



City of Annapolis

160 Duke Of Gloucester
Street
Annapolis, MD 21401

Regular Agenda - Final City Council

Monday, May 9, 2016

7:00 PM

Mayor John T. Chambers, Jr.
City Council Chambers

Call to Order

Mayor Pantelides

Invocation

Alderman Arnett

Pledge of Allegiance

Mayor Pantelides

Roll Call

City Clerk Watkins-Eldridge

Approval of Agenda

Martha Wood Leadership Award

[ID-86-16](#)

Martha Wood Leadership Award - Doralene Turner

Attachments:

[ID-86-16 Recommendation.docx](#)

[ID-86-16 Citation.doc](#)

Petitions, Reports and Communications

A. Reports by Committee

B. Report from the Finance Committee on the FY2017 Budget and related legislation.

C. Comments by the General Public

Consent Calendar

[CCM041116SC](#)

Special Meeting Minutes

Attachments:

[April 11, 2016 SC.pdf](#)

[CCM041116](#)

Regular Meeting Minutes

Attachments: [April 11, 2016 R.pdf](#)

[CCM042116SC](#) **Special Meeting Minutes**

Attachments: [April 21, 2016 SC.pdf](#)

[CCM042516](#) **Special Meeting Minutes**

Attachments: [April 25, 2016.pdf](#)

Second Readers

[O-16-16](#)

Title 12 Updates and Amendments - For the purpose of updating and amending Chapters 12.04, 12.20, 12.24, 12.28 and 12.32 of the Annapolis City Code to permit an authorized agent of the City to exercise limited authority related to parking enforcement, residential parking permits, towing and other parking matters; to permit the use of modern technology related to parking meters, parking permits and other parking matters; and matters generally relating to Chapters 12.04, 12.20, 12.24, 12.28 and 12.32.

Sponsors: Pantelides

Attachments: [O-16-16 Title 12 Ordinance.docx](#)
[O-16-16 Staff Report.doc](#)
[O-16-16 Fiscal Impact.pdf](#)
[O-16-16 Transportation Board Recommendation.pdf](#)

Legislative History

3/21/16	City Council	adopted on first reader
3/21/16	City Council	refer to the Public Safety Committee
3/21/16	City Council	refer to the Transportation Committee
3/21/16	City Council	refer to the Transportation Board
4/11/16	City Council	declared the public hearing closed
4/18/16	Public Safety Committee	recommend favorably
4/19/16	Transportation Committee	recommend favorably

[R-15-16](#)

Annapolis Business Academy - For the purpose of approving a project to establish the Annapolis Business Academy that will focus on building better business and creating more sustained economic vitality.

Sponsors: Pantelides

Attachments: [R-15-16 Annapolis Business Academy.docx](#)
[R-15-16 Staff Report.docx](#)
[R-15-16 Fiscal Impact.pdf](#)

Legislative History

4/11/16	City Council	adopted on first reader
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4/11/16	City Council	refer to the Finance Committee
4/19/16	Finance Committee	postpone
5/3/16	Finance Committee	recommend favorably

First Readers

[O-21-16](#)

Title 4 - Elections - For the purpose of amending and updating Chapters 4.28 and 4.44 of the Code of the City of Annapolis concerning absentee voting and fair election practices; and matters generally relating to absentee voting and fair election practices.

Sponsors: Littmann and Pindell Charles

Attachments: [O-21-16 Election Code Ordinance.docx](#)
[O-21-16 Staff Report.docx](#)

[O-22-16](#)

City of Annapolis Forest Conservation Act - For the purpose of prohibiting certain development projects from cutting or clearing certain forests within the City of Annapolis (the "City") unless a forest stand delineation and a forest conservation plan associated with such projects are in effect.

Sponsors: Littmann, Finlayson, Budge and Arnett

Attachments: [O-22-16 FCA Ad Hoc Committee.doc](#)
[O-22-16 Littmann Proposed Amendment.pdf](#)
[O-22-16 FCA Side by Side.pdf](#)
[O-22-16 Staff Report.doc](#)

[O-23-16](#)

Grading Permits for Tree Removal - For the purpose of requiring a Grading Permit when trees having a combined diameter of 60 inches are to be removed from lots 40,000 square feet or greater.

Sponsors: Littmann, Finlayson, Budge and Arnett

Attachments: [O-23-16 Grading Permit for Tree Removal.docx](#)
[O-23-16 Staff Report.doc](#)

[R-17-16](#)

Emergency Meeting Memorandum of Understanding - For the purpose of approving an Emergency Meeting Memorandum of Understanding between the City of Annapolis and Anne Arundel County Public Schools for use of certain County property in the event of an emergency.

