

City of Annapolis

160 Duke Of Gloucester Street
Annapolis, MD 21401



Standing Committee Meeting Minutes - Final

Wednesday, September 18, 2024

10:30 AM

Regular Meeting - VIRTUAL

Mayor John T. Chambers, Jr.
City Council Chambers

Finance Committee

Call To Order

Alderman Huntley called the Regular Meeting to order at 10:39 am.

Roll Call

Present: 3 - Alderwoman Finlayson, Alderwoman O'Neill and Alderman Huntley

Approval of Agenda (any changes to the agenda should be made here)

Alderwoman Finlayson moved to approve the Regular Meeting agenda.
Seconded. CARRIED on voice vote.

Business and Miscellaneous

Approval of Minutes

[FC 7.17.24](#) Regular Meeting Minutes

Attachments: [FC 7.17.24](#)

Alderwoman O'Neill moved to approve FC 7.17.24. Seconded. CARRIED on voice vote.

Election of Chairman Pursuant to City Code Section 2.16.120

Alderwoman Finlayson moved to confirm Alderman Huntley as the Chair of the Finance Committee. Seconded. CARRIED on voice vote.

Supplemental Appropriations

[SA-2-25](#) Grant - APD - Governor's Office of Crime Control & Prevention

Attachments: [SA-2-25](#)

Community Outreach Captain Miguez and Finance Director Dickinson were present to answer questions from the committee.

Alderman Huntley moved to no action taken on SA-2-25. Seconded. CARRIED on voice vote.

[SA-3-25](#) Capital - Public Works - Miscellaneous Revenue

Attachments: [SA-3-25](#)

Public Works Assistant Director Patrick was present to answer questions from the committee.

Alderwoman Finlayson moved to recommend SA-3-25 favorably. Seconded. CARRIED on voice vote.

[SA-4-25](#) Grant - Transportation - Maryland Department of Transportation

Attachments: [SA-4-25](#)

Transportation Director Moore was present to answer questions from the committee.

Alderman Huntley moved to recommend SA-4-25 favorably. Seconded. CARRIED on voice vote.

[SA-5-25](#) Grant - Transportation - Maryland Department of Transportation

Attachments: [SA-5-25](#)

Transportation Director Moore was present to answer questions from the committee.

Alderman Huntley moved to recommend SA-5-25 favorably. Seconded. CARRIED on voice vote.

[SA-6-25](#) Grant - Transportation - Maryland Department of Transportation

Attachments: [SA-6-25](#)

Transportation Director Moore was present to answer questions from the committee.

Alderman Huntley moved to recommend SA-6-25 favorably. Seconded. CARRIED on voice vote.

[SA-7-25](#) Grant - Transportation - Maryland Department of Transportation

Attachments: [SA-7-25](#)

Transportation Director Moore was present to answer questions from the committee.

Alderman Huntley moved to recommend SA-7-25 favorably. Seconded. CARRIED on voice vote.

[SA-8-25](#) Arts in Public Places Commission (AIPPC) - Contractual Services - AIPPC Fund Balance

Attachments: [SA-8-25](#)

Alderwoman Finlayson moved to recommend SA-8-25 favorably. Seconded. CARRIED on voice vote.

[SA-9-25](#) Grant - Mayor's Office - Department of Energy

Attachments: [SA-9-25](#)

Deputy City Manager Resilience & Sustainability Guild & Environmental Program Coordinator Laconich were present to answer questions from the committee.

Alderman Finlayson moved to recommend SA-9-25 favorably. **Seconded. CARRIED** on voice vote.

Fund Transfers

[FT-2-25](#) Capital - Department of Public Works - Capital Reserve/Federal Grant Revenue

Attachments: [FT-2-25](#)

Finance Director Dickinson was present to answer questions from the committee.

Alderman Huntley moved to recommend FT-2-25 favorably. **Seconded. CARRIED** on voice vote.

Legislation

[O-11-24](#) **Tenant Displacement Fund** - For the purpose of establishing a fund for providing assistance to tenants who are displaced when rental units are deemed unfit for human habitation by the City; basing funding for tenants on specific criteria; and generally related to emergency housing needs in the City of Annapolis.

Sponsors: Gay

Attachments: [O-11-24 First Reader](#)
[O-11-24 Legislative Summary](#)
[O-11-24 Staff Report](#)
[O-11-24 Fiscal Impact Note](#)

Alderman Huntley moved to postpone O-11-24 until next meeting October 2nd, 2024. **Seconded. CARRIED** on voice vote.

[O-15-24](#)

Issuance of General Obligation Bonds and Bond Anticipation Notes - For the purpose of authorizing and empowering the City of Annapolis (the “City”) to issue and sell, upon its full faith and credit, (i) one or more series of its general obligation bonds in the aggregate principal amount not to exceed \$44,079,109 (the “Bonds”), pursuant to Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended (the “Charter”), (ii) one or more series of its general obligation bond anticipation notes in anticipation of the issuance of the Bonds in the maximum aggregate principal amount equal to the maximum aggregate principal amount of the Bonds (the “Notes”), pursuant to Sections 19-211 through 19-221, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended and the Charter and (iii) one or more series of its general obligation bonds to refund specified bonds previously issued by the City in the aggregate principal amount not to exceed 120% of the principal amount of bonds to be refunded (the “Refunding Bonds”), pursuant to Section 19-207 and Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and the Charter; providing that the Bonds, Notes and Refunding Bonds shall be issued and sold for the public purpose of financing and refinancing certain capital projects of the City as provided in this Ordinance; prescribing the form and tenor of the Bonds, Notes and Refunding Bonds; providing for the method of sale of the Bonds, Notes and Refunding Bonds and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of the Bonds, Notes and Refunding Bonds; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on the Bonds, Notes and Refunding Bonds; and generally providing for and determining various matters relating to the issuance, sale and delivery of the Bonds, Notes and Refunding Bonds.

