

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes - Draft

Tuesday, June 20, 2023

3:00 PM

Special Meeting

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

Call To Order

Alderman Tierney called the meeting to order at 3:00 pm.

Roll Call

Present: 3 - Alderman Tierney, Alderman Finlayson and Alderman O'Neill

Approval of Agenda (any changes to the agenda should be made here)

Alderman O'Neill moved to approve the Regular Meeting Agenda. **Seconded. CARRIED on voice vote.**

Business and Miscellaneous**Approval of Minutes**

[FC 6.7.23](#) Regular Meeting Minutes

Attachments: [FC 6.7.23](#)

Alderman O'Neill moved to approve FC 6.7.23. **Seconded. CARRIED on voice vote.**

Fund Transfers

[FT-5-23](#) General - Police - This budget revision reflects the 4th quarter transfer for the following for POLICE (Electricity, R&M Building, R&M Equipment, Telephone, Training & Education, Supplies, Contract Services, Capital Outlay, and R&M Vehicles):

Attachments: [FT-5-23](#)

Finance Director Dickinson, Budget Manager Connolly and Acting Captain Miguez were present to answer questions from the committee.

Alderman Finlayson moved to recommend FT-5-23 favorably. **Seconded. CARRIED on voice vote.**

[FT-6-23](#) General - Fire - This budget revision reflects the 4th quarter transfer for the following for FIRE (Electricity, Salaries & Benefits, Telephone, Supplies, Contract Services, Copier, Supplies)

Attachments: [FT-6-23](#)

Finance Director Dickinson and Deputy Fire Chief Spriggs were present to answer questions from the committee.

Alderman Finlayson moved to recommend FT-6-23 favorably. **Seconded. CARRIED on voice vote.**

[FT-7-23](#)

General Fund, Self-Insurance, Transportation - Various - Boards, and Commissions: The Community Engagement Administrator's salary and benefits were erroneously omitted from the FY2023 adopted budget, Office of Law: Legal expenses were greater than anticipated, Management Information Technology: The projected overage is due to changes to employees' benefit selections, R&P Pip Moyer Salaries and benefits: The Department overspent its budget and an employee from the Parking Fund was transferred to Pip Moyer, R&P Pip Moyer Contractual Services: Electricity costs were greater than anticipated, R&P Administration: Former employee leave payout and VEBA chop costs. R&P Stanton Center Salaries and benefits: The Department overspent its budget, R&P Stanton Center Contractual Services: Electricity costs were greater than anticipated, Harbormaster: The increase in dock space and use of sick leave has been attributed to the overage, Self-Insurance: Workers compensation and general liability claims pay outs greater than anticipated, Transportation Operations Salaries and benefits: Projected overage is caused by additional overtime costs as a result of vacancies.

Attachments: [FT-7-23](#)

Finance Director Dickinson, Budget Manager Connolly, Recreation & Parks Director Johnson, Assistant City Manager Buckland and City Attorney Lyles were present to answer questions from the committee.

Aldерwoman O'Neill moved to recommend FT-7-23 favorably. Seconded. CARRIED on voice vote.

Supplemental Appropriations

[SA-31-23](#)

General - Mayor's Office - Contributions from Whiting-Turner \$3,000 - Special Projects - Mayor's Office \$3,000 - This supplemental allocation appropriates \$3,000 to the Mayor's Special Projects account to utilize a contribution for the Hillman Garage opening.

Attachments: [SA-31-23](#)

Finance Director Dickinson was present to answer questions from the committee.

Aldерwoman Finlayson moved to recommend SA-31-23 favorably. Seconded. CARRIED on voice vote.

Adjournment

Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 3:55 pm.

**Kalyn Jackson
City Council Associate**

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Kalyn Jackson at 410.263.7030, by MD Relay (711), or by email at kajackson@annapolis.gov at least five days prior to the meeting date to request assistance. We encourage citizens to attend and participate in City Council Meetings.

If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers.

The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.