



City of Annapolis

160 Duke Of Gloucester
Street
Annapolis, MD 21401

Special Agenda - Final City Council

Tuesday, May 26, 2020

7:00 PM

Mayor John T. Chambers, Jr.
City Council Chambers

Virtual Meeting

A virtual meeting is when people, regardless of their location, use video and audio to link up online. Virtual Meetings allow people to share information and data in real-time without being physically located together.

Call to Order

Mayor Buckley

Invocation

Alderwoman Finlayson

Pledge of Allegiance

Mayor Buckley

Roll Call

City Clerk Watkins-Eldridge

Approval of Agenda

Petitions, Reports and Communications

A. Update from the Mayor

B.. Reports by Committee

C. Written Testimony General Public

Consent Calendar

First Readers

[O-21-20](#)

The Conveyance of City-owned property - For the purpose of approving the conveyance of certain City-owned property to 113 CATHEDRAL STREET, LLC; expressly authorizing said conveyance to be made at

private sale and not at public auction; expressly finding that the City-owned land to be conveyed is not needed for public use; and generally relating to said conveyance.

Sponsors: Buckley

Attachments: [O-21-20 113CathedralStreetLLC Conveyance First Reader.pdf](#)
[O-21-20 113CathedralStreetLLC-LarkinStParkLot-Deed-2020-05-12.pdf](#)
[O-21-20 Exhibit A-2 Signed.pdf](#)
[O-21-20 Staff Report.pdf](#)

O-22-20

The Conveyance of City-owned property - For the purpose of approving the conveyance of certain City-owned property to Kathleen L. Woelfel, Carol L. Thames and Sandra M. Woelfel, Co-Trustees of the Survivor's Trust created under the Woelfel Living Trust; expressly authorizing said conveyance to be made at private sale and not at public auction; expressly finding that the City-owned land to be conveyed is not needed for public use; and generally relating to said conveyance.

Sponsors: Buckley

Attachments: [O-22-20 WoelfelLivingTrust Conveyance First Reader.pdf](#)
[O-22-20 WoelfelLivingTrust-LarkinStParkLot-Deed-2020-05-12.pdf](#)
[O-22-20 Exhibit A-2 Signed.pdf](#)
[O-22-20 Staff Report.pdf](#)

O-23-20

Payment for City Services -- For the purpose of establishing a fine for dishonored checks and other written instruments; establishing a convenience fee related to accepting payment over the phone or online; and establishing a penalty for late payment of sewer service bills.

Sponsors: Buckley

Attachments: [O-23-20 Payment for City Services First Reader.pdf](#)

End of Consent Calendar

Public Hearings Cont.

O-5-20

City Council Meetings - Order of Business - For the purpose of modifying the order of business for regular and special meetings of the City Council.

Sponsors: Savidge and Pindell Charles

Attachments: [O-5-20 Council Meetings - Order of Business First Reader.pdf](#)
[O-5-20 Legal Note.pdf](#)
[O-5-20 Fiscal Impact Note.pdf](#)
[O-5-20 Amendments 1-3 - Pindell Charles, Savidge.docx](#)

Legislative History

2/24/20

City Council

adopt on first reader

2/24/20	City Council	refer to the Rules & City Government Committee
4/13/20	City Council	declare the public hearing left open
4/27/20	City Council	declare the public hearing left open
5/11/20	City Council	declare the public hearing left open

O-15-20

Waterfront Mixed Maritime District - For the purpose of allowing professional offices in the WMM zoning district in accordance with certain standards; amending certain parking standards; and making stylistic changes..

Sponsors:

Arnett

Attachments:[O-15-20 WMM First Reader.pdf](#)[O-15-20 WMM Staff Report to City Council Amended.pdf](#)[O-15-20 Fiscal Impact Note.pdf](#)Legislative History

4/13/20	City Council	adopt on first reader
4/13/20	City Council	refer to the Planning Commission
4/13/20	City Council	refer to the Maritime Advisory Board
4/13/20	City Council	refer to the Rules & City Government Committee
4/27/20	City Council	declare the public hearing closed
4/27/20	City Council	refer to the Economic Matters Committee
5/11/20	City Council	declare the public hearing left open

Public HearingsID-141-20

CITY OF ANNAPOLIS NOTICE OF A PROPOSED REAL PROPERTY TAX INCREASE

The City Council of City of Annapolis proposes to increase real property taxes.

