

### City of Annapolis

160 Duke Of Gloucester Street Annapolis, MD 21401

### **Standing Committee Minutes - Draft Finance Committee**

Tuesday, March 11, 2014

5:00 PM

Mayor John T. Chambers, Jr. City Council Chambers

### 1. Call To Order

The Chair called the Meeting to order at 5:47 p.m.

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

Alderwoman Finlayson, Alderman Budge and Alderman Littman were also in attendance

### 2. Legislation before Committee

R-3-14

A Committee to Explore the Possibility of Acquiring 110 Compromise Street - For the purpose of expressing the intent of the City of Annapolis to explore the possibility of acquiring the property located at 110 Compromise Street.

Attachments: R-3-14.docx

Fiscal Impact Note.pdf

Littmann Amendment v2.docx

Finlayson et al Amendment

110 Compromise Street Vicinicty Map.pdf

R-3-14 Amended Signed pdf

Alderman Arnett offered a summery of the legislation. Alderwoman Finlayson inquired about the fiscal note.

Senior Accountant Lehman discussed the fiscal note.

Alderman Littmann discussed his proposed amendment. Alderman Budge offered comments on his proposed revisions to the Littmann

amendments.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice

Ave: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 3. General Discussion

ID-125-14 Discussion of the Finance Committee Budget Schedule

The committee discussed the schedule.

Finance Director Miller spoke about the need to allot extra time for some important topics.

Alderman Budge discussed the need to discuss fee wavers.

Alderman Arnett discussed he need to review recommendations from previous years. Alderman Arnett suggested that the committee develop questions for the departments in advance and get answers to from the departments in advance of their hearing. The committee discussed the materials the Finance department would provide to the Alderpersons.

Alderwoman Finlayson suggested referring sections of the budget to other council committees. Alderman Budge suggested that the Departments come before the finance committee briefly and then refer departments in need of further discussion to other Standing Committees. Alderman Littmann concurred.

The committee discussed the questions they want to pose to the departments.

### ID-127-14 Referral of O-8-14 and O-9-14 to the Financial Advisory Commission

Alderman Paone moved to refer O-8-14 and O-9-14 to the Financial Advisory Commission. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### ID-126-14 Budget Overview

Finance Director Miller reviewed the budget document. (attached)

### 4. Business before Committee

### a. Approval of Minutes

FC030414 Approval of the Minutes for the Regular Meeting

Attachments: March 4, 2014

Alderman Arnett moved to approve the minutes of March 4, 2014. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 7:00 PM.

	А	В	AB	AG	АН	Al
1				FISCAL YEAR 20	15 BUDGET	
2	•		=		Change - Prior Yea	r to Mayor's
$\vdash$	ĺ				J	•
l						
			FY 2014 Revised w/			
3			IBB Budget	Mayor's Budget	\$	%
	1664 N.S.	2			Ψ	74
5		Summary-by fund				
6		<u> </u>			Republication (Section Co.	
	Gen	eral Fund				6 8 80 8 50 1
8		Total Revenues Total Expenditures	68,820,644.29	67,422,680.66	(1,397,963.63)	-2.03%
9	<u> </u>	Net Surplus < Deficit>	66,318,896.35 2,501,747.94	66,416,924.88 1,005,755.78	98,028.53	0.15%
11	$\vdash$	Net Surplus \Derich		2.1.00	(1,495,992.16)	-59.80%
12	$\vdash$		(0.00)	(0.80)		0.9900000000000000000000000000000000000
	Wate	er Fund	-		(0.00)	
14		Total Revenues	7,501,000.00	7,524,000.00	23,000.00	0.31%
15		Total Expenditures	7,397,272.33	7,395,864.53	(1,407,80)	-0.02%
16	$\vdash$	Net Surplus < Deficit>	103,727.67	128,135.47	24,407,80	23.53%
17			-	0.00		
18			-		(0.00)	
19	Wasi	tewater Fund		· · · · · · · · · · · · · · · · · · ·		55 (2.56 (5.66 (5.66)
20		Total Revenues	7,661,148.00	7,475,000.00	(186,148.00)	-2.43%
21	1	Total Expenditures	7,085,501.33	6,990,852.60	(94,648.73)	-1.34%
22		Net Surplus <deficit></deficit>	575,646.67	484,147.40	(91,499,27)	-15.90%
23			-	<b>-</b> 886	00.000.000.000.000.000	
24				393	0.00	
-	Park	ing Fund		50.45		
26		Total Revenues	6,039,011.00	6,859,625.00	820,614.00	13.59%
27		Total Expenditures	6,039,010.37	6,859,612.41	820,602.04	13.59%
28		Net Surplus <deficit></deficit>	0.63	12.59	11.96	1898.41%
29			-			1551.500
30			-		4 (4.00) (4.00) (4.00) (4.00)	
_	Iran	sportation Fund	400000	0.000.000.00		10
32	-	Total Revenues Total Expenditures	4,861,298.56	3,738,500.00	(1,122,798.56)	-23.10%
33 34		Net Surplus < Deficit>	4,861,298.56 (0.00)	3,737,565.86 934.14	(1,123,732.70) 934.14	-23.12% -23353544.55%
35	-	Net Burpius \Dencit>	(0.00)	0,00	504.14 	-233333944.33%
36				0,00	60.00	
-	Dock	c Fund			(0.00)	
38		Total Revenues	1,022,000,00	1,172,300.00	150,300,00	14.71%
39	$\dashv$	Total Expenditures	1,021,546.48	1,172,283.97	150,737.49	14.76%
40	$\top$	Net Surplus < Deficit>	453.52	16.03	(437.49)	-96.47%
41		-	-	- 000	20.004.00	4 (5) (5) (5) (5)
42			-		0,00	
43	Mark	ket Fund				
44		Total Revenues	194,871.22	228,871,22	34,000.00	17.45%
45		Total Expenditures	194,871.22	228,787.46	33,916,24	17,40%
46		Net Surplus <deficit></deficit>	0.00	83.76	83.76	#DIV/0!
47	_			- 000	(0.00)	
48			-		- 0.00	12 SE
-	Kefu:	se / Solid Waste Fund				
50	-	Total Revenues	3,495,000.00	3,478,500.00	(16,500.00)	-0.47%
51 52		Total Expenditures	2,816,786.46	2,633,469.02	(183,317.44)	-6,51%
53		Net Surplus <deficit></deficit>	678,213.54	845,030.98	166,817.44	24.60%
54	-		-		ANASSAS (SCANORIOS SERVICIOS ES	5 (0.50) (0.55) (3.05)
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	Α	В	С	AB	AG	AH	Al
1					FISCAL YEAR	<b>2015 BUDGET</b>	·
2	1					Change - Prio	r Year to Mayor's
				FY 2014 Revised w/			
3				IBB Budget	Mayor's Budget	\$	<b>%</b>
55	Sto	orm	water Fund				
56			Total Revenues	934,000.00	830,000.00	(104,000.00)	-11.13%
57			Total Expenditures	929,004.36	827,300.64	(101,703.72)	-10.95%
58			Net Surplus <deficit></deficit>	4,995.64	2,699.36	(2,296.28)	-45.97%
59				-	-	printer (2000) (100) (100)	
60				-		(0.00)	
61	Sic	lew	alk Fund				
62			Total Revenues	302,413.87	382,813,88	80,400,01	26,59%
63			Total Expenditures	302,413.87	382,748.46	80,334.59	26.56%
64			Net Surplus < Deficit>	(0.00)	65.42	65.42	-2336528.56%
65				-	-		
66				-		(0.00)	
67	To		City				
68			Total Receipts and Sources	100,831,386,94	99,112,290.76	(1,719,096.18)	-1.70%
69			Total Expenditures and Uses	96,966,601.33	96,645,409.83	(321,191,50)	-0.33%
70			Net Surplus <deficit></deficit>	3,864,785.61	2,466,880.93	(1,397,904.68)	-36.17%
71				(0.00)	(0.00)		
72				0.00		0.00	

Fiscal Year 10 Mayor's   Fiscal Year 10 Mayor   Fiscal Year 10 Mayor's   Fiscal Year 10 Mayor'		ΑВ	С	AB	AG	AH	AI IA
Change - Pider Year to Mayor's Budget	1				FISCAL YEAR 2	015 BUDGET	
Bidget By Find By Department				į	**************************************		r to Mayor's
Binigit - By Final / By Department					•	Ü	, j
Common   C	3			•	Mayor's Budget	\$	%
Common   C	73	60002014	Budget - By Fund/By Department				
Table		854,55015		aj <u>- 55 (16. 17. 61.)</u> 81.0 (45. 150. 110. 110. 11.	<u>allen (90 mas) ar (1,0 m), a é sa pera seu seu, lab</u>		a kanada ing matalang ana
Taxes			GENERAL FUND				
Taxes		Reve					per de la companya d
Real Estate   38.295,338.97   38,880,338.97   585,000.00   15.78	-						
Personal Property	78	Tax	xes			<u>illorita en la compania de la compania del compania del compania de la compania del compania del compania de la compania del c</u>	
10	79		Real Estate	38,295,338.97	38,880,338.97	585,000.00	1,53%
Record   Receipts			Personal Property		2,959,500.00		
183	_		Subtotal;	40,943,338.97	41,839,838.97	896,500.00	2.19%
Section   Company   Comp				AND COMPANY OF COMPANY	***************************************		
S		*****					555 55 55 55 55 56 56
16							
ST	-				100		
Section   Substitute   Substi		-				A see a Araba a reperción de la company de l	HS 60006 M000 1 COTION CRISK (KIDS 1942/9/A12000/45)
Subtotal;   7,702,660.00   7,087,000.00   (615,660.00)   7,99%   90   91   1   1   1   1   1   1   1   1		******			5/7/		
1							
Intergovernmental	$\vdash$		2 io io ini	7,7 02,7000100	- 7,007,000.00 S	(4.47.44.47)	
92		Int	ergovernmental	9,658,545.32	10,106,915.22	448,369.90	4,64%
94							
Salaries and Benefits   1,101,711.14   1,137,981.98   36,270.84   3.29%   100   1,276,887.14   1,283,881.98   1,276,887.14	93	Tra	nsfers and other Sources	10,516,100.00	8,388,926.47	(2,127,173.53)	-20.23%
100	94		A CONTRACT C			0.0000000000000000000000000000000000000	
Total Sources of Funds	95	Bar	nk Loans and Short-Term Financing	0.00	0.00	0.00	0.00%
98				\$15 to 25 Tanada Affirmania and a bas as a managada a managada a santa baba			
99	$\vdash$	Tot	tal Sources of Funds	68,820,644.29	67,422,680.66	(1,397,963,63)	-2,03%
100   Expenditures	-			-	- 1	0.00	15,000 Book to 15,600
101							
102   Mayor and City Council	_	Exper	nditures	000000 Bloom Feb. (18 - 18 14 14 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	\$335 		
103   Boards and Commissions   93,377.45   97,171.09   3,793.64   4 06%     105	-	14					
Salaries and Benefits	$\vdash$		•			(Augusto) of the control of	
105   Operating   14,000.00   14,000.00   0.00				93 377 45	97 171 00	3 703 64	1.069
106     Subtotal;     107,377.45     111,171.09     3,793.64     3,53%       107     Image: Control of the c							
107       Interpretation       108       Administration       36,270.84       3.29%         109       Salaries and Benefits       1,101,711.14       1,137,981.98       36,270.84       3.29%         110       Operating       175,176.00       145,900.00       (29,276.00)       -16,71%         111       Subtotal;       1,276,887.14       1,283,881.98       6,994.84       0.55%         112       Interpretation       0.00       0.00       0.00       0.00%         114       Salaries and Benefits       0.00       0.00       0.00       0.00%         115       Operating       0.00       0.00       0.00       0.00       0.00%         116       Subtotal;       0.00       0.00       0.00       0.00       #DIV/0!         117       Interpretation       118       Public Information       119       Salaries and Benefits       156,391.21       162,717.74       6,326.53       4.05%         120       Operating       75,000.00       63,000.00       (12,000.00)       -16,00%         121       Subtotal;       231,391.21       225,717.74       (5,673.47)       -2.45%							
108   Administration		$\dashv \dagger$		,	• East		
109		Ad	ministration				
111         Subtotal;         1,276,887.14         1,283,881.98         6,994.84         0.55%           112         Incompanies         112         113         City Council         Incompanies         Incompanies <td>-</td> <td> </td> <td>Salaries and Benefits</td> <td></td> <td>1,137,981.98</td> <td>36,270.84</td> <td>3.29%</td>	-		Salaries and Benefits		1,137,981.98	36,270.84	3.29%
112	110		Operating				CONTRACTOR AND
113         City Council         0.00         0.00         0.00         0.00%         <	_		Subtotal;	1,276,887.14	1,283,881.98	6,994.84	0.55%
114     Salaries and Benefits     0.00     0.00     0.00     0.00%       115     Operating     0.00     0.00     0.00     0.00%       116     Subtotal;     0.00     0.00     0.00     #DIV/0!       117     Interpretation     Interpretation <td></td> <td>_ </td> <td>*</td> <td></td> <td></td> <td></td> <td>9, 95 10 10 10 10 10</td>		_	*				9, 95 10 10 10 10 10
115         Operating         0.00         0.00         0.00         0.00%           116         Subtotal;         0.00         0.00         0.00         #DIV/01           117         Interpretation				0.55			0.0000000000000000000000000000000000000
116     Subtotal;     0.00     0.00     0.00     #DIV/0!       117     118     Public Information	$\overline{}$	- 1					
117     118     Public Information       119     Salaries and Benefits     156,391.21     162,717.74     6,326.53     4.05%       120     Operating     75,000.00     63,000.00     (12,000.00)     -16.00%       121     Subtotal;     231,391.21     225,717.74     (5,673,47)     -2,45%			1 3				A TATAL STATE CONTRACTOR AND ADDRESS OF THE ADDRESS
118         Public Information         119         Salaries and Benefits         156,391.21         162,717.74         6,326.53         4.05%           120         Operating         75,000.00         63,000.00         (12,000.00)         -16.00%           121         Subtotal;         231,391.21         225,717.74         (5,673,47)         -2,45%		+	SuoiOtti;	0.00	0.00	0,00	#DIA\ni
119         Salaries and Benefits         156,391.21         162,717.74         6,326.53         4.05%           120         Operating         75,000.00         63,000.00         (12,000.00)         -16.00%           121         Subtotal;         231,391.21         225,717.74         (5,673,47)         -2,45%		Pari	blic Information				
120         Operating         75,000.00         63,000.00         (12,000.00)         -16.00%           121         Subtotal;         231,391.21         225,717.74         (5,673.47)         -2.45%				156.391.21	162.717.74	6.326.53	4.05%
121 Subtotal; 231,391.21 225,717.74 (5,673,47) -2.45%					1000		
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				*	- 500		200 100 100 100 100 100 100 100 100 100

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1			FISCAL YEAR 20	15 BUDGET	
2		-		Change - Prior Yea	r to Mayor's
-	4			3	
		FY 2014 Revised w/			
3		IBB Budget	Mayor's Budget	\$	%
123	City Attorney				
124	4	956,518.78	927,666.72	(28,852.06)	-3.02%
125		171,430.00	124,430.00	(47,000.00)	-27,42%
126		1,127,948.78	1,052,096.72	(75,852.06)	-6.72%
127					
128	_i!				150 SERVE SERVE SERVE
129		32,606.50	0.00	(32,606.50)	-100,00%
130		205,338.00	0.00	(205,338.00)	-100.00%
131		237,944,50	0.00	(237,944.50)	-100,00%
132 133		2,981,549.07	2,672,867.53	(308,681.54)	-10.35%
134		201,047,07	<b>2,072,007.03</b>	(non/gorma)	-10.03/0
	Economic Development				0.0000000000000000000000000000000000000
136		450,000.00	350,000.00	(100,000.00)	-22.22%
137		<u>.</u>			
	Finance				
139	Financial Administration				
140	Salaries and Benefits	1,555,058.24	1,592,165.49	37,107.25	2,39%
141		471,170.00	298,843.58	(172,326.42)	-36,57%
142	The second secon	2,026,228.24	1,891,009.07	(135,219.17)	-6.67%
143	1-1				
144		050,000,04	1.041.446.E6	03.959.79	8.70%
145 146		958,092.94 423,430.00	1,041,446.56 470,429.00	83,353.62 46,999.00	11.10%
147		250,000.00	250,000.00	0.00	0.00%
148		1,631,522.94	1,761,875.56	130,352.62	7.99%
149			(664)		
150	Central Purchasing				
151	Salaries and Benefits	341,436.12	359,284.70	17,848.58	5,23%
152		54,920.00	14,060.00	(40,860.00)	-74,40%
153	4 + 1	396,356.12	373,344.70	(23,011.42)	-5.81%
154 155	CT C TOTAL	4.054.107.20	4.006.000.22	(07.807.67)	0.00%
156		4,054,107.30	4,026,229.33	(27,877.97)	-0.69%
	Human Resources				
158		679,472.81	701,341.88	21,869.07	3,22%
159	al	182,410.00	158,780.00	(23,630.00)	-12.95%
160	Subtotal;	861,882.81	860,121.88	(1,760.93)	-0,20%
161					
	Planning and Zoning				
163		1,350,209.05	1,132,967.08	(217,241.97)	-16,09%
164	Operating	140,070.00	287,580.00	147,510.00	105.31%
165		1,490,279.05	1,420,547.08	(69,731.97)	-4.68%
166					
167 168		0.00	0,00	0.00	0,00%
169		0.00	0.00	0.00	0.00%
170		0.00	0.00	0.00	#DIV/0!
171			- pros		For
172			888		32.15
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1				FISCAL YEAR	2015 BUDGET	1
2			,	.'	Change - Prio	r Year to Mayor's
						-
3			FY 2014 Revised w/ IBB Budget	Mayor's Budget	\$	%
173						
174 <u>F</u>	ubli	c Safety and Health				
175	Pe	lice				
176		Salaries and Benefits	13,173,416.48	14,253,835.87	1,080,419.39	8.20%
177		Operating	1,448,572.46	1,455,572.46	7,000.00	0.48%
178	7	Subtotal;	14,621,988.94	15,709,408.33	1,087,419,39	7.44%
179						
180	Fi	re				
181		Salaries and Benefits	12,554,346.72	13,876,855.21	1,322,508.49	10,53%
182		Operating	1,285,725,73	1,337,141.91	51,416.18	4,00%
183		Subtotal;	13,840,072.45	15,213,997.12	1,373,924.67	9.93%
184.	T					
185	En	nergency Preparedness & Risk Mgt				
186		Salaries and Benefits	166,878.71	55,349,32	(111,529,39)	-66.83%
187		Operating	20,000.00	7,500.00	(12,500.00)	-62.50%
188		Subtotal;	186,878.71	62,849,32	(124,029.39)	-66.37%
189						
		NEP - (Department of Neighborhood and				
190	En	wironmental Programs				
191	+	Salaries and Benefits	2,268,732.27	2,161,950.49	(106,781.78)	-4.71%
192	+	Operating	200,361.56	186,400.00	(13,961.56)	-6.97%
193	-	Subtotal;	2,469,093.83	2,348,350.49	(120,743.34)	-4,89%
194	-			_,,_		
195	+	Total; Public Safety & Health	31,118,033.94	33,334,605.26	2,216,571.32	7.12%
196	+				, ,	
	ubli	L c Works				
198		Iministration				
199		Salaries and Benefits	661,915,34	682,161.48	20,246,14	3.06%
200		Operating	198,316.39	198,365.00	48.61	0.02%
201		Subtotal;	860,231.73	880,526.48	20,294,75	2.36%
202	+		333,231.70	333,320,130	777.189	7.100
202			1		segon organización organización (de control de la decida d	

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1				FISCAL ILAK		
2				•	Change - Prio	r Year to Mayor's
				*		
		·	FY 2014 Revised w/		•	
3			IBB Budget	Mayor's Budget	\$	%
203	Eı	ngineering & Construction				
204		Salaries and Benefits	725,260.50	750,922.99	25,662.49	3,54%
205		Operating	86,145.39	86,130.00	(15,39)	-0.02%
206		Subtotal;	811,405.89	837,052.99	25,647,10	3,16%
207						
208	R	oadways				
209		Salaries and Benefits	2,394,289.10	2,222,161.04	(172,128.06)	-7.19%
210		Operating	980,245.50	974,410.00	(5,835,50)	-0.60%
211		Subtotal;	3,374,534.60	3,196,571.04	(177,963.56)	-5.27%
212	$oldsymbol{\perp}$					(7) (5) (5) (5) (5) (6) (6) (6) (6) (7)
213	Ti	raffic Control and Maintenance				
214		Salaries and Benefits	221,556.31	233,610.45	12,054,14	5.44%
215		Operating	64,584.10	64,620.00	35.90	0.06%
216		Subtotal;	286,140.41	298,230.45	12,090.04	4.23%
217						
218	Sı	now & Ice Removal		· · · · · · · · · · · · · · · · · · ·		
219		Salaries and Benefits	38,350.00	38,350.00	0.00	0.00%
220		Operating	49,262.68	41,258.00	(8,004.68)	-16.25%
221		Subtotal;	87,612.68	79,608.00	(8,004.68)	-9.14%
222						1.00
223	Fl	eet Maintenance Center				
224		Salaries and Benefits	405,477.33	399,019.30	(6,458.03)	-1.59%
225		Operating	105,960.19	105,960.00	(0.19)	0.00%
226		Subtotal;	511,437.52	504,979.30	(6,458,22)	-1,26%
227						
228	G	eneral Govt Buildings (Bldgs & Maint.)				
229		Salaries and Benefits	349,191.72	382,273.34	33,081.62	9.47%
230		Operating	1,233,055.50	1,176,403.00	(56,652.50)	-4.59%
231		Subtolal;	1,582,247.22	1,558,676.34	(23,570,88)	-1,49%
232	$\perp$	C. A. D. H. M. J.	H Edn CAD DC	B 055 C44 C0	penare in	
233		Total; Public Works	7,513,610.06	7,355,644.60	(157,965.46)	-2.10%
234						
_		ation and Parks				
236	Re	ecreation Division	1 400 407 00	1 040 057 00	440 (40 =4	
237	-	Salaries and Benefits	1,429,407.29	1,849,056.80	419,649.51	29,36%
238		Operating	449,515,00	432,350,00	(17,165.00) 402,484.51	-3.82%
239		Subtotal;	1,878,922.29	2,281,406.80	402,484:51	21.42%
240	-	'				
241	Pa	rks Division	1 521 207 (0)	1 220 011 77	(303 97E F9)	40.040
242	]_	Salaries and Benefits	1,531,287.49 632,235.00	1,329,011.76 621,610.00	(202,275.73) (10,625.00)	-13.21%
243 244	-	Operating Subtotal;	2,163,522,49	1,950,621.76	(212,900.73)	-1.68% -9.84%
	+	Suoidutt;	2,103,322,49	1,730,021./0	(414,700.73)	-7.04%
245	ŧ		<u>                                     </u>			

	ΑВ	С	AB	AG	AH	Al
				FISCAL YEAR		
1		•	<u>-</u>	HOCHE HEAR		Year to Mayor's
2					Change - Filor	Tear to Mayor s
			FY 2014 Revised w/			
3			IBB Budget	Mayor's Budget	\$	%
246	A	dministration				
247		Salaries and Benefits	0.00	0.00	0.00	0.00%
248		Operating	0.00	0.00	0.00	0.00%
249		Subtotal;	0.00	0.00	0.00	#D1V/0!
250	1-					Company of the company of the
251	Pi	p Moyer Recreation Center Ops			G (1997)	
252		Salaries and Benefits	0.00	0.00	0,00	-0,00%
253	İ	Operating	0.00	0.00	0.00	0.00%
254		Subtotal;	0,00	0.00	0.00	#DIV/0!
255		\				
256		Total; Recreation	4,042,444.78	4,232,028.56	189,583.78	4.69%
257						
	Non-	Allocated Expenditures				
259		Contributions	420,000.00	245,000.00	(175,000,00)	-41.67%
260		Debt Service	3,556,452.00	5,581,653.00	2,025,201.00	56.94%
261		Other Financing Uses and Transfers	3,202,413.87	3,550,945.09	348,531.22	10,88%
262		Contingencies	400,000.00	400,000.00	0.00	0.00%
263		Fleet Replacement	0.00	0.00	0.00	0,00%
264	$\perp$	Transportation Service Costs	836,730.56	0.00	(836,730,56)	-100.00%
265		Insurance Fund Contributions	1,691,500.00	2,083,482.55	391,982.55	23,17%
266		Police and Fire Pension Contribution	1,794,872.93	1,400,000.00	(394,872.93)	-22.00%
267		OPEB Contributions	800,000.00	703,800.00	(96,200.00)	-12.03%
268		Unallocated Salary Adjustments	1,105,019.97	(1,800,000.00)	(2,905,019.97)	-262.89%
269		Subtotal;	13,806,989,33	12,164,880.64	(1,642,108.69)	-11.89%
270			-		00.000.50	-0.150/
271		Total Uses of Funds	66,318,896.35	66,416,924.88	98,028,53	0.15%
272		n i i loi i r	0 501 747 04	1 000 000 00	(0.00)	-59.80%
273		Projected Change in Fund Balance	2,501,747.94	1,005,755.78	(1,495,992.16)	-33,0078
275			(0.00)			
276		WATER FUND				56.000 S253 S250 S250 S250 S250 S250 S250 S250 S250
277 <u>I</u>	Reve					Managara da
278		Water Charges	7,001,000.00	6,990,000.00	(11,000,00)	-0.16%
279		Capital Facilities	400,000.00	433,000.00	33,000.00	8.25%
280		Money and Property	100,000.00	101,000.00	1,000.00	1.00%
281		Other Financing Sources	0.00	0.00	0.00	0.00%
282	<b>_</b>	Total; Water Fund Revenues	7,501,000.00	7,524,000.00	23,000.00	0,31%
283		14.	-	-	50.000 E.N.	
		nditures				
285	W	Vater Plant	1040,000,00	4 400 500 50	750 700 C V	C. C
286		Salaries and Benefits	1,213,308.83	1,139,700.79	(73,608.04)	-6.07%
287		Operating	970,788.36 2,184,097.19	770,790.00 1,910,490.79	(199,998.36)	-20.60% -12.53%
288		Subtotal;	2,184,097.19	1,910,490.79	(273,606.40)	-12.03%
289		<u> </u>		<u> </u>		

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1	: NI = 1			FISCAL YEAR		
2			•	TIS CITE TEITIC		r Year to Mayor's
				•	Change " 1110	i icui to mayor s
			FY 2014 Revised w/	14 ( 17 1 4	Å	0/
3		·····	IBB Budget	Mayor's Budget	\$	%
290	Water Distributi			.,		
291	Salaries and B	enefits	1,142,448.27	1,081,037.41	(61,410.86)	-5.38%
292	Operating		525,854.40	568,133.88	42,279.48	8.04%
293	Subtotal;		1,668,302.67	1,649,171.29	(19,131.38)	-1,15%
294						
295	Non-Allocated E			<i></i>		
296	Contributions					
297	Debt Service		902,560.00	1,755,811.00	853,251.00	94.54%
298		ng Uses and Transfers	2,365,617.00	1,870,416.47	(495,200.53)	-20,93%
299	Contingencies					0.00%
300	Fleet Replacer					0.00%
301		n Service Costs				0.00%
302		d Contributions	276,695.48	174,874.98	(101,820.50)	-36.80%
303		Pension Contribution				0.00%
304	OPEB Contrib			35,100.00	35,100,00	#DIV/0!
305	Unallocated S	alary Adjustments	0.00	0.00	0.00	0,00%
306	Subtotal;		3,544,872.48	3,836,202.45	291,329.97	8,22%
307				•		
308	Total Uses of	Funds	7,397,272.33	7,395,864.53	(1,407.80)	-0.02%
309			-	·		
310	Projected Cha	nge in Fund Balance	103,727.67	128,135.47	24,407.80	23.53%
312				-	<u>-</u>	
313	WASTE	WATER FUND				
	Revenues					
315	Licenses and I	Permits	84,000.00	84,000.00	0,00	0,00%
316	Sewer Charge	5	7,177,148.00	7,035,000,00	(142,148.00)	-1.98%
317	Capital Facilit	AND THE PROPERTY OF THE PROPER	400,000.00	356,000.00	(44,000.00)	-11.00%
318	Money and Pr	operty	0.00	0.00	0.00	0.00%
319	Other Financia	ng Sources	0.00	0.00	0.00	0.00%
320	Total; Sewer	Fund Revenues	7,661,148.00	7,475,000.00	(186,148.00)	-2.43%
321	1,2,2,2,2,2,2,2,2,2,2,2,2,2,2,2,2,2,2,2		- 1	0,00		TOTAL DESCRIPTION OF THE STATE
322	Expenditures					
323	Water Reclamation	on Facility		•		
324	Salaries and B	enefits	0.00	0.00	0.00	0.00%
325	Operating		3,100,000.00	3,100,000.00	0.00	0.00%
326	Subtotal;		3,100,000.00	3,100,000.00	0.00	0.00%
327						
328	Wastewater Colle	ection_				
329	Salaries and B	enefits	502,808.90	539,477.44	36,668.54	7.29%
330	Operating		707,561.04	565,555.78	(142,005,26)	-20,07%
331	Subtotal;		1,210,369.94	1,105,033.22	(105,336.72)	-8. <b>7</b> 0%
332						

