

BRIANNA MARGARET BECKER

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EDUCATION

University of Maryland, College Park - College of Education Master of Education GPA: 4.0	College Park, MD June 2014
University of Maryland, College Park - College of Behavioral and Social Sciences Bachelor of Arts, Government & Politics Minor in French Studies University Honors Program	College Park, MD May 2012
Annapolis Senior High School International Baccalaureate Diploma Recipient	Annapolis, MD June 2008

PROFESSIONAL EXPERIENCE

Program Analyst , Office of the State Superintendent of Education (Washington, DC)	August 2016-Present
<ul style="list-style-type: none">• Manage a \$20M Title V, Part B Charter Schools Program (CSP) grant from the US Department of Education directed at improving the quantity of high quality seats in charter schools.• Oversee the subgrant award process and fiscal management of the CSP grant.• Draft Notices of Funding Availability, Requests for Applications, and Grant Award Notifications for the CSP grant.• Develop procedures and policies to ensure timely reporting and drawdown of funds by subgrantees.• Deliver in-person and online onboarding and technical assistance sessions for subgrantees regarding compliance and fiscal management.• Lead presentations at the Public Charter School Board to potential charter school applicants regarding federal funding.• Serve as primary point of contact with the U.S. Department of Education for the CSP grant.• Establish and maintain business relationships with local education agencies, other state education agencies, community based organizations and other stakeholders.• Collaborate with the state superintendent and senior management staff to develop policies and guidelines to promote effective budgetary and fiscal controls.• Design and execute monitoring plans to ensure compliance with Uniform Grant Guidance (2 CFR 200), EDGAR, OMB circulars and other regulations, Federal and State laws.	
General Education Teacher , Alexandria City Public Schools (Alexandria, VA)	August 2014-August 2016
<ul style="list-style-type: none">• Maintained a focused and work-oriented learning environment by upholding solid classroom management; provided children with clear and consistent direction with an emphasis on school rules and guidelines• Provided after-school tutoring to at-risk 4th grade students which increased overall academic performance• Effectively lead the fourth grade team as chairperson to set and accomplish goals, plan thematic units, organize field trips and communicate regularly with administration• Participated in extensive district-wide training on Positive Behavioral Interventions and Supports (PBIS) and developed introductory trainings for other staff members• Enhanced parent and community outreach by planning quarterly outreach events as a member of the school leadership team• Regularly planned and evaluated school-wide professional development trainings as a member of the professional learning committee• Promoted STEM education by planning Science Express Day and Science Night events as chairperson of the school science committee• Facilitated professional development sessions on integrating technology into the classroom in order to enhance student engagement, creativity and performance• Increased parent communication by maintaining a blog with weekly newsletters, photographs and student work samples• Selected to participate in the district-wide Teacher Leadership Program cohort for the 2015-2016 school year• Taught literacy and STEM curriculum to fourth grade students during a four week Summer Enrichment Program• Introduced innovative behavior plans to improve student executive functioning and classroom appropriate behavior	
SAT Instructor , Kaplan Test Prep	April 2015-August 2016
<ul style="list-style-type: none">• Instructed a classroom of high school sophomores, juniors and seniors in pre college test preparation and study skills• Collaborated and communicated with other faculty members in order to deliver instructional best practices• Regularly reflected on and improved teaching practices and content knowledge	

- Intern**, Howard County Public Schools (Elkridge, MD) August 2013-June 2014
- Nominated by Program Supervisor for Maryland Teachers of Promise (TOP)
 - Developed and implemented engaging and efficient lesson plans for a first grade classroom
 - Participated in professional development workshops and modules regarding Common Core State Standards and Next Generation Science Standards
 - Attended and participated in parent-teacher conferences, IEP meetings, Data 1 and 2 meetings, and first grade team meetings
 - Collaborated with team members, administration, reading and math support staff, special education staff, ESOL staff and paraeducators
- Leadership Development Consultant**, Kappa Delta Sorority June 2012 – April 2013
- Recruited over 100 collegiate members for the new chapter at the Washington University in St. Louis
 - Traveled to collegiate chapters across the country to assist with leadership development and other areas of improvement through workshops, meetings and seminars
 - Assessed the current state of the chapter, identified areas of weakness, and developed a strategic action plan for each visit
 - Cultivated and sustained positive relationships with university professionals to aid in chapter development
 - Managed chapter budgets to ensure the best use of membership dues
- Teaching Assistant**, Applied Contextual Leadership Class January 2012 – May 2012
- Facilitated class group discussions and presentations
 - Graded written work submitted by students and offered constructive feedback for improvement
 - Assisted in planning of course structure and class syllabus
- Intern**, Department of Fraternity and Sorority Life September 2011 – May 2012
- Gained professional experience in customer service and office etiquette while operating phone calls and coordinating meetings for fellow staff members
 - Worked in a committee to plan and execute the annual Greek Awards ceremony
- Government Researcher**, Vocus Media Research Group February 2010 – May 2012
- Researched and collected information from various state and federal government offices
 - Maintained an online database of state and federal government staff and legislative information

VOLUNTEER AND LEADERSHIP EXPERIENCE

- President**, Greek Terps Alumni Network February 2017-Present
- Oversee strategic planning for a newly chartered alumni network of the University of Maryland Alumni Association
- Vice President – Membership**, Order of Omega Leadership Honor Society April 2011 – May 2012
- Improved recruitment statistics for the chapter
 - Created and implemented innovative PR tactics for recruitment purposes
 - Helped to lead an organization of the top 3% of Greek leaders
- Chapter President**, Kappa Delta Sorority November 2010 – November 2011
- Managed chapter operations of 143 women
 - Led the chapter to receive the William E. Kirwan Most Improved Chapter Award
 - Supervised executive board meetings and ran weekly chapter meetings
- Vice President – Membership**, Kappa Delta Sorority November 2009 - November 2010
- Oversaw the Spring 2010 formal recruitment period and prepared chapter members through workshops and seminars
 - Led the chapter to achieve highest recruitment return rates in chapter history (80 years)
- Troop Leader**, Girl Scouts Young Leaders Program September 2011- May 2012
- Led weekly troop meetings for girls age 5-12
 - Created lesson plans for each meeting using a given curriculum
- Tutor**, Kid Power Tutoring September 2011- May 2012
- Helped to facilitate after-school tutoring program to aid with math and language arts homework
 - Worked with economically-disadvantaged public elementary school students in Washington, D.C.

SKILLS

- Administration of Federal Education Laws and Regulations** (ESEA, EDGAR, CFR)
- Intermediate French Language** (4 years of college-level courses; completed Minor in French Studies)
- Intermediate Spanish Language** (6 years at high school level; completed IB Spanish)

HONORS & AWARDS

- Kalegathos Society**, recognized as one of the top 20 graduating seniors in Greek life May 2012
- Outstanding Chapter President of the Year**, chosen from over 60 student leaders October 2011
- International Baccalaureate Diploma** June 2008