Sponsors: Finlayson, Paone, Pindell Charles and Pantelides

Attachments: [R-17-16 MOU COA-AACO Public Schools Resolution.docx](#)
[R-17-16 MOU COA-AACO Public Schools.pdf](#)
[R-17-16 Staff Report.doc](#)

[R-18-16](#)

Forest Conservation Act Fees and Fines - For the purpose of setting fees and fines associated with the City's Forest Conservation Act set forth in Chapter 21.71 of the City Code.

Sponsors: Littmann, Finlayson, Budge and Arnett

Attachments: [R-18-16 FCA Fees and Fines.docx](#)
[R-18-16 Staff Report.doc](#)

End of Consent Calendar

Public Hearing Cont.

O-13-16

Annual Operating Budget: Fiscal Year 2017 - For the purposes of adopting an operating budget for the City of Annapolis for Fiscal Year 2017; appropriating funds for expenditures for Fiscal Year 2017; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and specifying a rate of interest to be charged upon overdue property taxes.

Sponsors: Pantelides

Attachments: [O-13-16 Annual Operating Budget Ordinance.docx](#)
[O-13-16 Annual Operating Budget FY2017.pdf](#)
[O-13-16 Fiscal Impact.pdf](#)
[O-13-16 FAC Findings.pdf](#)
[O-13-16 Finance Cmte Proposed Amendments.docx](#)

Legislative History

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Financial Advisory Commission
3/14/16	City Council	refer to the Finance Committee
3/21/16	City Council	declared the public hearing left open
4/11/16	City Council	declared the public hearing left open
4/25/16	City Council	declared the public hearing left open

R-10-16

Position Classifications and Pay Plan - For the purpose of approving the FY 2017 position classification and pay plan effective July 1, 2016.

Sponsors: Pantelides

Attachments: [R-10-16 ClassificationPayPlanResolution.docx](#)
[R-10-16 Classifications Pay Plan.pdf](#)
[R-10-16 Fiscal Impact.pdf](#)
[R-10-16 Alderwoman PindellCharles Proposed Amendments.docx](#)

Legislative History

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Finance Committee
3/14/16	City Council	refer to the Rules & City Government Committee
3/21/16	City Council	declared the public hearing left open

4/11/16	City Council	declared the public hearing left open
4/25/16	City Council	declared the public hearing left open

R-12-16**FY 2017 Fees Schedule Effective July 1, 2016 - For the purpose of specifying fees that will be charged for the use of City services for FY 2017.****Sponsors:**

Pantelides

Attachments:[R-12-16 Fees Schedule Resolution.docx](#)[R-12-16 FY2017 Fees Schedule.docx](#)[R-12-16 Fiscal Impact.pdf](#)[R-12-16 FAC Report.docx](#)[R-12-16 Finance Department Fee Summary of Changes 5/3/16 FY2017.pdf](#)[R-12-16 Finance Cmte Proposed Amendments.docx](#)**Legislative History**

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Finance Committee
3/14/16	City Council	refer to the Financial Advisory Commission
3/21/16	City Council	declared the public hearing left open
4/11/16	City Council	declared the public hearing left open
4/25/16	City Council	declared the public hearing left open

R-13-16**FY 2017 Fines Schedule Effective July 1, 2016 - For the purpose of specifying fines that will be charged for FY 2017.****Sponsors:**

Pantelides

Attachments:[R-13-16 Fines Schedule Resolution.docx](#)[R-13-16 FY2017 Fines Schedule.docx](#)[R-13-16 Fiscal Impact.pdf](#)[R-13-16 FAC Report.docx](#)[R-13-16 Pantelides Proposed Amendment.docx](#)**Legislative History**

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Finance Committee
3/14/16	City Council	refer to the Financial Advisory Commission
3/21/16	City Council	declared the public hearing left open
4/11/16	City Council	declared the public hearing left open
4/25/16	City Council	declared the public hearing left open

Public Hearings**R-11-16****Capital Improvement Program Fiscal Years 2017 - 2022 - For the purpose of adopting a capital improvement program for Fiscal Years 2017-2022 (July 1, 2016 - June 30, 2022).**

Sponsors: Pantelides

Attachments: [R-11-16 CIP Resolution.docx](#)
[R-11-16 FY17-FY22 Proposed CIP.pdf](#)
[R-11-16 Fiscal Impact.pdf](#)
[R-11-16 FAC Report.docx](#)
[R-11-16 PC Findings.pdf](#)
[R-11-16 Finance Cmte Proposed Amendments.docx](#)

Legislative History

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Planning Commission
3/14/16	City Council	refer to the Financial Advisory Commission
3/14/16	City Council	refer to the Finance Committee

O-14-16

Capital Budget Fiscal Year 2017 - For the purpose of adopting a capital budget for Fiscal Year 2017; and appropriating funds for expenditures for the Fiscal Year 2017 capital budget.