3/10/2014

	A B	С	AB	AG	AH	Al
1				FISCAL YEAR	2015 BUDGET	
2			•		Change - Prior	r Year to Mayor's
					5	,
_			FY 2014 Revised w/	** 139.1.	•	07
3			IBB Budget	Mayor's Budget	\$	%
333	No	n-Allocated Expenses				
334		Contributions				
335		Debt Service	657,314.00	1,075,582.00	418,268.00	63.63%
336		Other Financing Uses and Transfers	1,862,919.00	1,565,000.00	(297,919.00)	-15,99%
337		Contingencies				0.00%
338		Fleet Replacement				0.00%
339		Transportation Service Costs			12349-1446 D. D. D. ST. O. S.	0.00%
340		Insurance Fund Contributions	254,898.39	136,937.38	(117,961.01)	-46.28%
341		Police and Fire Pension Contribution				0.00%
342	1	OPEB Contributions		8,300.00	8,300,00	#DIV/0!
343		Unallocated Salary Adjustments	0.00	0.00	0.00	0.00%
344		Subtotal;	2,775,131.39	2,785,819.38	10,687.99	0,39%
345						
346		Total Uses of Funds	7,085,501.33	6,990,852.60	(94,648,73)	-1.34%
347			-			
348		Projected Change in Fund Balance	575,646.67	484,147.40	(91,499,27)	-15.90%
350			(0.00)	*		
351		PARKING FUND	, ,			
352	Reven	ues		V 40.00 (1.00		
353	Stre	eet Parking Charges	2,429,011.00	1,900,625.00	(528,386.00)	-21.75%
354	Off	Street Parking Charges	3,610,000.00	4,959,000.00	1,349,000.00	37.37%
355	Mo	ney and Property	0.00	0.00	0.00	0.00%
356		Total; Off Street Parking Revenues	6,039,011.00	6,859,625.00	820,614.00	13.59%
357			-	-	-	
358	Expen	ditures			Sugara di ang kalik is	
359	Gar	rage Operating Expenditures				
360		Hillman	508,345.00	559,586.41	51,241.41	10.08%
361		Gott's Court	495,364.00	495,364.00	0.00	.0.00%
362		Knighton	334,120.00	334,120.00	0,00	0.00%
363		Park Place	65,000.00	65,000.00	0.00	0,00%
364		Parking Lots	150,929.00	150,929.00	0.00	0.00%
365		Subtotal;	1,553,758.00	1,604,999.41	51,241.41	3.30%
366						44000000000000000000000000000000000000

	A B	С .	AB '	AG	AH	Al
1				FISCAL YEAR	2015 BUDGET	
2			1			r Year to Mayor's
H					3	,
			FY 2014 Revised w/			
3			IBB Budget	Mayor's Budget	\$	<u>%</u>
367	No	on-Allocated Expenses				
368		Contributions			de ser all de les dustants de les	
369		Debt Service	525,080.00	1,165,113.00	640,033,00	121,89%
370		Other Financing Uses and Transfers	3,626,553.00	3,949,500.00	322,947.00	8.91%
371		Contingencies				0.00%
372		Fleet Replacement				0.00%
373		Transportation Service Costs		_,		0.00%
374		Insurance Fund Contributions	333,619.37	140,000.00	(193,619.37)	-58.04%
375		Police and Fire Pension Contribution				0.00%
376		OPEB Contributions				0.00%
377		Unallocated Salary Adjustments				0.00%
378		Subtotal;	4,485,252.37	5,254,613.00	769,360,63	17.15%
379						
380		Total Uses of Funds	6,039,010.37	6,859,612.41	820,602.04	13.59%
381			-	-	-	
382		Projected Change in Fund Balance	0.63	12.59	11.96	1898,41%
384			_			
385		TRANSPORTATION FUND				
386 <u>I</u>	Rever	nues				
387	1	Transportation Charges	944,000.00	929,000.00	(15,000,00)	-1,59%
388		Money and Property	0.00	0.00	0.00	0.00%
389		Other Financing Sources	3,736,730.56	2,809,500.00	(927,230.56)	-24.81%
390		Intergovernmental	180,568.00	0.00	(180,568.00)	-100.00%
391	-	Subtotal;	4,861,298.56	3,738,500.00	(1,122,798.56)	-23.10%
392			-	-	e de la companya de	
393 <u>F</u>	xper	nditures				
394	Ad	<u>Iministration</u>				
395		Salaries and Benefits	689,014.84	519,195.71	(169,819.13)	-24.65%
396		Operating	61,143.00	71,947.77	10,804,77	17,67%
397		Subtotal;	750,157.84	591,143.48	(159,014:36)	-21.20%
398						
399	Tr	ansit Vehicle Operations				
400		Salaries and Benefits	1,394,804.70	859,319,90	(535,484.80)	-38.39%
401		Operating	52,347.60	350,441.00	298,093.40	569.45%
402		Subtotal;	1,447,152.30	1,209,760.90	(237,391,40)	-16.40%
403			ATA 21 A 27			
404		aintenance		*** *** ** *** ** * * * * * * * * * *		
405		Salaries and Benefits	329,057.58	197,536.13	(131,521.45)	-39.97%
406		Operating	182,580.80	(95,818.00)	(278,398.80)	-152,48%
407		Subtotal;	511,638.38	101,718.13	(409,920.25)	-80.12%
408						

	A B C	AB	AG	АН	Al
1			FISCAL YEAR	2015 BUDGET	
2				Change - Prior	Year to Mayor's
				· ·	,
		FY 2014 Revised w/	•		
3		IBB Budget	Mayor's Budget	\$	%
409	Parking Operations		,	Ψ	70
410	Salaries and Benefits	522,698.53	529,494.21	6,795.68	1,30%
411	Operating	129,040.00	37,500.00	(91,540.00)	-70.94%
412	Subtotal;	651,738.53	566,994,21	(84,744.32)	-70.94%
413		052), 00.00	000)551,21	(01), 11:02)	15.0076
414	Non-Allocated Expenses				
415	Contributions				
416	Debt Service	13,422.00	10,100.00	(3,322.00)	-24.75%
417	Other Financing Uses and Transfers	1,162,114.00	1,100,000,00	(62,114.00)	-5.34%
418	Fuglough Impact	. ,			0.00%
419	Fleet Replacement				0.00%
420	Transportation Service Costs				0.00%
421	Insurance Fund Contributions	325,075.51	117,549.14	(207,526.37)	-63,84%
422	Police and Fire Pension Contribution				0.00%
423	OPEB Contributions	0.00	40,300.00	40,300.00	#DIV/0!
424	Unallocated Salary Adjustments			100000000000000000000000000000000000000	0.00%
425	Subtotal;	1,500,611.51	1,267,949.14	(232,662,37)	-15,50%
426				0.0000000000000000000000000000000000000	
427	Total Uses of Funds	4,861,298.56	3,737,565.86	(1,123,732,70)	-23,12%
428		-	-	p. 69 (44 (55 (5) (5) (5) (4) T.	0.0000000000000000000000000000000000000
429	Projected Change in Fund Balance	(0.00)	934.14	934.14	-23353544.55%
431		-	- 3	nt told hold told speak to a set o <u>l</u> l if the east	STREET OF STREET
432	DOCK FUND				
433 <u>I</u>	Revenues		<u> </u>		MO0165 00 01 01 01 01 01
434	Dock Charges	1,022,000.00	868,000.00	(154,000.00)	-15,07%
435	Transfer from General Fund		304,300.00	304,300.00	#DIV/0!
436	Intergovernmental	0.00	0.00	0.00	0.00%
437	Total; Dock Revenues	1,022,000.00	1,172,300.00	150,300.00	14.71%
438		-	-8	(a) (a) (b) (b) (b) (b) (b)	1.00 (0.00 (0.00 (0.00))
	Expenditures			3 (0) (0) (0) (0) (0) (0) (0) (0) (0) (0)	44.50.49.752367
440	Salaries and Benefits	320,070.67	291,720.62	(28,350.05)	-8.86%
441	Operating	182,906.81	183,703.95	797.14	0.44%
442	Subtotal;	502,977.48	475,424.57	(27,552,91)	-5,48%
443				1 (0) (0 (0) (0) (0) (0) (0) (0)	

Α	A B C	АВ	AG	AH	Al
1		<u>.i</u>	FISCAL YEAR 201		
2				Change - Prior Year	to Mayor's
				1	
		FY 2014 Revised w/			0/
3		IBB Budget	Mayor's Budget	\$	%
444	Non-Allocated Expenses				
445	Contributions				0.00%
446	Debt Service	166,908.00	320,652,00	153,744.00	92.11%
447	Other Financing Uses and Transfers	311,661.00	325,000.00	13,339.00	4.28%
448	Contingencies  Elect Penleggment				0.00% 0.00%
449	Fleet Replacement Transportation Service Costs				0.00%
450 451	Insurance Fund Contributions	40,000.00	47,207.40	7,207,40	18.02%
452	Police and Fire Pension Contribution	10,000.00	17,207.10	//20/.10	0.00%
453	OPEB Contributions		4,000.00	4,000.00	#DIV/0!
454	Unallocated Salary Adjustments	0.00	0.00	0.00	0.00%
455	Subtotal;	518,569.00	696,859.40	178,290.40	34.38%
456					
457	Total Uses of Funds	1,021,546.48	1,172,283.97	150,737.49	14.76%
458	133990	-			
459	Projected Change in Fund Balance	453.52	16,03	(437.49)	-96.47%
461		0.00	0.00	(0.00)	
462	MARKET FUND				
	Revenues				
464	Charges	174,540.00	174,540.00	0.00	0.00%
465	Money and Property	0.00	0.00	0,00	0,00%
466	Subtotal;	174,540.00	174,540.00	0.00	0.00%
467					
468	Other Financing Sources / Transfers	20,331.22	54,331.22	34,000.00	167,23%
469		401071	200 000 00		
470	Total Sources of Funds	194,871.22	228,871.22	34,000,00	17.45%
471	Expenditures				
4/2 EX	Salaries and Benefits	0.00	0,00	0.00	0.00%
474	Operating	129,731.00	144,930.75	15,199.75	11.72%
475	Subtotal;	129,731.00	144,930.75	15,199.75	11.72%
476	- Dietosin,	147,702.100	0000000 MARCHUM 1907/000	35 (900) Contract (600)	
477	Non-Allocated Expenses				
478	Contributions				0,00%
479	Debt Service	27,457.00	65,071.00	37,614.00	136.99%
480	Other Financing Uses and Transfers	24,892.00	14,600.00	(10,292,00)	-41,35%
481	Contingencies				0.00%
482	Fleet Replacement				0.00%
483	Transportation Service Costs				0.00%
484	Insurance Fund Contributions	12,791.22	4,185.71	(8,605.51)	-67.28%
485	Police and Fire Pension Contribution				0.00%
486	OPEB Contributions	- stand - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -			0.00%
487	Unallocated Salary Adjustments	ZF 140 CC	00.057.54	10 547 40	0.00%
488	Subtotal;	65,140.22	83,856.71	18,716.49	28.73%
489 490	Total Uses of Funds	194,871.22	228,787.46	33,916.24	17.40%
	Total Oses of Funds	174,071,22	220,707.40	33710.24	17.30%
	1 :				
491 492	Projected Change in Fund Balance	0.00	83.76	83.76	#DIV/0!

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1	N   V	l,,,,	FISCAL YEAR 20	<u> </u>	/ V	
2		نے	LICCIEI IEILIE EU	Change - Prior Year to Mayor's		
]						
		FY 2014 Revised w/				
3		IBB Budget	Mayor's Budget	\$	0/0	
495	REFUSE / SOLID WASTE		180			
_	Revenues					
497	Refuse Collection Charges - Residential	3,487,500.00	3,469,500.00	(18,000.00)	-0.52%	
498	Commercial Refuse Recycling	7,500.00	9,000.00	1,500.00	20.00%	
499	Other Income	0.00	0.00	0.00	0.00%	
500	Total; Solid Waste Revenues	3,495,000.00	3,478,500.00	(16,500,00)	-0,47%	
501	T	-	- 39			
502 <u>F</u>	Expenditures Residential				0.00%	
503	Salaries and Benefits	136,400.13	89,463.28	(46,936.85)	-34.41%	
505	Operating	1,346,015.58	1,351,382.00	5,366.42	0.40%	
506	Subtotal;	1,482,415.71	1,440,845.28	(41,570.43)	-2.80%	
507			1000	8880 (1000000000000000000000000000000000	J2012001015 00000 0000	
508	Yard Waste Recycling		(E)(3)			
509	Salaries and Benefits	0.00	0.00	0.00	0.00%	
510	Operating	0.00	0.00	0.00	0.00%	
511	Subtotal;	0.00	0.00	0.00	0.00%	
512	Coult of the Proposition					
513 514	Curbside Recycling Salaries and Benefits	0.00	0.00	0.00	0.00%	
515	Operating	312,566.75	312,570.00	3.25	0.00%	
516	Subtotal;	312,566.75	312,570.00	3.25	0,00%	
517			\$ 6400150 \$0,0001 \$0,000 \$0,000 \$0,000 \$0,000			
518	Non-Allocated Expenses		(5.2) (5.1)			
519	Contributions				0,00%	
520	Debt Service	9,936.00	22,571.00	12,635.00	127,16%	
521	Other Financing Uses and Transfers	925,813.00	830,000.00	(95,813.00)	-10.35%	
522	Contingencies				0.00%	
523 524	Fleet Replacement Transportation Service Costs				0.00% 0.00%	
525	Insurance Fund Contributions	86,055.00	26,102.74	(59,952.26)	-69.67%	
526	Police and Fire Pension Contribution	80,000.00	20,102.74	(07,752,140)	0.00%	
527	OPEB Contributions		1,380.00	1,380.00	#DIV/0!	
528	Unallocated Salary Adjustments	- N - N - N - N - N - N - N - N - N - N	3000 3000		0.00%	
529	Subtotal;	1,021,804.00	880,053.74	(141,750.26)	-13.87%	
530	-7//02/07/10/0					
531	Total Uses of Funds	2,816,786.46	2,633,469.02	(183,317.44)	-6.51%	
532	Projected Character For 1 P.1	470 010 E	<u>-</u> 845,030,98	- 166 010 AA	34.70%	
533	Projected Change in Fund Balance	678,213.54	043,030,96	/166,817,44	24.60%	
535	CTODAGALATIED BAARIA CERAERTE	-	<u>-</u>			
536	STORMWATER MANAGEMENT Revenues					
537 <u>I</u>	Stormwater Management Charges	934,000.00	830,000.00	(104,000.00)	-11.13%	
539	Money and Property	0.00	0.00	0.00	0.00%	
540	Transfers and Other Sources	0.00	0.00	0.00	0.00%	
541	Total; Stormwater Fund Revenues	934,000.00	830,000.00	(104,000.00)	-11.13%	
542		-	0.00	7.0		
<b></b>	<u>Expenditures</u>		•		57 (3. 602) (3. 60)	
544	Salaries and Benefits	186,316.53	170,468.90	(15,847,63)	-8,51%	
545	Operating	78,533.83	54,024.61	(24,509.22)	-31.21%	
546	Subtotal;	264,850.36	224,493.51	(40,356.85)	-15.24%	
547			(See			

	АВ	С	AB	AG	AH	Al
1				FISCAL YEAR:	<u> 2015 BUDGET</u>	1
2		•	•		Change - Prio	r Year to Mayor's
	ļ					
				•		
			FY 2014 Revised w/			
3			IBB Budget	Mayor's Budget	\$	9/0
548	Ni	on-Allocated Expenses	-			
549	140	Contributions		,		0.00%
550		Debt Service	10,825.00	23,848,00	13,023.00	120.30%
551		Other Financing Uses and Transfers	649,229.00	567,610.00	(81,619.00)	-12,57%
552	-	Contingencies	047,227,00	307,010.00	(01,019,00)	0.00%
553	-+	Fleet Replacement			0.00	0.00%
554		Transportation Service Costs		-	0.00	0.00%
555		Insurance Fund Contributions	4,100.00	8,739.13	387.26	9.45%
556		Police and Fire Pension Contribution	2,20000	5,727125	3,597.74	#DIV/0!
557		OPEB Contributions	0.00	2,610.00	654.13	#DIV/0!
558		Unallocated Salary Adjustments		.,	2,610.00	#DIV/0!
559		Subtotal;	664,154.00	602,807.13	(61,346.87)	-9.24%
560			,			
561		Total Uses of Funds	929,004.36	827,300.64	(101,703.72)	-10.95%
562		100000000000000000000000000000000000000		.a.		
563		Projected Change in Fund Balance	4,995.64	2,699.36	(2,296.28)	-45.97%
565		11.7.41%	(0.00)		0.00	in the line of the state of the special
566		SIDEWALK REVOLVING				
567	Rever	nues				
568		Sidewalk Management Charges	0.00	0.00	0.00	0.00%
569		Transfers and Other Sources	302,413.87	382,813.88	80,400.01	26.59%
570		Total; Sidewalk Revolving Revenues	302,413.87	382,813.88	80,400.01	26,59%
571				0.00		1 32 5 5 5 15 5 5 5 5 C C C
572	Exper	nditures				
573		Salaries and Benefits	302,413.87	302,413.88	0.01	0.00%
574		Operating	0.00	994.27	994.27	#DIV/0!
575		Subtotal;	302,413.87	303,408.15	994.28	0.33%
576						The state of the state of the

14 of 15

	AB	3 C	AB	AG	AH	Al
1				FISCAL YEAR	2015 BUDGET	
2	1		•		Change - Prio	r Year to Mayor's
					-	-
			FY 2014 Revised w/			
3			IBB Budget	Mayor's Budget	\$	%
577	N	Ion-Allocated Expenses				15310118038380833008380
578		Contributions	-			0.00%
579	-	Debt Service	0.00	0,00	0.00	0.00%
580		Other Financing Uses and Transfers	0.00	63,800.00	63,800.00	#DIV/0!
581		Contingencies				0.00%
582		Fleet Replacement			s antinos 200 just	0.00%
583		Transportation Service Costs	0.00	10,940.31		0.00%
584		Insurance Fund Contributions			10,940.31	#DIV/0!
585		Police and Fire Pension Contribution	0,00	4,600.00		0.00%
586		OPEB Contributions			4,600.00	#DIV/0!
587		Unallocated Salary Adjustments				0.00%
588	I I	Subtotal;	0.00	79,340.31	79,340.31	#DIV/0!
589						
590		Total Uses of Funds	302,413.87	382,748.46	80,334.59	26,56%
591			-	-		
592		Projected Change in Fund Balance	(0.00)	65.42	65,42	-2336528,56%

3/10/2014

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FY 2015 Proposed Vacancy Cuts & Layoffs

· · · · · · · · · · · · · · · · · · ·	acancies				
- Position	Location	Job	BGNU	Grade	Annual Salar
10085 Accounting Associate I	130	1306	2000	A077/01	34,469.9
10740 Senior Planner	170	5005	2000	A157/01	61,474.0
10233 Police Lieutenant	- 210	4004	2000	P158/01	64,221.0
10346 Police Officer	210	4009	1300	P108/01	45,627.
10359 Police Officer .	210	4009	1300.	P108/01	45,627.
10371 Police Officer	210	4009	1300	P108/01	45,627.
10375 Police Officer	210	4009	1300	P108/01	45,627.
10409 Police Communications Operator	210	4014	1100	A098/01	39,833.
- CALEA Manager	210		5000	Contr	50,000.
11514 Police Officer	210	4009	1300	P108/01	45,627.
11543 Administrative Enforcement Associate	210	4032	1100	A087/01	37,054.
10017 Police Records Specialist	210	1004	1100	A067/10	51,304.
10023 Office Associate III	210	1.005	1100	A067/10	51,304.
10646 FF I/II EMT-P	220	4115	1200	F129/01	45,489.
10669 FF III - Technician	220	4120	1200	F129/01	45,489.
10784 Environmental Program Coordinator (EPC)	270	5206	2000	A127/01	49,484.
10817 PW Maintenance Worker I	410	7001	1000	A048/01	27,746.
10960 Instrumentation Tech	450	7406	1000	A108/01	42,821.
10973 Water Plant Technician	450	7414	1000	A118/01	46,033.
L0944 Equipment Operator II	455	7302	1000	A078/01	34,469.
10949 Equipment Operator III	455	7303	1000	A088/01	37,054.
10151 Bus Driver II	490	1605	1000	A078/01	34,469.9
L1494 Mobility & Parking Specialist	490	1700	2000	A137/01	72,772.0
10855 Recreation Maintenance Worker	630	7003	1000	A068/01	32,065.0
			Total	Vacancies	1,085,696.6

Layoffs					
Position	Location	Job	BGNU	Grade	Annual Salary
11546 Human Resources Associate I	152	9230	5000	Contr	30,293.64
11502 PIO & Quartermaster	220	4201	3000	A127/02	55,155.59
11538 Office Associate III	220	1005	1100	A067/01	32,065.09
11481 Deputy Director of EPARM	240	4200	2000	A147/08	82,424.79
10734 Chief of Current Planning	270	5002	2000	A187/10.	122,192.40
10758 Chief of Environmental Planning	270	5105	2000	A177/10	113,668.44
10999 Clerical Assistant Hourly (EPC)	270	9101	6000	Temp	28.09
10904 Equipment Operator I	410	7301	1000	A068/06	41,632.07
10911 Equipment Operator I	410 .	7301	1000	A068/06	41,632.07
10881 Facility Maintenance Technician	435	7101	1000	A048/10	44,395.01
· 10170 Transportation Inspector	490	1607	1100	A107/10	68,513.66
			To	tal Layoffs	632,000.85

<sup>\*</sup> Annapolis Department of Transportation will also include additional proposed layoffs.

Group,	Bargaining	Unit
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er out, barganning onte	
AFSCME Labor & Trades #3406	1000
AFSCME Clerical & Tech #3162	1100
Fire Union Local #1926	1200
UFCW Police Local #400	1300
Civil Service Non-Union	2000
Exempt-Appointed	3000
Contractual	5000
Temporary	ൈവ

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### City of Annapolis

160 Duke Of Gloucester Street Annapolis, MD 21401

### Standing Committee Minutes - Draft Finance Committee

Tuesday, March 18, 2014

5:00 PM

Mayor John T. Chambers, Jr. City Council Chambers

### 1. Call To Order

The Chair called the Meeting to order at 5:10 p.m.

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 2. General Discussion

### Fire Department Budget

Chief Stokes discussed the Fire department budget. Deputy Chief Remaley and Deputy Chief

The chief addressed the following questions:

- 1) What is the difference between the FY 2014 adopted Budget and the FY 2015 proposed Budget?
- 1.4 million increase (increase in pay due to step and or negotiated increases, and increases in insurance costs. Despite the overall increase in budget there will be a reduction in force.
- 2) How does this impact the services you provide?

The reduction in force will impact the department as the duties of those individuals will now have to be done by the remaining employees. The chief also expressed concerns about eliminating the quartermaster position as it was created to deal with a best practice issue created by the same person purchasing, ordering and inventorying supplies.

Deputy Chief Remaley discussed the potential that overtime would increase if firefighters are furloughed.

Chief Stokes and Deputy Chief Remaley addressed a question about the supervisory structure of the department. The chiefs pointed out that many of the supervisors are on the fire trucks not in desk supervisory roles.

Deputy Chief Simmons addressed the questions in relation to the EPARM office:

1) What is the difference between the FY 2014 adopted Budget and the FY 2015 proposed Budget?

reduced by 2 positions and removes the dedicated emergency channel.

2) How does this impact the services you provide?

it would create a challenge to handle a large incident and it could decrease grant funding as there would be less staff to apply for and manage grants. There would no longer be an emergency channel for interdepartmental communication.

Deputy Chief Simmons discussed the role of the deputy director. Deputy chief stated that that individual writes and manages grants and acts as director for the second shift during emergency.

Finance Director Miller discussed the position changes in the FY 2015 budget. Mr. Miller clarified that only one position would be eliminated in the proposed budget one would be reassigned.

Finance Director Miller discussed the proposed furloughs

### Police Department Budget

Chief Pristoop and Captain Amoia spoke on the Police Department Budget

1) What is the difference between the FY 2014 adopted Budget and the FY 2015 proposed Budget?

Increased costs due to IBB process, insurance etc.. Reduction in overtime by 200,000 by seeking detail pay reimbursement. Reduction of 7 unfilled positions including five Police Officers and one Lieutenant. Increase in supply budget to reflect actual spending.

2) How does this impact the services you provide?

The Chief expressed concern that furlough days will cause an increase in overtime costs. The Chief discussed the proposed reduction of 5 sworn officers. The department will need to get dispensation from the DOJ on the COPS grant. Their is concern that the grant may be decreased.

3) Staying within the budget constraints, what other alternatives would you recommend.

The Chief suggested the cutting of some non-officer positions through attrition. The Chief discussed the possibility of combining our communications center with the Counties

The Chief discussed the pay rates for APD officers in comparison to other municipalities. The Chief discussed consolidations of supervisory positions in previous years.

### **Transportation Fund**

Finance Director Miller discussed the Transportation Fund.

Mr. Miller introduced Mr. Jeff Reyes who was hired to review the Transportation Department budget.

Mr. Miller said he would provide numbers to the committee on the costs of current services. The committee discussed the increase in expenses in the parking fund.

### 3. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 7:29 p.m.

### Fire Department and EPARM

·
1) What is the difference between the FY 2014 adopted Budget and the FY 2015 proposed Budget?
1.4 million increase (increase in pay due to step and or negotiated increases, and increases in insurance costs). Despite the overall increase in budget there will be a reduction in force.
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### **Annapolis Fire Department**

1790 Forest Drive Annapolis, MD 21401-4206



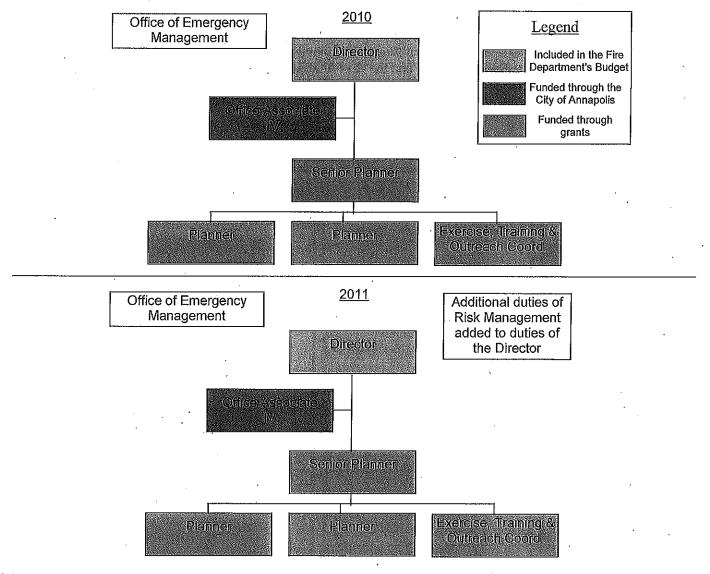
<u>Fire@annapolis.gov</u> • 410-263-7975 • Fax 410-268-1846 • <u>www.annapolis.gov</u> Deaf, hard of hearing or speech disability - use MD Relay or 711

### Office of Emergency Preparedness & Risk Management

199 Taylor Ave. Annapolis, MD 21401

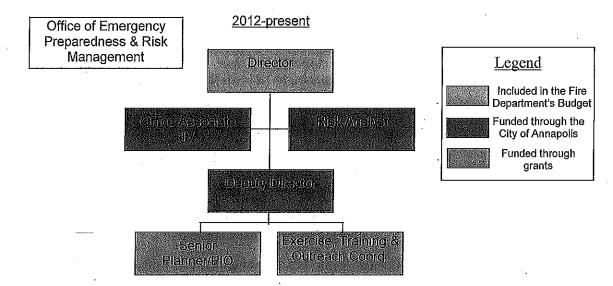
March 31, 2014
Public Safety Committee Meeting

The responsibilities, capabilities, and initiatives of the Office of Emergency Preparedness & Risk Management have developed significantly over the past few years. The organizational charts from 2010 to the present are included below.



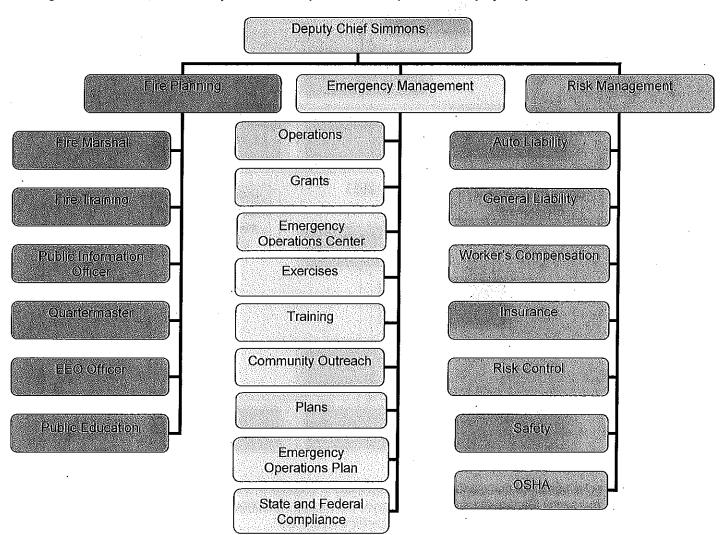
### Notes:

- In 2011 the Director assumed risk management responsibilities in addition to existing duties.
- The Office of Emergency Management determined in 2011 the need for enhanced operational supervision based on the number and frequency of Emergency Operations Center activations.
- · Grant funding for EPARM salaries began to diminish steadily in 2011.

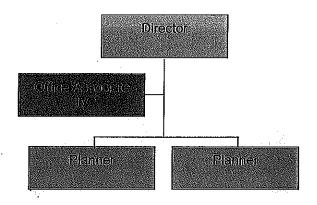


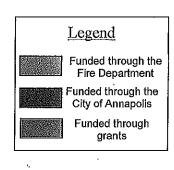
### Notes:

- In 2012, the Office of Emergency Management became the Office of Emergency Preparedness & Risk Management.
- In FY13, due to declining SHSG grant funds, the Director recommended and the Finance Committee supported two new civil service positions: the Deputy Director and the Risk Analyst. These positions were passed into the budget.
- The Risk Analyst is dual trained in Emergency Management functions.
- As grant funds allow, occasionally an additional planner is incorporated on a project specific basis.



### Proposed FY15 Budget



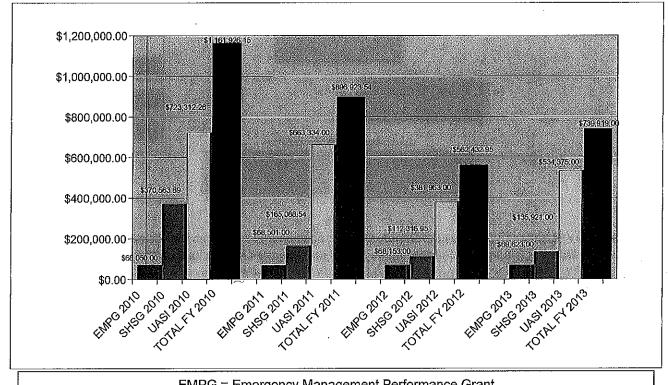


### Notes:

- The proposed FY15 budget eliminates the Deputy Director position and reassigns the Risk Analyst position.
- As a result, the Office of Emergency Preparedness & Risk Management retains four positions: the Director, Office Associate IV, and two planners. Only one of these positions is funded by the City of Annapolis specifically for the Office of Emergency Preparedness & Risk Management.

