



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Regular Agenda - Final City Council

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Monday, January 13, 2020

7:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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Call to Order

*Mayor Buckley*

Invocation

*Alderwoman Tierney*

Pledge of Allegiance

*Mayor Buckley*

Roll Call

*City Clerk Watkins-Eldridge*

Approval of Agenda

### **Ceremonial Items**

City Council Citations

### **Presentation**

Briefing from the Resiliency Team

### **Petitions, Reports and Communications**

**A. Update from the Mayor**

**B. City Manager Required Administrative Submittals:**

Article VI - OPERATIONS, Sec. 2.B, (7): Monthly Status Reports - November

[CM-4-20](#)

MIT

**Transfer From: Contractual Services (\$4,400.00); Transfer To: Supplies and Other (\$4,400.00)**

**Attachments:**

[CM-4-20](#)

[CM-5-20](#)

Law

Transfer From: Salaries and Benefits (\$13,400.00); Transfer To: Contractual Services (\$13,400.00)

Attachments: [CM-5-20](#)

**C. Reports by Committee****D. Comments by the General Public - Shall be limited to Three (3) Minutes****Consent Calendar****Approval of Journal of Proceedings**[CCM120919](#)

Regular Meeting Minutes

Attachments: [DRAFT- Regular Meeting Minutes 12.09.19.pdf](#)

**Supplemental Appropriations - Council Approval**

*Finance Committee Meeting - 1/8/19*

[SA-22-20](#)

Fire

Revenue: County Operating Grants (\$6,021.00); Expenditure: Supplies (\$6,021.00)

Attachments: [SA-22-20](#)

**Legislative History**

1/8/20 Finance Committee recommend favorably

[SA-23-20](#)

DPW - Capital Projects

Revenue: General Roadways (\$274,869.00) Expenditure: General Roadways (\$274,869.00)

Attachments: [SA-23-20](#)

**Legislative History**

1/8/20 Finance Committee recommend favorably

**Legislative Actions - First Readers**[O-1-20](#)

Exempt Service - For the purpose of correcting certain exempt service position titles.

Sponsors: Buckley

Attachments: [O-1-20 First Reader.pdf](#)

[O-2-20](#)

Youth Development Commission - For the purpose of establishing a Youth Development Commission; creating certain definitions; identifying the responsibilities and composition of the Commission; and generally relating

**to the Youth Development Commission.**

**Sponsors:** Gay and Rodriguez

**Attachments:** [O-2-20 First Reader.pdf](#)

**R-3-20****Transit Safety Plan - For the purpose of approving the City of Annapolis Transit Safety Plan.**

**Sponsors:** Buckley

**Attachments:** [R-3-20 First Reader.pdf](#)

[R-3-20 ADOT Safety Plan\\_Final\\_12162019.pdf](#)

**R-4-20****Eastport and Forest Drive Communities and Governmental Agencies Task Force - For the purpose of extending the term of the temporary advisory Task Force commissioned to provide the Mayor and City Council with a public forum to study and prepare reports about the Forest Drive/Eastport Sector Study.**

**Sponsors:** Savidge, Pindell Charles and Gay

**Attachments:** [R-4-20 First Reader.pdf](#)

**End of Consent Calendar****Public Hearings****O-27-19****Ordinance 27-19 as Amended on Second Reading**

**Critical Area Overlay - For the purpose of updating and amending the City of Annapolis critical area overlay district code provisions in accordance with State law; streamlining enforcement provisions and appeal procedures; relocating and updating definitions; adding reasonable accommodations provisions for the needs of disabled citizens pursuant to State law; adding Buffer Management Plan and Buffer Exemption Area policies; adding references to the Critical Area 10 percent Rule Guidance Manual, adding lot coverage percentages for certain zoning districts; adding lot consolidation provisions; consolidating grandfathering provisions; adding applicability and identification of water-dependent facilities; and making certain stylistic changes.**