Sponsors: Pantelides

Attachments: [O-14-16 Capital Budget Ordinance.docx](#)
[O-14-16 FY17 Proposed Capital Budget.pdf](#)
[O-14-16 Fiscal Impact.pdf](#)
[O-14-16 FAC Report.docx](#)
[O-14-16 PC Findings.pdf](#)

Legislative History

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Planning Commission
3/14/16	City Council	refer to the Financial Advisory Commission
3/14/16	City Council	refer to the Finance Committee

O-20-16

Title 17 Updates and Amendments - For the purpose of updating and amending Chapters 17.04 and 17.08 of the Annapolis City Code to prohibit the use and sale of coal tar pavement products; and matters generally relating to prohibiting the use and sale of coal tar pavement products.

Sponsors: Littmann, Pfeiffer and Pantelides

Attachments: [O-20-16 Title 17 Coal Tar Ban Ordinance.docx](#)
[O-20-16 Staff Report.doc](#)
[O-20-16 Fiscal Impact.pdf](#)

Legislative History

4/25/16	City Council	adopted on first reader
4/25/16	City Council	refer to the Economic Matters Committee
4/25/16	City Council	refer to the Environmental Matters Committee

Legislative Action**Second Readers****R-14-16**

Major City Dock Special Event Parking Rules - For the purpose of establishing parking rules to be effective during Major City Dock Special Events.

Sponsors:

Budge

Attachments:[R-14-16 Major City Dock Special Event Parking Rules.docx](#)[R-14-16 Special Events Parking Policy \(2011\).doc](#)[R-14-16 Staff Report.docx](#)[R-14-16 Fiscal Impact.pdf](#)[R-14-16 Transportation Board Recommendation.pdf](#)[R-14-16 Budge Amendments.docx](#)**Legislative History**

3/21/16	City Council	adopted on first reader
3/21/16	City Council	refer to the Economic Matters Committee
3/21/16	City Council	refer to the Transportation Board
3/21/16	City Council	refer to the Transportation Committee
4/18/16	Economic Matters Committee	recommend favorably
4/19/16	Transportation Committee	recommend favorably

O-09-16

Removing Members of Boards and Commissions - For the purpose of providing a formal process for the removal of appointed members of City boards and commissions for cause.

Sponsors:

Budge and Arnett

Attachments:[O-9-16 Removing Members of Boards and Commissions.docx](#)[O-9-16 Staff Report.docx](#)[O-9-16 Fiscal Impact.pdf](#)[O-9-16 MAB Recommendation.pdf](#)[O-9-16 Proposed Rules Amendments.docx](#)[O-9-16 Budge Arnett Amendments.docx](#)**Legislative History**

1/11/16	City Council	adopted on first reader
1/11/16	City Council	refer to the Rules & City Government Committee
2/8/16	City Council	declared the public hearing closed
2/9/16	Rules & City Government Committee	postpone

3/1/16	Rules & City Government Committee	recommend favorably
3/1/16	Rules & City Government Committee	recommend with amendments
3/21/16	City Council	postpone

CA-1-16

Departmental Reorganization - For the purpose of amending the Annapolis Charter concerning: dissolving the Department of Human Resources and the Department of Neighborhood and Environmental Programs; and reassigning certain duties and granting certain authority to the Department of Finance, the Department of Planning and Zoning, the Department of Public Works and the City Manager.

