

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes

Wednesday, May 5, 2021

10:00 AM

Special Virtual Meeting

Mayor John T. Chambers, Jr.

City Council Chambers

Finance Committee

Call To Order

Chairman Arnett called the meeting to order at 10:02 a.m.

Roll Call

Present: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

Approval of Agenda (any changes to the agenda should be made here)

Alderwoman Finlayson moved to adopt the Special Meeting Agenda to add ID-104-21, Community Grants, and O-11-21. Seconded. The motion carried by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

1. Business and Miscellaneous**Approval of Minutes**

[FC05.04.21](#) Approval of Minutes for the Special Meeting

Attachments: [FC05.04.21](#)

Alderwoman Finlayson moved to approve the minutes for the Special Meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

Presentations

[ID-104-21](#) Presentation: Community Grants

Attachments: [FY22 Comm Grants Presentation- FINAL.pptx](#)

Assistant City Manager Farrow, and Finance Director Dickinson, were present and answered questions from the Committee.

Alderman Gay was present and addressed the Committee.

Alderwoman Finlayson moved to recommend favorably ID-104-21, Community Grants, with amendments: Move \$5,000.00 from Street Angel Project and add \$5,000.00 to Peerless Rens. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 2 - Alderman Arnett and Alderwoman Finlayson

Nay: 1 - Alderman Paone

2. Legislation before Committee

[O-10-21](#) **Annual Budget and Appropriation and Property Tax Levy - For the purpose of**

adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2022, the Capital Budget for the fiscal year ending June 30, 2022, the Capital Improvement Program for the fiscal years ending June 30, 2023, June 30, 2024, June 30, 2025, June 30, 2026, and June 30, 2027; appropriating funds for all expenditures for the fiscal year beginning July 1, 2021, and ending June 30, 2022; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2021, and ending June 30, 2022; and fixing the rate of the City property tax for the taxable year.

Attachments: [O-10-21 First Reader](#)
[O-10-21 Appendix A](#)
[O-10-21 Appendix B](#)
[O-10-21 Appendix C](#)
[O-10-21 Appendix D](#)
[O-10-21 Appendix E](#)
[O-10-21 Proposed Capital Budget and CIP](#)
[O-10-21 Staff Report](#)
[O-10-21 Fiscal Impact Note](#)

No action taken

R-12-21 **Position Classifications and Pay Plan** - For the purpose of approving the Fiscal Year 2022 position classifications and pay plan; and specifying an effective date.

Attachments: [R-12-21 First Reader](#)
[R-12-21 CSB Minutes signed 2-3-20](#)
[R-12-21 CSB Minutes 3-25-21](#)
[R-12-21 FY2022 Position Classifications and Grade Assignments](#)
[R-12-21 FY2022 Pay Plan](#)
[R-12-21 Staff Report](#)
[R-12-21 Fiscal Impact Note](#)

Human Resources Manager Hopkins, City Manager Jarrell, and Finance Director Dickinson, were present and answered questions from the Committee.
Alderman Gay was present and addressed the Committee.

Alderman Finlayson would like the Human Resources Manager to further look into the position classifications for the Social Work Care Coordinator, and the Assistant City Manager.

Alderman Paone moved to recommend favorably R-12-21. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

R-13-21 **Fiscal Year 2022 Fees Schedule** - For the purpose of specifying fees that will be

charged for the use of City services for Fiscal Year 2022; and providing an effective date.

Attachments: [R-13-21 First Reader](#)
[R-13-21 FY2022 Fees Schedule First Reader](#)
[R-13-21 Staff Report](#)
[R-13-21 Fiscal Impact Note](#)

Assistant City Manager Farrow, Finance Director Dickinson, Planning and Zoning Director Nash, and City Manager Jarrell, were present and answered questions from the Committee.

Alderwoman Tierney was present and addressed the Committee.

Alderwoman Finlayson moved to recommend favorably R-13-21 with Fee updates from the Planning and Zoning Director Nash. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

R-14-21 **Fiscal Year 2022 Fines Schedule** - For the purpose of specifying fines that will be charged for Fiscal Year 2022; and providing an effective date.

Attachments: [R-14-21 First Reader](#)
[R-14-21 FY2022 Fines Schedule First Reader](#)
[R-14-21 Staff Report](#)
[R-14-21 Fiscal Impact Note](#)

Planning and Zoning Director Nash was present and answered questions from the Committee.

Alderwoman Finlayson moved to recommend favorably R-14-21. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

O-11-21 **Compensation of the Aldermen, Alderwomen, and City Manager** - For the purpose of adjusting the compensation and allowances to be paid to the Aldermen and Alderwomen for the term of office commencing on the first Monday in December, 2021; and for adjusting the compensation to be paid to the City Manager.

Attachments: [O-11-21 First Reader](#)
[O-11-21 Staff Report](#)
[O-11-21 Fiscal Impact Note](#)

Human Resources Manager Hopkins was present and answered questions from the Committee.

Alderwoman Finlayson moved to recommend favorably O-11-21. Seconded. A

roll call vote was taken. The motion **CARRIED** by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 12:49 p.m.

Teekia Green
City Council Associate