1. For the tax year beginning July 1, 2020, the estimated real property assessable base will increase by 3.0%, from \$6,931,502,914 to \$7,139,728,852.
2. If City of Annapolis maintains the current tax rate of \$0.7380 per \$100 of assessment, real property tax revenues will increase by 3.0 % resulting in \$1,536,707 of new real property tax revenues.
3. In order to fully offset the effect of increasing assessments, the real property tax rate should be reduced to \$0.7165, the constant yield tax rate.
4. The City of Annapolis is considering not reducing its real property tax rate enough to fully offset increasing assessments. The City of Annapolis proposes to adopt a real property tax rate of \$0.7380 per \$100 of assessment. This tax rate is 3.0% higher than the constant yield tax rate and will generate \$1,536,707 in additional property tax revenues.

A public hearing on the proposed real property tax rate increase will be held at

7:00 p.m. on Tuesday, May 26, 2020, during the virtual City Council Meeting hosted by City of Annapolis located at 160 Duke of Gloucester Street, 2nd Floor, Annapolis, Maryland 21401. The hearing is open to the public, and public testimony is encouraged. Persons with questions regarding this hearing may call 410-263-7952 for further information. Please go to the City of Annapolis website at <http://www.annapolis.gov/testimony> for instructions on how to attend the virtual meeting, and how to submit written testimony. The Council will accept testimony for seven days following the public hearing.

[O-18-20](#)

Institutions for the Care of the Aged - For the purpose of adding Institutions for the Care of the Aged as a permitted use in the PM2 Professional Mixed Office Park district; and establishing bulk regulations subject to specific standards for Institutions for the Care of the Aged.

Sponsors:

Savidge

Attachments:

[O-18-20 Institutions for Care of the Aged First Reader.pdf](#)

[O-18-20 Staff Report.pdf](#)

[O-18-20 Fiscal Impact Note.pdf](#)

Legislative History

5/11/20	City Council	adopt on first reader
5/11/20	City Council	refer to the Planning Commission
5/11/20	City Council	refer to the Rules & City Government Committee

[O-19-20](#)

City Council Public Hearings - For the purpose of clarifying the rules of procedure concerning the scheduling of public hearings before the City Council.

Sponsors:

Buckley

Attachments:

[O-19-20 City Council Public Hearings First Reader.pdf](#)

[O-19-20 Staff Report.pdf](#)

[O-19-20 Fiscal Impact Note.pdf](#)

Legislative History

5/11/20	City Council	adopt on first reader
5/11/20	City Council	refer to the Rules & City Government Committee

[CA-1-20](#)

Deputy City Manager for Resilience and Sustainability - For the purpose of establishing the position of Deputy City Manager for Resilience and Sustainability; defining qualifications and responsibilities, providing for certain terms of employment and compensation, providing for a line of authority, updating the powers and duties of the City Manager, and generally related to the Deputy City Manager.

Sponsors:

Buckley, Savidge, Rodriguez, Pindell Charles and Arnett

Attachments: [CA-1-20 Deputy City Manager First Reader.pdf](#)
[CA-1-20 Staff Report.pdf](#)
[CA-1-20 Fiscal Impact Note.pdf](#)

Legislative History

5/11/20	City Council	adopt on first reader
5/11/20	City Council	refer to the Rules & City Government Committee
5/11/20	City Council	refer to the Environmental Commission

O-20-20

Deputy City Manager for Resilience and Sustainability - For the purpose of establishing the position of Deputy City Manager for Resilience and Sustainability; providing for certain terms of employment and compensation; clarifying duties and responsibilities; transferring certain environmental programs and activities, and generally related to establishing the Deputy City Manager for Resilience and Sustainability position.