Funding Category	FY14 Revised Budget	FY15 Proposed Budget	<u>Dollar Change</u>	Percentage Change
	0400 070 74	AFF 0.40.00	(444 500 00)	(00,000/)
Salaries	\$166,878.71	\$55,349.32	(111,529.39)	(66.83%)
Operating ·	\$20,000.00	\$7,500.00	(\$12,500.00)	(62.50%)
<u>Total</u>	<u>\$186,878.71</u>	\$62,849.32	(\$124,029.39)	(66.37%)

### **Grants**



<u>EMPG = Emergency Management Performance Grant</u>

<u>SHSG = State Homeland Security Grant</u>

<u>UASI = Urban Area Security Initiative</u>

	Grant	Funding Amount	Yearly Subtotal	Total Since 2010
<u>Year</u>				
2010	EMPG	\$68,050.00		
	SHSG	\$370,563.89		
	UASI	\$723,312.26	\$1,161,926.15	
2011	EMPG	\$68,501.00	:	
	SHSG	\$165,088.54		
	UASI	\$663,334.00	\$896,923.54	
2012	EMPG	\$68,153.00		
	SHSG	\$112,316.95		
	UASI	\$381,963.00	\$562,432.95	
2013	EMPG	\$69,623.00		
	SHSG	\$135,921.00		
*****	UASI	\$534,375.00	\$739,919.00	
				\$3,361,201.64

FEMA Disaster Reimbursement Funding							
Year	<u>Event</u>	Funding Amount	Total Since 2010				
2010	Snowstorm	\$337,326.32					
2011	Hurricane Irene/Tropical Storm Lee	\$143,998.35					
2012	Hurricane Sandy	\$74,121.85	\$555,446.52				

### Staff Selected Essential Duties

### **Deputy Director**

- The Deputy Director negotiates with regional representatives from the Baltimore Urban Area Security Initiative (UASI) in order to obtain grant funds for public safety projects in the City of Annapolis. The Deputy Director holds one of seven votes that determine how UASI grant funds are dispersed in the Baltimore region which includes the City of Annapolis.
- The Deputy Director supervises the administration of public safety grants, emergency planning, and exercise, training, and outreach projects in the City of Annapolis.
- The Deputy Director built and maintains a network of local, state, and federal funding sources that brings substantial grant funding to Annapolis.
- The Deputy Director coordinates the FEMA disaster reimbursement process which has recouped over \$500,000 in expenses over the past few years.
- During large events such as heavy snowstorms, the derecho, and Hurricane Irene, the Deputy Director manages the Emergency Operations Center.
- The Deputy Director maintains the readiness of the Emergency Operations Center and staff.
- The Deputy Director serves as the primary contact for other jurisdictions related to regional resources and initiatives.
- The Deputy Director is an essential position that is required to participate in all Emergency Operations Center activations at any hour, with or without notice.

### Senior Planner/PIO

- The Senior Planner/PIO coordinates all emergency planning efforts in the City of Annapolis.
   These efforts entail creating plans before, during, and after an incident. Such planning includes but is not limited to the Natural Hazard Mitigation Plan, Emergency Operations Plan, and the draft Recovery Plan.
- The Senior Planner/PIO possesses a legal background and writing expertise and is responsible
  for drafting or reviewing all essential plans and documents that originate from the Office of
  Emergency Preparedness & Risk Management.
- The Senior Planner/PIO assists the City in maintaining eligibility for FEMA disaster reimbursement funding by completing and obtaining federal certification of federally required plans.
- The Senior Planner/PIO is the Office of Emergency Preparedness & Risk Management's primary media contact. The Senior Planner/PIO provides local media outlets with frequent updates on the City's response efforts throughout every Emergency Operations Center activation.
- The Senior Planner/PIO serves as the liaison to other City Departments for planning purposes and collaborates with City personnel on planning initiatives that impact multiple areas of City government.
- The Senior Planner/PIO is trained to operate all Emergency Operations Center equipment, including the community notification system.
- The Senior Planner/PIO is an essential position that is required to participate in all Emergency Operations Center activations at any hour, with or without notice.

### Exercise, Training, and Outreach Coordinator

- The Exercise, Training, and Outreach Coordinator created and executes the 2014 City of Annapolis Training and Exercise Plan in compliance with Department of Homeland Security requirements.
- The Exercise, Training, and Outreach Coordinator tests emergency policies, procedures, and plans through exercises to ensure the City's capabilities of response and recovery surrounding a range of potential threats.
- The Exercise, Training, and Outreach Coordinator maintains a network that includes private sector, faith-based groups, non-government organizations, and volunteers that will be able to assist in a coordinated emergency response.
- The Exercise, Training, and Outreach Coordinator trains City personnel to ensure a coordinated and efficient response during exercises or disasters. This individual also conducts training for Office of Emergency Management staff for use of Emergency Operations Center equipment, notification systems, and office equipment.
- The Exercise, Training, and Outreach Coordinator provides community programs and material that educates City residents, businesses, and organizations about emergency preparedness.
- The Exercise, Training, and Outreach Coordinator maintains City compliance with federal law requiring the training of City personnel on the implementation of the National Incident Management System (NIMS). The Exercise, Training, and Outreach Coordinator serves as a liaison to the Maryland Emergency Management Agency on the status of NIMS training.
- The Exercise, Training, and Outreach Coordinator is an essential position that is required to participate in all Emergency Operations Center activations at any hour, with or without notice.

### Office Associate IV

- The Office Associate IV coordinates the award and administration of public safety grants for the City of Annapolis.
- The Office Associate IV conducts a number of complex office tasks, such as drafting memoranda, processing administrative forms, and maintaining office equipment and supplies.
- The Office Associate IV responds to public inquiries and interacts with the community through Office outreach initiatives.
- The Office Associate IV is trained to operate all Emergency Operations Center equipment, including the community notification system.
- The Office Associate IV is an essential position that is required to participate in all Emergency
  Operations Center activations at any hour, with or without notice.

### Impact of the Proposed Budget

The loss of the Deputy Director and the reassignment of the Risk Analyst would compromise the mission of the Office of the Emergency Preparedness & Risk Management.

### **Deputy Director**

Grant funding. The elimination of the Deputy Director position would deprive the City of a substantial amount of homeland security grant funding. EPARM would not have the staffing necessary to remain involved in the decision making process that determines how grant funding is dispersed in the Baltimore region. The lack of an individual with a wide range of

knowledge and experience in the areas of Emergency Management and special operations would imperil grant funding in Annapolis. This grant funding supports every Public Safety Department in addition to many other Departments in Annapolis and all of EPARM's responsibilities. Therefore, EPARM's core mission of providing vision, direction, and subject matter expertise in order to coordinate the City's all hazards emergency preparedness, response, recovery, and mitigation efforts and develop an overall culture of safety would be affected.

- Reimbursement funding. Without a Deputy Director position in place, Annapolis would encounter difficulties in attempting to obtain future FEMA disaster reimbursement funding. The Deputy Director manages the labor intensive process of securing FEMA reimbursement funding after disasters. The funding process requires the Deputy Director to conduct extensive coordination between City Departments, EPARM, and FEMA. Annapolis received over \$500,000 of unrestricted funding for Hurricane Sandy, Hurricane Irene, and the 2010 snowstorm. FEMA reimbursement funding could be minimized or delayed in the future without the resources and expertise of the Deputy Director.
- <u>Contacts & relationships</u>. Over a course of 10 years, the Deputy Director has built a network
  of contacts and relationships that has benefited the City of Annapolis with enhanced grant
  awards. In FY13, the Deputy Director was responsible for bringing \$739,919 in grant funding
  to the City, which is 9 times his annual salary.
- <u>Disaster management</u>. The loss of the Deputy Director would reduce the depth of disaster management expertise at EPARM. The Deputy Director manages the Emergency Operations Center during large events that require multiple operational periods, such as heavy snowstorms and the derecho. EPARM would be required to shorten the hours of operation of the EOC during the next disaster, which would prevent the City from recovering as quickly as it would otherwise due to a lack of coordination and resources.
- <u>Staff supervision</u>. The lack of a Deputy Director would also compromise initiatives related to planning, exercise, training and outreach by removing the individual responsible for supervising these areas and reducing the expertise and institutional knowledge of EPARM.
- Readiness. The elimination of the Deputy Director position would hinder the readiness of the EOC and EPARM itself. The Deputy Director is responsible for maintaining the readiness of EOC systems and supervision of staff. If the Deputy Director were not available, EPARM would not be able to adequately maintain its equipment and or to efficiently troubleshoot and replace malfunctioning systems. The Deputy Director is not only on call on a 24/7 basis, he also supervises EPARM on-call weekend staff. When any type of emergency, disaster, or off hours event occurs, the Deputy Director coordinates staff scheduling and responsibilities.

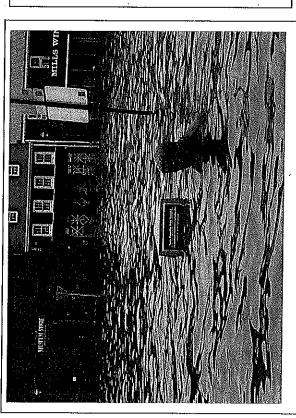
### **Emergency Radio Channel**

• The lack of the emergency radio channel would remove the ability of Departments to communicate with one another on the same channel in the field during an emergency, disaster, or an exercise. The impact would create confusion among City Departments during an incident and reduce situational awareness. One of the primary lessons learned from the 9/11 attacks was that first responders were unable to communicate with one another across agencies and jurisdictions. The upgrade to communications infrastructure came in response in the years since. The removal of the emergency radio channel would hamper the effectiveness of communications of Annapolis first responders. In addition, approximately \$12,000 worth of radios were purchased specifically for the purpose of enabling inter-Department communications.

### Reassignment of the Risk Analyst

• The Office of Emergency Preparedness & Risk Management will lose the Risk Analyst under the proposed FY15 budget. The Risk Analyst is part of the weekend on call staff that watches weather events and notifies City leaders of developing situations. She also performs as a member of Emergency Operations Center staff during activations and exercises. The reassignment of the Risk Analyst position will reduce the number of EPARM staff available to operate the Emergency Operations Center, coordinate with Departments and elected officials, and respond to public questions and concerns.

### Capabilities under the Proposed FY15 Budget

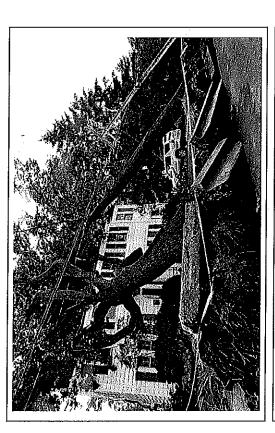




Above left: Tropical Storm Isabel flooded downtown Annapolis. Above right: The February 2010 snowstorm severely impacted the City of Annapolis.

## Annapolis Capabilities Required for Major Disasters

- The Emergency Operations Center is activated on a 24 hour basis of 12 hour shifts for a week or more.
- The City of Annapolis must coordinate decision making efforts, media outreach, and keep City Council members informed.
  - The City must request and manage assets from the National Guard.
- he City must coordinate with other agencies such as the Maryland Emergency Management Agency via WebEOC, State Highway Administration, Anne Arundel County OEM, BGE, the National Weather Service, and many others.
- The City of Annapolis must coordinate the tracking of all expenses for reimbursement purposes including overtime and vehicle usage, and generator hours.
  - The City must monitor the operating status of all facilities in the City with vulnerable populations.
- pumpouts, transportation to dialysis appointments, plowing streets, and the latest information on the City status. These public The City must respond to the flood of non-emergency phone calls from the public requesting services such as basement inquiries will come at all hours whether or not the City is open for business.



This extensive damage from the derecho in July 2012 occurred at Monticello Ave. in Annapolis.

# Annapolis Capabilities Required for Severe Weather Events

- The Emergency Operations Center is activated on a 24 hour basis of 12 hour shifts for up to a week.
- The City of Annapolis must coordinate decision making efforts, media outreach, and keep City Council members informed. he City must coordinate with other agencies such as the Maryland Emergency Management Agency via WebEOC, State
- he City of Annapolis must coordinate the tracking of all expenses for reimbursement purposes including overtime and vehicle Highway Administration, Anne Arundel County OEM, BGE, the National Weather Service, and many others. usage, and generator hours.
  - he City must monitor the operating status of all facilities in the City with vulnerable populations.
- pumpouts, transportation to dialysis appointments, plowing streets, and the latest information on the City status. These public The City must respond to the flood of non-emergency phone calls from the public requesting services such as basement nquiries will come at all hours whether or not the City is open for business.

The 2013 Citywide Emergency Preparedness Exercise included a confined space rescue at the Water Plant (upper left), a Point of Distribution at the Navy stadium (upper center), a discussion on business recovery (upper right), and the opening of a shelter at the Pip Moyer Recreation Center (lower left and right), in addition to the activation of the Emergency Operations Center.

# Annapolis Capabilities Required for the Training & Exercise Program

- The City of Annapolis must maintain a training and exercise program as a condition of grant funding.
- exercises, and functional and full scale exercises in order to increase the training levels of City personnel and maximize the The Office of Emergency Preparedness & Risk Management organizes and participates in a range of workshops, tabletop readiness of City government for any disaster that may strike.
  - The Office of Emergency Preparedness & Risk Management coordinates with City personnel, elected officials, community leaders, residents, businesses, stakeholders, and volunteers to organize and run City exercises.
    - The 2013 Annual Citywide Preparedness Exercise managed exercise activities at 5 City locations simultaneously with approximately 200 individuals in order to test a range of capabilities required during disaster situations.

# **APD Questions**

1) What is the difference between the FY 2014 adopted Budget and the FY 2015 proposed Budget?

Increased costs due to IBB process, insurance etc.. Reduction in overtime by 200,000 by seeking detail pay reimbursement. Reduction of 7 unfilled positions including five Police Officers and one Lieutenant. Increase in supply budget to reflect actual spending.

2) How does this impact the services you provide?

The Chief expressed concern that furlough days will cause an increase in overtime costs. The Chief discussed the proposed reduction of 5 sworn officers. The department will need to get dispensation from the DOJ on the COPS grant. Their is concern that the grant may be decreased.

3) Staying within the budget constraints, what other alternatives would you recommend.

The Chief suggested the cutting of some non-officer positions through attrition. The Chief discussed the possibility of combining our communications center with the Counties.

The Chief discussed the pay rates for APD officers in comparison to other municipalities. The Chief discussed consolidations of supervisory positions in previous years.



# City of Annapolis

160 Duke Of Gloucester Street Annapolis, MD 21401

# Standing Committee Minutes - Draft **Finance Committee**

Tuesday, April 1, 2014

5:00 PM

Mayor John T. Chambers, Jr. City Council Chambers

# 1. Call To Order

Alderwoman Finlayson and Alderman Budge were also in attendance

The Chair called the Meeting to order at 5:05 p.m.

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

# 2. Legislation before Committee

R-14-14

Special Event Applications - For the purpose of authorizing City Council approval of selected special events per R-14-12, implementing a moratorium on administrative approvals for events at City Dock; designating specific dates for the sale of merchandise in the Historic District in conjunction with only the approved special events; waiving City fees for the USNA Band Concert Series and the City Fair; and the reimbursement of full fees to the City for the cost associated with the other approved events.

Attachments: R-14-14.docx

Fiscal Impact Note.pdf

Staff Report.docx

Budge Amendment.docx

R-14-14 Amended Signed.pdf

Alderman Budge spoke to the legislation. Alderwoman Finlayson spoke to the legislation.

Alderman Arnett moved to postpone . Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

# 3. Business before Committee

# d. Grant Approvals

GA-35-14

FY2011 UASI Grant (increase)

**EPARM** 

Attachments: GA-35-14 Brief

Mr. Miller stated that this is a request to increase funding by \$110,000. Deputy Chief Simmons gave a brief explanation of the request for increased funding.

Alderman Paone moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

# e. Budget Revision Requests

GT-19-14 Salaries to Contractual Services - Transportation Department

Attachments: GT-19-14

Alderman Arnett expresseed his concern that better documentation is needed on these types of requests.

Mr. Brian Woodward, Acting City Manager, addressed the concern raised regarding signatures on the GT document.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 4. General Discussion

### ID-140-14

Review of Grant Application - Designing a Historic District Resiliency and Response Plan

Chief of Historic Preservation Craig discussed the grant.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

Alderman Arnett moved to request of the finance director a report on the limitations and encumberences as well as relevant policy information of any grants being applied for by the city . Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

# **Recreation & Parks**

Acting Director of Recreation and Parks Walters presented the budget for the Recreation and Parks Department.

Acting City Manager Woodward offered details on the budget divisions in the Recreation and Parks Department.

Mr. Walters and Mr. Woodward discussed staffing reductions in the Mayors budget at both the Stanton Center and the Pip Moyer Recreation Center.

Mr. Woodward discussed concerns that any staffing reductions will bring a decrease in safety and quality of service at the facilities. Further they expressed concerns that any service reductions would bring corresponding reductions in revenue.

Mr. Woodward discussed the pricing structure for the Recreation center and other programs stating that the fees are based on costs not market rates.

Mr. Walters reviewed the budget for the Harbormaster's Office.

# **Department of Neighborhood and Environmental Programs**

This agenda item was deferred to another meeting.

# Planning and Zoning

Dr. Sally Nash presented on the Planning and Zoning Budget along with Mr. Tom Smith and Ms. Lisa Craig.

Ms. Nash stated that the primary change in their budget is the reduction of one filled position and one vacant position for a total reduction of \$217,241.97 (a decrease of 16.09% in cash and an 18% cut in personnel).

Ms. Nash discussed the type of planning work that would be reduced by the proposed reduction in staff.

Alderwoman Finlayson suggested that if positions are removed then the community should be made aware that this may result in a cut in services.

Alderman Budge requested a list of what programs are in contract services budget.

# 5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 6:55 PM.

### Question 1:

What is the difference between the FY14 adopted budget and the FY15 proposed budget.?

	Recreation Div.	Parks Div.	Department
FY 14 <sup>-</sup>	\$2,065,356	\$2,189,976	\$4,255,332
FY15	\$2,281,407	\$1,950,622	\$4,232,029
Delta ·	\$ 216,051	·(\$ 239,354)	-(\$ 23,303)

The proposed reductions occur primarily in staffing levels at the Pip Moyer Recreation Center. We would reduce the floor monitor staffing to one per shift, eliminate the swing shift supervisor and reduce front desk staffing to one person per shift. Additionally the two management positions at the Stanton Center will be consolidated into a senior manager and a lower graded assistant.

# Question 2:

How does this impact the services you provide.?

This will greatly reduce service to the fee paying public and diminish the overall quality of the Rec Center Experience.

The floor monitors set up furniture, basketball nets, volleyball nets, baseball cages, before and in between and after events, tournaments, practices, games, meetings and parties, etc. They also monitor behavior reminding users of the rules (failure to pay fees, wrong shoes, bullying, inappropriate language, improper use of equipment, and monitor guest stealing equipment or being in the wrong places.

Reducing floor monitors will require longer lead-time between events for set-up and breakdown. This will very likely result in some lost revenues at the PMRC. Properly enforced rules of usage helps equalize the various users and makes the Pip Moyer experience more pleasurable to all. Reduced staffing will likely result in reduced user satisfaction which may in turn result in loss of members and revenues.

The swing shift supervisor is a customer service specialist and problem solver during the busiest hours at PMRC from noon to 7 PM. During these peak usage hours the front desk frequently becomes overloaded with customers, unplanned changes to floor and meeting room schedules and solving the unexpected. This supervisor has been particularly effective in calming customers, making last minute changes to room uses, and directing floor and custodial staff to set up and take down equipment when unplanned schedule changes occur.

The front desk staff is at times overwhelmed with customer volumes. Reducing front desk staff will reduce costs, but will also reduce customer satisfaction during "Crunch Times" which include weekends and evenings.

All of these reductions reduce customer service. Any reduced service to the paying customer carries with it a yet to be quantified probability of reduced customer base and lost revenues.

# Question 3:

Staying within the budget constraints, what other alternatives would you recommend.

We have been unable to identify any other viable alternatives

# Question 1:

What is the difference between the FY14 adopted budget and the FY15 proposed budget.?

	Revenues	Operations	Debt <sub>.</sub> Service	Depreciation	Other	Total
FY 14	\$1,022,000	\$502,977	\$166,908	\$261,661	\$ 90,000	\$1,021,546
FY15	\$ 868,000	\$475,425	\$320,652	\$260,000	\$116,207	\$1,172,284
Delta	-(\$ 154,000)	-(\$ 27,552)	\$153,744	-(\$ 1,661)	\$ 26,207	\$ 150,738

Grant funds have been included in the proposed budget. This causes confusion every year. I have met with Finance and we have agreed that the Grant items shown on lines 1921, 1922 and 1923 do not offset the City Salaries and Benefits Appropriation and should be removed entirely from the Salaries and Benefits section; thus allowing total Salaries and Benefits of \$336,720.

Many Grants are task based and provide reimbursement only for performing those specific tasks. Just as Operating Budget and Capital Improvement Budget are authorized in separate ordinances, the Council should consider that Grant Funded Activities should perhaps be separated from City Tax Base Funded Activities, in a separate Ordinance; except where the grants are specifically intended to reduce the local cost.

I believe it is appropriate to include in the Dock Fund the State Tax Revenues received from Admissions and Amusement Taxes generated by City Dock (Dock Fund) leases, such as Boat Shows and Watermark. Were this Revenue included, it is highly likely that we would not see a proposed transfer from the General Fund to the Dock Fund.

# Question 2:

How does this impact the services you provide.?

Overall this budget does not reduce services provided within the Harbormaster Division / Dock Fund

# Question 3:

Staying within the budget constraints, what other alternatives would you recommend.

As an Enterprise Fund, we believe that service reductions are usually rewarded with losses of revenues greater than the savings achieved by those reductions. We have been unable to identify any other viable alternatives.

Thanker 1708 Annapolis 410-263-7961 • FAX 410-263-1129 • MD Relay (711)

# **Budget Presentation**

Department of Planning and Zoning April 1, 2014 Finance Committee

# 1) What is the difference between the FY 14 adopted budget and the FY 15 proposed budget?

The largest difference between the two budgets is the salary/benefits line. It is proposed that one filled position and one vacant position are eliminated for a total savings of \$217,241.97 (a decrease of 16.09% in cash and an 18% cut in personnel).

The changes to our operating budget include:

- Supplies cut by \$3,000 (a 13% reduction)
- Training and Education cut by \$2,000 (a 20% reduction)
- Special Programs cut by \$10,000 but given a one-time \$35,000 enhancement so that the Chief of Community Development can hire a consultant to produce HUD required consolidated plan. This plan is required to be completed every 5 years in order to be eligible for \$1.25 million in federal funds. This is a net increase of \$25,000 compared to FY2014
- Contract Services—Net increase of \$127,500 from \$77,500 (included Main Streets Annapolis Program funding)
  - ♦ Main Streets Annapolis Program on-going enhancement funded at the same level for a total of \$37,500 (\$25,000 for salary for Main Streets Coordinator and \$12,500 for the organization)
  - ♦ Arts and Entertainment District funding cut by \$10,000 to \$15,000
  - ♦ Cultural Landscape Report enhancement funded at \$100,000

# 2) How does this impact the services you provide?

The mission of the Planning and Zoning Department is to promote a sustainable city by preserving, protecting and enhancing the integrity, fabric, and character of the natural and built environment; to provide timely delivery of general and specialized counsel and support to the City's policy makers; to provide housing, and support services to our low and moderate income citizens; and to provide these services in a fully collaborative and transparent manner.

There is no doubt that the proposed cuts will greatly impact this mission.

If we lose the Chief of Current Planning position and the Senior Comprehensive Planner, our core services will need to be reduced by a corresponding amount. Current Planning presently has a total of 4 positions, and

Comprehensive Planning presently has a total of 2 positions (one vacant). Therefore, these cuts would have an immeasurable and devastating effect on these divisions in terms of personnel.

The Chief of Current Planning does much more than supervise the three planners in the Current Planning Division. He is an integral part of the work and functioning of this division, handling the majority of all major development review with oversight on the remainder. Staff would only be able to absorb the loss of this position with major code changes—greatly reducing the amount of site design that is required for planned developments, special exceptions, subdivisions, and residential structures in our neighborhood conservation districts. We would also need to adopt by reference the state's critical area law, which is less restrictive than our own, and eliminate the detailed review of sign and fence permits.

Furthermore, existing projects that are being reviewed by the Chief of Current Planning would need to be reassigned and that loss of expertise and institutional knowledge would greatly handicap and hamper the review process.

The Senior Comprehensive Planner is also essential for fulfilling the mission of the department. Without this position, and funding, the comprehensive plan cannot be implemented and no additional sector studies (beyond the almost-completed West Annapolis Sector Study) can be undertaken. Additionally, the department would not be able to engage in special studies and projects that look at the impact of future growth, development, redevelopment and quality of life. This would include studies such as the Citizens Committee to Review Alcoholic Beverage Laws (CCRABL) and the Wayfinding Master Plan.

The positions contribute to the high quality of life that we have in Annapolis and are essential to department's mission.

Other cuts in our operating budget will mean that we will not be able to attend training classes or regional meetings. We won't be able to hire consultants to assist on complex projects. We will not be able to obtain the proper amount of supplies. And, we will not be able to go on site visits if we cannot be reimbursed for mileage—we don't have access to a City vehicle. We will also not be able to continue to provide free printing and copying to the Fire Marshal's Office.

More importantly, we will not be able to keep up with our currently level of work, especially our high level of site design plan review and our comprehensive planning.

In 2006, Planning and Zoning had 17 full-time positions, one of which was a contract position. 14 of those positions were professional staff, 3 were administrative. Currently, we have 11 full-time positions (2 administrative, 7 filled professional staff, and 2 vacant professional staff positions). This is 35% fewer staff positions compared to 2006. If we lose two more positions, that would be a 47% decrease in staff over a 7-year period. We lost four positions in the layoffs of 2010. Other departments that were cut in 2010 have been able to add back most, if not all, of those lost positions. Even though the economy has improved and building permit applications are regionally recovering to the 10-year average point, Planning and Zoning has not added any staff.

# 3) Staying within the budget constraints, what other alternatives would you recommend?

It is true that when you look at the Planning and Zoning organizational chart, it looks like we have a lot of coaches and not a lot of players. This is first of all a nomenclature issue, and secondly, a result of the personnel cuts that the department has absorbed over the past four years. Our coaches are a lot more like players than coaches—they do their share and more of the work and are always out on the field, rather than on the sidelines.

For the sake of comparison, the City of Rockville has 61,209 people (At approximately 38,620, Annapolis is about 63% that size). Their Chief of Planning supervises 9 staff including the Zoning Administrator, Principal Planner, and and Historic Preservationist (our division would be 1/3<sup>rd</sup> that size under the proposed budget). Their Chief of Long Range Planning has 4 staff members (our division would be 1/4<sup>th</sup> that size under the proposed budget). The Rockville Chief of Community Development (Housing Specialist) has 2 staff members. Therefore, Rockville has 17 professional staff members, not counting any administrative staff or the Director and Assistant Director (Planning and Zoning is combined with the Building Permits Department). The Annapolis FY2015 proposed budget for Planning and Zoning has 9 total staff.

Through the work of our department we assist residents and businesses in articulating a vision of the community and work to achieve and sustain this vision. We do this by engaging civic leaders, business interests and citizens in a manner that helps them play a meaningful role in Annapolis' future.

We hope to continue to be able to fulfill this mission and vision in the future.

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# **City of Annapolis**

160 Duke Of Gloucester Street Annapolis, MD 21401

# Standing Committee Minutes - Draft Finance Committee

Tuesday, April 8, 2014

5:00 PM

Mayor John T. Chambers, Jr. City Council Chambers

# 1. Call To Order

The Chair called the Meeting to order at 5:11 p.m.

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 2. General Discussion

# Department of Neighborhood and Environmental Programs

Director of DNEP Broadbent and Chief of Environmental Programs Biba spoke on their departmental budget. Ms. Broadbent stated that The DNEP budget is proposed to be decreased in FY2015 by \$120,743. This decrease eliminates funding for two positions, the Chief of Environmental Programs and the Environmental Program Coordinator. In addition, funding has been reduced in salaries due to the retirement of the plans reviewer, with a new employee starting a lower salary and reductions in the maintenance accounts for street trees and the unsafe structures.

Ms. Broadbent stated that the impacts of the staff reductions would include the reduction of environmental programs, the increase in lead time in permitting of projects and possible compliance issues with federal and state programs.

Mr. Biba and Ms. Broadbent Discussed the wastewater pretreatment program and the discharge reporting system.

Ms. Broadbent discussed some proposed fee increases and contract reductions that could serve as alternatives.

Mr. Miller discussed building fee estimates in the FY15 budget. The committee requested an accounting of the fees collected by the department. Mr. Miller stated that he will work with DNEP for an accurate review of all fees collected by the department.

Alderman Littmann inquired about how much building fees would be reduced by a slowdown in the permitting process caused by staff reductions.

### **Human Resources**

Director Rensted discussed the Human Resources budget.

Mr. Rensted stated that the reductions proposed in the budget include the elimination of one contractual Office Associate position as well as reductions in employee physicals, Labor Counsel, contractual services, professional services and supplies and discussed his recommended changes to the proposed budget.

## **Public Works**

Director Jarrell discussed the Public Works budget. Mr. Jarrell discussed the proposed

changes in his budget and the impacts of those changes. (attached)

Mr. Jarrell discussed proposed alternatives to the proposed budget cuts.

The committee asks that all the directors rethink question three and review their budget for possible revenue enhancements and submit the suggestions to the finance committee. as soon as possible.

Mr. Miller stated that the directors have already submitted revenue enhancement ideas and that the Finance Department staff will create a schedule to organize the materials.

The committee discussed the condition of Main Street.

Mr. Miller discussed the materials that are presented to the Finance Committee.

Materials coming to the committee will be routed through the Finance Department and
City Manager before the materials are distributed to the Finance Committee.

Alderwoman Finlayson discussed the idea of moving to a 4 day work week as a cost saving technique.

# 3. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 6:46 p.m.

# Dept. of Neighborhood & Environmental Programs response to budget questions for the City Council Finance Committee:

# 1) What is the difference between the FY 14 adopted budget and the FY 15 proposed budget?

The DNEP budget is proposed to be decreased by \$120,743. This decrease eliminates funding for two positions, the Chief of Environmental Programs and the Environmental Program Coordinator. In addition, funding has been reduced in a few other areas. These include a \$39,158 reduction due to the retirement of the plans reviewer, with a new employee starting a lower salary. Savings are also proposed by cutting \$3500 each from the maintenance accounts for street trees and the unsafe structures. The new phone contract will save the department \$7,000 per year and \$100 will be reduced from the supplies account.