**Sponsors:** Buckley

**Attachments:**

[O-27-19 Critical Area Overlay First Reader.docx](#)  
[O-27-19 Critical Area Overlay Spreadsheet Existing Code Proposed Code with CAC.do](#)  
[O-27-19 Critical Area Program Update Information and Website.pdf](#)  
[O-27-19 Map 45F.pdf](#)  
[O-27-19 Map 45H.pdf](#)  
[O-27-19 Map 45I.pdf](#)  
[O-27-19 Map 51A.pdf](#)  
[O-27-19 Map 51B.pdf](#)  
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[O-27-19 Map 52G.pdf](#)  
[O-27-19 Map 56C.pdf](#)  
[O-27-19 Map 57A.pdf](#)  
[O-27-19 Staff Report.doc](#)  
[O-27-19 Fiscal Impact Note.pdf](#)  
[O-27-19 PandZ Staff Memo to PC.pdf](#)  
[O-27-19 PC Findings to CC.pdf](#)  
[O-27-19 Amendments 1-12 Savidge, Tierney, Arnett.docx](#)  
[O-27-19 Amendments 13-15 Tierney, Savidge.docx](#)  
[O-27-19 as Amended on Second Reading 12-9-19.pdf](#)

**Legislative History**

7/8/19	City Council	adopt on first reader
7/8/19	City Council	refer to the Rules & City Government Committee
7/8/19	City Council	refer to the Planning Commission
7/31/19	City Council	refer to the Environmental Matters Committee
9/9/19	City Council	refer to the Environmental Commission
10/28/19	City Council	declare the public hearing closed
10/28/19	City Council	presented
10/28/19	City Council	refer to the Public Safety Committee
10/28/19	City Council	presented
11/20/19	Environmental Matters Committee	recommend with amendments
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment

11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
12/9/19	City Council	adopt on second reader
12/9/19	City Council	amended
12/9/19	City Council	declare the public hearing left open

O-39-19

**Accessory Dwelling Units - For the purpose of allowing accessory dwelling units in all zoning districts that allow single-family detached dwellings; establishing use requirements for accessory dwelling units; adding certain definitions; making stylistic changes; and generally related to accessory dwelling units.**

Sponsors: Gay, Rodriguez and Savidge

Attachments: [O-39-19 Accessory Dwelling Units First Reader.pdf](#)

[O-39-19 Staff Report.pdf](#)

[O-39-19 DPZ Staff Report to PC.pdf](#)

[O-39-19 Fiscal Impact Note.pdf](#)

Legislative History

12/9/19	City Council	adopt on first reader
12/9/19	City Council	presented
12/9/19	City Council	refer to the Planning Commission
12/9/19	City Council	refer to the Rules & City Government Committee

O-40-19

**Capital Budget and Capital Improvement Program - Maintenance Facilities - For the purpose of amending the Capital Budget and Capital Improvement Program by modifying the project description for the Maintenance Facilities capital project.**

Sponsors: Buckley, Pindell Charles and Finlayson

**Attachments:** [O-40-19 Appendix A.pdf](#)  
[O-40-19 Public Works Maintenance Facility - Hudson Street First Reader.pdf](#)  
[O-40-19 Staff Report.pdf](#)  
[O-40-19 Fiscal Impact Note.pdf](#)

**Legislative History**

12/9/19	City Council	adopt on first reader
12/9/19	City Council	refer to the Finance Committee

## **Legislative Actions**

### **Third Reader**

**O-26-19**

**Rental Unit and Short-Term Residential Rental Licenses - For the purpose of mitigating significant dislocation of neighborly residential blocks; supporting the City's experience, visitor and tourist-based local economy by leveraging the sharing economy; ensuring applicable tax collection and remittances; encouraging fair competition; updating and amending the regulation of residential rental properties generally; creating operating license requirements governing the short-term rental of residential dwellings and dwelling units above nonresidential uses; defining certain terms; allowing a delayed effective date for current licensees; and matters generally relating thereto.**

**Attachments:** [O-26-19 Short-Term Rental Legislation First Reader.docx](#)  
[O-26-19 Fiscal Impact Note.pdf](#)  
[O-26-19 Staff Report to Mayor.pdf](#)  
[O-26-19 Amendments 1-8 Arnett, Finlayson, Savidge 11-12-19.docx](#)  
[O-26-19 Amendment 9 Gay 11-4-19.docx](#)  
[O-26-19 Amendments 11-28 Arnett, Finlayson, Savidge 11-12-19.docx](#)  
[O-26-19 Amendment 29 Arnett 11-18-19.docx](#)  
[O-26-19 Adopted as Amended on Second Reading 11-18-19.pdf](#)

**Legislative History**

6/10/19	City Council	adopt on first reader
6/10/19	City Council	refer to the Economic Matters Committee
6/10/19	City Council	refer to the Finance Committee
6/10/19	City Council	refer to the Public Safety Committee
6/10/19	City Council	refer to the Rules & City Government Committee
6/10/19	City Council	refer to the Housing and Human Welfare
6/17/19	City Council	declare the public hearing closed
7/1/19	Public Safety Committee	return without recommendation

