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Michael Pantelides, Mayor  
160 Duke of Gloucester Street  
Annapolis, MD 21401-2517  
410-263-7997

May 21, 2015

To: Alderpersons, City of Annapolis

From: Mayor Michael Pantelides

Re: Housing and Human Welfare Committee

Pending your approval, I would like to reappoint Tricia Manuel Irvin to the Education Commission. Ms. Irvin resides in Ward 3 and this appointment fills the Ward 3 position on the commission. She has been serving on the Education Commission since 2012 and is currently the Chair.

Ms. Tricia Manuel Irvin  
110 S. Cherry Grove Avenue  
Annapolis, MD 21401  
443-458-2166 irvintrish@yahoo.com

A copy of her resume is attached.

Thank You.

*Michael Pantelides*

MJP/mc

Reviewed by: <u>Housing and Human Welfare Committee</u>
<input type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable
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Committee Chair Date

# TRICIA MANUEL IRVIN

110 South Cherry Grove Ave  
Annapolis, MD 21401

Phone: 410-268-1949  
Email: triciawes.irvin@verizon.net

## EDUCATION ADVOCATE/LEARNING LEADER

A motivated individual with extensive experience in education, ranging from Pre-K to tenth grade classroom instruction; credited with managing an educational advocacy group; successful at maintaining open lines of communication between parents and school officials as well as establishing effective and motivating programs for children of all ages. Has worked closely with elected officials, school administration officials, parents as well as other stakeholders ranging from the local to the state level.

### AREAS OF EXPERTISE

- Collaboration
- Innovative Instruction
- Curriculum Development
- Differentiated Instruction
- Relationship Building
- Classroom Management
- Home/School Communication
- Child Development
- Parental Engagement
- Experiential Learning
- Student Motivation
- Community Involvement

### PROFESSIONAL EXPERIENCE

ANNE ARUNDEL COUNTY PUBLIC SCHOOLS, ANNAPOLIS, MD  
LONG TERM SUBSTITUTE, MEDIA PK & K

SEPTEMBER 2014 TO PRESENT  
SEPTEMBER 2011 TO JUNE 2012

Collaborated with Media Specialist at Germantown Elementary School and provided weekly media instruction at Germantown. Assisted with daily operations of the media center as well.

THE KEY SCHOOL, ANNAPOLIS, MD  
SUBSTITUTE TEACHER, ELEMENTARY GRADES

APRIL 2006 TO PRESENT

ANNE ARUNDEL COUNTY PUBLIC SCHOOLS, ANNAPOLIS, MD  
SUBSTITUTE TEACHER, ELEMENTARY GRADES

SEPTEMBER 2011 TO OCTOBER 2012

ANNE ARUNDEL COUNTY PUBLIC SCHOOLS, ANNAPOLIS, MD  
HOME HOSPITAL TUTOR

JANUARY 2012 TO OCTOBER 2012

Served as a liaison between the student, the parent and the school to help the student remain current with his/her academic program. Worked with a 3<sup>rd</sup> grade student and provided modifications to curriculum based on the nature of the physical disability, emotional impairment, time factors and environmental circumstances.

NORTHERN ELEMENTARY, LEXINGTON KY  
FOURTH GRADE HOMEROOM TEACHER

AUGUST 2002 TO JANUARY 2004

- The research-based Literacy First model was utilized for reading instruction. Northern Elementary was nationally recognized for its success using the Literacy First process. Centers were used daily to foster individual and peer student learning while the teacher led instruction in a small group setting
- The math curriculum used flex grouping as well as assessment tools as guides for determining the amount of time spent on each area of mathematic instruction.
- The CHAMPs model was used school-wide as a "proactive and positive approach to classroom management." The CHAMPs model created a unity throughout the school that allowed classroom instruction to be both effective and enjoyable for students and teachers.

THE KEY SCHOOL, ANNAPOLIS, MD  
FIRST GRADE HOMEROOM TEACHER

AUGUST 2000 TO JUNE 2002

- Reading instruction used a phonics-based program that focused on word families, interactive games, instructive manipulatives and phonics workbooks.
- Math instruction was based around the *Everyday Mathematics* program.

- The science curriculum focused on Chesapeake Bay Studies, Leaves and Trees, Sharks and Whales, Science Fair Projects, Pond Life and Bird Studies.
- The *Second Step* Life Skills curriculum was utilized in the classroom.

**GEORGETOWN DAY SCHOOL, WASHINGTON, DC**  
**SUBSTITUTE TEACHER, ALL GRADES**  
**AFTER SCHOOL PROGRAM TEACHER, GRADES PK-5<sup>TH</sup>**

SEPTEMBER 1999 TO JUNE 2000

**PETER MUHLENBERG MIDDLE SCHOOL, WOODSTOCK, VA**  
**SEVENTH GRADE CIVICS, MATH AND READING TEACHER**

AUGUST 1998 TO JUNE 1999

- Reading instruction utilized a novel based program incorporating hands-on, cooperative activities and self guided activities.
- Math instruction used manipulative materials and group activities to build an understanding for mathematical concepts.
- Civics units included a variety of instructional mediums including the following: guest speakers (including congressman and other community leaders), student performances, internet resources, simulation, role playing and debates to promote reading, writing, speaking and critical thinking skills.

**MASSANUTTEN MILITARY ACADEMY, WOODSTOCK, VA**  
**NINTH AND TENTH GRADE ENGLISH**

SUMMERS OF 1998 AND 1999

Responsible for integrated instruction of Ninth and Tenth graders during a block class period. Instruction focused on literature, grammar and composition instruction.

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#### **ADDITIONAL INFORMATION**

**Annapolis Education Commission Chair/Ward 3 Representative & Hispanic Outreach Liaison, City of Annapolis**  
*November 2012 to present*

**Girl Scout Leader for Daisies, Brownies and Juniors; Germantown Elementary, October 2009 to present**

**Parent Teacher Association President, Germantown Elementary School, July 2012 to June 2013**

**Education Commission Member, Calvary United Methodist Church, January 2011 to June 2013**

**Children's Ministries Chair, Calvary United Methodist Church, January 2010 to December 2012**

**Pre School and Elementary Sunday School Volunteer, Calvary United Methodist Church, Spring 2007 to June 2013**

**Graduate Assistant, Multicultural Student Affairs, Old Dominion University, October 1997 to May 1998**

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#### **EDUCATION**

**Master of Science in Education**  
 OLD DOMINION UNIVERSITY, NORFOLK, VA, MAY 1998

**Bachelor of Science, Interdisciplinary Studies/Teacher Prep**  
 OLD DOMINION UNIVERSITY, MAY 1997