# 2) How does this impact the services you provide?

Eliminating position of Environmental Program Coordinator: Compliance with the Federal Clean Water Act sections pertaining to wastewater pretreatment and storm water (NPDES) will continue to be required. This position is currently filled with a contract employee working on the wastewater pretreatment administrative aspect only. The NPDES compliance is currently undertaken by the Chief of Environmental Programs as part of the EPA Chesapeake Bay nutrient reduction program. Shifting these responsibilities to other staff with their own full time responsibilities will negatively impact these programs. Further information on the responsibilities of this position is attached.

Eliminating position of Chief of Environmental Programs: Compliance with multiple City, State and Federal regulations will continue to be required. Given the breadth of services provided by this position it is not possible that any other staff person with their own full time responsibilities could accommodate all of the program responsibilities. Spreading program responsibilities to multiple staff would negatively impact the quality of services attendant to these programs. Further information on the responsibilities and some background on the accomplishments of the position are attached.

The reduction of \$3500 each from both the tree and unsafe structure accounts will have little impact on these budgets overall. The other reductions (new plan reviewer, new phone contract, \$100 less in supplies) have no operational impact.

# 3) Staying within the budget constraints, what other alternatives would you recommend?

Savings from plans reviewer retirement:	\$39,158	
Savings from upcoming Plumbing Inspector new hire:	17,000	
Telephone contract:	7,000	
Contract services, urban forestry:	10,000	
Contract services, unsafe structures:	10,000	
Elimination of Deputy Property Maint. Inspector	•	
Contractual Position:	31,000	
Supplies:	6585	
Total:	\$120,743	

# **Environmental Program Coordinator**

Position is responsible for the administration of the City's Wastewater Pretreatment Program, in compliance with the Federal Clean Water Act. Commercial uses discharging into the City's wastewater system are required to have permits and have their effluent regularly tested to assure that the content of their discharge is within proscribed limits. Violations have the potential to negatively impact the biological function at the wastewater treatment facility. The Environmental Program Coordinator is responsible for issuing annual permits for 285 commercial businesses and the Naval Academy, coordination with the contractor providing effluent sampling for each use, and licensing of waste haulers that service grease traps associated with each use.

The Coordinator is also responsible for compliance with the Federal Clean Water Act's National Pollution Discharge Elimination System (NPDES) that requires monitoring of the city's storm water discharge and an associated public education program. Reports on the City's program are provided annually to the Maryland Department of the Environment and the US EPA. This has been a required program since the early 1990's but will undergo significant changes in the next year to comply with the EPA's nutrient reduction requirements for the entire Chesapeake Bay watershed. The NPDES program will be the means by which the EPA will measure compliance with the TMDL (Total Maximum Daily Load) standards for nutrient (nitrogen and phosphorus) discharges.

This position is also responsible for the public education program to promote recycling. Residential recycling is a State regulation that has a required minimum rate for diversion of the solid waste stream. The public education program is designed to maintain a high rate of recycling participation while also encouraging commercial recycling.

The Program Coordinator provides oversight for the City's energy efficiency initiatives undertaken by the Environmental Compliance Inspector. In this supervisory role, the Program Coordinator is responsible for defining the program and coordinating with other city departments.

# **Chief, Environmental Programs**

# Staff Responsibilities:

Manage Environmental Programs Division Stormwater Management (State regulation) Urban Forestry (City and State regulations) Wastewater Pretreatment (Federal regulation) Sediment and Erosion Control (State regulation) Sustainability Program

# Responsibilities:

Marine Construction Application Review (State and Federal regulations)
National Pollution Discharge Elimination System (Federal regulation)
Forest Conservation Act Review (State regulation)
Tidal and Non-Tidal Wetland Review (State and Federal regulations)
Watershed Nutrient Reduction (Federal regulation with 2025 compliance requirement)
Stream Restoration Projects
Grant Writing and Administration (\$1.3 M in the last 5 years)
Assume Staff Responsibilities in their absence
Coordinate with other Departments on DNEP Programs and Development Applications
Personnel Mentoring and Review

Define Projects, Develop Requests for Proposals, Select and Manage Project Contractors Develop City Regulations (2.50, Annapolis Conservancy Board; 17.09, Trees in Development Areas; 17.14, Green Buildings, Energy and Environmental Design; 17.22; Petroleum Storage Facilities)

Update City Regulations (17.09, Trees in Development Areas; 17.10, Stormwater Management) Staff to Board of Port Wardens (Process applications and meet with applicants, contractors, State and Federal regulators; arrange hearings; meet with board members; field inspections), Maritime Advisory Board and Environmental Commission (Meet with board members and provide information as requested)

Attend City Council Meetings and City Council Subcommittee Meetings Regarding Projects and Programs

# **Project Manager:**

Annapolis Sea Level Rise/Flood Mitigation Strategies Regulatory Response to Sea Level Rise Natural Hazard Mitigation Plan Harbor and Waterways Plan Outer West Street Sector Study Watershed Improvement Plan (Revision for FY15)

# **Project Participation and Contribution:**

1998 and 2009 Comprehensive Plans; 2013 City Dock Plan; 1987 Critical Area Plan

# Selected Former Responsibilities:

Managed DPW Solid Waste Division; Developed and Managed City Recycling Program; Developed and Managed Urban Forestry Program; Developed and Managed Wastewater Pretreatment Program; Managed Floodplain Management Program

# **Professional Accreditations:**

AICP, American Institute of Certified Planners, American Planning Association LEED AP, Leadership in Energy and Environmental Design Approve Professional, US Green Building Council

Certified Erosion and Sediment Control Inspector, Maryland Department of the Environment

# **Education:**

Master of Environmental Management, Duke University Master of Business Administration, Johns Hopkins University . .

# DNEP Totals January – December 2013 (Calendar Year)

Category	2013	2012
# of Permit Issued	4,134	3,913
# of New or Expanded	143	106
Businesses		
# of Bldg & Trade	9,658	10,653
Inspections Performed		
# of Property	2,560	3,816
Maintenance		ļ
Inspections		
# of Code Enforcement	1,552	1,388
Inspections		
Total Permit Fees	1,873,700.12	\$ 1,919,227.26
Collected	•	
Total Value of	95,649,467.33	\$ 86,175,620.63
Construction		
Total License Fees	971,895.19	\$ 782,701.39
Collected		



# MEMORANDUM

DATE: April 8, 2014

TO: Members of the Finance Committee Lower Gentle

Paul M. Rensted FROM:

Human Resources Director

**Human Resources Proposed FY 2015 Budget Information** RE:

This memo is in response to your request for additional information regarding the proposed FY 2015 Human Resources budget.

1. What is the difference between the adopted FY 2014 budget and the proposed FY 2015 budget?

Our department budget will be decreased by \$73,257 in the following areas:

A. \$38,727 Elimination of contractual Human Resources Associate I position

**Employee Physicals** B. \$1,570

C. \$10,000 Legal Services (Labor Counsel)

D. \$10,000 Contractual Services E. \$10,960 Professional Services

F. \$2,000 Supplies

# 2. How does this impact the services you provide?

A. Elimination of HR Associate I position: The workload in the Human Resources Department has increased dramatically as a result of three major changes: (1) implementation of a laborintensive HRIS; (2) implementation of a VEBA, a High Deductible Health Plan, and a Health Savings Account; and (3) legally mandated changes under the Affordable Health Care Act. The HRIS implementation procedures moved data entry from Payroll to the Human Resources Department, significantly increasing the time required to process and approve payroll/HR changes. This increase in data entry/approval time has affected each HR staff member's workload and often distracts Administrators and the Director from working on advanced-level projects that require professional expertise. As a result, the available time to maintain existing services and stay reasonably current on department workload has become a significant challenge.

This contractual position has been a critical asset in addressing administrative tasks, including assisting with benefits administration, maintaining personnel files/recordkeeping, and being available to provide quality service to employees, visitors and customers.

Below are some of the important responsibilities provided by the incumbent:

. .

- Providing critical front desk coverage, including greeting and assisting customers and responding to telephone inquiries;
- Processing employment verifications;
- Supporting recruitment activities, including ad placement, web postings, and preparing and distributing announcements;
- Resolving routine health insurance and benefits issues;
- Processing unemployment claim information requests;
- Compiling attendance and wage records for workers compensation claims;
- · Assisting individuals with applications and various other payroll/HR forms;
- · Scheduling meetings and assisting with logistics;
- Processing workers compensation checks and reconciling leave buybacks;
- Reconciling monthly benefit invoices;
- Entering benefit-related changes in MUNIS and Informed systems

There is no current civil servant in the Human Resources Department with the available time to complete the multitude of assignments and tasks assigned to this contractual position. In implementing MUNIS, significant additional work has been assigned to the department and this position is essential to maintain the existing workload while other staff members assume additional responsibilities.

- B. <u>Reduction in Employee Physicals</u>: The City is legally required to comply with various federal and state mandates, including:
  - The US Department of Transportation regulations and the Drug Free Workplace Act related to drug and alcohol screenings. Compliance is imperative for the City to continue to receive grant funding from the federal government.
  - Union agreements for sworn law enforcement personnel specify random and other types of drug and alcohol testing.
  - Pre-employment drug screening is further mandated for law enforcement personnel under the Maryland Police and Correctional Training Commission (MPCTC).
  - City policy requires pre-employment drug screening for all City employees.
  - Pre-employment psychological evaluations are required for law enforcement personnel under MPCTC regulations.
  - Pre-employment physicals are required for all sworn public safety positions.
  - Independent Medical Exams (IME) and Independent Psychological Exams (IPE) are necessary for proper determination of disability retirement applications, to make appropriate workplace accommodation decisions, and to ensure employee and workplace safety.

In order to comply with mandated testing, a funding reduction in this area will require the Human Resources Department to reduce/limit the number of Independent Medical Examinations and Independent Psychological Examinations it orders in FY 2015, and to rely upon the guidance of the employee's health professional for medical-related determinations.

C. Reduction in Legal Services: Assuming that we successfully conclude the FY 2014 re-opener related to pay-for-performance with the AFSCME unions, FY 2015 should require less time of the Human Resources Department with respect to union negotiations. All four unions have ratified Collective Bargaining Agreements and the City is not contractually obligated to re-open negotiations until October 1, 2015 to determine wages for FY 2017. As part of that re-opener, we are required to review and consider utilizing the Employment Cost Index (ECI) and a pay-

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for-performance model as a basis for a COLA in FY 2017. This comprehensive review will require additional funding for FY 2016.

In addition, each Collective Bargaining Agreement requires the involvement of legal counsel to negotiate the impact of any health premium increase that exceeds 10% per year and/or changes mandated by the Affordable Health Care Act. The decreased funding level for negotiations for FY 2015 should allow for this limited scope of work, assuming no other projects arise which involve outside counsel.

- D. <u>Reduction in Contractual Services</u>: The City is required by Union contract to annually conduct promotional examinations for sworn Fire and Police personnel. Contractual services funding is also used to conduct entrance exams for public safety positions and, on occasion, specific promotional examinations for high level public safety positions. Human Resources can accommodate this reduced funding as long as the number of candidates for each testing cycle is limited or the City conducts no public safety entrance exams.
- E. <u>Reduction in Professional Services</u>: Our Professional Services budget includes the following activities
  - City-wide training programs such as workplace discrimination, employment law, customer service and other necessary training help to reduce liability for the City and to ensure legal compliance.
  - Classification and compensation consultant services to ensure internal equity in the assignment of pay and job responsibilities.
  - Transcription of Civil Service Board grievance/appeal hearings in order to preserve the records of the proceedings for review and potential circuit court challenges.
  - External consultant services for conducting background investigations.

All of these services will be limited, with the transcription services and background investigations taking priority.

- F. <u>Reduction in Supplies</u>: We believe we can handle this reduction by closely monitoring our usage of supplies and paper.
- 3. Staying within the budget constraints, what alternatives would you recommend?

I recommend a different break-down of cost reductions in our program budget in order to retain the contractual Human Resources Associate I position. The functions performed by the Human Resources Department are both labor-intensive and people-intensive and the proposed budget includes no reduction in the scope of Human Resources services. Under these circumstances, it will be extremely difficult for the Department to fulfill its mission with less staff members. The functions performed by the existing employee are not being reduced, therefore requiring the workload to be absorbed by other staff members.

The additional reductions I propose instead of eliminating a staff member are as follows:

\$6,000 in Employee Physicals \$2,000 in Legal Services (Labor Counsel) \$18,000 in Professional Services \$3,000 in Advertising \$7,227 in Supplies \$2,500 in Special Projects (Employee Recognition/Holiday Party)

The implications of these reductions are as follows:

- Severe curtailment in Independent Medical and Psychological examinations;
- Less flexibility/support in seeking assistance from Labor Counsel;
- The training budget will be eliminated and it is anticipated that no training will occur in FY 2015;
- The advertising budget will be eliminated; departments will need to identify resources if they have vacancies requiring advertising;
- Supplies will be reduced to the extent that it may impact operations;
- The reduction in Special Projects will reduce the employee recognition budget by 50% and the program will need to be modified.

Thank you for your consideration.

# Department of Public Works responses to Finance Committee questions on the FY-15 Budget

# 1) What is the difference between the FY 14 adopted budget and the FY 15 proposed budget?

The salary and benefits line items have increased due to the pay raises. The following decreases are included in the budget submission.

# General Fund

- a. Roadways Page 29
  - Reduction of two filled EO1 positions
  - Reduction of two vacant positions (EO1 and PWMW1)
  - Reduction of \$10,000 in Supplies account (10% reduction)
- b. Snow & Ice Removal Page 30
  - Reduction of \$8,000 in Contract Services (35% reduction)
- Fleet Maintenance Center Page 31
  - Reduction of the filled Facilities Maintenance Technician position
- d. General Govt Buildings (Bldgs & Maint.) Page 31
  - Reduction of \$56,647 in Contract Services account (15% reduction)
    - i. Elimination of the City Hall security guard contract (\$34,000)
    - ii. Elimination of landscape services at City buildings (\$22,649)

# **Enterprise Funds**

- e. Water Plant Page 38
  - Reduction of vacant Water Plant Technician position
  - Reduction of \$200,000 in R&M Bldgs and Structures account (75% reduction)
- f. Water Distribution Page 39
  - Reduction of two vacant positions (EO2 and EO3)
  - Reduction of \$11,270 in Supplies account (12% reduction)
- g. Wastewater Collection Page 41
  - Reduction of \$41,020 in R&M Bldgs and Structures account (50% reduction)
  - Reduction of \$21,059 in Contract Services account (23% reduction)
- h. Market House Page 52
  - Revision of operating expense line items to reflect the actual costs
- i. Residential Waste Collection Page 55
  - Reduction of Salaries and Benefits accounts to reflect one PW Supervisor position
- Stormwater Management Page 57
  - Reduction of one filled PWMW1 position
  - Reduction of \$23,710 in Contract Services account (39% reduction)

# 2) How does this impact the services you provide?

a. Roadways

- a. Two of the four filled positions in the sidewalk crew will be cut. The sidewalk crew was created after solid waste collections were contracted out, in order to address the large number of sidewalks that require repair or replacement. The two positions are Equipment Operators I. The EO1's also perform snow removal duties during the winter. These position eliminations will reduce the amount of sidewalk repairs/replacement that the City will be able to perform. The City has received very favorable comments on responsiveness to reported sidewalk issues; this reduction will decrease Public Works' ability to respond to and correct such sidewalk hazards. Additionally, the City will have a greater reliance on contractors for snow removal. This will have a negative effect on snow removal efforts due to the need to closely oversee contractors performing snow removal. In addition, contractors are not as dependable to respond when called as compared to City employees.
- b. Two vacant positions in the Downtown Cleaning Crew will not be funded. The positions, one (1) Equipment Operator I and one (1) Maintenance Worker I, have recently become vacant. Keeping these positions vacant will have a negative impact on the level of downtown cleaning. As a result, trash can emptying, broom sweeping, gum removal from sidewalks, weed abatement, and general response to downtown needs, will be reduced. The ability to provide seven days a week coverage in downtown areas will be reduced. Additionally, the cleaning supplies budget for the downtown cleaning crew will be reduced by \$10,000.

# b. Snow & Ice Removal

The reduction is from the Contract Services account, which will decrease from \$22,970 to \$14,170. This funding is used to hire contractors to supplement the City's snow removal crew during large snow storms.

# c. Fleet Maintenance Center

Elimination of the Facilities Maintenance Technician position. This position is
responsible for supporting the work in fleet maintenance by performing maintenance
and cleaning of the vehicle bays and associated spaces, picking up materials and parts
from vendors, and completing other duties as assigned. Reduction of this position will
eliminate most of these services, or require their performance by the fleet mechanics.

# d. General Govt Buildings (Bldgs & Maint.)

- The contract security guard in the lobby of City Hall would be eliminated. Visitors
  would enter City Hall without being greeted and being asked to sign-in at the entrance
  desk. Arguably, this may reduce the security posture of City Hall and lead to increased
  thefts or vandalism.
- Discontinue contract landscape services at the following City buildings. The frequency
  of mowing and landscaping will decrease, and the appearance of City properties will
  degrade at the following locations:
  - o City Hall
  - o Maynard Burgess House
  - Transportation Building
  - City of Annapolis Fire Stations (Eastport, Taylor Ave & Forest Drive)
  - o Annapolis Police Station
  - Public Works buildings
  - Main Street
  - West Street

- Alex Haley Park
- Prince George Street Park
- Dock Street Parking Lot
- o Susan Campbell Park
- Larkin Street Parking Lot
- South Street Parking Lot

# e. Water Plant

- The Water Plant Technician position is currently vacant. We do not anticipate that the position will be needed when the new Water Treatment Plant is completed, and, therefore, should not be filled and can be eliminated. Recently, the funding for the position has been used for contract temporary employees to help during busy periods. The vacancy will increase work tempo and overtime for the remaining plant operators for the next two years until the new plant is completed.
- The reduction in the R&M Bldgs and Structures account will cause a deferral of required maintenance (corrosion control painting) of the elevated water tanks. The impact of deferred maintenance is obvious – premature deterioration of the asset, higher life cycle costs, and higher cost when the work is performed. Deferred maintenance should be contemplated only when absolutely necessary due to an extremely bad financial situation.

# f. Water Distribution

- Two vacant positions from the water distribution crew will not be funded. The positions, one (1) Equipment Operator II and one (1) Equipment Operator III, are among the most senior non-supervisory positions in water distribution. Keeping these positions vacant will have a negative impact on the maintenance and repair of the water system. These positions were fully funded in the water rate study completed in 2011.
- The reduction in the Supplies account will affect required purchases for operations and maintenance of the water system, personnel protective equipment, office supplies, water testing, and tools. After the Supplies account is used, additional purchases of required materials and parts will be deferred until funding is available. This will cause a negative impact on the ability of the water distribution crew to maintain the full operations of the system.

# g. Wastewater Collection

- The reduction in the R&M Bldgs and Structures account will reduce funding for maintaining and repairing the 25 pump stations and other buildings associated with the City's wastewater collection system. Funding for flow meter calibration, pump station repairs, electrical repairs, and maintenance of the SCADA system will be reduced. After the remaining funding is used, repairs to pump stations and related equipment will be deferred until funding is available. This will cause a negative impact in the ability of the wastewater collection crew to maintain the full operations of the system.
- The reduction in the Contract Services account will decrease the ability to use
  contractors to support the efforts of the City's crew for operating and maintaining the
  City's wastewater collection system. Contractors are used for both emergency and
  scheduled repairs to the wastewater collection system. After the available funding is
  used, work will be performed by City crews to the greatest degree possible. However,

the crews do not have the capacity to absorb all of the work currently performed by contractors. As a result, some maintenance and repairs will be deferred until funding is available. This will cause negative impact on the ability of the wastewater collection crew to maintain the full operations of the system.

# h. Stormwater Management

- The stormwater crew consists of three positions. A reduction in the funding for the filled Public Works Maintenance Worker I position will reduce the crew and work effort by 33%. At the same time, the budget for contractor support is being reduced by nearly 40%. The amount of maintenance and cleaning of the City-owned stormwater BMPs and drains will decrease significantly at a time when increased scrutiny is being placed on the use of the stormwater enterprise funds.
- This reduction in Contract Services will decrease funds for engaging contractors to support the efforts of the City's crew for maintaining and cleaning the City's storm drain system. Funding for the use of contractors for both emergency and scheduled work will be reduced by nearly 40%. After the available funds are used, work will be performed by the City's crew to the greatest degree possible. However, the crew does not have the capacity to absorb all of the work currently performed by contractors, and is proposed to lose one of the three filled positions. As a result, some maintenance and repairs will be deferred until funding is available. This will cause a negative impact on the ability of the stormwater crew to maintain the full operations of the system.

# 3) Staying within the budget constraints, what other alternatives would you recommend?

- The discussion of the General Fund budget and deficit should be separated from discussion of the budgets for the Enterprise Funds. The same level of cuts have been applied to the Enterprise Funds, despite the fact that most have a surplus. The cuts in the water and wastewater budgets will serve only to increase the deferred maintenance backlog, which will ultimately increase their costs over the long-term. Following are the FY15 budget surpluses projected for the enterprise funds managed by DPW:
  - o Water Fund \$128,135
  - o Wastewater Fund \$484,147
  - Residential Refuse Fund \$845,030
- The concepts of "doing more with less" and "budget cuts without service impacts" are fallacies. Position reductions in Public Works will reduce the quantity of services provided to residents.
- The General Fund cuts include alternatives that we felt were least impactful to our residents.
  - o It must be noted that Equipment Operator position cuts decrease the amount of "normal" work that will be done (road maintenance, sidewalk repairs, right-of-way mowing, downtown beautification, etc.), but also will reduce personnel available for snow removal.
  - o The reduction in snow removal contract services will not impact our decision to bring in contractor support if needed. We have the green light to prudently use the contractor resources when needed for snow removal.

# Budget Alternatives:

The budget for street lights electricity is \$582,500. Turning off half of the streetlights will save nearly \$300,000 per year.

- o The City normally operates three street sweepers. One of the sweepers is inoperable and beyond economic repair. The cost of a new sweeper is approximately \$200,000. Reduction of one sweeper will save the one-time capital cost of \$200,000, plus the annual cost of an operator and vehicle maintenance. Estimated annual savings is \$55,000.
- Consolidation of the City's three fleet maintenance operations (Fire, Police and Public Works). Savings and efficiencies will be realized from the consolidation. The Fleet Manager position should immediately be filled to allow the fleet consolidation to begin.
- Pass a trench cut ordinance, which prohibits street trenches for a prescribed time after the street is resurfaced. Should trench cuts be required, a hefty permit fee is imposed to recover the cost of the damage to the street.
- Impose franchise fees on the solid waste haulers in the City. This would allow the City to recover part of the cost of street deterioration caused by the heavy trash and recycling trucks.
- Return the sidewalk repair and replacement responsibilities to the residents. Many municipalities hold the adjacent property owners responsible for all aspects of the upkeep of sidewalks.

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#### City of Annapolis

160 Duke Of Gloucester Street Annapolis, MD 21401

#### **Standing Committee Minutes - Draft Finance Committee**

Tuesday, April 15, 2014

5:00 PM

Mayor John T. Chambers, Jr. **City Council Chambers** 

#### 1. Call To Order

The Chair called the Meeting to order at 5:01 p.m. Alderman Paone arrived at

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 2. General Discussion

#### Law Office Budget

Acting City Attorney Murnane spoke on the Law Office Budget. Mr. Murnane reviewed his budget questions (attached). Mr. Murnane stated that the primary change in the budget is a decrease in the use of outside council. Mr. Murnane also discussed workers compensation policy.

#### **Mayors Office Budget**

Acting City Manager Woodward discussed the Mayors Office Budget. Mr. Woodward answered the Finance Committee questions (attached). Mr. Woodward stated that there are reductions in the supply and project budgets in the Mayor's Office and an increase in the salary and benefits budget that reflects the city wide increase in salaries.

Alderman Arnett requested more information on the office structure and job descriptions in the Mayors Office.

#### **Management Information Technology Budget**

Director of Information Technology Thorn discussed his departments budget. Mr. Thorn answered the Finance Committee questions (attached). Mr. Thorn stated that there are reductions in materials and supplies, training and education, and repair and maintenance. Contract services are proposed to be increased in FY 2015. Mr. Thorn suggested raising revenues by charging convenience fees for various online services or at least payment transaction services. The committee discussed the conversion to Google Apps and ongoing costs related to MUNIS.

Mr. Miller commented on the fees related to MUNIS and Google Apps.

#### Purchasing

Purchasing Officer Snyder discussed his departments budget. Mr. Snyder answered the Finance Committee questions (attached).

Mr. Snyder stated that the Mayors budget has a projected increase of 5.23% in Salaries and benefits and an operating account decrease of 74.4% due to the removal of a onetime expense of \$40,000 for consulting services to review the efficiency of the Purchasing Department by consultants from the National Institute of Governmental

Purchasing (NIGP).

Mr. Miller discussed the draft Transportation Budget. (attached). Alderman Budge requested a version of the spreadsheet with all the costs and revenue filled in before the next budget hearing.

#### 3. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at

7:05 p.m.

#### OFFICE OF LAW

160 DUKE OF GLOUCESTER STREET ANNAPOLIS, MARYLAND 21401

04/15/14

Telephone: 410-263-7954 Fax: 410-268-3916

Following are the Office of Law's responses to the 4 questions presented by the Finance Committee:

#### 1. What is the difference between the FY'14 adopted budget and the FY'15 proposed budget?

The proposed FY'15 Office of Law budget is being reduced by 6.72% overall as follows:

Outside Counsel account is being reduced 37.6% from \$125,000 to \$78,000 (reduction of \$47,000) Salaries/Benefits account is being reduced by \$28,852, which represents the following:

- Assistant Election Administrator salary approx. \$23,000
- Assistant City Attorney salary (less than originally budget) approx. \$16,000
- + 3% increase for employees (calculated by Finance)
- + Step increase for Assistant City Attorney (due Nov. 2014)

#### 2. How does this impact the services you provide?

A majority of the expenses paid from the Office of Law Outside Counsel account are due to work requests or issues involving other departments, such as finance/bond issues (Finance) and EEOC claims (HR/Police), rather than typical litigation matters. The proposed 37.6% budget reduction in the Outside Counsel account will create an over abundance of work for existing staffing and attorneys. The Office of Law has taken a much more active role in investigating and analyzing general liability and Workers' Compensation claims that are presented against the City, in attempt to reduce liability and expenses, which leaves less time to handle departmental issues, review agreements and policies and handle general litigation matters.

#### 3. Staying within the budget constraints, what other alternatives would you recommend?

Alternatives might be to have the responsible department pay the expenses relating to their departmental issues out of their individual budgets, rather than the Office of Law paying out if its budget. It is nearly impossible to predict what needs and/or issues will arise from other departments. The Office of Law is currently having one of the Assistant City Attorneys become familiar with specialized issues in an effort to reduce, if not eliminate, expenses of hiring an outside law firm to handle these issues, as has been done in the past 3 years.

#### 4. What revenue enhancements do you propose for your department?

A. The Office of Law does prosecute municipal citations issued by DNEP and Public Works in District Court. Successful representation produces both abatement and payment of fines imposed by the District Court pursuant to the City Code. According to the Finance Department, FY'14 resulted in the assessment of approximately \$30,000 in fines.

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- B. The Alcoholic Beverage Control Board ("ABCB"), within the Office of Law, generates approximately \$450,000 in revenue per years for liquor license application fees, in addition to fines assessed in disciplinary actions. Currently, the Office of Law is reviewing the fee structure to fairly adjust for differences in establishments based on seating, square footage, gross revenues, and other distinguishing items.
- C. The City Clerk within the Office of Law tracks Amusement tax for amusement devices. The Office of Law is in the process of reviewing Admission and Amusement tax, which is currently collected by the Comptroller of the Treasury and has generated approximately \$830,000 per year over the last 3 years. The Office of Law believes enhanced education and enforcement can substantially increase this revenue to the City.
- D. The Office of Law is currently working on enabling legislation and a study of the Renewable Energy Park, which, if successful, may generate nearly \$100,000 per month in additional revenues.
- E. The Office of Law has undertaken a comprehensive review of the City's administration of its Workers' Compensation program in conjunction with Chief Kevin Simmons and Mary O'Brien of Risk Management. The Office of Law is prepared (pending Council approval) to unveil a more efficient system to oversee the process at a substantial savings to the City without deleterious impact on claimants.

Based on analysis of Workers' Compensation claims payments over the past several years, it is necessary to reevaluate policies and procedures in an effort to control and reduce escalating Workers' Compensation claims payments. Increased claims payments have resulted in a \$650,000 line item increase for FY'15 so that there will be sufficient funds to pay Workers' Compensation claims.

F. The Office of Law is currently reviewing all documents for legal sufficiency and have instituted a new policy to include financial justification to ensure the City is paid at fair market value for products, goods and services.

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#### The Four questions are:

### 1) What is the difference between the FY 14 adopted budget and the FY 15 proposed budget?

When comparing the FY 14 Mayor's Office Budget to the FY 15 Mayor's Office Budget, the following changes were included:

- Salaries and Benefits had a net change of \$36,270.84 due to a 4% COLA increase in FY 14, a 3% COLA increase in FY 15, step increases for those applicable, and overall changes in staffing.
- Supplies were cut by \$6,776 based on prior year spending.
- Special Projects were cut by \$10,300, leaving \$70,900 to fund: MLK Events \$1,300; Commission on 1864 \$7,500; Banners, Flags, NYE \$24,000; July 4th Fireworks \$20,000; Mandatory Music Licenses \$1,100; Reimbursement for Special Events \$3,000; Kunta Kinte Memorial \$7,500; National Citizen Survey \$5,000; and Center for Performance Measurement \$1,500. The items that were cut from Special Projects were the Employee Holiday Luncheon (\$3,500) and the Bates Legacy Center (\$25,000). The Bates Legacy Center was moved to the Community Grants process.
- Training & Education was cut by \$16,200.
- Contract Services were increased by \$10,000 for Minor Carter.
- Vehicle Allowance of \$6,000 for the City Manager was eliminated.

	2)	How does	this imp	oact the se	ervices you	provide
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TBD

3) Staying within the budget constraints, what other alternatives would you recommend?

None

4) What revenue enhancements do you propose for your department?

please provide your answers in writing by Friday 4/11 and please Copy Brian Woodward and Bruce Miller as well as me so they can review.

