



City of Annapolis

160 Duke Of Gloucester
Street
Annapolis, MD 21401

Special Meeting Minutes - Final City Council

Monday, January 22, 2024

7:00 PM

Mayor John T. Chambers, Jr.
City Council Chambers

Special Meeting

Call To Order

Mayor Buckley called the Special Meeting to order at 7:00 pm.

Innovation

Given by Alderwoman Tierney.

Pledge of Allegiance

Led by Mayor Buckley.

Roll Call

Tonight's roll call began with Alderman Schandelmeier.

Present: 9 - Mayor Buckley, Alderwoman Tierney, Alderwoman O'Neill, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Schandelmeier, Alderman Gay, Alderman Savidge and Alderman Arnett

Approval of Agenda

Alderman Schandelmeier moved to approve the agenda as submitted. **Seconded. CARRIED on voice vote.**

Ceremonial Items

[ID-29-24](#)

Citation: Response to Annapolis Light House Shelter Fire

- Annapolis Fire Department
- Office of Emergency Management
- Office of Community Services
- Transportation Department
- Recreation and Parks Department
- Light House Shelter
- American Red Cross
- Bread & Butter Kitchen

Attachments: [Citation - Annapolis Fire Department](#)
[Citation - Office of Emergency Management](#)
[Citation - Office of Community Services](#)
[Citation - Transportation Department](#)
[Citation - Recreation & Parks Department](#)
[Citation - American Red Cross](#)
[Citation - Bread & Butter Kitchen](#)

The Ceremonial Items was presented.

PETITIONS, REPORTS & COMMUNICATIONS

Update from Mayor

Good evening, tonight, it is with a heavy heart that I share the news of the passing of Travin Latney, who passed away last week at the age of 56. Travin was an excellent and diligent team member of the Annapolis Department of Recreation and Parks, consistently going above and beyond to meet the needs of our residents.

His supervisor, Parks and Facilities Chief Rodney Dillard, called Travin his “right hand man,” and said that his work ethic was unparalleled. Rec and Parks Director Roslyn Johnson said that Travin could accomplish tasks that would typically require the effort of four individuals. Service details are pending.

To our Recreation and Parks family and City staff who may be struggling with this loss, I remind you that Human Resources offers an outstanding employee assistance program. To Travin’s family, we are so sorry for your loss. He will be greatly missed.

I’d like for us to take a moment to remember Travin and all he gave to the City over 26 years of service.

[moment of silence]

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Thank you. I need to give a shout out to public works and rec and parks for their work with snow removal starting early Friday through Saturday.

What started out as a dusting of snow with a two hour delay to City operations turned into closing city offices and numerous accidents on roadways. DPW crews

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worked in 12-hour shifts to plow and salt while Rec and Parks crews worked to ensure Pip Moyer was ready to open on-time Saturday.

We also saw more people at our emergency shelter at Stanton Center than we’ve had in recent memory, with nearly 50 people, including families, who needed to get in from the dangerously cold weather. Our OEM staff and Erin Lee of the Office of Community Services were on site ensuring residents had what they needed. We truly are a small City with a big heart. Thank you to everyone for tending to the needs of our most vulnerable residents.

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Teen Night for youth 13 to 18 has been rescheduled for 7 to 11 p.m. on Jan. 26 - this FRIDAY! At Pip Moyer Rec Center. It’s free and will feature an e-gaming tournament, pickleball, 3-point basketball contest, DJ, food, and a selfie station. The Rec Center is providing free transportation to and from select locations. You’ll need to fill out a permission slip to ride the bus, but they would love to see you there!

Reports by Committees

Standing Committee dates:

- Environmental Matters Committee Special Meeting**
January 26, 2024, 2:30 PM - 4:30 PM
- Rules & City Government Committee Regular Meeting**
February 2, 2024, 1:00 PM - 3:00 PM
- Public Safety Committee Regular Meeting**
February 5, 2024, 4:00 PM - 6:00 PM
- Finance Committee Regular Meeting**
February 7, 2024, 10:30 AM - 12:30 PM
- Environmental Matters Committee Regular Meeting**
February 8, 2024, 3:00 PM - 5:00 PM

Comments by the General Public

Speakers:

Janet Katz, 143 Spa Road, Annapolis, Maryland 21401.

Mayor Buckley declared comments from the general public closed.

