

**City of Annapolis**  
**Supplemental Appropriation from Surplus Funds**

Fund: Grant  
 Department: Planning and Zoning

Control Number: SA-24-22  
 Date: 4/27/2022

Source of Surplus Funds: Maryland Department of Housing and Community Development

Account Name	Allocation of Appropriation for
Revenue:	
State Grant Revenue	\$ 30,000
Expenditure:	
State Grant Expense	\$ 30,000

**Explanation:**  
 This supplemental allocation appropriates \$30,000 from the Maryland Department of Housing and Community Development for the Technical Assistance Grant (TAG). The TAG grant will enable the City to pay for a feasibility study for Circle Creatives second-floor studio space. The City will provide the \$4,000 in-kind match using the Program Manager's salary which is included in the Planning and Zoning General Fund FY2022 budget. The \$30,000 grant was not included in the FY2022 budget.

Approved by:

Jodee Dickerson      4/28/22  
 Finance Director      Date      Department Director      Date

Approved by:

City Manager      [Signature]      Date 4/28/22  
 Mayor      [Signature]      Date 5/2/22  
 Finance Committee      \_\_\_\_\_      Date \_\_\_\_\_  
 City Council      \_\_\_\_\_      Date \_\_\_\_\_

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund. CM's do not increase the total budget or the budget for any fund.  
 FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund. These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.  
 SA: Supplemental Appropriations from revenue not anticipated in the budget or in excess of that anticipated in the budget. SA's increase the total budget.