## 1) What is the difference between the FY 14 adopted budget and the FY 15 proposed budget?

- a. Materials and Supplies reduced -\$1,422
- b. Training and Education reduced -\$5,450
- c. Repair and Maintenance Equipment reduced -\$18,075
- d. Contract Services increased + \$71,964
- 2) How does this impact the services you provide? (see attached)
- 3) Staying within the budget constraints, what other alternatives would you recommend? a. What are the priorities and level of service desired? We have been enacting and implementing many of the technology services identified as deficient in the 2010 Information Technology 5 Year Strategic Plan approved and financially supported by the City Council. These are the bare bones costs of providing technology services required to support all City departments. Any cut would require elimination of 2 if not 3 key IT staff members and probably result in a corresponding cut in the level of IT service to these departments. This would result of two steps backward in the level of IT services which may take a long time to recover and cost more strategically to catch back up to current levels.
- **4) what revenue enhancements do you propose for your department?**a. Increase revenues by charging "technology fees" for various online services. At least for online payment transaction services.

Department /

Division:

Finance/MIT

Account #:

01140-571000 Training & Education

Form #:

MIT-4

Maintain current

service level:

Yes

New service:

Enhancement

Enhancement title:

**Training & Education Reduction** 

amount:

-5,450

#### **Department Reduction Detail Form**

Description/Justification

Decrease Reference materials -\$500

Decrease MUNIS report training -\$1500

Decrease MUNIS conference -\$1700

Decrease Miscellaneous training -\$1500

Decrease Local mileage - use new MIT van -\$250

Impact: Negative

If you think education is expensive, try ignorance. The inability to look up important system configurations or any other information during times that the systems are down could have an impact in the amount of time required to get those systems back into operation resulting in many lost time hours. The lack of available training and education has an impact on MIT's ability to apply the many different applications, systems and services used by the many City departments to their best, fullest and most effective and efficient use. The annual MUNIS conference is a fountain of knowledge and a watering hole where like users can gather and exchange knowledge and information.

Department / Division:	Finance/MIT		
Account #:	01140-542010 Materials and Supplies		
Form #:	MIT-3		
Maintain currer service level:	Yes ·	New service:	

Enhancement title: Materials and Supplies Reduction

Enhancement

amount: -1,422

#### Department Reduction Detail Form

Description/Justification
MIT has been able to reduce its materials and supplies printer toner costs by \$1,400 due the use of Ricoh copiers for printing. Office supplies has also been reduced by \$22.00
Impact: Neutral
Minimal

#### **Technology Service Fees**

These are fees added to most permit transactions even if not web based. The fee is paid with the permit fee. The fee is for the purpose of cost recovery for the maintenance of the DNEP Trakit permitting computer hardware, and computer software. In January 2014, DNEP issued 290 permits(50 building, 62 electrical, 10 fence, 18 fire, 2 grading, 45 mechanical, 50 plumbing, 7 sign, 5 tank and 2 tree removal) with a value of \$3,146,379.67. \$103,241.25 application/processing/service fees were collected or about 3.3% of the permit value. A \$5.00 per permit Technology Fee would generate ~\$1,450/month or ~\$17,400.00 which would defray the costs of maintenance and support of the Trakit permitting system.

#### City of Redmond, WA

Hydrant fees - A 3% technology surcharge will be added to these fees

#### City of Atlanta, GA

Sign permit, building permit, electrical, mechanical and plumbing permit \$25/permit

#### City of Santa Rosa, CA

#### TECHNOLOGY FEE

1. New detached dwellings\$	117
2. Dwelling Additions/Remodels	. \$20
3. New Attached & Multi-Family Dwellings	. \$83
4. Multi-Family Additions/Remodels	. \$22
5. Commercial-Business & Retail\$	165
6. Commercial Additions/Remodels	\$94
7. Industrial\$	110
Óther permit 2.5% technology fee	

#### City of Mount Vernon, WA

3% of Building, Permit and Plan Check fee

#### City of Ventura, CA

7% of Building and Permit fee

Convenience and Technology Service Fees

#### Convenience Service Fees

These are fees added to web payment transactions for Utility Billing and Capital Facilities Assessment (CFA) Except for parking fines, there are currently no convenience web payment fees. The fee is for the cost recovery of web merchant charges.

Number of City web Utility Billing/CFA payment transactions/month ~ 1,000 (800 credit card and 200 echecks). City costs are ~\$1,000/month for web payment transaction fee plus merchant credit card fees. Using AACo's Utility rates, (800 X \$2.75=\$2,200/month) plus (200 X \$1.50=\$300/month) = \$3,000/month or \$36,000/year. CFA (tax) payments would add to the total.

#### AACo Convenience Fees

Utility Payments Credit cards \$2.75/transaction eChecks \$1.50/transaction

Tax Payments Credit Cards 2.60% of transaction total (for example \$2.60/\$100) eChecks \$1.50/transaction

#### City of Baltimore

Credit Card fees 2.95%

#### City of Salisbury ·

Utility Payments Credit card \$4.95

Personal Property Tax Credit card 3.00%

#### City of Frederick

Utility Payments Credit card \$5.50

#### Finance Committee - Central Purchasing Budget Hearing - 15 April 2014

## 1. What is the difference between the Adopted FY14 Budget and the Proposed FY15 Budget?

Salaries and benefits have a projected increase of 5.23%. The operating account decreases by 74.4%. The FY14 budget included \$40,000 for consulting services to review the efficiency of the Purchasing Department. Consultants from the National Institute of Governmental Purchasing (NIGP) conducted an on-site visit in March and we await their final report. Other minor reductions were made to the remaining accounts.

#### 2. How does this impact the services you provide?

The reduction will have no impact on current services provided.

#### 3. Staying within the budget constraints, what alternatives would you recommend?

I anticipate that the NIGP report will comment on the lack of a procurement card program, which the Finance Department is currently evaluating.

Submitted by: Brian D. Snyder, Procurement Officer



#### City of Annapolis

160 Duke Of Gloucester Street Annapolis, MD 21401

#### Standing Committee Minutes - Draft **Finance Committee**

Tuesday, April 22, 2014

5:00 PM

Mayor John T. Chambers, Jr. City Council Chambers

#### 1. Call To Order

The Chair called the Meeting to order at 5:10 pm. Alderman Pfeiffer arrived at

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 2. Legislation before Committee

0-7-14

City Budget: Referrals to the Financial Advisory Commission and City Grants to Non-Profit Organizations - For the purpose of authorizing the referral of the annual operating budget and capital budget with the capital improvement program to the Financial Advisory Commission upon introduction of the ordinances before the City Council; revising City standards for making operating and/or capital grants to non-profit organizations; and the reporting process for recipients of operating and/or capital grants.

Attachments: O-7-14.docx

Staff Report.docx

Fiscal Impact Note.pdf

Budge Amendment.docx

City Council Associate Raftovich discussed the legislation. Mr. Miller discussed the legislation. Alderman Budge discussed some proposed amendments.

Alderman Arnett moved to recomend Budge Amentment #1. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

Alderman Arnett moved to postpone. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 3. General Discussion

#### ID-152-14

Reza Jafari, Chairman of the AEDC, Lara Fritts, President of the AEDC, Chip DiPaula, Treasurer of the AEDC, and Chuck Walsh, Board member of the AEDC spoke on the Annapolis Economic Development Corporation.

Mr. DiPaula spoke to the organizations budget.

Mr. Jafari discussed the activities of the organization.

The AEDC representatives answered the Finance Committee questions and offered their written report to the committee.

Ms. Fritts discussed the mission of the organization.

Mr. DiPaula and Mr. Walsh discussed the organizations work with business permitting.

O-9-14 Capital Budget Fiscal Year 2015 - For the purpose of adopting a capital budget for Fiscal Year 2015; and appropriating funds for expenditures for the

Fiscal Year 2015 capital budget.

Attachments: O-9-14 Signed.pdf

O-9-14.docx

Capital Improvement Program FY15-20 Proposed.pdf

**CIP Staff Amendments** 

CIP Funding Plan - June 2014 - rev 3.pdf

FY15 Capital Budget - Source of Funds.pdf

Littmann Amendment #2 - Watershed Management Plan

Arnett Amendment.docx

CIP FY2015-2020 Planning Commission Findings.docx

Financial Advisory Commission on FY 2015 Budget.pdf

Maritime Advisory Board Report pdf

Fiscal Impact Note.pdf

Public Works Director Jarrell discussed the CIP.

Finance Director Miller discussed the funding of the CIP program. Mr. Miller suggested funding the FY15 CIP with drawdown on the Bond Anticipation Note.

Assistant Director of Public Works Patrick discussed the proposed changes to the proposed CIP. Alderwoman Finlayson inquired about Kingsport Park and Acting City Manager Woodward discussed possible state funding for the project.

Mr. Chris Tietje, 1209 Barbud Lane, spoke in support of the Barbud Lane project.

Mr. George Gallagher, 1212 Barbud Lane, spoke in support of the Barbud Lane project.

R-12-14 Capital Improvement Program Fiscal Years 2015 - 2020 - For the purpose of adopting a capital improvement program for Fiscal Years 2015-2020 (July 1, 2014 - June 30, 2020).

Attachments: R-12-14 Signed.pdf

R-12-14.docx

Capital Improvement Program FY15-20 Proposed.pdf

CIP Staff Amendments

CIP Funding Plan - June 2014 - rev 3.pdf

FY15 Capital Budget - Source of Funds.pdf

Littmann Amendment #2 - Watershed Management Plan

Arnett Amendment.docx

CIP FY2015-2020 Planning Commission Findings.docx

Financial Advisory Commission on FY 2015 Budget.pdf

Maritime Advisory Board Report.pdf

Fiscal Impact Note.pdf

#### 5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 7:03  $\mbox{\sc pm}$ 

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Suite 102
Annapolis MD 21401
Telephone 410-280-2712
info@annapolisedc.org
www.annapolisedc.org

LARA FRITTS, CEcD
CEO & President

**PURPOSE:** To retain, expand and attract business to the City of Annapolis.

#### **IMPACT OF AEDC CALENDAR YEARS 2011-2013:**

- More than 251 businesses retained, expanded, or attracted to the City.
   Over 1,314 jobs created or retained. In 2013 more than 250,000 square feet of retail/office space leased and an estimated \$10M in private investment was made in the City.
- Over 248 business retention visits conducted. Almost 100 people attended 15 First Friday Roundtables with Mayor Cohen.
- The AEDC is working with over 154 businesses prospects to recruit, retain or expand them in the City. Of our prospects over 25% are minority or women owned.
- Over \$404,000 of in-kind donations made to the AEDC leveraging the City's contribution. One grant secured for \$40,000. Received almost \$35,000 in sponsorships, donations and program revenue.
- Won the 2013 Maryland Economic Development Association Program of the Year Award.
- Implemented 6 commercial district forums providing education to over 425 people. Conducted four education programs with over 175 people being trained on items such as how to negotiate a lease, marketing, and financial incentives. Held 8 Entrepreneurs and Inventors programs with over 280 people attending. Completed our first Project Opportunity, Veteran's Entrepreneurship Course, having 10 graduates of which 80% were minority or women.
- Scoped and completed a Retail Market Analysis, an economic review of the Market House, a survey of the economic health of the Maritime Industry, confirmed the economic impact analysis of the Crystal Spring project, and developed a "State of the Market Report" to help the community understand the economic conditions of the City of Annapolis.
- The AEDC provided comment and assistance on over 32 separate legislative items and land use issues.
- Continued to provide input to the City Transportation Dept. and Towne Park to optimize parking rates in the City owned parking garages increasing the number of parkers and revenue.
- In 2013 we updated our website, sent weekly e-updates to over 2,700 subscribers, produced 15 Business Today in Annapolis segments for the public access station.
- Developed industry specific brochures, participated in industry trade shows, worked with commercial real estate brokers to promote Annapolis.
- Completed a first year Action Plan, a Strategic Marketing Plan and a Strategic Operations Plan allowing for benchmarking one and three year progress.

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## City of Annapolis Department of Public Works

145 Gorman Street, 2<sup>nd</sup> Floor, Annapolis, Maryland 21401-2517 www.annapolis.gov 410-263-7949 Fax 410-263-3322

April 21, 2014

**MEMORANDUM** 

TO:

Alderman Ian Pfeiffer, Chair

Finance Committee

VIA:

David Jarrell, P.E.

Director of Public Works

FROM:

Marcia Patrick, P.E. \( \square\)

Assistant Director of Public Works

RE:

Capital Improvement Program for Fiscal Years 2015-2020

Revisions

Please find attached revised Project Detail sheets for the following projects proposed for inclusion in the Capital Improvement Program for Fiscal Year 2015-2020:

- Page 6, Changes from Adopted FY14-19 CIP Floating Dinghy Dock Program was removed from "New Projects".
- Page 8, FY15 Capital Budget Source of Funds Adjustments were made to "FY15: Source of Funds" and "Other sources of funds" for Dock projects to reflect current grant funding status. Floating Dinghy Dock Program was removed.
- Page 10, Summary: FY15-FY20 Capital Improvement Program, Capital Projects: Total Project Cost Funding for Floating Dinghy Dock Program was removed from "Proposed FY15" and moved to FY16. Dock Fund Totals were adjusted.
- Page 36, West Annapolis Intersections, Traffic and Pedestrian Improvements
   The last sentence in the "Project Description" was removed.
- Page 50, Water Distribution Rehab Addition errors have been corrected.
- Page 58, Johnson Harbormaster Building Rehab "Non-City sources of funding" was corrected to increase the amount that state and federal funds will offset from 65% to 75%. The "Funding Schedule" sources of funds were updated to reflect \$190,000 for Bond funds and \$50,000 for Other.

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- Page 59, Floating Dinghy Docks Program Minor changes were made to "Project Description" and annual construction funding of \$120,000 added for years FY16 FY19. Funding Schedule was revised to show all sources of funds to be Bond funds.
- Page 60, Upgrade Public Rental Moorings Funding Schedule for "Budget Proposed FY15" was revised to include \$40,549 for Bond funds and \$100,000 for Other. Added State and Federal grants are committed for \$100,000 and possibly the full amount of \$140,549 to "Non-City sources of funding".
- Page 61, Pumpout Boat Two Back-Up Matching Funds "Non-City sources of Funding" was changed to include \$25,000 in Bond funds and \$75,000 Federal CVA Funds (probable) for FY15.
- Appendix C Page 1 of 1 Added entire page.

cc: Brian Woodward, Acting City Manager Bruce Miller, Finance Director Hilary Raftovich, City Council Associate

#### **CHANGES FROM ADOPTED FY14-FY19 CIP**

During the annual update of the Capital Program, project budgets are re-evaluated to reflect the best cost estimates, revised priorities and any new information. Through this update process, the project budgets presented in the prior year's Capital Plan as *planned* budgets for year 2 become the *proposed* Capital Budget in year 1 of the ensuing year's CIP.

	Planned FY15 budget per FY14-FY19 CIP	Proposed FY15 budget per FY15-FY20 CIP	Notes
New Projects	··· · · · · · · · · · · · · · · · · ·	· .	
Annual Transportation Plan FY14	N/A	817,222	
Watershed Management Plan	N/A	250,000	
Dorsey Avenue Storm Drain	N/A	35,000	
Hilltop Lane Box Culvert	N/A	50,000	
Floating Dinghy Dock Program	<del>AW4</del>	12,000	
Moorings Capital Grant Match	N/A	140,549	
Pumpout Boat - Capital Grant Match	N/A	100,000	
Change in Scope or Timing			
Landfill Gas Mitigation	0	210,000	Funds for Assessment of corrective measures
Truxton Swimming Pool	2,075,000	0	Assessment underway with prior year funding
General Sidewalks	850,000	600,000	\$250,000 for infill sidewalks deferred prior year funding remains
Trail Connections	87,000	0	Funding deferred to FY17
Admiral Heights Entrance Median	180,171	0	Funding deferred to FY16
City Dock Infrastructure Replacement	5,085,399	500,000	Project schedule updated
Stream Restoration	406,000	0	Funding deferred to FY16
Hillman Garage Replacement	1,530,360	0	Funding deferred to FY16
IT Harbor Fee Collection System	40,000	0	Funding deferred to FY16
Harbormaster Building	130,000	240,000	Project re-scoped and renamed "Johnson Harbormaster Building Rehab" project
Closed Projects			Project re-scoped, now Taylor Avenue FS HVAC
Roof Replacement (Taylor Avenue FS)			upgrade /Roof Replacement
Vehicle Exhaust Removal System			Grant funded project completed in FY14
Easport FS Entergency Equipment Storage			Completed – BGE Service will be completed in April 2014  Completed – Phase Protection /Duct Sensor will be
Market House			completed – Phase Protection /Duct Sensor will be completed in June 2014
Stanton Center			Completed
IT Legislative Management System			Completed
SCADA /Radio Upgrade - Sewer			Completed

# FY15 CAPITAL BUDGET SOURCE OF FUNDS

	1 000 000	7 626 120	9 537 133 7	Canara Rand Committee to the Canara Rand Tatal	
				RMS /CAD System for Law Enforcement	II
		276.132		IT Payroll Time and Attendance System	_
		25,000	25,000	Truxtum Park Skatepark	
			1	50009 Truxtim Park Softball Fields	
		•	ı	tbd Capital Program Land Acquisition	
			•	50007 Kingsport Park	Parks
			•		'
			•	West Annapolis Intersection /Traffic /Pedestrian Improvements	
			•	Barbud Lane	
			r	Smithville Street	
			,	Fourth Street	
			t	Sixth Street	
			1	Russell Street	
			ı	50011 Wayfinding Signage	
		500,000	500,000		
				50010 Trail Connections	
Sidewalk Fund	600,000	600	600,000		
		2,000,000	2,000,000 2,1		intrastructure
			<u>'</u>		•
			ı	ı	
			ı	tbd Fire Station Overhead Door Replacement	
1			•	tbd Eastport Fire Station Replacement	
State Bond Bill Grant (pending)	250,000	250,000	500,000	tod Police Department Indoor Range	
Fire Safety Grant	51,000		51,000	tbd Eastport Fire Station Generator Installation Program	
			,	40008 Fire Station Paving	
			,	50008 Truxtun Swimming Pool	
			1	20002 Maynard Burgess House	
			1	50004 Facility /Infrastructure Asset Management Program	
			,	20005 City Hall Restoration	City Facilities
		4,375,000	4,375,000 4,3	20004 Maintenance Facilities	
				is 40002 Dam Repair at Waterworks Park	Special Projects
		210,000	210,000	10001 Landfill Gas Mitigation	
	and the same	(7) (No.)		GENERALI FUND	
Other sources of funds	Other		Budget Bond Funds		and the forest of the complete of the first of the forest
	, pa	Operating	Total	Acet# Project Name	Categories
	of Funds	FY15: Source of Funds	T		

-			
		,	

## FY15 CAPITAL BUDGET SOURCE OF FUNDS

75,000 225,000
50,000 <del>120,000</del> <del>140,340</del> 100,000
0
81,722 735,500 81,722 735,500
0
250,000 35,000 50,000 435,000
100,000
finds Other
FY15 : Source of Funds

SUMMARY: FY15-FY20 Capital Improvement Program CAPITAL PROJECTS: TOTAL PROJECT COST

	Ħ	Parks		Infrastructure		City Facilities	Special Projects	Categories
	ਸ਼ਾ	50006 T 50007 K tbd C 50009 T	İ	4,010			10001 L	Acct#
General Fund Total:	IT Payroll Time and Attendance System RMS /CAD System for Law Enforcement	Truxtun Park Improvements (Trail) Kingsport Park Capital Program Land Acquisition Truxtun Park Softball Fields Truxtun Park Skatepark	Admiral Heights Entrance Median City Dook Infrastructure Wayfinding Signage Russell Street Sixth Street Fourth Street Smithville Street Barbud Lane West Annapolis Intersection /Traffic /Pedestrian Improvements	Greenfield Street Relocation General Roadways General Sidowalks Trail Connections	Facility /Infrastructure Asset Management Program Maynard Burgess House Truxtun Swimming Pool Fire Station Paving Eastport Fire Station Generator Installation Program Police Department Indoor Range Eastport Fire Station Replacement Fire Station Overhead Door Replacement Fire Station Overhead Door Replacement	Maintenance Facilities City Hall Restoration	Landfill Gas Mitigation Dam Repair at Waterworks Park	Project Name GENERAL FUND
8,537,132	276,132	25,000	500,000	2,000,000 600,000	51,000 500,000	4,375,000	210,000	Proposed FY15
13,871,820	850,000	35,000	181,500 4,800,000 305,320 110,000	2,000,000 850,000	200,000 2,075,000		2,365,000	FY16
7,908,140		115,000	3,000,000 90,500 159,000 348,000	000,78 000,000 000,000,2	200,000 458,640			5- FY17
8,692,799			670,000 173,000 300,000 713,000	2,000,000 600,000 170,000	4,006,320 60,479			5-Year Capital Plan FY18
10,308,200			6,254,000 163,000	2,000,000 600,000 1,291,200				6153
8,516,000			4,696,000 1,220,000	2,000,000 600,000				FY20
57,834,091	276,132 850,000	0 0 0 0 175,000	181,500 8,300,000 395,820 939,000 6,602,000 4,869,000 1,683,000 713,000	0 12,000,000 3,850,000 1,548,200	200,000 0 2,075,000 0 51,000 500,000 4,206,320 60,479 458,640	4,375,000 0	2,575,000	FY15-FY20 Total

Capital Improvement Program - Proposed

FY2015-FY2020

SUMMARY: FY15-FY20 Capital Improvement Program CAPITAL PROJECTS: TOTAL PROJECT COST

			7	700		Parking		Transportation		Sewer		Water			S COTHE MARCE	C+			Categories
		tbd.	<del></del>			73002				72002 72004	-	71001 71003 tbd			Ę	77002			Acct#
ALICEUNDS TOTAL		Moorings - Capital Grant Match Pumpout Boat - Capital Grant Match	Floating Dinghy Dock Program	IT Harbor Fee Collection System		Hillman Garage Replacement Parking Facility Upgrades		Annual Transportation Plan FY14		Sewer Pump Station Rehab  Sewer Rehabilitation & Upgrades		Water Treatment Plant Water Distribution Rehab SCADA /Radio Upgrade - Water		Dorsey Avenue Storm Drain Hilltop Lane Box Culvert	Watershed Management Plan	Stormwater Management Retrofit Projects	ENTERPRISE FUNDS	المتراجعة المتراجعة المتراجعة والمتراجعة وال	Project Name
	Dock Fund Total:				Parking Fund Total:		Transportation Fund Total:		Sewer Fund Total:		Water Fund Total:		Stormwater Fund Total:				DS	American designation of the contract of the co	
15,489,903	480,549	140,549	199-999	3 000	0		817,222	817,222	3,290,000	900,000 2,390,000	1,930,000	1,930,000	435,000	35,000 50,000	250,000	100,000		FY15	Proposed
21,107,055	160,000	3	120 000	40,000	1,530,360	1,530,360	0		2,460,000	2,460,000	1,990,000	1,990,000	1,094,875	246,275 498,600	250,000	100,000		FY16	
33,986,750	2,040,000		1,000,000	40,000	19,257,610	19,257,610	0		2,530,000	2,530,000	2,050,000	2,050,000	201,000		000°r01	100,000		FY17	5-7
13,502,799	0				0		0		2,600,000	2,600,000	2,110,000	2,110,000	100,000			100,000		FY18	5-Year Capital Plan
15,563,200	0				0		0		2,680,000	2,680,000	2,170,000	2,170,000	405,000		500,000	100,000		FY19	
13,466,000	0				0		0		2,680,000	2,680,000	2,170,000	2,170,000	100,000	. <del></del> .		100,000	<b>8</b>	FY20	
113,115,707	2,680,549	140,549	2,240,000	0,000	20,787,970	20,787,970	817,222	817,222	16,240,000	900,000 15,340,000	12,420,000	12,420,000 0	2,335,875	281,275 548,600	500,000	600,000		Total	FY15-FY20

TBD Number	Priority Score 48	Planning and Zoning  Diegonal State of the Control
		01.G
	Section W.	
ational Nec	cessity	
City source	es of funding	
ct Years	· Tota	al Project Budget
-(		rational Necessity  -City sources of funding  cct Years Tot

	Budget		5-Year Capital Plan						
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	FY15-FY20		
Expenditure Schedule	FY15	FY16	FY17	FY18	FY19	FY20	Total		
Land Acquisition									
Project Planning		25,000			ķ		25,000		
Design		75,000					75,000		
Construction			850,000				850,000		
Construction Project Mngmt.									
IT Costs					:	,			
Furniture Fixtures Equipment							•		
Total	0	100,000	850,000	0	0	0	950,000		
Funding Schedule									
Bond funds		100,000	850,000				950,000		
Operating funds									
Other									
Total	0	100,000	850,000	0	0_	0	950,000		

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Project Title	Project Number		Initiating Department
Water Distribution Rehab	71003	•	Public Works
Asset Category	Asset Number		Priority Score
Water	Numerous asset nui	mbers are assigned	75
Project Description The existing water distribution grid is agony the frequent failures. Based on a use			
by the frequent failures. Based on a use	eful life of 80 years,		
the financial consultant has calculated	the required water		TO SEE SEE SEE SEE SEE SEE SEE SEE SEE SE
distribution system rehabilitation capita	needs for the next		
20 years to address the infrastructure inc	luding pipes, valves,		Control Control Control
hydrants, meters, etc. that have exceeded	ed or will reach the	A CONTRACTOR OF THE PARTY OF TH	
end of their useful life. Additional w			
prioritize water distribution infrastructi			
rehabilitating and/or upgrading the pr			
needs in order to minimize the potential f			
noods in order to minimize the potential i	or a major randro.	-77	
			and the second s
		4 75 6 20 6 20 20 20 20 20	
		! 	·
Regulatory or Legal Mandates		Operational Necessit	
		Sediment deposits	and loss of smooth surface has caused a
		reduction in the ca	pacity of the pipes. This, in turn, cause
		higher operational	costs and more frequent failure, putting
		heavy burden on	the operations fund and crew. Ongoing
			ect deters an increase in water loss, service
	}	interruptions and en	percency renairs
		miorraptiono ana on	iorgoney repaire.
Prior Funding		Non-City sources of 1	fundina
FY13: \$1,880,000		Hon-City sources 011	unding
FY12: \$1,718,000			•
FY11: \$102,000			
F I I I: \$102,000			
FY15 Budget commitment allows project st	age:	Project Years	Total Project Budget
Construction		Recurring	Annual range 1.7M to 2.1M

	Budget		5-1	Year Capital	Plan		
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	FY15-FY20
Expenditure Schedule	FY15	FY16	FY17	FY18	FY19	FY20	Total
Land Acquisition					]		
Project Planning							
Design	225,000	240,000	250,000	260,000	265,000	265,000	1,505,000
Construction	1,630,000	1,670,000	1,715,000	1,765,000	1,820,000	1,820,000	10,420,000
Construction Project Mngmt	75,000	80,000	85,000	85,000	85,000	85,000	495,000
IT Costs							
Furniture Fixtures Equipment							
Total	1,930,000	1,990,000	2,050,000	2,110,000	2,170,000	2,170,000	12,420,000
Funding Schedule					•		
Bond funds	1,930,000	1,990,000	2,050,000	2,110,000			8,080,000
Operating funds - Water Fund						!	
Capital Reserve - Water Fund					2,170,000	2,170,000	4,340,000
		1,990,000	2,050,000	2,110,000	2,170,000		
Total	1,930,000	1,930,000	1,990,000	<del>2,050,000</del>	2,110,000	2,170,000	12,420,000

FY15 Budget commitment allows project stage

# Project Detail

Project Title	Project Number	Initiating Department
Johnson Harbormaster Building Rehab	TBD	Harbormaster
Asset Category	Asset Number	Priority Score
Dock	50138 (Johnson Building)	62
	50593 (Welcome Center)	
Project Description The Visitor Information Booth, Maric Center, and public restrooms at the Johnso Building serve more visitors every year City building. The existing Harbormaste need of repair and rehabilitation. Repair upgrade or replacement of the handicap lift of boater shower and laundry facilities, and of public bathrooms will be made in FY15.  The 2013 City Dock Master Plan rebuilding's functions to be integrated into projects in the immediate area. This phase recommended for funding no earlier then Review and Adoption of the City Dock Master Program.  Project is subject to further review implementation.	n Harbormaster than any other responsible to the roof, the refurbishment directly refurbish	
Regulatory or Legal Mandates	Operationa	l Necessity
Prior Funding	State and	federal funds may offset up to 65% 75% of the sof the project providing boater facilities.

	Budget		5-Y	ear Capital F	lan		
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	FY15-FY20
Expenditure Schedule	FY15	FY16	· FY17	FY18	FY19	FY20	Total
Land Acquisition							
Project Planning	]						
Design	20,000						20,000
Construction	220,000		2,000,000				2,220,000
Construction Project Mngmt							
IT Costs	;						
Furniture Fixtures Equipment							<u></u>
Total	240,000	0	0	0	0	0	2,240,000
Funding Schedule							
9	240,000						2,240,000
Bond funds	190,000		2,000,000				2,190,000
Operating funds							
Other	50,000						50,000
Total	240,000	0	2,000,000	0	0	0	2,240,000

Project Years

Total Project Budget

w w .