CONSENT CALENDAR

Appointments

Approval of the Consent Calendar

A motion was made by Alderman Arnett to approve the Consent Calendar. The motion carried:unanimously

[AP-38-23](#) **Appointment - Mr. Eric Elston - Heritage Commission**

Attachments: [AP-38-23](#)

[AP-41-23](#) **Appointment - Rick Nelson - Maritime Advisory Board**

Attachments: [AP-41-23](#)

[AP-42-23](#) **Appointment - Mr. Devin M. Neil - Recreation Advisory Board**

Attachments: [AP-42-23](#)

End of Consent Calendar

BUSINESS & MISCELLANEOUS

Supplemental Appropriations \$50,000 & Above

[SA-21-24](#) **Transportation - Administration - Parking Fund Balance**

Attachments: [SA-21-24](#)

Alderman Schandelmeier moved to approve SA-21-24. Seconded. CARRIED on voice vote.

PUBLIC HEARING

Ordinance

[O-1-24](#)

City Building Code Updates - For the purpose of adapting the City building codes to Code of Maryland Regulations (COMAR), Maryland statutes, and Maryland state building requirements and recommendations; integrating the model codes into City Code; modifying state and national recommendations to best fit the local needs of Annapolis; and generally dealing with City Code updates for building and construction.

Sponsors: Schandelmeier

Attachments: [O-1-24 First Reader](#)

[O-1-24 Legislative Summary](#)

[O-1-24 Staff Report](#)

[O-1-24 Fiscal Impact Note](#)

Mayor Buckley declared the public hearing on O-1-24 closed.

LEGISLATIVE ACTION

FIRST READER(S)

Resolutions

[R-2-24](#)

Restaurant Parking Lot Usage Pilot Program Extension for Outdoor Dining - For the purpose of directing the City Manager to extend the Annapolis Outdoor Dining Pilot Program, allowing restaurants to use privately-owned parking lots for outdoor dining for one year.

Sponsors: Arnett and Savidge

Attachments: [R-2-24 First Reader](#)
[R-2-24 Fiscal Impact Note](#)
[R-2-24 Staff Report](#)
[R-2-23 Signed](#)
[R-30-22 Signed](#)
[R-22-22 Signed](#)
[Outdoor Dining Pilot Study](#)
[R-2-24 Signed \(b&w\)](#)
[R-2-24 Signed \(color\)](#)

Alderman Arnett moved to adopt R-2-24 on first reader. Seconded. CARRIED on voice vote.

Alderman Arnett moved to suspend the rules to allow passage of the resolution at the meeting of its introduction. Seconded. CARRIED on voice vote.

Alderman Arnett moved to adopt R-2-24 on second reader. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 9 - Mayor Buckley, Alderwoman Tierney, Alderwoman O'Neill, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Schandelmeier, Alderman Gay, Alderman Savidge and Alderman Arnett

Alderman Gay - Cosponsor Added.

R-3-24

Sister City Relationship with the City of Yuzhne in Ukraine - For the purpose of authorizing a sister city relationship between the City of Annapolis and the City of Yuzhne in Ukraine.

Sponsors: Mayor Buckley

Attachments: [R-3-24 First Reader](#)
[R-3-24 Staff Report](#)
[R-3-24 Fiscal Impact Note](#)

Alderman Gay moved to adopt R-3-24 on first reader. Seconded. CARRIED on voice vote.

SECOND READERS

Ordinances

O-28-23

City Noise Prohibitions and Enforcement - For the purpose of updating the Annapolis City Code noise prohibition section by adding a ban on certain noise in residential areas; expanding enforcement; and generally related to noise prohibitions.

Sponsors: Tierney, Savidge and O'Neill

Attachments: [O-28-23 First Reader](#)
[O-28-23 Legislative Summary](#)
[O-28-23 & R-51-23 Fiscal Impact Note](#)
[O-28-23 Staff Report - Revised](#)
[O-28-23 Amendment 1 - O'Neill](#)
[O-28-23 Amendment 2 - Savidge](#)
[O-28-23 Amendment 3 - Savidge](#)

Alderman Savidge moved to postpone O-28-24 until the Monday, February 12, 2024 Regular Meeting. Seconded. CARRIED on voice vote.

