environmental Matters Committee
1/11/16	City Council	refer to the Finance Committee
2/8/16	City Council	declared the public hearing closed
2/16/16	Finance Committee	recommend with amendments
2/16/16	Finance Committee	amend
2/25/16	Environmental Matters Committee	postpone
3/17/16	Environmental Matters Committee	postpone
3/21/16	City Council	postpone
4/21/16	Environmental Matters Committee	postpone
5/19/16	Environmental Matters Committee	recommend with amendments

O-12-16

**City of Annapolis Departmental Reorganization - For the purpose of dissolving the Human Resources Department and the Department of Neighborhood and Environmental Programs; creating the Office of Environmental Policy; reassigning certain duties and granting certain authority to the Department of Finance, Department of Planning and Zoning, the Department of Public Works and the City Manager, and all matters generally relating to such departmental reorganization.**

Sponsors:

Pantelides

**Attachments:**[O-12-16 Departmental Reorganization Ordinance.pdf](#)[O-12-16 Staff Report.doc](#)[O-12-16 Fiscal Impact.docx](#)[O-12-16 Budge Proposed Amendments.docx](#)[O-12-16 PindellCharles Proposed Amendments.docx](#)[O-12-16 Environmental Matters Proposed Amendments.docx](#)[O-12-16 Budge Amended Proposed Amendments.docx](#)**Legislative History**

2/22/16	City Council	adopted on first reader
2/22/16	City Council	refer to the Rules & City Government Committee
3/14/16	City Council	refer to the Environmental Matters Committee
4/12/16	Rules & City Government Committee	postpone
4/20/16	Rules & City Government Committee	postpone
4/21/16	Environmental Matters Committee	recommend with amendments
5/10/16	Rules & City Government Committee	recommend favorably
5/10/16	Rules & City Government Committee	recommend favorably

**For the Good of the Order**[ID-249-16](#)**Memorandum - Pursuant to City Code Section: 4.44.080 Election Reports  
Required***Attachments:*      [M-All July 1 each year.doc](#)**Adjournment**

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*