Project Title	Project Number		Initiating Department
Floating Dinghy Docks Program	TBD		Harbormaster
Asset Category	Asset Number		Priority Score
Dock			66
Project Description It has been requested to provide Each dinghy dock each street end consistin foot floating dock held in place by the riding roller collars to automatically adfall of tide. There are 29 city streets the of which 23 are in need of upgraded put.  At the rate of six new floating ding uniform public water access amenities all city street ends over a period of four.  Access to each floating dock and permineed to be addressed.	g of a 10 foot by 20 wo steel pilings with just with the rise and lat end at waterways, blic water access.  The docks per year, can be established at years.		
Regulatory or Legal Mandates		Operational Nece	
Will substantially reduce this risk and I	ability.	Improve the pub	lic amenities available to tourist and resident.
Prior Funding		Non-City sources	of funding
FY15 Budget commitment allows project	stage:	Project Years	Total Project Budget

	Budget		5-Y	ear Capital F	Plan		
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	FY15-FY20
Expenditure Schedule	FY15	FY16	FY17	FY18	FY19	FY20	Total
Land Acquisition							
Project Planning							
Design						·	
		i .					120,000
Construction	120,000	120,000	120,000	120,000	120,000		480,000
Construction Project Mngmt.							
IT Costs							
Furniture Fixtures Equipment						!	
							<del>120,000</del>
Total	120,000	120,000	120,000	120,000	120,000	. 0	480,000
Funding Schedule							
Bond funds	120,000	120,000	120,000	120,000	120,000		480,000
Operating funds		·					·
Other	120,000						<del>120,000</del>
·						•	120,000
Total	120,000	120,000	120,000	120,000	120,000	0 ,	480,000

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Upgrade Public Rental Moorings  Asset Category Dock  Asset Category Dock  Project Description Replace 28 older mushroom moorings with 28 new Helix moorings. These moorings produce approximately \$\$160,000 to \$210,000 annually. Upgraded Helix moorings will accommodate more boats of larger size and likely increase revenue. Maintenance costs on Helix moorings are lower than the maintenance costs on the older mushroom moorings. Bottom scouring of the harbor, resulting in less disturbance to aquatic life, will be reduced due to reduced length of anchor chains required for Helix anchors.  Helix moorings are safer than the existing moorings, which will reduce the City's liability risk. Helix moorings have a life expectancy of well over twenty years.  There is a potential that there will be no cost to the City with a combination of state and federal grants. This finding request will only be necessary if state grant funds do not become available.  Regulatory or Legal Mandates This will be partially funded under the Wallop-Breaux Act to improve public access to the waterway.  Prior Funding  Non-City sources of funding State and Federal grants are committed \$100,000 as possibly the full amount of \$140,549.  Project Years  Total Project Budget	Project Title	Project Number		Initiating Depa	artment
Asset Category Dock Project Description Replace 28 older mushroom moorings with 28 new Helix moorings. These moorings produce approximately \$160,000 to \$210,000 annually. Upgraded Helix moorings will accommodate more boats of larger size and likely increase revenue. Maintenance costs on Helix moorings are lower than the maintenance costs on Helix morings are lower than the maintenance costs on the older mushroom moorings. Bottom scouring of the harbor, resulting in less disturbance to aquatic life, will be reduced due to reduced length of anchor chains required for Helix anchors.  Helix moorings are safer than the existing moorings, which will reduce the City's liability risk. Helix moorings have a life expectancy of well over twenty years.  There is a potential that there will be no cost to the City with a combination of state and federal grants. This funding request will only be necessary if state grant funds do not become available.  Regulatory or Legal Mandates This will be partially funded under the Wallop-Breaux Act to improve public access to the waterway.  Operational Necessity The moorings require regular maintenance work.  Prior Funding  Non-City sources of funding State and Federal grants are committed \$100,000 as possibly the full amount of \$140,549.					
Dock Project Description Replace 28 older mushroom moorings with 28 new Helix moorings. These moorings produce approximately \$160,000 to \$210,000 annually. Upgraded Helix moorings will accommodate more boats of larger size and likely increase revenue. Maintenance costs on Helix moorings are lower than the maintenance costs on the older mushroom moorings. Bottom scouring of the harbor, resulting in less disturbance to aquatic life, will be reduced due to reduced length of anchor chains required for Helix anchors.  Helix moorings are safer than the existing moorings, which will reduce the City's liability risk. Helix moorings have a life expectancy of well over twenty years.  There is a potential that there will be no cost to the City with a combination of state and federal grants. This funding request will only be necessary if state grant funds do not become available.  Regulatory or Legal Mandates This will be partially funded under the Wallop-Breaux Act to improve public access to the waterway.  Operational Necessity The moorings require regular maintenance work.  Prior Funding  Non-City sources of funding State and Federal grants are committed \$100,000 as possibly the full amount of \$140,549.	1.5				· · · · · · · · · · · · · · · · · · ·
Project Description Replace 28 older mushroom moorings with 28 new Helix moorings. These moorings produce approximately \$160,000 to \$210,000 annually. Upgraded Helix moorings will accommodate more boats of larger size and likely increase revenue. Maintenance costs on Helix moorings are lower than the maintenance costs on the older mushroom moorings. Bottom scouring of the harbor, resulting in less disturbance to aquatic life, will be reduced due to reduced length of anchor chains required for Helix anchors.  Helix moorings are safer than the existing moorings, which will reduce the City's liability risk. Helix moorings have a life expectancy of well over twenty years.  There is a potential that there will be no cost to the City with a combination of state and federal grants. This funding request will only be necessary if state grant funds do not become available.  Regulatory or Legal Mandates This will be partially funded under the Wallop-Breaux Act to improve public access to the waterway.  Operational Necessity The moorings require regular maintenance work.  Prior Funding  Non-City sources of funding State and Federal grants are committed \$100,000 as possibly the full amount of \$140,549.	1			•	
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State and Federal grants are committed \$100,000 are possibly the full amount of \$140,549.	This will be partially funded under the				aintenance work.
FY15 Budget commitment allows project stage: Project Years Total Project Budget	Prior Funding		State and Fed possibly the full	eral grants are amount of \$140	),549.
i	FY15 Budget commitment allows project	stage:	Project Years	Tota	l Project Budget

,	Budget		5-\	ear Capital I	 Plan		
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	FY15-FY20
Expenditure Schedule	FY15	FY16	FY17	FY18	FY19	FY20	Total
Land Acquisition							
Project Planning							
Design		:					
Construction	140,549			;		,	140,549
Construction Project Mngmt.							
IT Costs							
Furniture Fixtures Equipment							
Total	140,549	0	0	0	0	0	140,549
Funding Schedule							
Bond funds	40,549						49,549
Operating funds					ļ		
	<del>140,549</del>						<del>140,549</del>
Other	100,000						100,000
Total	140,549	0	0	0	0	0	140,549

Project Title Pumpout Boat Two – Back-Up Matching Funds Asset Category Dock	Project N TBD Asset Nur		Initiating Department Harbormaster Priority Score 70
Project Description Acquire second pumpout boat for back-up and perservices. A second boat will provide a back-up of demand days and while maintenance and repair being addressed.  The Harbormaster Division began providing services on Saturdays in Winter 2013-2014. With pumpout boat, it is difficult to satisfy the magnetic demand during the summer months. Replacer boat can take several weeks to arrive, causing lengthme for the boat.  This will help the City meet its goal to obtain the protection of the designation.	pumpout a only one gnitude of nent parts gthy down otain U.S.	<b>.</b>	Polypon Heli

Discharge Zone." Annual revenues for operating one boat have been approximately \$11,000 - \$15,000, with pricing set in accordance with State and Federal Guidelines for operators accepting subsidy. All operating, maintenance and repair costs have historically been covered by blended federal and state funds for over twenty years.

There is a potential that there will be no cost to the City with a combination of state and federal grants. This funding request will only be necessary if state grant funds do not become available.

Regulatory or Legal Mandates
Environmental protection laws prohibit discharge of raw untreated sewage into the nations waterways.

FY15 Budget commitment allows project stage:

**Prior Funding** 

Operational Necessity

A second pumpout will provide back-up services.

A second pumpout will provide back-up services.

Non-City sources of funding

\$75,000 - Federal CVA Funds (probable)

Project Years Total Project Budget

	Budget		5-Y	ear Capital I	Plan		
	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	FY15-FY20
Expenditure Schedule	FY15	FY16	FY17	FY18	FY19	FY20	Total
Land Acquisition					1		
Project Planning							,
Design							
Construction	100,000						100,000
Construction Project Mngmt.							
IT Costs							
Furniture Fixtures Equipment							
Total	100,000	0	0	0	0	0	100,000
Funding Schedule							
Bond funds	25,000						25,000
Operating funds							
	100,000						100,000
Other	75,000		•				75,000
Total	100,000	0	0	0	0	0	100,000

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Project Title	Project Number	Initiating Department
Capital Grants to Annapolis Non-Profit organizations	20006	Mayor's Office
Asset Category	Asset Number	Priority Score
Community Assets	n/a	Project not scored
Project Description  The City has supported the Capital Campaigns of non-profit organizations important to the Annapolis community. Historically the City has supported Maryland Hall for the Creative Arts, Summer Garden Theater, Lighthouse Shelter, the planned National Sailing Hall of Fame (shown), and others.  The grants are shown in the CIP Appendix for tracking purposes only. Appropriation of grant awards is subject to approval via the City Operating Budget.		
Maryland Hall for the Creative Arts FY09-FY12 Payments: \$240,000 FY13 Payment: \$25,000 FY14 Payment: \$25,000	Lighthouse Shelter FY08-FY12 Payment FY14 Payment: \$25,	
National Sailing Hall of Fame FY07-FY12 Payments: \$200,000 FY13 Payment: \$8,336 FY14 Award: \$25,000	Summer Garden Th FY10-FY12 Payment FY14 Award: \$25,00	ts: \$50,000

,	Proposed FY15 (via Operating Budget)
Maryland Hall	\$5,000
National Sailing Hall of Fame	. 0
Lighthouse Shelter	\$25,000
Summer Garden Theater	\$5,000
Total	\$35,000

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# City of Annapolis

160 Duke Of Gloucester Street Annapolis, MD 21401

# **Standing Committee Minutes - Draft Finance Committee**

Wednesday, April 23, 2014

1:00 PM

Mayor John T. Chambers, Jr. City Council Chambers

#### 1. Call To Order

The Chair called the Meeting to order at 1:16 p.m. Aldermen Budge and Kirby, Alderwomen Pindell Charles and Finlayson were also present.

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 2. General Discussion

ID-154-14

Transportation Budget

Attachments: Keep Annapolis Accessible

Schooner Woodwind Circulator letter

Petition to save the Annapolis Circulator

Letter Thayer

Service Plan Adjustments Options

Acting Transportation Director Duah spoke on the Transportation Department Budget. Mr. Duah offered answers to the Finance Committee questions (attached).

Finance Director Miller spoke on the transportation budget. Mr. Duah stated that the Transportation department needs to cut expenses by about 3 million dollars to bring the department in to balance. Mr. Duah presented an option for route changes that could address the deficit. Mr. Miller discussed the "transit budget without change" document (attached).

Mr. Miller discussed the draft revised transportation budget that proposes the elimination of the Yellow and Gold Route and the Circulator (attached). The committee discussed the current bus routes and frequency. The committee discussed the parking and transportation budgets and how they are related.

Alderman Amett requested that the Finance Committee report include an expression of the actuals vs. estimates. The chairman requested a report from the mayor on his suggested cuts to the transportation budget.

Alderman Arnett requested a spreadsheet including the costs and revenues for all the existing bus lines.

Alderman Budge announced the upcoming Transportation Committee meeting and invited all council members and the public to attend.

ID-153-14

Finance Department Budget (administrative)

Finance Director Miller discussed the Administrative budget in the Finance Department. Mr. Miller addressed the Finance Committee questions (attached).

Mr. Miller stated that the Mayors budget included an increase in salaries of \$14,018.78 and an increase in benefits of \$23,088.47. Despite an overall rise in salaries and benefits there were reductions of one position, savings from a reclassification, reduction of the supply budget, and reductions in professional services.

Mr. Miller stated that the staffing reduction would have little impact on services. The other listed reductions will not impact Finance Department services. Mr. Miller suggested the creation of a convenience fee for telephone or web payments could help recover the merchant fee service charges that we pay.

The committe supported this recomendation.

The committee requested a list of proposed legislation that came out of the budget hearings.

The committee discussed the need for 5 year projections to long at the long term affects of this years decisions.

### 3. Legislation before Committee

0-7-14

City Budget: Referrals to the Financial Advisory Commission and City Grants to Non-Profit Organizations - For the purpose of authorizing the referral of the annual operating budget and capital budget with the capital improvement program to the Financial Advisory Commission upon introduction of the ordinances before the City Council; revising City standards for making operating and/or capital grants to non-profit organizations; and the reporting process for recipients of operating and/or capital grants.

#### Attachments: O-7-14.docx

Staff Report.docx

Fiscal Impact Note.pdf

Budge Amendment.docx

Legislative Analyst Cowles discussed the legislation.

Alderman Arnett moved to amend the legislation to remove the section on the community grants. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

Alderman Arnett moved to recommend with amendments . Seconded. CARRIED on voice vote.

Ave: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 4. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 3:54 p.m.

## ANNAPOLIS TRANSIT: SERVICE ADJUSTMENTS OPTIONS

### SYSTEWIDE

	Service Hours				Cost
Service Plan	Weekly	Annual	% Reduction	Annual Cost	Savings
Current	1,631	84,812	-	5,101,442	-
Plan A	1,534	79,768	-5.95%	4,798,045	303,397
Plan B	1,551	80,652	-4.90%	4,851,218	250,224
Pan C	1,543	80,236	-5.40%	4,826,195	275,246

## SATURDAY

Service Plan	Service Hours	% Reduction
Current	209	
Plan A	142	-32.06%
Plan B	153	26.79%
Paln C	149	-28.71%

### Plan A

New Saturday Purple on 4 rainbow routes (Green, Red, Yellow and Brown) Late start from Circulator (city side) at 8:00 AM instead of 6:30 but no change in end times

# Plan B (Continue the 4 rainbow routes with longer headways and reduced span of service)

Route	Service Time	Service Hours	# of buses	Headways
Yellow	7:30A-5:30P	10	1	30 mins-same
Brown	6:30A-7:30P	13	2	45 mins-same
Green	7:30A-7:30P	12	1	60 mins
Red	7:30A-7:30P	12	1	60 mins

Plan C (includes Plan B and the following)

City Circulator	Sun-Thur: 8A-10P	12	1	no change
	Fri, Sat: 8A-12:30A	14.5	1	no change

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	July Avera	August Averaged from Oct/Nov	September	October	November	December	January	February	March	Aprīl	Мау	June	Total
okets Cost \$	2245.5 9,685.00 \$	2245.5 9,685.00 \$	2245.5 9,685.00 \$	17.12 \$ 7,629.00 \$	2779	3012 12,589,16 \$	3357 13,640.00 \$	3345 13,944.00 \$	3976 16,518.50				24,917.50
Tickets Cost \$	1047.5 7,802.10 \$	1047.5 7,802.10 \$	1047.5 7,802.10 \$	1122 \$ 8,357.00 <b>\$</b>	973	1123 8,038.00 \$	1063 7,537.00 \$						8,533.50
Tokets Cost \$	242 2,883.82 \$	242 2,883,82 \$	242 2,883.82	286 \$ 3,470.13 \$	198 2,297.50 \$	175	133 1,555.00 \$		198 2,247,50				1,850.00 \$ 21,541,55
Tickets Cost \$	1964.5 5,091.25 \$	1964.5 5,091.25 \$	1964.5 5,091.25	1283 \$ 3,700.00 \$	2646 6,482.50 \$	3387 8,363.00 \$	2761 6,862.00 \$	2385 5,860.00 \$					
Tickets Cost \$	172 2,050.50 \$	172 2,050,50 \$	172 2,050.50	157 \$ 1,975.00 \$	187	192	166 1,972.00_\$						1,462.00
Tickets Cost \$	60 263.00 \$	60 263.00 \$	60 263.00 (	84 \$ 375.00 \$	36 151.00 \$	69 282.00 \$	170 769.00 \$	151 674.00 \$	116 482,00				806,00
	5731.5 \$27,775.67	5731.5 \$27,775.67	5731.5 \$27,775.67	4544 \$25,506.13	6819 \$30,045.20	7958 \$33,309.63	7650 \$32,335.00	7248 \$31,044.50	7397 \$28,332.00				58,910,50

## Parking Meter 2011 - 2012 Comparison

	2011		2012			
	kiosk (CC)	meter	kiosk (CC)	meter	kiosk (CC)	meter
	Revenue	Revenue	Revenue	Revenue	% Change	% Change
January	\$3,236	\$46,950	\$6,954	\$53,150	114.89%	13.21%
February	\$7,139	\$47,100	\$8,948	\$55,800	25.34%	18.47%
March	\$9,441	\$73,900	\$14,562	\$66,700	54.24%	-9.74%
April	\$13,039	\$67,750	\$16,318	\$65,050	25.15%	-3.99%
May	\$12,051	\$73,400	\$15,881	\$78,500	31.78%	6.95%
June	\$16,856	\$79,450	\$19,160	\$72,750	13.67%	-8.43%
July	\$18,359	\$72,200	\$17,259	\$71,200	-5.99%	-1.39%
August	\$14,817	\$77,950	\$17,842	\$75,350	20.42%	-3.34%
September	\$12,737	\$67,500	\$15,679	\$67,000	23.10%	-0.74%
October	\$7,027	\$56,850	\$7,340	\$62,400	4.46%	9.76%
November	\$6,961	\$52,800	\$6,915	\$46,450	-0.66%	-12.03%
December	<b>.</b>	-		-	<b>-</b>	-
Total Year	\$121,663	\$715,850	\$146,859	\$714,350	25.53%	0.73%
	\$837,	513	\$861,	209	2.83	3%
Monthly Ave	\$11,060	\$65,077	\$13,351	\$64,941		
Weekly Ave	\$2,589	\$15,231	\$3,193	\$15,529		

# **Cost of Bagging Meters**

5 weeks	\$12,942.87	\$76,154.26	\$15,962.91	\$77,646.74
Nov 22 - Jan 1	\$89,097	.13	\$93,609	9.65

J	ts FY13			
Event	Date	Spaces	Labor	Cost
NYE	12/31/2012	21	1	\$209.00
July 4th	7/4/2012	89+25	3	\$1,086.00
First Sundays				\$136.50
Boat Shows	Lease	1854	2	\$16,726.00
Farmers Markets	Lease	230	1	\$2,090.00
DCA Kick off	8/30/2012	10	1	\$110.00
Paint Annapolis	7/10/2012			\$299.00
USNA Band		36	4	\$404.00
Memorial Day Parade	5/31/2013	89+25	3	\$1,086.00
Elks Parade	9/2/2012	89+10	3	\$951.00
Kunte Kinta	9/29/2012	66	2	\$634.00
Veterans Day	11/11/2012	5	1	\$65.00
City Fair	5/6/2013	18	1	\$182.00
		7	otal	\$23,978.50

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Tike No Sunday Seen

SERVICE	SERVICE PLAN ADJUSTMENTS - OPTIONS
Option 1: eliminate Gold, Yellow and Circulator	d Circulator
Option 2: eliminate Brown C, one bus	Brown C, one bus on Gold from 6a-8p; eliminate Circulator
Option 3: eliminate Brown C, one bus	Brown C, one bus on Gold from 6a-8p; one bus on Circulator at 20 minutes headways
Option 4: eliminate Brown C, one bus	Brown C, one bus on Gold from 6a-8p; one bus on Circulator and no Sunday service
Tation also all Cartes	
Estimated Cost savings	
DE LONG	Sav
Vellow	000
Circulator	1 452 ABO PARTIES 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
TOTAL	3 233 644
	1,400,041
OPTION 2	- 0.00 M. D. O. O. C.
Brown C	360.840
Gold (I bus)	644.105
Circulator	1,552,560
TOTAL	2,557,505
OPTION 3a	
Brown C	360,840 360 846 7 /
Gold (1 bus)	
Circulator (I bus)	776,280
TOTAL	1,781,225
OPTION 3b	
Brown C	360,840
	644,105
Circulator: I bus, no Sunday service	776,280

F. WERPINSE FUNC 1. PARKING TRANSPORTATION

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CARASES METERS OFF Street Park

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				FY15 Without Change	Accounting Changes	FY15 With Accounting Changes	Busses	Change	Program Changes	FY15 With All Changes	Notes
Gene	eral Fu	nd	major a Dadger	-mage	Changes	- Changes	Dusses	Change	Changes	Guanges	Notes
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į	į	Residential Parking 2	30,000				)	1		0	
!	.	Residential Parking 3	20,000				1	Ì		0	1
1		Residential Parking 4	4,000				2	1		0	
į		Residential Parking 5	3,000				1		[	0	
. [	. [	Total Residential Parking	97,000	97,000	(97,000)		) <sub>,</sub> .		0	0	- !
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1	Tra	insfers from other funds	0.000.500		(100 -000		Ì	Ì	İ		
- 1		Transfer from Parking Transfer from Transit	2,809,500	2,809,500	(493,280)	2,316,220	ì		73,370	2,389,590	Į. į
1	!	Total Transfers	2,809,500	2,809,500	(493,280)	2,316,220	<u> የ</u>	1	72 270	2,389,590	
ŀ		Total Hausters	2,609,500	2,002,300	(493,200)	2,310,220	ì	)	73,370	2,389,390	1
1-	Total G	eneral Fund Revenues	2,906,500	2,906,500	(590,280)	2,316,220	1	1	73,370	2,389,590	1
- 1	10.11.0		2,500,500	2,500,500	(0,0,200)	2,510,220			13,570	2,309,390	
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ì	Sul	sidies and Transfers	1				1			i	
į	Í	To Parking Fund	0	o		0	į			0	
ł	- 1	To Transit Fund	2,809,500	2,809,500	(590,280)	2,219,220	É		73,370	2,292,590	1 .
į	-	Total Subsidies and Transfers	2,809,500	2,809,500	(590,280)	2,219,220			73,370	2,292,590	1 1
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		eneral Fund Expenses	2,809,500	2,809,500	(590,280)	2,219,220			73,370		
rvet G	reneral .	Fund Surplus	97,000	97,000	. 0	97,000	ı		. 0	97,000	
Pont.	ing Fur	id.								,	
	ting rui Revenu										
1		king Meters (On Street)	1,200,625	1,200,625	2	1,200,625				1,200,625	
į		idential Parking Permits	.,,	2,200,023	97,000	97,000			38,800	135,800	Average 409
1		king Citations	700,000	700,000		700,000			230,000	930,000	Add 2 PEO
j		Street Parking Charges	4,959,000	4,959,000	į	4,959,000				4,959,000	1
1	lotal Pa	king Fund Revenues	6,859,625	6,859,625	97,000	6,956,625			268,800	7,225,425	
1						***	j j				
E	xpendi										
		Street Parking	1,604,999	1,604,999		1,604,999		. [		1,604,999	
		king Operations			590,292	590,292			101,388	691,680	Add 2 PEO's
ļ		ling Administration			į				94,042	94,042	Parking Spec
	Deb		1,165,113	1,165,113	1	1,165,113				1,165,113	
1		reciation	900,000	900,000	i	900,000		ĺ	į	900,000	
Í		nin Indirect Charges	240,000	240,000	. !	240,000			į	240,000	
1		eral Liability Insurance asfer to General Fund	140,000 2,809,500	140,000	(402.000)	140,000		. į	50 050	140,000	
т		king Fund Expenditures	6,859,612	2,809,500 6,859,612	(493,280) <sub>1</sub> 97,012	2,316,220 6,956,625		i	73,370; 268,800	2,389,590 7,225,425	
		and Surplus	13	0,839,012	(12)	0,930,023			208,600	7,223,423	
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		Red		436,715	•	436,715	2		٥	436,717	
i	- 1	Yellow		85,079	i	85,079	1	-1	(85,079)	420,717	
. !		Green		533,953	1	533,953	2		05,075)	533,955	
		Orange		129,681	1	129,681	1		o l	129,682	1 1
Ĭ	i	Gold	5	209,932	· · · · · · · · · · · · · · · · · · ·	209,932		-2	(209,932)	0	
.	į.	Brown	i	551,695	,	551,695	2 3 2 2		0	551,698	
ļ		Purple		150,571	· į	150,571	2		0	150,573	1
1	] .	Circulator		Ò	!	0		-2	0	0	
		State Shuttle		243,076	į	243,076	2	!		243,078	
	. [	Para Transit	. !	5,493		5,493	. !			5,493	1 1.
ĺ		Taxi Permits	. !	45,000		45,000	Į		41,540	86,540	Increase perr
-		Advertising		121,000	-	121,000	. !			121,000	1. 1
ļ	Total	Greyhound I Transportation Charges	929,000	5,000 2,517,193	. 0	5,000	<u>i.</u>		(052.472)	5,000	1 1
l		sfer from General Fund	2,809,500	2,817,193	(590,280)	2,517,193 2,219,220	1	ł	(253,471) 73,370	2,263,734 2,292,590	
Ť		nsportation Fund Revenues	3,738,500	5,326,693	(590,280)	4,736,413			(180,101)	2,292,390 4,556,324	1
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E	xpense			i	*		- [		- 1	and the state of	1
- 1	1 1	(Includes application of Grants)			- * · · · · · · · · · · · · · · · · · ·		. !	. ]			
1	Tran	sit Operations & Maintenance	. ,		1		111	ij			
		Red		767,443		767,443	2	0	0	767,445	
ì		Yellow		392,872		392,872	1	-1	(392,872)	0	
1		Green		563,562	1	563,562	2	0	o	563,564	
. ]		Orange	,	82,805		82,805	1	0	0	82,806	
		Gold	-	1,288,210	1	1,288,210	2	-2	(1,288,210)	0	
1		Brown	ļ	1,082,520		1,082,520	3	0	0	1,082,523	1. 1
		Purple		195,462		195,462	2	0	0	195,464	1
ļ		Circulator		1,552,560		1,552,560	2	-2	(1,552,560)	0	
-		State Shuttle		0		0	2	i	[	2	
.1		Para Transit Transit Ops & Maint.	1,311,478	5,925,434		0			A and a second	0 2,691,803	
11		LICADORE E IDO AC MISSING	1.331.478	1 925 434	O!	5.025.424(		1	12 722 CAN	2 601 9021	
		inistration	591,143	761,563	0	5,925,434 761,563			(3,233,642) (94,042)	667,521	- Parking Spe

Debt Depreciation Interfund Allocations Total Transportation Expenditures	10,100 600,000 657,849 3,737,565	10,100 600,000 657,849 8,545,238	(590,292)	10,100 600,000 657,849 7,954,945	:	; ; }	(3,327,684)	10,100 600,000 657,849 4,627,273
Net Transportation Surplus	935	(3,218,545)	12	(3,218,532)	ļ	1	3,147,584	(70,949)
Combinęd Surplus	97,948	(3,121,532)	0	(3,121,532)			3,147,584	26,051
					•			
								•

•

	4		Mayor's Budget	FY15 Without Change	Accounting Changes	FY15 With Accounting Changes	Busses	Change	Program Changes	FY15 With All Changes	Notes
Jenera D			1		1	*		i			
Re	venue	nses and Permits				!		1	i	!	-
İ	Line	Residential Parking 1	40,000	40,000	(40,000)	). ).	i			0	
]	-	Residential Parking 2	30,000	30,000			į	1	1	0	
1	i	Residential Parking 3	20,000	20,000			ĺ	į		0	
1	į	Residential Parking 4	4,000				:			0	
·		Residential Parking 5 Total Residential Parking	3,000 97,000	3,000 97,000			<u> </u>	ì	0	0	
	1	Iolai Kesidelidai Patking	97,000	97,000	(97,000)	,	į	i	. 0	U <sub>1</sub>	1
1	Tran	isfers from other funds						į	ì		
1		Transfer from Parking	2,809,500	2,809,500	(493,280)	2,316,220			73,370	2,389,590	
	1	Transfer from Transit Total Transfers	2 800 500	0 900 500	(402.280)	0 216 220	<u> </u>	i	72 270	0 200 500	
1	1	10tal Transfers	2,809,500	2,809,500	(493,280)	2,316,220	i	į :	73,370	2,389,590	
Tot	al Ge	neral Fund Revenues	2,906,500	2,906,500	(590,280)	2,316,220	; <u>.</u>	1	73,370	2,389,590	
į.						!	-				
Exp	pense	in a									
. ]	Subs	sidies and Transfers To Parking Fund	0	n		. 0					
		To Transit Fund	2,809,500	2,809,500	(590,280)	2,219,220			73,370	2,292,590	
ĺ		Total Subsidies and Transfers	2,809,500	2,809,500	(590,280)				73,370		
		i i de la se			2011	<u> </u>		i i			
		neral Fund Expenses und Surplus	2,809,500 97,000	2,809,500 97,000	(590,280)				73,370	2,292,590 97,000	
er Gen	CI III H	unu ourprus	97,000	97,000		97,000		1	· U	97,000	
arking	Fun	i									
	enue	s	ĺ			; ·			•		į . l
		ing Meters (On Street)	1,200,625	1,200,625	12.21	1,200,625			1 11 11	1,200,625	
		dential Parking Permits ing Citations	700,000	700,000	97,000	97,000 700,000		ļ	38,800	135,800 930,000	Average 40% Add 2 PEO's
-		Street Parking Charges	4,959,000	4,959,000		4,959,000			230,000	4,959,000	Add 2 PEOS
Tot		king Fund Revenues	6,859,625	6,859,625	97,000			······································	268,800	7,225,425	
									ļ		
Exp	iendit		1 (04 000	1 (04 000)		1 (04 000				1 (01 000	
-		Street Parking ing Operations	1,604,999	1,604,999	590,292	1,604,999 590,292	. i	-	101,388	1,604,999 691,680	Add 2 PEO's
		ing Administration			7,0,4,2	3,0,2,2,		į	94,042	94,042	Parking Spec
	Debt		1,165,113	1,165,113		1,165,113	Ì	i i		1,165,113	
		eclation	900,000	900,000		900,000	,		İ	900,000	
		in Indirect Charges	240,000	240,000		240,000		!	1	240,000	
	Cene	eral Liability Insurance sfer to General Fund	140,000 2,809,500	140,000 2,809,500	(493,280)	140,000 2,316,220	·	,	73,370	140,000 2,389,590	
		king Fund Expenditures	6,859,612	6,859,612	97,012	6,956,625	<u>i</u>	,	268,800	7,225,425	
		and Surplus	13	13	(12)	0			. 0	0	
-  -				-			1	1			
	enues	n Fund					ļ	İ	-	-	
120	Tran	sportation Charges					í	. !			
1	i i		1	436,715		436,715		)		426 717	
-		Red Yellow		85,079		85,079	2 1	-1	(85,079)	436,717 0	
1 1		Green	1	533,953		533,953	2		0	533,955	
		Orange		129,681		129,681	1		0	129,682	
		Gold		209,932	ž.	209,932	2	-2	(209,932)	0	ļ l
		Brown Purple	3	551,695 150,571	ļ	551,695 150,571	2 3 2 2	Ì	. 0	551,698 150,573	
1		Circulator		1,0,511		0 11,5011	2	-2		130,573	
		State Shuttle		243,076	1	243,076	2		Ĭ	243,078	
		Para Transit		5,493		5,493	- j	-		5,493	1
		Taxi Permits		45,000		45,000	ļ		41,540	86,540	Increase perm
		Advertising Greyhound		121,000 5,000		121,000 5,000		]-		121,000 5,000	
		Transportation Charges	929,000	2,517,193	0	2,517,193	<u> </u>	1	(253,471)	2,263,734	1
11	Trans	fer from General Fund	2,809,500	2,809,500	(590,280)	2,219,220			73,370	2,292,590	
		sportation Fund Revenues	3,738,500	5,326,693	(590,280)	4,736,413			(180,101)	4,556,324	
12.							. [	.	-		
EXP	enses	(Includes application of Grants)									1
1 1		it Operations & Maintenance									
	j	Red		767,443		767,443	2	0	o	767,445	
1.1		Yellow		392,872		392,872	1	-1	(392,872)	0	
-		Отееп		563,562 82,805		563,562 82,805	2	0	0	563,564	
-		Orange Gold		1,288,210		1,288,210	2	-2	(1,288,210)	82,806 0	• •
-	- 1	Brown	1	1,082,520	·	1,082,520	3	0	0	1,082,523	
	1	Purple		195,462	·	195,462	2	0	0	195,464	
	i (i		İ	1,552,560		1,552,560	2	-2	(1,552,560)	0	
		Circulator		0	i	0	2	]		2	
		State Shuttle			E E						
	I   C   S	State Shuttle Para Transit	1.311.478	0 5.925 434		5 925 434			(3.233.642)		
	I Total	State Shuttle	1,311,478 591,143	5,925,434 761,563	, · · · · · · · · · · · · · · · · · · ·	5,925,434 761,563			(3,233,642) (94,042)	2,691,803 667,521	- Parking Spe
1 1	I Total Admi	State Shuttle Para Transit Transit Ops & Maint.			(590,292)					2,691,803	- Parking Spe

Debt	10,100	10,100	l.	10,100	-	;		10,100
Depreciation Interfund Allocations	600,000	600,000	:	600,000	į		1	600,000 657,849
Total Transportation Expenditures	657,849 3,737,565	657,849 8,545,238	(590,292)	657,849 7,954,945	<u>          i                          </u>		(3,327,684)	4,627,273
Net Transportation Surplus	935	(3,218,545)	12	(3,218,532)			3,147,584	(70,949)
Total Transportation outplus	, ,	(5,3.10,2.10)	1 <u>-</u>	!	F	i	3,117,304	1 1
Combined Surplus	97,948	(3,121,532)	0	(3,121,532)			3,147,584	26,051

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# **Finance Committee Hearing**

Tuesday, April 22, 2014

### 1) What is the difference between the FY14 adopted budget and the FY15 proposed budget?

- -Increase in Salaries of \$14,018.78
- -Increase in Benefits of \$23,088.47

Despite an overall rise in our Salaries and Benefits we made the following reductions:

- -Elimination of a Position (Accounting Associate I)
- -Savings from staffing turnover for an Accounting Associate III position
- -Reclassification of employee from Senior Accountant to Accounting Associate III
- -Filling a vacant Senior Accountant position (A15) at an Accountant level (A13)

-Reduction in Supplies of \$2,170.00

-Reduction in Professional Services-Accounting of \$165,296.42

In order to provide a more accurate depiction of costs, expenses that were previously absorbed in the Finance Department Budget have been allocated to their appropriate cost accounts. For example, expenses related to Utility Billing will now be expensed to the associated Enterprise Funds (Water, Sewer and Storm water).