O-29-23

Food Truck Parking and Mobile Food Service in the City of Annapolis - For the purpose of allowing mobile food service vendors, also called "food trucks," to park for food service outside the historic district on private, non-residential property and public property if they have the property owner's permission; requiring food trucks to limit noise, pick up trash and not block public accessways; general copyediting of the code section; and generally related to mobile food service vendor requirements.

Sponsors: Schandelmeier and Gay

Attachments: [O-29-23 First Reader](#)
[O-29-23 Legislative Summary](#)
[O-29-23 Fiscal Impact Note](#)
[O-29-23 Staff Report](#)
[O-29-23 Amendment 1 - Schandelmeier \(Sponsor's Substitute Amendment\)](#)
[O-29-23 Amendment 2 - Savidge](#)
[O-29-23 Amendment 3 - Savidge](#)
[O-29-23 Signed \(b&w\)](#)
[O-29-23 Signed \(color\)](#)

Alderman Schandelmeier moved to adopt O-29-23 on second reader. Seconded.

Alderman Schandelmeier moved to amend O-29-23 as follows:

Amendment #1:

On Page 2, strike lines 1 through 37 and on page 2, strike lines 1 through 28, and insert the following:

A. Mobile Vendors. A licensee, or person acting for or on behalf of a licensee, shall only engage in the business of a peddler, hawker, itinerant merchant, or transient vendor in the following circumstances:

A1. When a mobile vendor, other than a mobile food service vendor, is selling

commodities or services on public property outside the historic district where the sale of those commodities or services is a use permitted without a special exception;

B2. When conducting sales in residential zones, pursuant to chapters § 21.42—21.47, outside the historic district. Mobile vendors operating under this paragraph may not remain in a neighborhood longer than thirty 30 minutes during a three-hour period:

C3. As part of a special event that is organized by a business association that has a principal place of business within the City of Annapolis and that represents commercial enterprises in the immediate area of the proposed operation;

D4. As part of a special event within the Waterfront Maritime Eastport (WME) and Waterfront Mixed Maritime (WMM) zoning districts.

E5. In the Historic District, as set forth in § 21.56, as part of a special event that is organized by the city when the licensee is a commercial enterprise in the immediate area of the special event;

F6. When a mobile vendor, other than a mobile food service vendor, is engaged in any of the activities described in section § 7.40.020(A);

G. As to mobile food service vendor licensees:

1. On public property outside the historic district in zones where standard restaurant is a permitted use without special exception subject to the following limitations:

i. Not within one hundred feet of a standard restaurant without written permission of an authorized representative of said restaurant;

ii. Not within one hundred feet of a residential zoning district except in ward 8;

2. On private property outside the historic district in zones where standard restaurant is a permitted use without special exception and with the written permission of the property owner

3. In an industrial zone and with the written permission of the property owner;

4. In a residential area within the boundaries of ward 8;

5. In other residential areas outside the historic district for not more than thirty minutes in a neighborhood during a three-hour period unless in conjunction with an approved special event;

6. In conjunction with [subsection] (C) or (D), above.

H.7 On those days of the year and at those places and times as are designated from time to time by resolution or ordinance of the City Council.

B. Mobile Food Service Vendors.

1. Historic District. Mobile food service vendors are allowed in the City's Historic District, as defined in § 21.56, only as part of a special event organized by the city per § 14.18.

2. Outside the Historic District. In areas outside the Historic District, mobile food service vendor licensees may operate as follows:

a. On private, nonresidential property only with the express written permission of the property owner, which permission shall include a starting and ending date; or

b. On public property pursuant to a validly issued permit or with the equivalent express written permission issued by the responsible City Department.

4. Obstructing Access. Mobile food service vendor vehicles shall in no way block, obstruct, or impede any public right of way or access to it, including vehicular, bicycle or pedestrian flow on the public right of way, nor obstruct or interfere with access to any public or private fire hydrant or any building's fire department connection.

5. Noise. Mobile food service vendor generators and music shall not exceed 65 decibels as measured from 50 feet away.

6. Trash. A licensee shall collect and properly dispose of all trash and debris generated by mobile food service activities of the licensee. **Seconded. CARRIED on voice vote.**

Legislative and Policy Analysis Reuter was present and answered questions from the council.

