

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes

Wednesday, April 20, 2022

10:00 AM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

Call To Order

Chairwoman Tierney called the meeting to order at 10:08 a.m.

Roll Call

Present: 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

Approval of Agenda (any changes to the agenda should be made here)

Alderwoman Finlayson moved to adopt the Special Meeting Agenda as amended to add SA-22-22 and FT-9-22. Seconded. The motion carried by the following vote:

Aye: 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

1. Business and Miscellaneous**Approval of Minutes**

[FC04.19.22](#) Approval of Minutes for the Special Meeting

Attachments: [FC04.19.22](#)

Alderwoman Finlayson moved to approve the Minutes for the Special Meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

Operating Budget - Department Reviews

[ID-92-22](#) Presentation: Planning & Zoning

Attachments: [Planning & Zoning Department Budget Presentations - FY23 Budget.pptx](#)

Planning and Zoning Acting Director Mallinoff, Assistant to Director Brown, Finance Director Dickinson, City Manager Jarrell, and Finance Budget Analyst Connolly were present and answered questions from the committee.

Alderman Arnett and Alderwoman Pindell Charles were present and addressed the committee.

Fund Transfers

[FT-9-22](#) Planning and Zoning - General Fund - Contingency Account
Transfer From: Contingency - Contingency Fund (\$21,000.00) Transfer To:

Planning and Zoning - Supplies and Other (\$21,000.00)

Attachments: [FT-9-22](#)

Planning and Zoning Acting Director Mallinoff and Finance Director Dickinson were present and answered questions from the committee.

Alderman Finlayson moved to recommend favorably FT-9-22. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

Supplemental Appropriations

[SA-22-22](#)

Planning and Zoning - Grant

Revenue: County Grant Revenue (\$320,770.00) Expenditure: County Grant Expense (\$320,770.00)

Attachments: [SA-22-22](#)

Planning and Zoning Acting Director Mallinoff, Finance Director Dickinson, and City Manager Jarrell were present and answered questions from the committee.

Meeting went into Recess at 11:36 a.m.

Meeting Reconvened at 11:45 a.m.

Alderman Finlayson moved to recommend favorably SA-22-22. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

[ID-93-22](#)

Presentation: Office of Law

Attachments: [FY23-Office of Law.pptx](#)

City Attorney Lyles, Finance Director Dickinson, Finance Budget Analyst Connolly, and City Manager Jarrell were present and answered questions from the committee.

Alderman Arnett and Alderman Pindell Charles were present and addressed the committee.

2. Legislation

Ordinances

[O-15-22](#)

Annual Budget and Appropriation and Property Tax Levy - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the

fiscal year ending June 30, 2023, the Capital Budget for the fiscal year ending June 30, 2023, the Capital Improvement Program for the fiscal years ending June 30, 2024, June 30, 2025, June 30, 2026, June 30, 2027, and June 30, 2028; appropriating funds for all expenditures for the fiscal year beginning July 1, 2022, and ending June 30, 2023; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2022, and ending June 30, 2023; and fixing the rate of the City property tax for the taxable year.

Attachments: [O-15-22 First Reader](#)
[O-15-22 APPENDIX A](#)
[O-15-22 APPENDIX B](#)
[O-15-22 APPENDIX C](#)
[O-15-22 APPENDIX D](#)
[O-15-22 APPENDIX E](#)
[O-15-22 Staff Report](#)
[O-15-22 Fiscal Impact Note](#)

No action taken

Resolutions

[R-23-22](#) **Fiscal Year 2023 Fees Schedule** - For the purpose of specifying fees that will be charged for the use of City services for Fiscal Year 2023; and providing an effective date.

Attachments: [R-23-22 First Reader](#)
[R-23-22 FY2023 Fees Schedule](#)
[R-23-22 Staff Report](#)
[R-23-22 Fiscal Impact Note](#)

No action taken

[R-24-22](#) **Fiscal Year 2023 Fines Schedule** - For the purpose of specifying fines that will be charged for Fiscal Year 2023; and providing an effective date.

Attachments: [R-24-22 First Reader](#)
[R-24-22 FY2023 Fines Schedule](#)
[R-24-22 Staff Report](#)
[R-24-22 Fiscal Impact Note](#)

No action taken

Committee Discussions - Community Grants

City Manager Jarrell, Finance Director Dickinson, and Finance Budget Analyst

Connolly were present and answered questions from the committee.

Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 12:56 p.m.

Teekia Green
City Council Associate