-Increase in Telephone of \$140.00

Item increased to cover actual cost

-Reduction in R&M Equipment of \$5,000

### 2) How does this impact the services you provide?

The position cut will reduce our core clerical-cashiering staff from 3 to 2. Our recent banking conversion has automated many processes, which has made it possible to make this staffing reduction with little impact on our services.

The other listed reductions will not impact Finance Department services.

- 3) Staying within the budget constraints, what other alternatives would you recommend? We have no alternatives to recommend.
- 4) What revenue enhancements do you propose for your department?

A convenience fee for telephone or web payments could help recover the merchant fee service charges that we pay.



# City of Annapolis

160 Duke Of Gloucester Street Annapolis, MD 21401

# Standing Committee Minutes - Draft **Finance Committee**

Monday, May 5, 2014

10:00 AM

Mayor John T. Chambers, Jr. City Council Chambers

#### 1. Call To Order

The Chair called the Meeting to order at 10:13 a.m. Alderman Paone arrived at

Alderwoman Finlayson was also in attendance.

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 2. General Discussion

ID-164-14

**Budget Discussions** 

Finance Director Miller discussed some proposals for changes to the budget.

The committee discussed Alderman Budge's proposed changes to the Mayors Budget.

Acting City Attorney Murnane discussed the Amusement Tax.

The committee discussed the Fee schedule.

Alderman Arnett moved to postpone. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed a revolving fund for costs associated with special events. Mr. Ricky Truitt, APD, discussed the proposal.

Alderman Arnett moved to postpone a vote on the proposal on a revolving fund for special event fees. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The Committee discussed the speed camera program. Mr. Truitt commented on the program. Acting City Attorney Murnane commented on the program.

Alderman Arnett moved to postpone. Seconded, CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed adding a Fireworks display application fee and a hazordous materials fee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

The committee discussed The proposed changes in the Public Works budget. The committee requested more information from DPW on the proposed cost cutting measures and fee increases.

Alderman Pfeiffer moved to request more information on the proposed changes. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed proposed Weekend Temporary Sign License proposed by DNEP. Mr. Murnane discussed the proposal.

Alderman Pfeiffer moved to recommend favorably with a change of the proposed fee to \$100.00. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed proposed changes to Alcoholic Beverage License Fees and Fines. Mr. Truitt discussed current ABCB enforcement.

Alderman Arnett moved to recommend that staff review policies and staffing with an eye to increasing enforcement.. Seconded, CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed Admissions and Amusement tax. Mr. Mumane discussed the tax.

Alderman Arnett moved to llook in to education and enforcement as well as follow up with the comptrollers office about getting more specific information on current receipts. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the Renewable Energy Park Proposal. Mr. Murnane discussed the proposal.

Alderman Arnett moved to recommend favorably and ask the administration research the viability of the proposal. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed The Workers Comp Policy.

Alderman Arnett moved to postpone. Seconded. CARRIED on voice vote.

Ave: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed MIT Technology fees and Finance Department convenience fees. Mr. Miller discussed the fees with the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the proposed changes in Planing and Zoning fees. Mr. Miller discussed the proposed changes

Alderman Arnett moved to recommend favorably with the increase of any proposed fee to a minimum of \$35.00. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the proposed fee changes from DNEP. Mr. Miller reviewed the fees with the committee

Alderman Arnett moved to recommend favorably with a proviso that the office of law review the proposed changes for legal sufficientcy. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the changes proposed by Alderman Budge to the taxi permit and taxi fines.

Alderman Pfeiffer moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the proposed revisions to the fee schedule from the finance department. Mr. Miller that the primary change proposed is to raise the minimum fee in all places from \$25.00 to \$35.00. The committee decided to defer these until the next meeting. The committee discussed proposed changes to the Recreation and Parks fees. The committee asked for more information on these proposed rate changes.

Alderman Pfeiffer moved to support raising the minmum fees and postpone judgement on all othere listed fees. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

## 3. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 12:50 PM.

## Revenue Suggestions by Department for FY 2015

## Items that require additional research and/or separate legislation:

### Police:

1 - Special Event Revolving Fund

On average the APD provides security and traffic services to 45 billable special events per year. That averages \$230,204 is overtime a year. All event providing entities would be required to pay the APD "detail" overtime pay and administrative fees to offset the cost of performing police related services. These transactions would be accounted for in a Special Event Revolving Fund.

## 2 – Red Light and Speed Camera Systems

Currently installed camera systems generate revenue. Expansion of program could provide more revenues.

\*\*Revenue Changes were made in 2013 to "Records" and "Recovery/Towed Vehicle" Fees

### Fire:

1 – Fireworks Display Application Fee (\$240.00)

Required inspection of display site before and after a Fireworks Display, which is generally a 4 hour overtime commitment for one inspector. Approximately 10 displays are expected during a 12 month period. The fee would generate equivalent revenue to cover the cost of service.

## 2 – Hazardous Materials Response Reimbursement Fee (varies)

The number of hazmat calls that require major mitigation are infrequent, but can be very costly and time consuming. (Ex. An incident in February 2013 cost the City of Annapolis \$12,000)

### **DPW:**

1 – Street Lights

"Rolling" the street lights to half on/half off would save the City an estimated \$300,000/year.

### 2 – Street Sweepers

Reduce from 3 Street Sweepers to 2. One sweeper is currently in need of replacing. The cost of a new sweeper is \$200,000, plus there is the annual cost of an operator and maintenance.

- 3 Fleet Consolidation
- 4 Trench Cut Ordinance

If a street trench is required within a prescribed period of time after a road resurfacing (10 years), a hefty permit fee is imposed to recover the cost of damage to the street.

5 – Franchise Fee of Solid Waste Haulers

The fee would allow the City to recover part of the cost of street deteriorations caused by the heavy trash and recycling trucks.

6 - Sidewalks

Return the responsibility of sidewalk repair and maintenance to the property owners.

## **DNEP:**

1 – Weekend Temporary Sign License

A \$500 License is proposed to grant permission to display 20 signs, in the right-of-way during weekend hours. There would be a fine of \$25 per sign if displayed without a license.

- -Should it be a license or permit?
- -Does fine already exist for displayed signs on the weekend?
- Is the amount of money appropriate for each (license vs. fine)

### Law:

The following items are currently under review by the Office of Law:

- 1 Alcohol Board License Fees and Fines
- 2 Amusement Tax
- 3 Renewable Energy Park
- 4 Worker's Compensation

### MIT:

1 – Technology Fee (3 % per transaction)

Fee added to most/all permit transactions to recover the cost of maintenance for the Trakit Program

## Finance:

1 – Convenience Fee (% of transaction or flat rate per transaction)

A Convenience Fee for web payments, telephone payments, ACH payments to recover the transaction fees that we currently pay to vendors.

## <u>List of Documents:</u>

General Fund Account Roll-up

General Fund Sources of Revenue w/out Transfers

Fund Balances as of Year End

Debt Service Schedule

Debt Service Schedule Pie Chart

P&Z Proposed Revenue for FY15

MIT Proposed Revenue for FY15

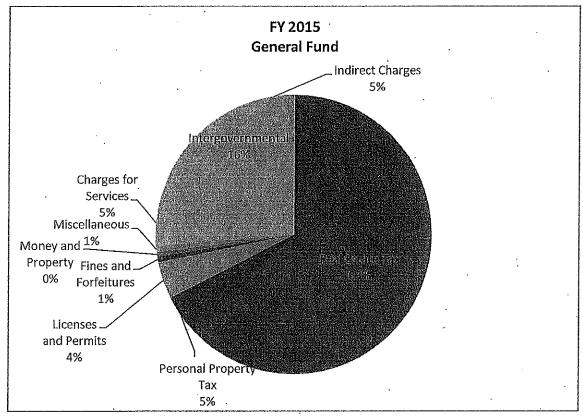
Y of Central Maryland Rates

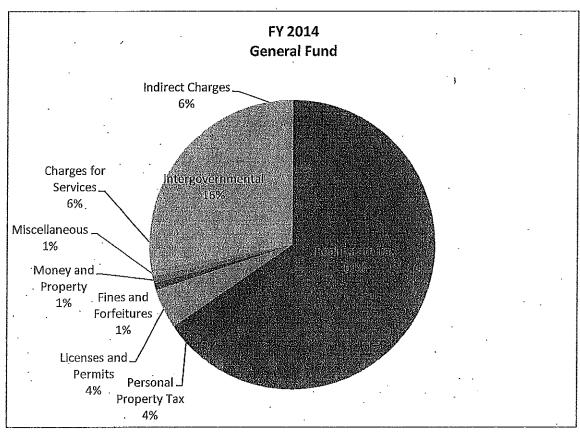
DRAFT - WORKING DOCUMENT

2		200	-	-	4
<b>H</b>			YEAR	2015 BUDGET	
7		'		Change - Prior Year to Mayor's	Mayor's
m		FY 2014 Revised w/ IBB Budget	Mayor's Budget	<del>69</del>	. %
2269				The second secon	
	General Fund			111	
2271	· Salaries and Benefits			A CONTRACTOR OF THE PARTY OF TH	
2272	Salaries	33,627,154.62	34,296,408.40	669,253.78	(1.37)
2273	Attrition	(647,225.38)	(582,225,38)	65,000.00	(0.16)
2274	Overtime	1,502,477.00	1,264,630.00	(237,847,00)	(1.24)
22.75	Double-time	0.00	00.0	00.0	0.00
2276	Differential	00.0	00.0	0.00	00.0
77.72	Uniform Cleaning Allowance	0.00	00.0	00:00	0.00
2278	Benefits	10,859,137.09	11,898,172,27	1,039,035.18	0.18
2279	Non-Salary Insurance	00.00	0.00	0.00	00'0
280	Disability Insurance	65,000.00	(65,000.00)	(130,000,00)	(2.00)
2281	Grants	(2,261,559.82)	(1,424,684.00)	836,875.82	10/AIC#
2282	Subtotal; Salaries/Benefits	43,144,983.52	45,387,301.29	2,242,317.77	#DIV/0!
2283	Operating				有 医 配 多 美
2284	Supplies	1,110,999.56	965,551.44	(145,448.12)	#DIV/0
2285	Telephone	285,120.00	286,462.00	1,342.00	#DIV/0
2286	Training and Education	230,020.00	151,180.00	(78,840.00)	#DIV/0
2287	R & M - Equipment	1,063,856.25	1,047,870.88	(15,985.37)	#DIV/0i
288	Advertising	7,125.00	57,500.00	50,375.00	#DIV/0
S 5	Special Programs	111,200.00	125,900.00	14,700.00	0.87
057	Contract Services	2,086,089.85	1,946,360.00	(139,729.85)	#DIV/0i
100	A 1 domestic Economic	477,550.00	312,253.58	(165,296.42)	(0.40)
293	Maunic Expenses	0.000,00	1,2,000,00	00.0	0.00
294	Lead Paint Int	0.00	0000	00.0	000
295	Vehicle Allowance	6,000.00	0.00	(6,000.00)	(1.00)
296	Economic Development	450,000.00	350,000.00	(100,000,000)	(0.22)
297	Legal Services	155,000.00	98,000.00	(57,000.00)	(0.71)
738	Miscellaneous Services & Charges	51,000.00	53,000.00	2,000.00	#DIV/0i
200	Kents & Leases	565,514.00	530,310.00	(35,204.00)	#DIV/0i
200	Capital Outlay	306,000.00	306,000.00	00.0	0.00
300	Employee Luiysteds	00.000	65,570.00	(980.00)	(0.00)
2303	Tuition	00.0	0.00	00.00	0.00
2304	Clothing	00.00	20512000	0.00	00'0 10'1'1'(1#
2305	Fuel & Oil	449.323.84	465.342.05	16.018.21	0/VIC#
306	Electricity	1,181,045.00	1,181,060.00	15.00	000
307	Fleet Replacement	455,000.00	455,000.00	00:0	0.00
800	Fire Protection Grant	. 00.00	0.00	0.00	0.00
339	Dues & Memberships	00:00	00:00	0.00	0.00
310	Appropriation to Volunteer Fire	00:00	0.00	00.0	0.00
100	Copier	3,000.00	3,800.00	800.00	#DIV/0i
317	New Vehicles	0.00	00.0	0.00	00.0
313	Urban Forestry	0.00	00.00	00:0	00.0
23.14	Unsafe Structure Dem	0.00	0.00	0.00	00'0
23.15	Annapous Irail	0.00	0.00	00.00	0.00
317	Grants & Activities	0.00	475,300.00	475,300.00	#DIV/0I
27.0	Sultotal: Oneroting	0.00	(DU, 786,625)	(328,647.00)	#DIV/0i
2319	Total: General Firnd	52 511 907 02	54 252 044 24 SE	(50.1,180.35)	10 / ATO #
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General F Roll-up

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## City of Annapolis Fund Balances as of Year End

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Governmental Funds					. 1			[	} } :	). † )
General Fund								٠٠		,
Non-Spendable	418,958	373,050	422,077	293,235	476,968	711,154	314,552	225,660	214.329	218.712
Restricted	1	1	1	. 1	. 1.	;		1	}	7 107 625
Assigned		t		t	ı	ι	3.478.434	3.536.307	364 208 -	
Unassigned	11,649,131	10,515,594	9,619,912	9,534,721	9,124,610	4,407,708	-	8.279,541	23.387.107	25,491,299
Total General Fund	12,068,089	10,888,644	10,041,989	9,827,956	9,601,578	5,118,862	3,792,986	12,041,508	23.965,644	32.817.636
						, , , , , , , , , , , , , , , , , , , ,			2/22 -/	2001:30/-2
Capital Projects Fund		•							,	
Restricted	ţ	ŧ	1	•	J	,	1		•	0 0 0
	100 C		1	1		,	•	¥ -	ŧ	4,524,930
חשונים ככל	2,835,242	8,445,362	3,853,548	3,452,477	7,936,578	12,123,072	1,038,021	4,190,198	2,144,609	
Unassigned	2,830,590	(7,657,929)	809,535	(2,926,406)	11,469,059	(1,079,462)	3,826,100	\$	-1	1
Total Capital Projects Fund	6,665,832	787,433	4,663,083	526,071	19,405,637	11,043,610	4,864,121	4,190,198	2,144,609	2.624.930
•			3							
Special Revenue Fund	•									
Restricted	34,035	1,906	45,531	35,813	. 209.427	243.689	. 150.340	145 087	I	319 577
Unassigned	(34,035)	(1,906)	(45,531)	(35,813)	(209,427)	(243,689)	(150.340)	(145 087)	316.804	
Total Special Revenue Fund	1	1	-	, , , , ,	/ / /	/	(2) 2(2)	(100/014)	100,000	
		, a				1	1	1	3TD, 8U4	319,574
Total Governments Eurole	100 001		100							
Total Covering Parity	T26'55'75T	11,0/0/1/	14,705,072	10,354,027	29,007,215	16,162,472	8,657,107	16,231,706	26,427,057	35,762,140
					•					

## City of Annapolis Fund Balances as of Year End

«Business-type Activities Water Fund	. 2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Net Investment in Capital Assets Restricted	6,265,847	6,271,476	5,787,884	6,009,737	4,769,246	9,167,200	·5,436,825 979,216	3,705,872 620,794	3,355,224 64,049	3,577,858 4,258,690
Total Water Fund	5,526,759	7,439,905	6,980,603	6,705,105	775,781 5,545,027	3,728,642	(1,962,330)	150,289	1,758,778	2,510,048
Sewer Fund						-				
Net Investment in Capital Assets Restricted	10,506,425	10,600,714	10,722,179	10,678,431	9,236,727	10,430,628	8,003,286	11,254,179	10,818,048	7,912,484
Unrestricted	2,393,542	3,105,949	2,663,100	2,004,382	4,557,156	4.885.704	1,824,331	2,560,964	1,614,847	4,109,018
Total Sewer Fund	12,899,967	13,706,663	13,385,279	12,682,813	13,793,883	15,316,332	11,934,228	9,455,943	11,098,839	16,029,809
Off Street Parking Fund					-			-		
Net Investment in Capital Assets	6,253,392	9,928,911	8,806,959	8,451,287	8,141,437	9,389,196	669'896'6	9,548,688	9,314,726	5.763.419
Unrestricted	(4 078 250)	1 750 743		, j	· ,	j ,	531,038	12,789	7,956	2,833,787
Total Off Street Parking Flind	E 17E 143	7.459,712)	(6,143,777)	(7,710,607)	(7,188,087)	(7,901,351)	(9,809,766)	(8,921,840)	(8,698,122)	(7,993,048)
	.3,1,5,142	1,409,199	2,663,182	740,680	953,350	1,487,845	689,971	639,637	624,560	604,158
Transportation Fund		÷								·
Net Investment in Capital Assets	3,089,031	2,815,173	3,167,857	2,743,440	2,349,407	2,831,433	2,674,243	2,933,966	4.733.774	4 383 885
Restricted	1 0		<b>)</b>	1	•	.'	. 1	•	330	-
Total Tanana da da	(2,122,822)	(4,152,180)	(3,128,283)	(2,364,981)	(1,989,003)	(4,625,376)	(2,628,267)	(3,976,496)	(5.841.882)	(7,518 998)
Iotal Iransportation Fund	966,209	(1,337,007)	39,574	378,459	360,404	(1,793,943)	45,976	(1,042,530)	(1,107,778)	(3,135,113)
Dock Fund						-	•	-		
Net Investment in Capital Assets	1,107,865	1,248,978	1,363,945	1,720,736	5,813,462	6.938.891	6 700 710	6 6 6 78 3	0610343	, , , , , ,
Restricted	t	ı	- 1	. !	1	100000	158 657	507/545/0	6,780,120	1,02,055
Unrestricted	1,442,767	1,569,670	1,129,222	645,632	(3,159,285)	(4.237.287)	(2,007 (7)	(7 599 931)	000,000	, ort 1/
Total Dock Fund	2,550,632	2,818,648	2,493,167	2,366,368	2,654,177	2,701,604	(844,302)	(656,648)	(847,753)	(1,189,086)
Market Fund	-	-				,				
Net Investment in Capital Assets	249,828	597,478	335,124	388,643	394,972	403,545	410.351	361 716	727 851	
Unrestricted	376,724	1,709	158,647	(142,646)	(378,773)	(544.428)	(146 796)	(78.701)	(5/13/002)	1,017,014
otal Market Fund	.626,552	599,187	493,771	245,997	16,199	(140,883)	263,555	283,015	293,953	306.220
· .										

## City of Annapolis Fund Balances as of Year End

	2004	2005	2006	.2007	2008	2009	2010	. 2011	2012	200
Business-type Activities Cont.						}	} .		77.07	· CTO7
"Stormwater Management Fund									·	
Net Investment in Capital Assets		1	,	. 25.553	(14.020)	156 290	(18 191)	(68 6)		(7,00)
Restricted	٠,	1	•		7010/. 13		(+)+()+()	(2,00,4)	TOE"/	(64,015)
(Jorganiched	72 57	000 707	ָר בּוֹלָר מילי	1 (	'. (				758,97	1
	++0,00	TO4,002	707,±00	435,039	4/6,513	57,898	(234,036)	(350,245)	(308,378)	112,007
lotal Stormwater Management Fund	53,544	184,339	. 262,100	460,612	462,493	214,288	(252,227)	(354,077)	(273,620)	27.992
, Refuse Fund										
Net Investment in Capital Assets	581,549	427.963	274.376	154016	106 918	147 403	370 700	007 77	î	1
Restricted	1	ī		) · ·	:	7000	0/0/400	(±±,400)	745,45	34,277
Unrestricted	307 37	(201 070)	יר כר כר כר כר כר כר כר כר כר כר כר כר כר	1	1	. ;		•	949	
	0.407	(5/5,135)	(755,0/2)	129,075	359,450	607,698	25,292	754,989	1,504,879	2,341,425
i otal Ketuse Fund	656,984	54,768	4,024	283,091	466,368	.755.101	359.668	-743 523	1 540 775	COT 37E C
To compare the contract of the	•								2000	1010101
Total Business-type Activities	28,455,789	30.935.702	26.321.700	72 863 175	יחם ושר גל	200 026 66		77.7	1	
	ш	10 (/00 1/01		C-7-10016-4	24,437,301	44,208,380	ľ	10,050,580 .13,545,818	16,507,027	. 25,366,278

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CITY OF ANNAPOLIS, MARYLAND
Statement of Activities
Year Ended June 30, 2013

		Totals		5.396,639	(36,214,464)	(4.000,000)	(278.566)	(8.412.941)	(3,427,064)	(46,936,396)		2.270.233	859.062	3.603,311	(4,867,436)	(191,577)	12,050	301,612	1.034,927	3,022,182	(43,914,214)			37,295,903	33,719	1,764,918	1,439,428	148,934	174,173	1,382,844	•	42,239,919	(1,674,295)	38,220,227 36,545,932
Revenues and Jet Position	overnment Business-Type	Activities		<i>в</i>		1	. 1	,	1	ı		2,270,233	859,062	3,603,311	(4,867,436)	(191,577)	12,050	301,612	1,034,927	3,022,182	3,022,182			1		,	•	•	26,132	•	(2,281,369)	(2,255,237)	766,945	24,599,333 25,366,278 \$
Net (Expense) Revenues and Change in Net Position	Primary Government Government	Activities		\$ 5,396,639 \$	(36.214.464)	(4.000,000)	(278,566)	(8,412,941)	(3,427,064)	(46,936,396)		t	ı	•	•	•	•	•	•		(46,936,396)			37,295,903	33,719	1,764,918	1,439,428	148,934	148,041	1,382,844	2,281,369	44,495,156	(2,441,240)	13,620,894 \$ 11,179,654
	Capital Grants and	Contributions		 1	45,450		•	•	1	45,450		61,500	37,500		39,092	•	1	•	•		\$ 183,542													
Program Revenues	Operating Grants and	Contributions		9,493,361	2,454,275	70,963	546,168		r	12,564,767		,	•	1,851,873	1,601,021	97,953	166,667	1	4	3,717,514	16,282,281								S			ansfers		ar, as restated
<b>a.</b>	Charges for	Service		12,980,768 \$	1,121,852	1,493,932		1,173,707	1	16,770,259		8,056,317	7,187,154	6,129,050	938,735	861,833	10,571	830,185	3,521,278	27,535,123	44,305,382 \$	les:			ted		"	d interest	Interest and investment earnings			Total general revenues and transfers	osition	Net position as of beginning of year, as restated Net position as of end of year
		Expenses		\$ 17,077,490 \$	39,836,041	5,564,895	824,734		3,427,064	76,316,872		5,847,584	6,365,592	4,377,612	7,446,284		165,188	528,573	2,486,351	28,368,547	\$ 104,685,419 \$	General Revenues	Taxes	Real	Unincorporated	Public utility	Corporations	Penalties and interest	Interest and in	Miscellaneous	Transfers	Total genera	Change in net position	Net position as of beginning o Net position as of end of year
-		Functions/Programs	Governmental Activities:	General government	Public safety	Community services	Community development	Public works	Interest and bond issuance costs	Total Governmental Activities	Business-type Activities:	Water	Sewer	Off Street Parking	Transportation	Dock	Market	Stormwater Management	Refuse	Total Business-type Activities	Total									·				

The accompanying notes to the financial statements are an integral part of this statement.