Alderman Savidge moved to amend O-29-23 as follows:

Amendment #2:

In section 7.40.090(B)(2)(a), after "Noise", insert "and Air Pollution."; add "1." at the start of the paragraph; after "vendor" strike "generators and"; after "feet away." create a new paragraph "2." and insert " Mobile food service vendors shall not use gas, diesel or other fossil fuel-powered generators as their primary energy source. They shall only be used as emergency backup systems." **Seconded. CARRIED on voice vote.**

Mayor Buckley granted a recess at 7:54 pm - the Meeting resumed at 8:01 pm.

Alderman Savidge moved to amend O-29-23 as follows:

Amendment #3:

In section 7.40.090(B)(2)(a), after "written permission of the", Insert the following" i. Property owner, which permission shall include a starting and ending date; and ii. Authorized representative of any restaurant within 100 feet of the proposed food truck location; or". **Seconded. CARRIED on voice vote.**

Alderman Schandelmeier moved to adopt O-29-23 as amended on second reader. **Seconded. CARRIED on voice vote.**

Alderman Schandelmeier moved to adopt O-29-23 on third reader. **Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

Aye: 9 - Mayor Buckley, Alderwoman Tierney, Alderwoman O'Neill, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Schandelmeier, Alderman Gay, Alderman Savidge and Alderman Arnett

[O-32-23](#)

Short-term Rental Licenses and Regulations - For the purpose of clarifying and limiting local eligibility requirements for a short-term rental operator's license; providing definitions; making technical corrections; and generally relating to a rental operator's license.

Sponsors: Savidge, Arnett, O'Neill and Tierney

Attachments: [O-32-23 First Reader](#)
[O-32-23 Legislative Summary](#)
[O-32-23 Staff Report - updated \(2/2/24\)](#)
[O-32-23 Fiscal Impact Note](#)
[O-32-23 Amendment 1 - O'Neill](#)
[O-32-23 Amendment 2 - O'Neill](#)
[O-32-23 Amendment 3 - Savidge](#)
[O-32-23 Amendment 4 - Savidge](#)
[O-32-23 Amendment 5 - Arnett](#)

Alderman Arnett moved to postpone O-32-23 until the Monday, February 12, 2024 Regular Meeting. Seconded. CARRIED on voice vote.

O-34-23 **Street End Park Hours - For the purpose of setting hours when the public may use a street end park in the City of Annapolis; and generally related to public peace and order.**

Sponsors: O'Neill

Attachments: [O-34-23 First Reader](#)
[O-34-23 Fiscal Impact Note](#)
[O-34-23 Staff Report](#)

Alderman O'Neill moved to postpone O-34-23 until the Monday, February 12, 2024 Regular Meeting. Seconded. CARRIED on voice vote.

Resolutions

R-51-23 **Fines for Violating Annapolis Noise Restrictions - For the purpose of increasing the fine for repeat violations of the City of Annapolis noise restrictions; and generally dealing with public peace and order section of the City Code.**

Sponsors: Savidge

Attachments: [R-51-23 First Reader](#)
[O-28-23 & R-51-23 Fiscal Impact Note](#)
[R-51-23 Staff Report](#)
[R-51-23 Amendment 1 - Tierney](#)

Alderman Arnett moved to postpone R-51-23 until the Monday, February 12, 2024 Regular Meeting. Seconded. CARRIED on voice vote.

Aye: 9 - Mayor Buckley, Alderwoman Tierney, Alderwoman O'Neill, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Schandelmeier, Alderman Gay, Alderman Savidge and Alderman Arnett

R-61-23 **Budget Process Timeline for Fiscal Year 2025 - For the purpose of approving a timeline for the Fiscal Year 2025 budget development and**

approval process.

Sponsors: Mayor Buckley and Tierney

Attachments: [R-61-23 First Reader](#)
[R-61-23 Fiscal Impact Note](#)
[R-61-23 Staff Report](#)
[R-61-23 Signed \(b&w\)](#)
[R-61-23 Signed \(color\)](#)

Alderman O'Neill moved to adopt R-61-23 on second reader. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 9 - Mayor Buckley, Alderman Tierney, Alderman O'Neill, Alderman Pindell Charles, Alderman Finlayson, Alderman Schandelmeier, Alderman Gay, Alderman Savidge and Alderman Arnett

ADJOURNMENT

Upon motion duly made, seconded and adopted, the Special Meeting was adjourned at 8:17 pm.

**Regina C. Watkins-Eldridge, MMC
City Clerk**

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at cityclerk@annapolis.gov at least five days prior to the meeting date to request assistance.

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If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.