

GA - 18 - 18



City of Annapolis
Office of the Mayor
160 Duke of Gloucester Street
Annapolis, MD 21401-2517

Mayor@annapolis.gov • 410-263-7997 • Fax 410-216-9284 • TDD use MD Relay or 711 • www.annapolis.gov

Grant Briefing Document

From:

Name Archie Trader Phone _____

Department Recreation and Parks

This grant is New Annual/Repeating

This is a request to:

Review, approve, and/or sign a grant agreement/award

Other _____

Grant title Program Open Space

Grantor Department of Natural Resources Amount \$ 460,200

Attestation:

Match is *not* required.

Match is required. Match will be met in the form of e.g. cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency. %25 - Budgeted in CIP

Director's signature _____ Date _____

Department Recreation and Parks

Routing

	Initials	Date In	Date Out	Comments
<input checked="" type="checkbox"/> Originating Dept Director	A.T.	09.11.17	09.11.17	
<input checked="" type="checkbox"/> Grants Coordinator	KDP	9/29	9/29	initials only
<input checked="" type="checkbox"/> Finance Director	BM	9/29/17	9/29/17	
<input checked="" type="checkbox"/> City Attorney				
<input checked="" type="checkbox"/> City Manager				
<input checked="" type="checkbox"/> Mayor				
<input checked="" type="checkbox"/> City Clerk				
<input checked="" type="checkbox"/> Finance Committee				
<input checked="" type="checkbox"/> Finance Dept				
<input checked="" type="checkbox"/> Return to Originating Department				

81-81-A0

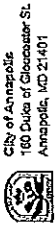
Grant period 2017 - 2020 Amount of request or award \$460,270.00

Due dates N/A

Provide a short narrative, including program description, purpose of funds and special features, e.g., environmental impact implications, notarization required.

The purpose of the Program Open Space Grant (POS) is to pay for the renovation of 12 tennis courts located at Truxtun Park. The grant will specifically pay for the following...

- Demolition of 12 Tennis Courts, to include the removal of at least 5 layers of asphalt
- Fence demolition and fence replacment
- Court Construction and color coating
- Line stripping
- Installation of new tennis net standards
- Repairing existing asphalt pathways



City of Annapolis
160 Duke of Gloucester St.
Annapolis, MD 21401

GRANT BUDGET FORM

Grant Title

POS - Tracton Park Tennis Courts Renovation

Grant Award (\$) 480,200.00

Originating Department(s): Recreation & Parks

Dept Contact (Name/Phone): 410-263-7958

Expenditure Account	Revenue Source				Total per Expend. Type	Comments
	Federal	State	Local (Matching)	Other		
Salaries					0.00	
Benefits					0.00	
Overtime					0.00	
Supplies					0.00	
Telephone					0.00	
Electricity					0.00	
Fuel and Oil					0.00	
Training & Education					0.00	
R. & M - Equipment					0.00	
Special Programs					0.00	
Contract Services					0.00	
Capital Outlay					0.00	
Demo of Existing Fence		89,720.00	\$23,241.00		\$92,961.00	
Demo of 12 Tennis Courts		305,757.00	\$101,920.00		\$407,677.00	
Court Construction/Color Coating		54,530.00	18,194.00		72,724.00	
Line Stripping		5,384.00	1,795.00		7,179.00	
Install new Tennis Nets		5,246.00	1,749.00		6,995.00	
Repairs to Asphalt Pathways		19,512.00	5,504.00		25,016.00	
Total	0.00	480,199.00	153,403.00	0.00	613,602.00	

TOTAL EXPENDITURES: 613,602.00

May be different from Grant Award \$ if there is a match requirement.

Match is not required.

[Signature]
Department Director Signature/Date

RECREATION
Department

XX

Match is required. Match will be met in the form of Bond funding - FY 2018 CIP - \$153,403

I attest that this asset has been approved/appropriated in



Larry Hogan, Governor
Boyd Rutherford, Lt. Governor
Mark Belton, Secretary
Joanne Throwe, Deputy Secretary

June 12, 2017

The Honorable Michael J. Pantelides
Mayor
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

Dear Mayor Pantelides:

It gives me great pleasure to inform you that the Board of Public Works has approved your request for Program Open Space funds regarding Truxtun Park Tennis Courts Renovation in Anne Arundel County. A copy of the agenda item is enclosed for your reference.

You may proceed with this project at your earliest opportunity. When the project commences, please have your staff contact the Program Open Space representative with whom they have been working so that arrangements can be made to coordinate reimbursement.

Thank you for your interest in improving the quality of our parks and recreation for the citizens of Maryland. It is a pleasure to be able to provide these funds and to assist you with this important public outdoor recreation project. If I may be of further assistance on this or any other Program Open Space matter, please do not hesitate to contact me at (410) 260-8450.