Sponsors: Buckley, Savidge, Rodriguez, Pindell Charles and Arnett

Attachments: [O-20-20 Deputy City Manager First Reader.pdf](#)
[O-20-20 Staff Report.pdf](#)
[O-20-20 Fiscal Impact Note.pdf](#)

Legislative History

5/11/20	City Council	adopt on first reader
5/11/20	City Council	refer to the Finance Committee
5/11/20	City Council	refer to the Economic Matters Committee
5/11/20	City Council	refer to the Environmental Matters Committee
5/11/20	City Council	refer to the Housing and Human Welfare
5/11/20	City Council	refer to the Rules & City Government Committee
5/11/20	City Council	refer to the Transportation Committee
5/11/20	City Council	refer to the Environmental Commission

Legislative Action

Second Readers

O-11-19

R2-NC District - Demolitions - For the purpose of requiring a structural analysis prior to demolition of a residential structure or building in the R2-NC, Single-Family Residential Neighborhood Conservation District; requiring execution of a contract between the city and a structural engineer prior to demolition; and generally relating to the demolition of a residential structure or building in the R2-NC District.

Sponsors: Arnett

Attachments:[O-11-19 Structural Engineer Analysis Ordinance First Reader.docx](#)[O-11-19 Staff Report and Fiscal Impact Note.pdf](#)[O-11-19 PC Findings and Recommendations.pdf](#)**Legislative History**

4/29/19	City Council	adopt on first reader
4/29/19	City Council	refer to the Planning Commission
4/29/19	City Council	refer to the Rules & City Government Committee
10/28/19	City Council	declare the public hearing closed
11/12/19	Rules & City Government Committee	postpone
12/9/19	City Council	postpone
3/9/20	City Council	postpone
4/13/20	City Council	postpone
5/11/20	City Council	postpone

O-34-19

Planning and Zoning - Appeal Procedures - For the purpose of clarifying the procedures governing an appeal of a decision of the Planning and Zoning Director; making stylistic changes; and generally related to appeal procedures.

Sponsors:

Arnett

Attachments:[O-34-19 PandZ Appeal Procedures First Reader.docx](#)[O-34-19 Fiscal Impact Note.docx](#)[O-34-19 Staff Report.pdf](#)[O-34-19 PandZ Staff to PC.pdf](#)[O-34-19 PC Findings and Recommendations.pdf](#)**Legislative History**

9/23/19	City Council	adopt on first reader
9/23/19	City Council	refer to the Planning Commission
9/23/19	City Council	refer to the Rules & City Government Committee
11/18/19	City Council	declare the public hearing closed
1/27/20	City Council	postpone
2/11/20	Rules & City Government Committee	Continue
4/27/20	City Council	postpone

O-38-19

Housing and Community Development Committee - For the purpose of renaming the Housing and Community Development Committee; clarifying certain powers and functions; and making stylistic changes.

Sponsors:

Rodriguez and Gay

Attachments:[O-38-19 Housing and Community Development Cmte Renaming First Reader.pdf](#)[O-38-19 Fiscal Impact Note.pdf](#)[O-38-19 Staff Report.pdf](#)[O-38-19 Amendments 1-3 Savidge, Finlayson, Arnett.docx](#)[O-38-19 Amendment 4 Gay.docx](#)[O-38-19 Amendment 5 Savidge 5-12-20.docx](#)Legislative History

12/9/19	City Council	adopt on first reader
12/9/19	City Council	refer
12/9/19	City Council	forwarded to next agenda due date to the City Council
1/27/20	City Council	declare the public hearing closed
2/11/20	Rules & City Government Committee	Continue
2/11/20	Rules & City Government Committee	Recommend Favorably-Amendment
3/10/20	Rules & City Government Committee	postpone
4/13/20	City Council	postpone
5/12/20	Rules & City Government Committee	recommend with amendments
5/12/20	Rules & City Government Committee	Recommend Favorably-Amendment
5/12/20	Rules & City Government Committee	recommend unfavorably

[O-39-19](#)

Accessory Dwelling Units - For the purpose of allowing accessory dwelling units in all zoning districts that allow single-family detached dwellings; establishing use requirements for accessory dwelling units; adding certain definitions; making stylistic changes; and generally related to accessory dwelling units.