7/3/19	Finance Committee	Continue
7/9/19	Rules & City Government Committee	Recommend Favorably-Amendment
7/9/19	Rules & City Government Committee	Continue
7/17/19	Finance Committee	Continue
9/4/19	Finance Committee	Continue
9/12/19	Economic Matters Committee	postpone
9/18/19	Finance Committee	Continue
10/2/19	Finance Committee	postpone
10/8/19	Rules & City Government Committee	Continue
10/14/19	City Council	postpone
10/16/19	Finance Committee	Continue
10/28/19	City Council	postpone
11/12/19	Rules & City Government Committee	Continue
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment

11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	Recommend Favorably-Amendment
11/12/19	Rules & City Government Committee	reconsider
11/18/19	City Council	adopt on second reader
11/18/19	City Council	amended
11/18/19	City Council	amended
11/18/19	City Council	consider
11/18/19	City Council	adopt as amended
11/18/19	City Council	declare the public hearing left open

## Second Readers

### [O-27-19](#)

#### **Ordinance 27-19 as Amended on Second Reading**

**Critical Area Overlay - For the purpose of updating and amending the City of Annapolis critical area overlay district code provisions in accordance with State law; streamlining enforcement provisions and appeal procedures; relocating and updating definitions; adding reasonable accommodations provisions for the needs of disabled citizens pursuant to State law; adding Buffer Management Plan and Buffer Exemption Area policies; adding references to the Critical Area 10 percent Rule Guidance Manual, adding lot coverage percentages for certain zoning districts; adding lot consolidation provisions; consolidating grandfathering provisions; adding applicability and identification of water-dependent facilities; and making certain stylistic changes.**

**Sponsors:**

Buckley



**Attachments:**

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[O-27-19 Amendments 1-12 Savidge, Tierney, Arnett.docx](#)  
[O-27-19 Amendments 13-15 Tierney, Savidge.docx](#)  
[O-27-19 as Amended on Second Reading 12-9-19.pdf](#)

**Legislative History**

7/8/19	City Council	adopt on first reader
7/8/19	City Council	refer to the Rules & City Government Committee
7/8/19	City Council	refer to the Planning Commission
7/31/19	City Council	refer to the Environmental Matters Committee
9/9/19	City Council	refer to the Environmental Commission
10/28/19	City Council	declare the public hearing closed
10/28/19	City Council	presented
10/28/19	City Council	refer to the Public Safety Committee
10/28/19	City Council	presented
11/20/19	Environmental Matters Committee	recommend with amendments

11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
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11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
11/20/19	Environmental Matters Committee	Recommend Favorably-Amendment
12/9/19	City Council	adopt on second reader
12/9/19	City Council	amended
12/9/19	City Council	declare the public hearing left open

O-35-19

**Waterfront Maritime Conservation District - Uses - For the purpose of allowing the uses Seafood Industrial and Food Service Marts in the Waterfront Maritime Conservation District.**

Sponsors:

Tierney and Arnett

Attachments:[O-35-19 WMCD Seafood and Food Service Uses First Reader.docx](#)[O-35-19 Staff Report.docx](#)[O-35-19 Fiscal Impact Note.docx](#)[O-35-19 PandZ Staff to PC.pdf](#)[O-35-19 PC Findings and Recommendations.pdf](#)[O-35-19 Amendment 1 - Tierney.docx](#)Legislative History

9/23/19	City Council	adopt on first reader
9/23/19	City Council	refer to the Planning Commission
9/23/19	City Council	refer to the Rules & City Government Committee
9/23/19	City Council	refer to the Maritime Advisory Board
11/18/19	City Council	declare the public hearing closed
12/10/19	Rules & City Government Committee	recommend with amendments

O-37-19

**City Council Meetings - Order and Decorum - For the purpose of modifying the City Council Rules of Procedure to prohibit certain items in Council Chambers without prior approval; identifying certain unacceptable behavior in Council Chambers that would warrant removal of an individual; and**

**generally related to maintaining order and decorum at City Council meetings.**

**Sponsors:** Paone

**Attachments:** [O-37-19 Council Meetings - Order and Decorum First Reader.pdf](#)  
[O-37-19 Staff Report.pdf](#)  
[O-37-19 Fiscal Impact Note.pdf](#)  
[O-37-19 Amendments 1-4, Finlayson, Savidge, Arnett 12-10-19.docx](#)