Sincerely,

A handwritten signature in cursive script, appearing to read "H. Bell".

Hilary Bell
Deputy Director
Land Acquisition and Planning

HB:mls
Enclosure

cc: Ernest Costello
Rick Anthony

Supplement A
Department of Natural Resources
ACTION AGENDA
June 7, 2017

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

2A. PROGRAM OPEN SPACE LOCAL SHARE
Anne Arundel County

Recommendation: Approval to commit \$460,200 for the following **development** project.

Truxtun Park Tennis Courts Renovation - \$460,200
City of Annapolis, Anne Arundel County
POS #6648-2-316 MD20170419-0347

Background: Renovate twelve existing tennis courts at Truxtun Park. The courts and fencing are 47 years old and have deteriorated despite ongoing maintenance and repairs. The project includes new asphalt surfacing, line striping, nets, and fencing to restore the courts.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
Program Open Space – Local, Prior Funds Replacement
Source Code: 14089 Item 089 \$283,057.34

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016
Program Open Space Local Share
Source Code: 17009 Item 009 \$177,142.66

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



STEVEN R. SCHUH, COUNTY EXECUTIVE
RICK ANTHONY, DIRECTOR
1 HARRY S. TRUMAN PARKWAY
ANNAPOLIS, MD 21401
410-222-7867



April 12, 2017

Margaret Lashar
Regional Administrator, Program Open Space
Department of Natural Resources
Tawes Building E-4
580 Taylor Avenue
Annapolis, MD 21401

Re: City of Annapolis, Truxton Park Tennis Renovations

Dear Ms. Lashar,

The City of Annapolis will be submitting a POS grant application to renovate the tennis courts at Truxton Park and the related pathways.

Our Department suggests the following actions to provide the required funds:

\$177,142.66 Current Balance
\$283,057.34 De-authorize this amount from POS #6313-2-301
_____ South Shore Trail, Phase I

\$460,200.00 Total POS Required

Our Department will provide an amendment to our FY2017 Annual Program to include this project.

Your assistance with this request will be appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Anthony".

Rick Anthony

RA:mc
cc: Archie Trader

Larry Hogan
Governor
Boyd K. Rutherford
Lt. Governor



Charles C. Deegan
Chairman
Katherine Charbonneau
Executive Director

STATE OF MARYLAND
CRITICAL AREA COMMISSION
CHESAPEAKE AND ATLANTIC COASTAL BAYS

1804 West Street, Suite 100, Annapolis, Maryland 21401
(410) 260-3460 Fax: (410) 974-5338
dnr.maryland.gov/criticalarea/

June 19, 2017

Ms. Cynthia Gudenius
City of Annapolis
Department of Planning and Zoning
145 Gorman Street, 3rd Floor
Annapolis, MD 21401

**Re: Truxtun Park Tennis Court Renovations (AN 399-17)
Critical Area Program Consistency Report**

Dear Ms. Gudenius:

We are in receipt of plans regarding the above-referenced project, which is required to be submitted to this office per the requirements of COMAR §27.02.02–State and Local Agency Actions Resulting in Development of Local Significance on Private Lands or Lands Owned by Local Jurisdictions. The City proposes to renovate 12 existing tennis courts located in Truxtun Park, of which four tennis courts lie wholly within and one tennis court lies partially within the Resource Conservation Area (RCA). Fencing and asphalt are to be replaced.

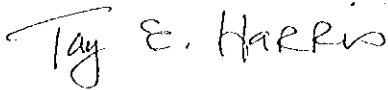
After reviewing the consistency report, this office agrees that the project is generally consistent with the City of Annapolis Critical Area Program for the reasons outlined below:

1. All work will occur on existing impervious surfaces, and neither vegetation nor trees will be cleared.
2. No new impervious surface is proposed.
3. Stormwater management is not required.
4. No Habitat Protection Areas (HPAs), including the Critical Area 100-foot Buffer (Buffer), will be impacted.
5. Neither a tidal nor a nontidal wetlands permit is required.

Ms. Cynthia Gudenius
Truxtun Park Renovations
June 19, 2017
Page 2

Thank you again for providing information on this consistency report application. If you have any questions, please do not hesitate to contact me at 410.260.3481 or tay.harris@maryland.gov.

Sincerely,

A handwritten signature in black ink that reads "Tay E. Harris". The signature is written in a cursive style with a large, stylized initial "T".

Tay E. Harris
Natural Resources Planner
File: AN 399-17

**Maryland Department of Natural Resources
Program Open Space**

Development & Capital Renewal Application and Project Agreement

Shaded Areas For
State Use Only.