Sponsors: Buckley

Attachments: [O-15-24 First Reader](#)
[O-15- 24 Legislative Summary](#)
[O-15-24 Fiscal Impact Note & Staff Report](#)
[O-15-24 FY25 Bond Ordinance Exhibit I - original](#)
[O-15-24 FY25 Bond Ordinance Exhibit I - UPDATED August 13](#)
[O-15-24 FY25 Bond Ordinance Exhibit II](#)
[O-15-24 Amendment 1 - Buckley](#)
[O-15-24 Financial Advisory Commission \(FAC\) Report](#)
[O-15-24 Signed \(color\)](#)
[O-15-24 Signed \(b&w\)](#)

Finance Director Dickinson was present to answer questions from the committee.

Alderman Finlayson moved to recommend O-15-24 favorably. **Seconded. CARRIED on voice vote.**

[R-14-24](#)

City of Annapolis Plastic Bag Reduction Act Fines - For the purpose of establishing fines required by the adoption of Ordinance 5-24, Health and Safety - City of Annapolis Plastic Bag Reduction Act.

Sponsors: Savidge

Attachments: [R-14-24 First Reader](#)

[O-5-24 & R-14-24 Staff Report](#)

[O-5-24 & R-14-24 Fiscal Impact Note](#)

[O-5-24 & R-14-24 Plastic Bag Ban Memorandum](#)

[R-14-24 Signed \(color\)](#)

[R-14-24 Signed \(b&w\)](#)

Deputy City Manager Resilience & Sustainability Guild & Environmental Program Coordinator Laconich were present to answer questions from the committee.

Alderman Huntley moved to recommend R-14-24 favorably. **Seconded. CARRIED on voice vote.**

[R-34-24](#)

Itinerant Merchant Sales in the Historic District - 2024 - For the purpose of authorizing hawker, peddler, and itinerant merchant sales in the Historic District in conjunction with certain special events during calendar year 2024.

Sponsors: Buckley and Tierney

Attachments: [R-34-24 First Reader](#)

[R-34-24 Staff Report](#)

[R-34-24 Fiscal Impact Note](#)

Assistant City Manager Buckland was present to answer questions from the committee.

Alderman Huntley moved to no action taken on R-34-24. **Seconded. CARRIED on voice vote.**

[R-43-24](#)

Fees Schedule Updated for Title 4 - Elections - For the purpose of establishing fees required by the adoption of ordinances updating Title 4 - Elections.

Sponsors: Buckley

Attachments: [R-43-24 First Reader](#)

[R-43-24 Staff Report](#)

[R-43-24 Fiscal Impact Note](#)

Alderman Huntley moved to recommend R-43-24 favorably. **Seconded. CARRIED on voice vote.**

[R-44-24](#) **Fund Authorization for Housing Authority of the City of Annapolis (HACA) -**
For the purpose of rehabilitation funding for the Housing Authority of the City of Annapolis by repurposing \$500,000 in the Fiscal Year 2025 City budget.

Sponsors: Buckley

Attachments: [R-44-24 First Reader](#)
[R-44-24 Staff Report](#)
[R-44-24 Fiscal Impact Note](#)
[R-44-24 Amendment 1 - Savidge](#)
[R-44-24 Amendment 2 - Arnett](#)
[R-44-24 Amendment 2A - Gay](#)
[R-44-24 Amendment 2A - Gay \(Revised & ADOPTED\)](#)
[R-44-24 Signed \(color\)](#)
[R-44-24 Signed \(b&w\)](#)

City Attorney Lyles, Assistant City Manager Buckland and Finance Director Dickinson were present to answer questions from the committee.

Alderman Huntley moved to recommend R-44-24 favorably. Seconded. CARRIED on voice vote.

[R-45-24](#) **Procurement Fees Related to § 6.08.330 -** For the purpose of adding fees related to purchasing and procurement chapter of Title 6 into the annual Fees Schedule.

Sponsors: Buckley

Attachments: [R-45-24 First Reader](#)
[R-45-24 Staff Report](#)
[R-45-24 Fiscal Impact Note](#)
[R-45-24 Signed \(color\)](#)
[R-45-24 Signed \(b&w\)](#)

Assistant City Manager Buckland was present to answer questions from the committee.

Alderwoman Finlayson moved to recommend R-45-24 favorably. Seconded. CARRIED on voice vote.

Adjournment

Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 11:51 am.

Kalyn Jackson
City Council Associate

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Kalyn Jackson at 410.263.7030, by MD Relay (711), or by email at kajackson@annapolis.gov at least five days prior to the meeting date to request assistance. We encourage citizens to attend and participate in City Council Meetings.

If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers.

The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.