Sponsors:

Gay, Rodriguez and Savidge

Attachments:[O-39-19 Accessory Dwelling Units First Reader.pdf](#)[O-39-19 Staff Report.pdf](#)[O-39-19 Fiscal Impact Note.pdf](#)[O-39-19 PZ Staff Report to PC.pdf](#)[O-39-19 PC Findings and Recommendations.pdf](#)[O-39-19 Amendments 1-3 Rodriguez.docx](#)Legislative History

12/9/19	City Council	adopt on first reader
12/9/19	City Council	presented

12/9/19	City Council	refer to the Planning Commission
12/9/19	City Council	refer to the Rules & City Government Committee
12/9/19	City Council	forwarded to next agenda due date to the City Council
1/13/20	City Council	declare the public hearing left open
1/27/20	City Council	postpone
4/13/20	City Council	declare the public hearing left open
4/13/20	City Council	presented
4/27/20	City Council	declare the public hearing closed
4/27/20	City Council	declare the public hearing left open
5/12/20	Rules & City Government Committee	recommend with amendments
5/12/20	Rules & City Government Committee	Recommend Favorably-Amendment

O-4-20

Plumbing Code - Capital Facilities Payment Plan - For the purpose of establishing a Capital Facilities Payment Plan; identifying eligibility requirements, setting a payment schedule, providing for interest and penalties; making stylistic changes; and generally related to said payment plan.

Sponsors:

Buckley

Attachments:[O-4-20 Capital Facilities Payment Plan First Reader.pdf](#)[O-4-20 Staff Report.pdf](#)[O-4-20 Fiscal Impact Note.pdf](#)Legislative History

4/27/20	City Council	adopt on first reader
4/27/20	City Council	refer to the Economic Matters Committee
5/11/20	City Council	declare the public hearing closed
5/14/20	Economic Matters Committee	recommend favorably

O-7-20

Designated Loading Zones - For the purpose of authorizing designated loading zones in the City of Annapolis; creating certain definitions; and generally related to designated loading zones.

Sponsors:

Gay and Tierney

Attachments:[O-7-20 Designated Loading Zones First Reader.pdf](#)[O-7-20 Staff Report.pdf](#)[O-7-20 Fiscal Impact Note.pdf](#)

90 day Rule -

Legislative History

2/10/20	City Council	adopt on first reader
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2/10/20	City Council	refer to the Public Safety Committee
2/10/20	City Council	refer to the Transportation Committee
2/10/20	City Council	refer to the Rules & City Government Committee
2/24/20	City Council	declare the public hearing closed
2/24/20	City Council	refer to the Rules & City Government Committee
3/2/20	Public Safety Committee	recommend favorably
3/10/20	Rules & City Government Committee	postpone
4/14/20	Rules & City Government Committee	Continue
5/7/20	Transportation Committee	recommend favorably
5/12/20	Rules & City Government Committee	postpone

O-11-20

City Council Meetings - Attendance - For the purpose of allowing a member of the City Council to attend a regularly scheduled Council meeting by electronic means; placing limitations on remote attendance; and generally related to attending Council meetings remotely.

Sponsors:

Finlayson

Attachments:[O-11-20 Council Meetings - Remote Attendance First Reader.pdf](#)[O-11-20 Staff Report.pdf](#)[O-11-20 Fiscal impact Note.pdf](#)Legislative History

4/27/20	City Council	adopt on first reader
4/27/20	City Council	refer to the Rules & City Government Committee
5/11/20	City Council	declare the public hearing closed
5/12/20	Rules & City Government Committee	recommend favorably

O-12-20

Municipal Infractions - Process - For the purpose of clarifying that municipal infraction enforcement actions are processed through the Office of Law; and making stylistic changes.