POS PROJECT # _____

1. PROJECT TITLE: Truxtun Park Tennis Court(s) Renovation Project

2. APPLICANT: CITY OF ANNAPOLIS APPLICANT'S FEDERAL ID #: 52 6000 764
(County/Municipality)

3. LEGISLATIVE DISTRICT: 30 LAST POS GRANT ISSUED ON THIS SITE #: 7/2009

4. PROJECT LOCATION: Street Address: PRIMROSE RD.

City/Town: ANNAPOLIS Zip Code: 21403

County Tax Map # 0511 Grid 0004 Parcel # 0015 ADC Road Map Edition # _____ Map # _____ Grid Ltr _____ Grid # _____

5. PROJECT DESCRIPTION: Descriptions are written into the agenda item, which is presented to the Maryland Board of Public Works for approval. Please explain the proposed project and be specific. Why is it being done and how does it relate to local recreation needs? Is it a new development or does it build upon an existing facility? Provide all of the information that you feel is necessary to explain and justify the project and to convince the approving agencies that it is a worthwhile project. Attach a separate sheet, if necessary.

This park consists of 70 acres.

This project is a renovation of twelve (12) existing tennis courts that are located in Truxtun Park. The current courts and fencing are 47 years old, the courts have gone under major repairs and multiple band aid repairs over the years. The recurring cracking of the surface poses tripping hazards and the fencing is starting to rust out at the base and poses a risk of falling.

6. a. LOCAL FUNDS:	\$	<u>75,000.00</u>	%	<u>Leftover funds from bulkhead renovation</u>
b. OTHER FUNDS:	\$	_____	%	<u>(Specify Source/Type)</u>
c. POS FUNDS REQUESTED:	\$	<u>550,000.00</u>	%	_____
d. TOTAL PROJECT COST:	\$	<u>575,000.00</u>	100 %	_____

7. LOCAL PROJECT COORDINATOR:

Ernest A. Costello P&F Division Chief eacostello@annapolis.gov
(Print Name) (Print Title) (E-mail Address)

(Mailing Address) (City) (State) (Zip) (Telephone Number)

8. PROJECT PERIOD: From: _____ (Date of Letter of Acknowledgement/Concurrence)

To: _____ (Estimated Date of Completion)

9. ITEMIZED DETAILED COST ESTIMATE: Round all estimates to nearest dollar.

Item No.	Item	Estimated Cost
1.	Program Open Space Acknowledgement Sign	
2.	Fence Demo, removal of existing fence. Fence replacement	92,988.00
3.	Demo of all twelve tennis courts of not more than five layers of asphalt.	407,698.00
4.	Court Construction/ Color Coating	72,767.00
5.	Line stripping	7,160.00
6.	Install new Tennis net Standards.	6,975.00
7.	Make repairs to existing asphalt pathways to court entrances.	26,022.00
Total Development Costs:		613,610.00

10. LOCAL GOVERNMENT AUTHORIZATION:

As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the Program Open Space (POS) Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, and with the attachments included herewith and made a part thereof.

(Signature)	(Print Name)	(Print Title)	(Date)
-------------	--------------	---------------	--------

PROGRAM ADMINISTRATIVE REVIEW:

11. ON-SITE INSPECTION DATE _____ BY _____

12. DEPARTMENT OF NATURAL RESOURCES – PROGRAM OPEN SPACE APPROVAL:

(Signature)	(BPW Approval Date)	(Agenda Item No.)
-------------	---------------------	-------------------

**Maryland Department of Natural Resources
Program Open Space
Community Parks and Playgrounds (CP&P) Program**

Project Details

Project Title: Truxtun Park tennis Court(s) Renovation

- 1. Please explain the public Need for the proposed project:** Explain why this project is being developed/acquired and how it relates to other local facilities/plans.

These tennis courts are located at the City's largest and most utilized park. The tennis courts are heavily scheduled from spring to late fall and used through out the winter months as well. The courts are utilized for our day camps, tennis lessons, tennis tournaments, pickup game and pickle ball leagues.

At 47 years old the courts have not had a major up grade. The asphalt has been top coated and many years of crake repairs. At this time the repairs are not holding up and the same repairs becoming costly and posing a safety issue with the players.

As part of the City's largest community park, these tennis court are an essential element in meeting the recreational and leisure time for families and visitors alike.

- 2. Please explain the public Benefits associated with the proposed project:** How do these benefits address the purpose of the Community Parks and Playgrounds Program?

The tennis court renovation project at Truxtun Park meets many of the goals under the purpose of the CCP Program. The project brings the public many benefits associated with a well-maintained park.

The rehabilitation of existing park amenities demonstrates to the community that the recreation and parks providers are dedicated to improving the recreation resources that the community members need and utilize.

- 3. Please explain the low impact development techniques incorporated in the proposed project:** What measures are being used to minimize the effect of stormwater runoff? What environmentally sensitive materials and/or green building techniques are being used in your proposed project?

The tennis court renovation project is designed to replace the current asphalt surface and not to disturb the current sub base other than damping the current sub base and add some new crush stone. With this design it will not cause any new run off, which in this area is very minimal.