**Legislative History**

10/28/19	City Council	adopt on first reader
10/28/19	City Council	refer to the Rules & City Government Committee
11/18/19	City Council	consider
11/18/19	City Council	declare the public hearing closed
12/10/19	Rules & City Government Committee	recommend with amendments

**R-30-19**

**Rental Unit and Short Term Residential Rental Licenses - Fees - For the purpose of updating the fees schedule concerning rental unit and short term residential rental licenses.**

**Sponsors:** Arnett and Finlayson

**Attachments:** [R-30-19 Short term rentals - Fees First Reader.docx](#)  
[R-30-19 Staff Report.pdf](#)  
[R-30-19 Fiscal Impact Note.pdf](#)  
[R-30-19 Amendment 1 Buckley.docx](#)

**Legislative History**

6/10/19	City Council	adopt on first reader
6/10/19	City Council	refer to the Economic Matters Committee
6/10/19	City Council	refer to the Finance Committee
6/10/19	City Council	refer to the Public Safety Committee
6/10/19	City Council	refer to the Rules & City Government Committee
6/10/19	City Council	refer to the Housing and Human Welfare
9/4/19	Finance Committee	Continue
9/12/19	Economic Matters Committee	postpone
10/2/19	Finance Committee	postpone
10/8/19	Rules & City Government Committee	Continue
10/14/19	City Council	postpone
10/16/19	Finance Committee	Continue
10/28/19	City Council	postpone

11/18/19	City Council	postpone
12/9/19	City Council	postpone

R-31-19

**Rental Unit and Short Term Residential Rental Licenses - Fines - For the purpose of updating the fines schedule concerning rental unit and short term residential rental licenses.**

**Sponsors:** Arnett and Finlayson

**Attachments:** [R-31-19 Short term rentals - Fines First Reader.docx](#)  
[R-31-19 Staff Report.pdf](#)  
[R-31-19 Fiscal Impact Note.pdf](#)  
[R-31-19 Amendment 1 Buckley.docx](#)

**Legislative History**

6/10/19	City Council	adopt on first reader
6/10/19	City Council	refer to the Economic Matters Committee
6/10/19	City Council	refer to the Finance Committee
6/10/19	City Council	refer to the Public Safety Committee
6/10/19	City Council	refer to the Rules & City Government Committee
6/10/19	City Council	refer to the Housing and Human Welfare
9/4/19	Finance Committee	Continue
9/12/19	Economic Matters Committee	postpone
9/18/19	Finance Committee	Continue
10/2/19	Finance Committee	postpone
10/8/19	Rules & City Government Committee	Continue
10/14/19	City Council	postpone
10/16/19	Finance Committee	Continue
10/28/19	City Council	postpone
11/18/19	City Council	postpone
12/9/19	City Council	postpone

R-44-19

**Transit Development Plan - For the purpose of approving the City of Annapolis Transit Development Plan.**

**Sponsors:** Buckley

**Attachments:** [R-44-19 Transit Development Plan Draft Resolution.docx](#)  
[R-44-19 Transit Development Plan Final Report April 2019.pdf](#)  
[R-44-19 Transit Development Plan Memo.pdf](#)  
[R-44-19 Staff Report.pdf](#)  
[R-44-19 Fiscal Impact Note.pdf](#)

**Legislative History**

10/14/19	City Council	adopt on first reader
10/14/19	City Council	refer to the Transportation Board

**R-51-19**

**Honoring Chief Joseph S. Johnson - For the purpose of recognizing and honoring Chief Joseph S. Johnson; and dedicating and approving the installation of a commemorative marker on the Annapolis Police Department building in his honor.**

**Sponsors:** Paone and Gay

**Attachments:** [R-51-19 Honoring Joseph S Johnson First Reader.docx](#)

[R-51-Staff Report.pdf](#)

[R-51-19 Fiscal Impact Note.pdf](#)

**Legislative History**

12/9/19	City Council	adopt on first reader
12/9/19	City Council	presented
12/9/19	City Council	refer to the Heritage Commission

**First Readers****R-1-20**

**Designating a Resident Agent for Service of Process - For the purpose of designating a resident agent for service of process under certain circumstances; and matters generally relating thereto.**

**Sponsors:** Buckley

**Attachments:** [R-1-20 First Reader.pdf](#)

**R-2-20**

**Audit Committee Appointment - For the purpose of confirming the appointment of Alderwoman Tierney to the Audit Committee.**

**Sponsors:** Buckley

**Attachments:** [R-2-20 First Reader.pdf](#)

**Adjournment**

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*