

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Meeting Minutes**

**Wednesday, February 2, 2022**

**10:30 AM**

**Virtual Meeting**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

## Call To Order

Chairwoman Tierney called the meeting to order at 10:32 a.m.

## Roll Call

**Present:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

## Approval of Agenda (any changes to the agenda should be made here)

**Alderwoman Finlayson moved to adopt the Regular Meeting Agenda. Seconded. The motion carried by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

**1. Business and Miscellaneous****Approval of Minutes**

[FC01.19.22](#) Approval of Minutes for the Regular Meeting

**Attachments:** [FC01.19.22](#)

**Alderwoman Finlayson moved to approve the Minutes for the Regular meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

**Supplemental Appropriations**

[SA-15-22](#) General Fund - Recreation and Parks - Stanton Center - Donation from David Nagy in Remembrance of Mrs. Cary Dion  
Revenue: General Donations (\$1,000.00) Expenditure: Contractual Services (\$1,000.00)

**Attachments:** [SA-15-22](#)

**Alderwoman O'Neill moved to postpone SA-15-22 until the next Finance Committee meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

[SA-18-22](#) Grant Fund - Transportation - Maryland Transportation Authority  
Revenue: State Grant Revenue (\$112,000.00) Expenditure: State Grant Expense (\$112,000.00)

**Attachments:** [SA-18-22](#)

Finance Director Dickinson, and City Manager Jarrell, were present and answered questions from the committee.

Alderman Finlayson moved to recommend favorably SA-18-22. Seconded.  
A roll call vote was taken. The motion CARRIED by the following vote:

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

## Appointments and Re-Appointments

[AP-18-22](#) The Re-Appointment of James A. Cardillo to the Financial Advisory Commission

**Attachments:** [Letter](#)  
[Resume](#)

Constituent Services Officer and Ombudsman Raftovich was present and answered questions from the committee.

Alderman Finlayson moved to recommend favorably AP-18-22. Seconded.  
A roll call vote was taken. The motion CARRIED by the following vote:

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

## Committee Discussions

[ID-11-22](#) Capital Project Fund - Public Works - FEMA Hazard Mitigation Grant: Full accounting of funds received, allocated, and proposed

**Attachments:** [City Dock Financing Presentation for Finance Committee - 2Feb2022](#)

City Manager Jarrell, Finance Director Dickinson, and Acting Transportation Director Agyemang-Duah, were present and answered questions from the committee.

Alderman Arnett was present and addressed the committee.

Chairwoman Tierney would like a discussion of a 5 year analysis of the Transit budget added to the next Finance Committee meeting's agenda.

## 2. Legislation before Committee

### Ordinances

[O-1-22](#) **Fire Prevention Code - Sprinkler Systems** - For the purpose of requiring property owners to install sprinkler systems; encouraging property owners to solicit bids from licensed minority business enterprises; identifying loan eligibility requirements under the sprinkler assistance revolving fund; clarifying costs that may be funded; establishing a loan amount; identifying loan repayment criteria; setting a date for sprinkler installation compliance; identifying the responsibility of applicable property owners; identifying the appropriate body for appeals; and

generally relating to the Fire Prevention Code.

**Attachments:** [O-1-22 First Reader](#)  
[O-1-22 Staff Report](#)  
[O-1-22 Fiscal Impact Note](#)  
[O-1-22 Fire Dept Letter of Support](#)

Finance Director Dickinson, City Attorney Lyles, Chief of Code Enforcement Menassa, and Duty Fire Chief Ortlieb, were present and answered questions from the committee.

Alderman Arnett was present and addressed the committee.

**Alderman Finlayson moved to postpone O-1-22 until the next Finance Committee meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

## Resolutions

[R-34-21](#) **Fiscal Year 2022 Fees Schedule - Building Code** - For the purpose of making technical corrections to the Fiscal Year 2022 Fees Schedule concerning certain fees charged pursuant to the Building Code.

**Attachments:** [R-34-21 First Reader](#)  
[R-34-21 Staff Report](#)  
[R-34-21 Fiscal Impact Note](#)  
[R-34-21 Amendments 1-2 - Tierney, Finlayson, O'Neill](#)

**Alderwoman Finlayson moved to create a new category for permits ranging from \$0-\$500, with an application and the permit fee in the amount of \$25. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

City Manager Jarrell, and Chief of Code Enforcement Menassa, were present and answered questions from the committee. Alderwoman O'Neill request the total number of permits under \$500.00 submitted in the past.

Alderman Arnett was present and addressed the committee.

**Alderwoman O'Neill moved to postpone R-34-21 until the next Finance Committee meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

### **3. General Discussion**

#### **Update from the Finance Director Jodee Dickinson**

Finance Director Dickinson was present and provided the committee with updates on the following:

Annual Comprehensive Financial Report, starting the budget process, Union negotiations, FY '23 Projections, Hillman Garage, RFP draft audit, and staffing vacancies.

#### Adjournment

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 12:45 p.m.**

**Teekia Green  
City Council Associate**