Sponsors:

Tierney

Attachments:[O-12-20 Municipal Infractions - Process First Reader.pdf](#)[O-12-20 Staff Report.pdf](#)[O-12-20 Fiscal Impact Note.pdf](#)Legislative History

4/27/20	City Council	adopt on first reader
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4/27/20	City Council	refer to the Rules & City Government Committee
5/11/20	City Council	declare the public hearing closed
5/12/20	Rules & City Government Committee	recommend favorably

O-13-20**Sidewalk Signs - For the purpose of extending the sidewalk sign permit fee waiver to a date certain.**Sponsors:

Tierney

Attachments:[O-13-20 Sidewalk Signs Permit Fee Waiver Extension.pdf](#)[O-13-20 Staff Report.pdf](#)[O-13-20 Fiscal Impact Note.pdf](#)[O-13-20 Amendment 1 Tierney.docx](#)Legislative History

4/27/20	City Council	adopt on first reader
4/27/20	City Council	rules suspended
4/27/20	City Council	refer to the Economic Matters Committee
5/11/20	City Council	declare the public hearing closed
5/14/20	Economic Matters Committee	recommend with amendments

O-17-20**Unsafe Structures - Placarding - For the purpose of authorizing the Fire Department to placard certain residential and nonresidential structures that have been designated as unfit for human habitation or unsafe; and making stylistic changes.**Sponsors:

Buckley and Tierney

Attachments:[O-17-20 Unsafe Structures Placarding First Reader.pdf](#)[O-17-20 Staff Report.pdf](#)[O-17-20 Fiscal Impact Note.pdf](#)Legislative History

4/27/20	City Council	adopt on first reader
4/27/20	City Council	refer to the Economic Matters Committee
5/11/20	City Council	declare the public hearing closed
5/14/20	Economic Matters Committee	recommend favorably

R-17-20**Annual Statement of Performance Standards - For the purpose of approving the annual performance statements filed by City agencies and departments.**Sponsors:

Buckley

Attachments:[R-17-20 Annual Performance Statements First Reader.pdf](#)[R-17-20 Annual Statements of Performance Standards.pdf](#)[R-17-20 Staff Report.pdf](#)[R-17-20 Fiscal Impact Note.pdf](#)*90-day Rule***Legislative History**

2/24/20	City Council	adopt on first reader
2/24/20	City Council	refer to the Rules & City Government Committee
2/24/20	City Council	declare the public hearing left open
3/9/20	City Council	declare the public hearing closed
3/10/20	Rules & City Government Committee	postpone
4/14/20	Rules & City Government Committee	postpone

R-29-20**Affordable Housing Task Force - Membership - For the purpose of revising the qualifications for certain members to be appointed to the Task Force.****Sponsors:**

Gay and Buckley

Attachments:[R-29-20 Affordable Housing Task Force - Membership.pdf](#)[R-29-20 Staff Report.pdf](#)[R-29-20 Fiscal Impact Note.pdf](#)**Legislative History**

5/11/20	City Council	adopt on first reader
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Adjournment

All Annapolis City Council and standing committee meetings are broadcast on City of Annapolis TV as well as Facebook Live and YouTube Live, including virtual meetings during the State of Emergency for COVID-19.

First, check-in with the meetings that you want to attend (and subscribe to the CivicSend link to have meeting dates and adjustments sent to you by email). The calendar can be found here:

<https://www.annapolis.gov/calendar.aspx?CID=23,24,14,46,42,47,40,51,44,50,27,36,31,26,33,49>

Next, at the appointed time, go to these web links for viewing the meetings live:

<http://www.youtube.com/CityofAnnapolis>

<http://www.facebook.com/CityofAnnapolis>

The live stream is available about 10 minutes prior to the start of the meeting (there is a countdown clock that says the meeting is starting in...) The completed meetings are then archived on the same platforms (above) as well as on the website through the Legistar portal here:

[https://annapolismd.legistar.com/DepartmentDetail.aspx?](https://annapolismd.legistar.com/DepartmentDetail.aspx?ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody)

[ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody](https://annapolismd.legistar.com/DepartmentDetail.aspx?ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody)

If you would like to submit public testimony, we have included a new link allowing written testimony to be submitted into the recorded minutes of the meeting. Submit written testimony:

<http://www.annapolis.gov/testimony>.

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at cityclerk@annapolis.gov at least five days prior to the meeting date to request assistance.