

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Tuesday, April 4, 2017

12:00 PM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

1. Call To Order

Chairman Pfeiffer called the meeting to order at 12:15 p.m.

Roll Call

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

2. Business before Committee

a. Approval of Minutes

[FC032717](#) Approval of Minutes for the Regular Meeting

Attachments: [FC03.27.17.pdf](#)

Alderman Arnett moved to approve. **Seconded. CARRIED on voice vote.**

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

b. Grant Approvals

[GA-28-17](#) Commerce Maryland State Arts Council Grant

Attachments: [GA-28-17.pdf](#)

Operation Manager Pletzer gave an overview of the grant and answered questions from the committee.

Alderman Arnett moved to approve. **Seconded. CARRIED on voice vote.**

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

3. Legislation before Committee

[O-14-17](#) Lease of City Property to Chesapeake Marine Tours, Inc. - For the purpose of authorizing a lease of certain municipal property located in the City Dock in Annapolis, Maryland to Chesapeake Marine Tours, Inc. for certain periods of time from FY2023 to 2027.

Attachments: [O-14-17 CMTWatermark FY2023-2027 Lease.docx](#)

[O-14-17 Staff Report.docx](#)

[O-14-17 Fiscal Impact.pdf](#)

Debbie Gosselin, 980 Awald Street, Suite 202, Annapolis, Maryland 21403 representing Chesapeake Marine Tours, Inc. gave an overview of the legislation and answered questions from the committee.

Alderman Paone moved to recommend favorably. **Seconded. CARRIED on voice vote.**

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[O-16-17](#) Market House Tenant Solicitation - For the purpose of establishing a public process for selecting a Market House tenant.

Attachments: [O-16-17 Market House Tenant Selection.docx](#)
[O-16-17 Staff Report.docx](#)
[O-16-17 Fiscal Impact.pdf](#)

Finance Director Miller spoke on the legislation and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Alderman Budge gave presentation on the legislation and answered questions from the committee.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[O-17-17](#) Market House Amendments - For the purpose of amending the Market House policy to reflect a tenant and sub-tenant relationship, clarifying Market House product and service policies, and removing the requirement for an enterprise fund.

Attachments: [O-17-17 Market House Code Amendments.docx](#)
[O-17-17 Staff Report.docx](#)
[O-17-17 Redlined Market House Code Amendments.docx](#)
[O-17-17 Fiscal Impact.pdf](#)

Acting City Attorney Leonard spoke on the legislation and answered questions from the committee.

Finance Director Miller was present and spoke on the financial impact of the legislation, the market analysis, the operating cost associated with the Market House and answered questions from the committee.

Alderman Paone moved to recommend favorably. Seconded. CARRIED on voice vote.

Alderman Budge gave presentation on the legislation and answered questions from the committee.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[R-12-17](#) City Sponsored Special Events in Fiscal Year 2018 - For the purpose of identifying City Sponsored Special Events and waiving certain related City Fees during Fiscal Year 2018.

Attachments: [R-12-17 City Sponsored Special Events FY2018.docx](#)
[R-12-17 Staff Report.doc](#)
[R-12-17 Fiscal Impact .pdf](#)

Special Events Coordinator Nolan was present to answer questions from the committee.

Alderman Paone moved to recommend favorably. Seconded. CARRIED on voice vote.

Alderman Budge gave an overview of the legislation and answered questions from the committee.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[O-19-17](#)

Removing Dock and Market House Enterprise Funds - For the purpose of removing the requirement that the annual budget shall contain separate Dock and Market House enterprise fund groups.

Attachments: [O-19-17 Removing Dock and Market House Enterprise Funds.docx](#)
[O-19-17 Staff Report.pdf](#)
[O-19-17 Fiscal Impact.pdf](#)

Finance Director Miller was present to answer questions from the committee and spoke on enterprise funds, general governmental funds, subsidy from the general fund, the debt service, the consolidation of enterprise funds into general fund and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Alderman Budge gave an overview of the legislation and answered questions from the committee.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

4. General Discussion

Finance Director Miller

[ID-112-17](#)

Finance Department Update

Finance Director Miller gave a overview of budget timeline and discussed new meeting dates/times for Finance Committee meetings during the budget deliberations and answered questions from the committee.

This Informational Item was presented

Alderman Budge was present and requested the detailed budget from the Finance Director.

5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 1:38 p.m.

**Cyndi Gaines
City Council Associate**