

**THE CITY OF ANNAPOLIS**  
**CIVIL SERVICE BOARD MINUTES**

**May 19, 2022**

**MEMBERS PRESENT:** Alvin Collins  
Jennifer Beard  
Leona Tartasky

**STAFF PRESENT:** Tricia Hopkins, Human Resources Manager  
Archie Trader, Recreation and Parks Director  
David Miguez, Acting Police Captain  
Marcia Patrick, Assistant Director, Public Works

A quorum being present, the first order of business was to select a new chairperson following the resignation of former chair, John Egidio. Alvin Collins agreed to serve as temporary chairperson and the board members agreed to that action.

**ISSUES BEFORE THE BOARD: Job Descriptions**

**Recreation and Parks Department**

Community Health and Aquatics Supervisor

**Police Department**

Forensic Services Unit Supervisor

**Finance Department**

Procurement Officer

**Public Works Department**

Instrumentation Technician  
Senior Instrumentation Technician  
Stormwater Program Manager

**Job Descriptions were reviewed and approved with edits from members of the board. The meeting was adjourned at 2:10 pm.**

**FOR THE BOARD:**

*Alvin Collins*

Alvin Collins  
Temporary Chair