Sponsors:

Pantelides

Attachments:[CA-1-16 Reorganization 2016.docx](#)[CA-1-16 Staff Report.doc](#)[CA 1-16 Fiscal Impact.docx](#)[CA-1-16 Alderwoman PindellCharles Proposed Amendments.docx](#)[CA-1-16 Alderman Budge Proposed Amendments.docx](#)[CA-1-16 Rules Proposed Amendments.docx](#)Legislative History

2/22/16	City Council	adopted on first reader
2/22/16	City Council	refer to the Rules & City Government Committee
3/14/16	City Council	declared the public hearing left open
3/14/16	City Council	refer to the Environmental Matters Committee
3/21/16	City Council	declared the public hearing closed
4/12/16	Rules & City Government Committee	postpone
4/20/16	Rules & City Government Committee	recommend favorably
4/20/16	Rules & City Government Committee	recommend with amendments
4/20/16	Rules & City Government Committee	recommend with amendments
4/20/16	Rules & City Government Committee	recommend favorably
4/21/16	Environmental Matters Committee	recommend favorably

For the Good of the Order

Proposed Motion to Reconsider R-08-16 "Itinerant Merchant Sales in Historic District 2016" in order to amend.

R-08-16 Itinerant Merchant Sales in the Historic District - 2016 - For the purpose of authorizing hawker, peddler, and itinerant merchant sales in the Historic District in conjunction with certain special events during calendar year 2016.

Sponsors: Budge

Attachments: R-8-16 Itinerant Merchant Sales in Historic District 2016.docx
R-8-16 Staff Report.doc
R-8-16 Fiscal Impact.pdf

Legislative History

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Economic Matters Committee
4/18/16	Economic Matters Committee	recommend favorably
4/25/16	City Council	adopt on second reader

Proposed Motion to Withdraw O-32-14, O-27-15 and R-38-14

O-32-14 Forest Conservation Requirements and Standards in the City of Annapolis - For the purpose of adopting requirements and standards for forest conservation in the City of Annapolis; providing forest stand delineation and forest conservation plan requirements; providing exceptions to Chapter 17.13 of the City Code; providing for variance procedures; and all other matters generally relating to forest conservation in the City of Annapolis.

Sponsors: Littmann, Arnett and Pantelides

Attachments: [O-32-14 FCA.docx](#)
[O-32-14 DNEP Staff Report.docx](#)
[O-32-14 Staff Reports DNEP and P&Z.pdf](#)
[O-32-14 Fiscal Impact.pdf](#)
[O-32-14 PC Findings.pdf](#)
[O-32-14 FCA PC Amendments Clean Copy.docx](#)
[O-32-14 FCA PC Trackchanges of Amended First Reader.docx](#)
[O-32-14 Supplemental Materials Submitted by DNEP - FCA Model Ordinance.pdf](#)
[O-32-14 Supplemental Materials Submitted by DNEP - Comparison of FCA Ordinance;](#)

Legislative History

11/10/14	City Council	adopted on first reader
11/24/14	City Council	Refer to Planning Commission
5/11/15	City Council	postpone
5/21/15	Economic Matters Committee	postpone
6/2/15	Finance Committee	postpone
6/9/15	Rules & City Government Committee	postpone

6/18/15	Environmental Matters Committee	postpone
10/26/15	City Council	postpone
2/8/16	City Council	postpone
4/11/16	City Council	postpone

O-27-15

City of Annapolis Forest Conservation Act - For the purpose of prohibiting certain development projects from cutting or clearing certain forests within the City of Annapolis (the “City”) unless a forest stand delineation and a forest conservation plan associated with such projects are in effect.

Sponsors:

Finlayson

Attachments:[O-27-15.docx](#)Legislative History

5/21/15	City Council	adopted on first reader
5/21/15	City Council	refer to the Planning Commission
5/21/15	City Council	refer to the Economic Matters Committee
5/21/15	City Council	refer to the Environmental Matters Committee
5/21/15	City Council	refer to the Rules & City Government Committee
5/21/15	City Council	refer to the Finance Committee
2/8/16	City Council	postpone
4/11/16	City Council	postpone

R-38-14

Forest Conservation Act Fees and Fines - For the purpose of setting fees and fines associated with the City’s Forest Conservation Act set forth in Chapter 17.13 of the City Code

Sponsors:

Littmann and Arnett

Attachments:[R-38-14 FCA Fees and Fines.docx](#)[R-38-14 FCA Attach Fee Schedule Comparison.docx](#)[R-38-14 PC Findings.pdf](#)Legislative History

11/10/14	City Council	adopted on first reader
5/11/15	City Council	postpone
5/21/15	Economic Matters Committee	postpone
6/2/15	Finance Committee	postpone
6/9/15	Rules & City Government Committee	postpone
6/18/15	Environmental Matters Committee	postpone
10/26/15	City Council	postpone
2/8/16	City Council	postpone

4/11/16

City Council

postpone

Adjournment

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at cityclerk@annapolis.gov at least five days prior to the meeting date to request assistance.

We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.