

# Jacqueline Sincore Guild

222 South River Clubhouse Road, Harwood, MD 20776~(410) 353-7576~ jackieguild@verizon.net

---

## EXPERIENCE

### **Chesapeake Legal Alliance, Inc. (CLA)**

*Annapolis, MD*

*Executive Director*

*2011- present*

As the first Executive Director, created a strategic plan, policies, and procedures for CLA, opened the Annapolis office, hired staff, and negotiated leases and outside vendor contracts. Built a network of volunteer attorneys throughout the Bay watershed and performed extensive client outreach resulting in over 350 clients - individuals, community groups, non-profits, cities, and local governments- served on over 400 legal projects. Secured foundation and other funding sources and created fundraising campaigns. Participated in building 21-member Board of Directors, a Board of Advisors, and established Board committees to support the work of the organization. Performed client intake and case evaluation and connected clients with *pro bono* legal assistance. Started a summer legal intern program and expanded the program to include academic year interns and fellowships, and established relationships with environmental law clinics. Built collaborative partnerships with the Chesapeake Bay environmental community, citizen groups, communities, and local, state, and federal government agencies. Provide overall strategic direction and management of the organization; evaluate requests for assistance and make recommendations to address environmental challenges; engage Board members in organization work. Plan and execute promotional and networking activities, and fundraising campaigns and events. Create marketing, website, annual report, newsletter, and social networking content. Develop training and informational materials, and organize and moderate workshops and conferences. Serve as CLA spokesperson, represent CLA on coalitions, and collaborative projects, and draft press releases, e-blast announcements, and articles for publication. Establish performance metrics and manage databases; write grant proposals and reports.

### **Nancy Weller, LLC**

*Annapolis, MD*

*Of Counsel - Litigation and collaborative law practice.*

*2006-2010*

Litigated cases, argued motions, and mediated disputes concerning civil and criminal issues. Performed research, and drafted memoranda, pleadings, motions, contracts, and agreements.

### **Law Office of Jacqueline Sincore, LLC**

*Bethesda/Edgewater, MD*

*Owner*

*2000-2010*

General litigation, mediation and large group facilitation. Also served as General Counsel to Moneymangerservices.com, an online securities information and compliance service.

### **American Petroleum Institute (API)**

*Washington, D.C.*

*Senior Regulatory Analyst - RCRA, Clean Water Act*

*1997-1999*

Supported legislative and regulatory work of trade association representing interests of U.S. petroleum and natural gas industry, including drafting comments and legislative language, supporting Office of General Counsel in litigation, assisting company representatives with advocacy strategies, and meeting with state and federal government agencies. Focus on refining sector with regard to Resource Conservation and Recovery Act (RCRA) and Clean Water Act. Staffed and advised API Task Groups and Work Groups, developed program budgets, participated in industry coalitions, and gave press interviews. Coordinated comments on regulations and policies across departments.

**Gordon & Polscer***Seattle, WA**Associate - Litigation**1994-1996*

Represented insurance companies on environmental damage claims and Superfund sites. Drafted pleadings and motions, planned case strategy, took depositions, performed document review and research.

**Chemical Manufacturers Association (CMA)***Washington, D.C.**Counsel - RCRA, Superfund, Environmental Justice**1992-1994*

Analyzed and made recommendations regarding litigation and managed outside counsel. Drafted comments, legislative language, position papers, advocacy materials, and talking points for executives, communications department, and industry lobbyists. Evaluated environmental justice issues, advised on community outreach, and served as industry point person in D.C. Met with Congressmen and their staff, and staff from the White House, Treasury Department, U.S. Environmental Protection Agency, and U.S. Department of Justice. Prepared executives for interviews and Congressional testimony, met with newspaper editorial boards and reporters, served as counsel to CMA Task Groups and Work Groups, organized stakeholder coalitions, and coordinated corporate and trade organization counsel on appeals and *amicus* briefs. Fostered interdepartmental advocacy strategies. Made presentations and provided legal updates at conferences.

**Akin, Gump, Strauss, Hauer & Feld***Washington, D.C.**Associate - Toxic Tort Litigation, Environmental Regulations**1990-1994*

Drafted motions, pleadings and memoranda, performed discovery, prepared experts for trial, evaluated claims, and performed document production and review concerning defense of chemical companies. Analyzed environmental regulations and assisted with comments for petroleum companies.

**Mayer, Brown & Platt***New York, N.Y.**Associate - Products Liability Litigation**1988-1990*

Took depositions, trial preparation, and drafted pleadings, motions and memoranda as part of national formaldehyde defense counsel team for a chemical manufacturing company.

**EDUCATION****University of Virginia School of Law, J.D.****James Madison University, *summa cum laude***

B.A. Public Administration, B.S. Political Science

**CERTIFICATIONS:** Maryland Bar, U.S. District Court Maryland, District of Columbia Bar, New York Bar, Washington Bar, general mediation, family law mediation, advanced business mediation, collaborative law, large group facilitation.

**CITATIONS AND AWARDS:** Maryland General Assembly, Anne Arundel County, YWCA Tribute to Women In Industry (TWINS), CMA advocacy award, two API recognition awards for advocacy.

**PROFESSIONAL AFFILIATIONS:** Board of Directors, Annapolis Green; Board of Advisors, Center for Water Security & Cooperation; Anne Arundel County Watershed Steward; Maryland Bar, Anne Arundel County Bar, D.C. Bar.