City of Annapolis

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# City of Annupolis - Depr Service Schedule

			•			,									•											-													
		Total	10 884		244,003	3.967	6,943	35 227	777		301.024		1,5/4	· 0	200,398	φ, Συν	6,953	35,456			319.770			2007	4,000,4	35,656	) ) )			318,700		287 573	746 7	ָרְ לְּיִבְּיִלְּיִרְ	7 4	20.01			314,702
-	DOCK	INTEREST	471		86,723	1.886	4.280	25.119	? <u>.</u>		118,479		o n r	6	78,013	1,034	4,170	24,806			109,519			00,7,00	4 080	24.464	: :	·		99,062		58 483	7 7 7 8 8 4		20,00	141,141	-	470	00,240
. •		PRINCIPAL IN	10,413		157,280	2.081	2,663	10.108	) .		. 182,545	0/20 6	0/6'/	0000	100,000	4,000	2,783	000,01			210,251			2,013	3.241	11,192		. •		219,638		209,090	0.000	9 j.e.	11 371	1,00,1		977 900	779 400
-	-	. Tofal	9.604	18,542		71,200	351,666	46.644	· ·	83,966	581,621	0	50,0	22,478	97.4	2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	304,418	04 04 04		403,036	910,113		, i	78 899	368,350	47.210		584,437	200	1,163,565	84 411	- - - - -	78,500	366,876	47 022	-	641,314	1 048 408	12412141
	OFF ST PKNG	INTEREST	416	7,359		33,837	216,789	33,260		83,966	375,627	27.0	- 6	770'0	30 903	0100,440	247	740,75		403,036	687,023	4 908		31 643	205,684	32,392		399,437			1855	-	30,231	199,466	31.985	) -	391,314	654.834	
•	3.FF	PRINCIPAL 1	9,188	11,183	•	37,363	134,877	13,384	· -	•	205,995	а С.	0 00 00 00 00 00 00 00 00 00 00 00 00 0	2000	45 845	140.077	76'0tl	1, 102			223,090	79 960		. 47.056	162,566	14,818	j	185,000	000	000,804	82.756	1	48,269	167,410	15.057	; , , , , , , , , , , , , , , , , , , ,	250,000	563 492	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	·	Total	214,204	2,892	91,306	102,383	152,759	143,931	86,892	<del></del>	794,367	140 050	909'6	2 60	113 237	152 ggB	144.874	1,0,1	740,001		851,024	13 237	101 555	113,167	160,006	145,678	189,058		700 704	2/7	13,165	100,127	112,879	159,366	145,100	190,909		721 546	
:	SEWER	INTEREST	9,279	1,148	32,452	48,657	94,170	102,631	86,892		375,229	3.848	70.0	29.380	47.314	91.760	101.350	500,000	0001		369,230	766	25.736	45,501	89,346	99,954	91,699		353 009	700,000	. 258	21,884	43,471	86,645	98,638	88,778	•	339,674	
		PRINCIPAL 1	204,925	1,744	58,854	53,726	58,589	41,300			419,138	145 204	2 442	68.933	65,923	61 238	43.512	93.542	100		481,794	12.471	75.819	67,666	70,660	45,724	97,359		389 890	2221	12,907	78,243	69,408	72,721	46,462	102,131		381,872	,
•		Total	243,471	5,820	153,470	265,791	433,260	142,662	203,734		1,448,208	169.418	7 055	166,927	293,968	433.940	143.595	440 908	2		1,655,811	26,636	170,694	283,785	453,814	. 144,395	443,282		1 532 60B		26,492	168,296	293,038	451,998	143,820	- 447,623	<u>.</u>	1,531,267	
,	WATER	INTEREST	10,546	2,310	54 546	126,316	267,089	101,726	203,734		766,267	4.374	2.141	49,382	122,828	260,254	100,466	221 584			761,029	1,541	43,257	118,122	253,407	99,073	215,005		730,405		519	36,785	112,852	245,746	797,76	208,157		701,826	
-		PRINCIPAL	232,925	3,510	98,924	139,475	166,171	. 40,936	-	•	(681,941	165,044	4.914	117,545	171,140	173,686	43,129	219,324	!		894,782	25,096.	127,437	175,663	200,407	45,322	. 228,277	,	802,201		25,973	131,511	180,186	206,252	46,053	239,466		829,441	
		Total	424,748	128,346	824,024	1,264,891	1,646,869	575,921	164,545	*	5,029,344	295,558	155,595	896,276	1,398,988	7,649,457	579,683	356,096	-		5,331,653	587,468	916,506	1,398,118	1,724,998	582,915	358,013	,	5,568,018		584,295	903,619	1,394,566	1,718,095	580,598	361,516		5,542,689	
-	GENERAL	NTEREST	18,398	50,936	292,874	601,132	1,015,234	410,665	164,545		'2,553,784	7,630	47,220	265,145	584,538	989,256	405,574	178,961			2,478,324	33,983	232,260	562,141	963,227,	399,953	, 173,648		2,365,212		11,457	197,502	537,061	934,106	394,685	168,115		2,242,926	
	-	PRINCIPAL	406,350	77,410	531,150	663,759	631,635	165,256	÷ ,		2,475,560	. 287,928	108,375	631,131	814,450	660,201	174,109	177,135			2,853,329	553,485	684,246	835,977	761,771	182,962	184 365		3,202,806	-	572,838	706,117	857,505	783,989	185,913	193,401		3,299,763	٠
1.		TEAK BOND	2014 - 2003	2005	2007	2008	2011	2012	2013	<u>r</u>	2014 Total .	2015 2003	2005	2007	2009	. 2011	. 2012	. 2013	ĦT.	,	2015 Total	2016 2005	2007	2009	. 2011	2012	2013	1.	2016 Total		2017 2005	2007	2009	, 2011	2012	2013	<u> </u>	2017 Total	

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	tals ·	Total	489 870	37.454	494.667	497,834	947 407	399 885	290,525	83,966	4 274 709	0 / 1 # 7 0	340,873	538 037	550,612	948,893	402,497	628,955	403,036	3,858,307	} 	171,431	550,180	. 550,268	992,351	404,742	632,340	584,437	3,885,749		ene'n/1	542,447	548,871	988,382	400,132	641,314	7000
	Enterprise Fund Totals	INTEREST	21.219	14,865	175,812	. 236,593	584 041	285.141	290.626	83,966	1 692 263	2001	108,8 087.61	159.168	230,062	569,095	281,605	316,089	403,036	1,981,636		9,816	139,426	221,247	554,122	277,704	306,704	399,437	1,908,556		74.0,0	118,562	211,375	03/,3/1	206 036	391,314	1 830 045
	Entero	PRINCIPAL	468,651	22,589	318,850	261,241	363,366	114,744			1.549 441	2000	34,625	378,869	320,550	379,798	120,892	312,866	0	1,876,672	1. 1. 0. 1.	010,101	410,754	329,021	438,229	127,038	325,636	000'681	1,977,193	7 4 0 7	100,000	443,885	337,495	451,011	341.597	250,000	2 100 238
		Total		-	•	20,407					20.407	-	_		22,571					22,571	•		i i	22,556					22,556	<del></del>		20 800	75,300				22 500
٠	REFUSE	INTEREST				869'6					9,698				9,431					9,431			6	aon'a				-	690'6		ı	u u u	200,0	÷	•		8,665
	R	PRINCIPAL IN				10,709				2	10,709			٠٠ و٦٠	13,140				٠	13,140			787	10,40					13,487.			13.835	2				13,835
		Totaí		<u>ر</u>	5,883	10,538	_	5,757			22,178			666,8	11,655	1	5,794			23,848		6.543	11.847		100	70,5.	-		24,017		6,451	11.618	2	5,804			23,873
	STORMWATER	INTEREST			2,091	5,008		4,105			11,204	-		1,893	4,870	i	400,4			10,817		1.658	683	2	αου ε	9 6 6			10,339		1,410	4.474		3,946			9,830
	STOR	PRINCIPAL II	÷		3,792	5,530		1,652			10,974			4,506	6,785	7	1,740			13,031		4.885	6.964		. 828	232''			13,678		. 5,041	7,144		1,858			14,043
		Total	11,707				1,951	,			13,658	8,146		<u>:                                     </u>	1	40°		•		10,100		<u>.</u>		2.043	_				2,043				2,036		•		2,036
	TRANSIT	NTEREST	507				1,203		٠.		1,710	210			7	7/1,			·	1,382				1,141			•		1,141				1,107	•			1,107
	I	PRINCIPAL INTEREST	11,200				748	1			11,948	7,936			ς α <u>Σ</u>	, 02	÷			8,718				902					802			•	928		•		929
		lotal		10,200	;	23,548	828	25,664		•	60,240		12,366	* 1	26,044	25.832				65,071	46,689		26,029	867	25,976				99,561	46,437	-	25,962	863	25,874			99,136
	MARKET	וא וְיוֹא וֹיִי		4,048		11,191	010	18,300			34,049	•	3,753	6	497	18,073	•			33,205	2,700		10,466	484	17,823				31,473	. 910		866'6	469	17,589			28,966
				6,152		72,357	מ יי	7,364			26,191		8,613	· (	332	957,7				31,866	43,989		15,563	383	8,153				880,89	45,527		15,964	394	8,285			70,170
ī	· › · · · · · · · · · · · · · · · · · ·	- · · · · · · · · · · · · · · · · · · ·	2014 2003	2002	7007	2008		2012	5 L	<u>-</u>	2014 Total	2015 2003	2005	2007	2011	2012	2013	打	.	2015 Total	2016 2005	2007	2008	2011	2012	2013	분	7070 T	7010 Inlai	2017 2006	2007	2009	2011	2012	21.02	=======================================	2017 Total

# City of Annapolis - Dept Service Schedule

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, Ca		GENERAL	, i		WATER			SEWER		<u>05</u>	OFF ST PKNG			УЗОО	
	TOWN.	10日 2日 2日 2日 2日 2日 2日 2日 2日 2日 2日 2日 2日 2日	ota ·	PKINCIPAL	INTEREST	, Totai	PRINCIPAL	INTEREST	Total	PRINCIPAL	INTEREST	Total	, PRINCIPAL	INTEREST	Total
				•				•							
2018 2007		. 161,337	901,822	137,911	30,048	167,959	. 82.051	17.877	99 928			800 00	070	, ני ני	
2009		506,509	1,389,129	185,464	-	292,010	71,441	41.041	112,482	49 682	. 28 542	78,920	2,760	4///4	267,040
2011	831,600	897,874	1,729,474	218,779		459,969	77,137	83.284	160.421	177,577	194 729	360 308		1,091	4,300
2012		379,570	1,022,888	159,358		253,249	160,775	94,725	255,500	52.102	30.697	447 530		09,700	1871
2013	202,440	162,313	364,753	250,656	200,972	451,628	106,903	85,715	192,618	ļ.		192,618		52 - 53	700,70
-11	•	-		-				•	<u> </u>	320,000	381,240	701,240	-		··
. 2018 Total	3,300,463	2.107.603	5.408.068	952 16R	RR7 R70	2 0 0 0 0 0	400000	. 000			-				
				001	0.70	000,010,	480,507	322,042	820,949	599,361	632,208	1,231,569	264,890	76,333,	341,223
2019 · 2007		118,688	1,084,130	179,809	22,105	. 201,914	106,977	13,151	120,128	-	•		285 970	, ,	0
2009		479,470	1,387,205	190,742	100,750	291,492	73,474	38,809	112,283	.51.096	26.989	78.085	878 0	50, 45 508	220,126
2011		864,102	1,549,696	180,366	227,329	407,695	63,594	80,151	143,745	146,399	184.518	330,917	2,540	., c 0.00, c	4 a
2012		352,765	1,022,642	165,937	87,385	253,322	167,412	88,163	255,575	54,253	28,570	409.002	2,020	0.043 0.4 578	0,00,00
2013 TIE	213,285	156,239	369,524	264,084	193,452	457,536	112,631	82,507	195,138	-		195,138	)	2	
										385,000	369,215	754,215			
2019 Total	3,441,933	1,971,264	5,413,197	980,938	631,021	1,611,959	524,088	302,781	826,869	636 748	609 292	1 245 040	222 600	0 7	0.00
2020 2002	1 000 036	74.008	000 740 7	100							707,000	010,017	092,390	BOD'.	384 458
		006,17	1,014,944	186,791	٠.	200,198	111,132	7,977	119,109		٠	119,109	296,981	21,316	318,297
2011		842 426	404,000,1	190,73		291,324	75,797	36,421	112,218	52,711	25,328	78,039	2,938	. 1,412	4,350
2012		325,460	1,008,281	191,223	218,996	491,522	67,421	77,213	144,634	155,211	177,753	332,964	3,064	3,509	6,573
2013		147 709	40,010,1	1/1,/85	402,000	252,415	173,313	81,346	254,659	56,165	26,363	411,003	42,417	19,909	62,326
i i	_	} -	6 70 7 7	716'117	162,689	460,401	118,357	78,003	196,360			196,360			
										455,000	355,240	810,240	•		
2020 Total	3,583,845	1,827,585	5,411,430	1,024,084	590,473	1,614,557	, 546,020	.280,960	826 980	719 087	584.884	1 303 774	007 970		
7000	0.00		1						-	00'01	100	1,1,000,1	343,400	46,146	391,546
	•	24,730	7,060,139	193,774	4,602	198,376	115,286	2,738	118,024				308.083	7.316	315 399
. 2011	758 507	414,648	1,383,577	203,558	87,172.	290,730	78,411	33,579	111,990	54,529	23,352	77,881	3,039	1,301	4.340
2012	725,946	797,440	1,337,320	7/0'681	210,181	409,753	70,365	74,106	144,471	161,988	170,599	332,587	3,198	3,368	6 566
2013		138 744	373 710	720,971	747 780	253,425	181,425	74,252	255,677	58,794	24,063	82,857	44,403	18,174	62,577
TIF .			<u>:</u>		2	** / '70t	080,471	/3,26/	197,352	A 2000	0.00	0			
						*				0	0,40,900	654,343	•		
Z0Z1   Otal	3,728,675	1,674,336	5,403,011	1,067,671	547,342	1,615,013	569,572	257,942	827,514	790,311	557,367	1,347,668	358,723	30,159	388,882
2022 2009	1,001,020	376,100	1,377,120	210,344	79,030	. 289,374	81,024	30,442	111,466	56,347	21.170	77 517	. 8	α τ	
1102	029'087	/60,041	1,556,726	209,592	199,952	409,544	73,898	70,499	144,397	170,122	162 297	337 419	2358	700 %	020,4
2012	1,761,747	247,357	2,009,104	436,407	61,273	. 497,680	440,288	61,819	502,107	142,682	20.033	162 745	0,000	, 5, 504 402, 504	200.00
2013	247,628	129,344	376,972	909'906.	160,151	468,757	130,767	68,304	199,071	-		2	5	871'01	77,888
.						4		,		550,000	321,970	871,970			
2022 Total	3,807,080	1,512,842	5,319,922	1,162,949	500,406	1,663,355	725,977	231.064	957.041	919 451	525 170	4 4 4 4 6 0 4	1 2 7		
04/14/14	/14		•		٠						0.44	170'++-	114,207	19,513	133,770

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## City of Anadpolis - Debt Service Schedule

	~		•	-															•																						
<u>taís</u> Total		541,365	546,944	884,928	798'607	644,246	701,240	4,138,580		650,803	545,974	891,505	710,065	652,674	754 215	)	4 204 225	4,500	645,278	545,660	897,020	707,521	656,761	810,240		4,262,480	000	7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	740,440	740 959	660.081	854,343		4,304,731	542,005	. 895,548	1,395,003	665,828	871,970	4 370 354	7 22 2
Enterprise Fund Totals PAL INTEREST 1		96,851	199,564	010,020	203,175	286,687	351,240	1,744,043		71,246	188,708	497,099	244,943	275,959	369,215		1 847 170		43,214	177,098	478,875	226,006	260,892	355,240		1,541,325	4 840	163.976	20.000	208,001	245,056,	339,343		1,428,406	148,025	437,234	171,749	, 228,455	321,970	1.307.433	
Enterp PRINCIPAL 1		444,514	347,380	704,074	440,662	357,559	ດດດ'ດວ່າ	2,394,537		579,557	357,266	394,406	465,122	376,715	385,000		2 558 065		602,064	368,562	. 418,145	481,515	395,869	: 455,000		2,721,155	624.574	381 271	- CO - CO V	504.055	415,025	515,000		2,876,325	393,980	458,314	1,223,254	437,373	550,000	3,062,921	
Total		20 700	1024,22					22,420		-	22,380						22.380		;	22,368					1	22,368		22.322						22,322	22,218				•	22,218	
<u>Refuse</u> Interest		α	001,0					8,180	,		7,735						7.735	-	. 1	7,260						7,260		6,693	<del> </del>					6,693	6,068			,		6,068	
PRINCIPAL II		14.240	Ot7't-				÷	14,240			14,645						14,645		1	BOL'GL					1 1 1	15,108		15,629						15,629	16,150					16,150	
Total	•	6,438		10 220	2			28,235		7,739	11,556		10,224				29,519	7 877	- 7 - 7 - 1	000,1		981,01	1			28,410	7,604	11,526		10,228			0 00	805,82	11,472		20,085			31,557	
STORIMWATER AL INTEREST		1,152	1	3.789	2			9,165	:	847	3,994		3,527				8,368	7 A P.R.	1 0	947.0		5,203,			7	1,516	176	3,456		2,971			6	6000	3,133		2,473			.5,606	(
STOR PRINCIPAL IN		5,286	}	6.431	<u>:</u>			19,070	1	6,892	7,562		6,697	÷	•		21,151	7 160	108.7	60.	9	0,800	•	•	200 20	71,884	7,428	8,070		7,257			20.75	24,733	8,339		17,612			25,951	•
Total			2.049	-			:	2,049			_	1,836		_			1,836			7 8 4 7	<u></u>				1 8/7	7+0.1			1,845		- <del></del>	-	147	2		1,844				1,844	
<u>TRANSIT</u> INTEREST			1,064			-		1,064			٠	.1,024				٠.	1,024			988	8				988	000	•	٠	946				946		ć	005				006	
<u>IRANSIT</u> PRINCIPAL INTERES	<i>:</i>		985					985	:			812					812			588	}		•		861	3 .	·		899				898		Š	944	-			944	-
Total		25,871	869	26,740				72,297		. t	679'67	6//	26,604				72,174	0	25.811	783	45 407			~~	72.001	î		25,758	782	45,589	-		72.129		25,638	70 / 00	030,60			115,948	
<u>MARKET</u> INTEREST		9,440	. 451	16,890		•		26,781		0	078'0	484	13,720				25,080	•	8,377	418	14,505	-			23,300		٠	7,723	401	13,240			21.364		7,002	11 002	7			18,406	
MARKET PRINCIPAL INTEREST		16,431	. 418	28,667				45,516		9	880'O)	645 0 40	78,000	,	<del>-</del>		47,094		17,434	365	30,902				48,701	-		18,035	381	. 32,349	,		60,765		18,636	78 506				97,542	14.
YEAR BOND	, , , , , , , , , , , , , , , , , , ,		. 2011	2012	2013	- 분 ·		2018, Total	7000		200 8	2000	7,000	2013	<u>.</u>		2019 Total	2020 2007	2009	2011	2012	2013	· E		2020 Total .		2021 2007	. 2009	2011	2012	2013	<u>.                                    </u>	2021 Total		2022 2009	2012	2013	1 1	-	2022 Total	04/14/14.

# City of Annapolis - Devic Service Schedule

		Total			812,4	0,000	73,000	<del>.</del>		133,874	4.300	656	56 244	!			70,503	6		0,802	56,138			69,401	7 0	4,306	0 10 0				68,332	4.306.	400.01	18 048	2		920.00
	DOCK	INTEREST	•	1	1,034	3,030	87		1000	14,833	924	2.800	7.509	<u>.</u>			11,233	780	2459	7 t t	6//'c			9,027	6 2	0 40 0	2,120	(t., t.		1 000	070'/	502	1.748	3.247	: !		5 497
		PRINCIPAL 1			3 508	44.5.224	1 1 1 1 1			119,041	3,376	7,159	48,735			1000	59,270	E. 27	6.503	00000	aco no	•		60,374	α 4 0	0,000	51-803	2		0.000	21815	3,804	8,256	14.801	,		26 861
		Total		77 405	080 086	182884	1	898,278	77000	1,470,696	77,162	504,485	74,473		918,168	4 574 000	1,5/4,288	77,162	453.973	74 333	200,4	936,738		1,542,206	73677	75,77	74.216.		963,828	4 660 007	2000	77,266	506,721	23,898		984,341	1,592,226
	OFF ST PKNG	INTEREST		6,70	154.492	14.208		303,278	000	440,083	16,574	141,875	9,943		283,168	7 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	096,164	14.150	124,575	7.852	700'	261,738		408,115	11 630	107,885	5.623		238,828	37.48	24.75	9,004	88,534	4,300		214,341	316,179
	AO PER	PRINCIPAL 1		α α α α υ	177 577	148 658		. 595,000	600 020	000'8/8	60,588	362,610	64,530		635,000	4 499 738	1,122,720	63,012	329,398	68 681	5	675,000		1,134,091	65.637	347 024	68,593		725,000	1 208 251		68,262	418,187	19,598		770,000	1,276,047
	1	Total		111 420	144 246	502.563	199,566		207 720	Co / 100	110,955	219,140	229,806	201,744	٠.	781 645	201	110,956	197,199	229.374	203,147		100	/40,676	111,108	197 508	229,014	204,378		747 008		111,107	220,112	73,744	205,436		610,389
•	SEWER	INTEREST		27 204	67.109	43.838	63,073		201 221	1771107	23,832	61,628	30,681	57,614		173 755	30.15	20,348	54,113	23,612	53,290		754 000	151,363	16,723	46.768	17,351	48,794		129.636		12,948	38,458	13,269	44,126		108,801
•		PRINCIPAL II	·	84.219	77,137	458,725	136,493		756 574	10,00	87,123	157,512	199,125	144,130		587 890	220	809'06	1,43,086	205,762	149,857		070 005	569,313	94,383	150,740	211,663	155,584		. 612.370		98,159	181,654	60,475	161,310	•	501,598
		Total	•	289.253	409,115	498,133	467,921		1 664 422	1 2 2 2	288,046	621,534	227,781	473,023		1.610.384		288,046	559,304	227,353	476,313		7 754 048	010,100,1	288,438	560,180	226,995	479,200	;	1,554,813		288,439	624,289	73,094	481,684		1,467,506
	WATER	INTEREST		70,616	190,337	43,451	147,887		452.291		61,870	174,793	30,411	135,085		402,159		52,823	153,479	23,404	124,947		354 653	500	43,414	132,645	17,198	114,406		307,663		43,614	109,076	13;152	103,462		259,304
<i>₹</i>		. PRINCIPAL		218,637	218,778	454,682	320,034		1,212,131		226,176	446,741	197,370	337,938		1,208,225		235,223	405,825	203,949	351,366		1.196.363	200'00: 1	245,024	427, 535	209,797	364,794		1,247,150	7	234,625	515,213	59,942	378,222		1,208,202
,		Totai	•	1,376,546	1,555,092	2,010,933	377,912		5,320,483		1,370,805	2,362,521	919,535	382,034		5,034,895		1,370,805	2,125,975	917,809	384,690	•	4,799,279	2	1,372,671	2,129,308	916,363	387,022		4,805,364	7000	1,0/2,0/1	2,372,986	295,074	369,027	•	4,429,768
•	GENERAL	INTEREST	•	336,059	723,492	175,411	119,440		1,354,402		294,440	664,407	122,765	109,101		1,190,713		251,385	583,389	94,480	100,913		1,030,167		206,608	504,197	69,426	92,400		872,631	7. 0.07 0.00 0.00	0000	4.610	280,56	83,560		711,228
	_,	PRINCIPAL II		1,040,487	831,600	1,835,522	258,472		3,966,081		1,076,365	1,698,114	796,770	272,933		. 3,844,182	٠	1,119,420	1,542,586	823,329	283,777		3,769,112		1,166,063	1,625,111	846,937	294,622		3,932,733	1 212 705	7.7.7.7.00	000'000'	241,982	305,467		3,718,540
,		YEAR BOND		2023 2009	2011	2012	2013	<u> </u>	2023 Total		2024 2009	2011	2012	2013	 = -	2024 Total		2025 2009	2011	. 2012	2013	<u>.</u>	2025 Total		2026 2009	. 2011	2012	2013	<u> </u>	2026 Total	5002		2011	2012	. ZU13		2027 Total

ota/s Total	<del></del>	541,780	894.608	1396 272	7:7,000.	667,487	898,278	4 398 425		539,519	1,359,104	638,472	674,767	918,168		4,130,030	539,520	1,223,024	637,273	679,460	936,738	1	4,016,015	0	540,252	1,224,842	636,271	683,578	963,828	4,048,871		540,255	1,365,129.	204,882	687,120	984,341	3 781 727
<u>Enterprise Fund Totals</u> PAL INTEREST 1	-	132,266	416,208	121 794	040.080	70000	303,278	1.184.506		115,884	382,217	85,242	192,699	283,168		012,860,1	98,940	335,610	65,602	178,237	261,738		940,127	10 10 10	87,500	560,082	48,207	163,200	238,828	821,603		62,960	238,515	36,864	147,588	214,341	700.268
<u>Enteri</u> PRINCIPAL		409,514	478 400	1.274.478	A58 577	450,527	000'585	3,213,919		423,635	. 976,887	553,230	482,068	635,000	000	0,0,0,0	440,580	887,414	571,671	501,223	675,000		3,075,888	450 007	406,837	900,400	588,064	920,378	725,000	3,227,268		477,795	1,126,614	168,018	539,532	770,000	3,081,459
Total		22,209			,			22,209		22,116		-		•	277 66	011,77	22,116	,			-	0.7	22,116	22 148	74, 140	,	•			22,146		22,140				•	22,146
REFUSE INTEREST		5,422	-			-		5,422		4,750				• .	750		4,056						4,056	6.00 6.00 6.00 6.00 6.00 6.00 6.00 6.00	2		-			3,333	1	7,00,7					2,581
PRINCIPAL II		18,787						16,787		17,366					47 988		18,060					000	19,050	18.843	2.	•				18,813	10 0 0	000'81					19,565
Total		11,468		20,102		•		31,570		11,420		9,192		•	20.612		11,419		9,176		,	20 505	20,030	11,435		0	, ,			20,596	9	) r		2,949			14,385
STORMWATER AL INTEREST	٠	2,800		1,753				4,553		2,453		1,227			3 680		2,094		945			3 030	900'o	1.721	i :	708	† 8 0			2,415		2	1	230			1,863
STOR PRINCIPAL II		899'8		18,349	•	3		27,017		8,967		7,965			16.932		9,325		8,231			17 55E	200	9,714		R 467	î Î			18,181	40 103	2	0	2,419	٠	_	12,522
Total		-	1,842					1,842		- (	7,799	•		•	2,799		. (	81¢'7	-			2.518	2		2,522					2,522		7 877	-				2,811
TRANSIT INTEREST			857					857			/D	•			787		Š	- - - - - - - - - - - - - - - -			ı	697	}	r	597					597		491	2				. 491
TRANSIT PRINCIPAL INTEREST			985	·				. 985		2	210,2				2,012		700	1,841				1.827			1,925			•	٠.	1,925	٠	2 320	1			:	2,320
Totai	<del></del>	25,627	780	89,610				116,017	i i	25,520	101,1	0 / 0 / 0 / 0			67,683	25 520	020,02	40 800	0,00		-	67,487		25,654	1,070	40,835	,	<del></del>		67,459	25,555	1.192	13.149	2			39,896
MARKET INTEREST	•	6,256	. 363	7,817				14,436	i.	1940	7 CO	- - 5 .			11,286	4.680	. 600	4 210	141			9,183		3,846	253	3,094		•		7,193	2,978	208 ∵	2.366				5,552
PRINCIPAL II		19,371	417	81,793			-	101,581	. 0	860,02.	20 CO WE	200			56,397	20 840	775	3. 68. 88. 68.				58,304		21,708	817	37,741				60,266	22,577	. 984	10.783	<u>:</u>			. 34,344
YEAR BOND	:	2023 . 2008	2011	2012	2013	ᆔ		2023 Totaí	2000	5003	2012	2013	•	f.	2024 Total	. 2025 2009		2012	2013			2025 Total		2026 2009	2011	2012	2013	#IL		2026 Total	2027 2009	2011	. 2012	2013			2027 Total

# City of A Mapolis - Dept Service Schedule

	Total		4,318	9,968	58/1/1		000	37,008	4 318	3 745	17,866		26 020	B 10	9,058 44,455	00//		22 813		5,069	17,803		22 872		3,114	710';; ;		20,926	6	7 7 0 8 8	1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1		
,	DOCK INTEREST		345	1,325	7,001		72.7 7	- / t	176	1,042	2,343		3 464	0,00	070	70'		2.741		654	, , ,		2.031		4/8	9		1,323		2B5	000		
	PRINCIPAL I		3,973	8,643	708't-	•	27 500	27,730	4,142	2,703	15,523	•	22.368	7	4,100	t 20-5-		20,072		4,418	10,420	-	20.841		78 067			, 19,603	0.758	17 509			
	Total		77,479	504,977	2	1,008,275	1 B14 278	) 	77,480	189,676	23,656	902,624	1.193.436	27.64.48.7	23.511	- - - - - -	833,932	1,113,625		200,8U9	7 10,67	855,207	1,135,588	71	23.585		8/0,064	1,069,539	157 007	23.560		893,407	
	OFF ST PKNG INTEREST		6,187	67,134	Š	188,275	265 304	100,002	3,159	52,765	3,102	162,624	221.650	44.038	2.479	î	138,932	185,449		55,145 4 853	Q Q -	115,207	150,173	080.02	1119		90,064	133,551	17.385	377		63,407	
	OFF PRINCIPAL ' II		71,292	437,843		820,000	1 348 972	7.07	74,321	136,911	20,554	740,000	971 786	212 144	21.032	! !	695,000	928,176	0000	223,000		740,000	. 985,415	199 500	22,52		000'08/	935,988	139.622	23,183	-	830,000	
	Total		111,414	72,858	206,324		609 748		111,413	82,392	72,999	200	473,844	111 282	72,549	208,539		. 392,370	2. 2. 10. 10. 10. 10. 10. 10. 10. 10. 10. 10	72 740	208,883		393,175	α α	72,777	210,008		351,303	68,201	72,700	210,935	<u> </u>	
	<u>SEWER</u> INTEREST		8,899	11.443	39,287		88.791		4,542	22,920	9,574	2 7 5	71,312	19.130	7,649	29,093	•	55,872	6. 0.0 0.0	5.627	23,710		43,733	10.518	3,452	18,154		32,124	7,552	1,162	12,399		
	PRINCIPAL IN		102,515	61,213	167,037		520.957		106,871	59,472	63,425	î	402,532	92,152	64,900	179,446		336,498	07 15B	67.113	185,173		. 349,442	. 000 89	69,325	191,854		319,179	60,649	71,538	198,536		
	Totai	- \$	289,236	72.015	483,767		1,467,156	,	289,234	233,683	72,356	· · · · · · · · · · · · · · · · · · ·	1,080,717	315,620	71,909	488,959		876,488	316.392	72,098	489,764	•	878,254	184.332	72,135	492,405		758,872	193,435	72,059	494,575		
	<u>Water</u> Interest	, ;	23,102	11,342	92,117		209,270		11,791	55,007	9,490		166,654	54,256	7,581	68,215	~	130,052	40.833	. 5,577	55,592		102,002	29,831	3,421	42,567		75,819	21,419	1,152	29,071		
	. M. PRINCIPAL IN		539 429	60,673	391,650		1,257,886		277,443	168,676	62,866 405.078	· · ·	914,063	261,364	64,328	, 420,744		746,436	275,569	66,521	434,172		776,252	164,501	68,714	- 449,838		683,053	172,016	706,07	465,504	-	1
-	Total		2.384.822	290,722	390,709		4,422,718		1,376,457	888,256	292,094 392,064	•	2,948,871	1,199,710	290,294	394,902		1,884,906	1,202,646	291,055	395,553	•	1,889,254	738,680	291,205	397,685		1,427,570	735,267	290,899	399,439	-	100
	<u>GENERAL</u> . INTEREST		314,389	45,788	74,397	•	544,516		56,115	247,099	38,308 64,907		406,429	206,234	30,606	55,092		291,932	155,211	22,514	44,898	-	222,623	113,393	13;811	34,378		161,582	81,414	4,652	23,479	- [	1 60
	<u>GE</u> PRINCIPAL . IN	00 00 00 00 00	2,050,433	244,934	316,312		3,878,202		1,320,342	641,157	327,157		2,542,442	993,476	259,688	339,810		1,592,974	,1,047,435	268,541	350,655		1,666,631	625,287	277,394	363,307		1,265,988	653,853	286,247	375,960		200
L	S BOND	0000		2012	2013	<u> </u>	2028 Total			רוטא	2013	· 性	2029 Total		2012	2013	4	2030 Total	2011	2012	2013	ŗ,	2031 Total		2012	2013 TIF		ZU3Z I Otal		2012	2013 TE	=	-
	YEAR	8000					202B	•	2029			•	2028	2030	٠			2030	2031		-		2031	2032			0000	2032	2033				2022 1012

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# City of Annapolis - Debt Service Schedule

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ota <i>ls</i> Total		541,746	1,360,426	201,862	, 690,091	1,008,275	3,802,400		. 541,745	510,995	202,813	692,484	902,624	2.850.661		690,166	201,561	697,498	833,932	2,423,157		. 691,851	202,093	698,647 855,207		2,447,798	443 100	202,196	702,413	870,064		2,411,113	422,982	201,985	705,510	893,407	2 223 884	*,,444,000
Enterprise Fund Totals PAL INTEREST T		43,269	180,860	31,793	131,404	188,275	575.601		27,085	142,151	26,599	114,642	162,624	468,101		118,642	21,249	97,308	138,932	376,131		89,288	75,632	79,302 115,207		299,429	83.388	9,590	60,721	90,064	1000	742/101	46,836	3,230	41,470	63,407	154 043	21-21-21
Enterprise Fund PRINCIPAL INTEREST		498,477	1,179,566	170,069	/89'Acc	820,000	3,226,799	000	000'810	368,844	176,214	577,842	740,000	2,382,560		470,170	180,312	600,190	695,000	2,047,026.		602,563	104,001	619,345 . 740,000		2,148,369	359 714	192,606	641,692	780,000	0.00 4.00 4.0	710'* 16'1	376,146	198,755	664,040	830,000	2.068.941	
Total	,	22,207					22,207	70 000	77777					22,207						0	,					0			•					,-			0	-
REFUSE INTEREST	-	1,774					1,774	i o	000					909			,		:				si si													•		
PRINCIPAL II		20,433		,		•	20,433	24 802	200,13					21,302	·							-		;										-				
Total		11,467	200	708'7			14,374	14 /87	È	0	7,82U			14,387		COC	7,807			2,902	· ·	0 970	į		6	7,910		2,911	·		2 011			2,909		*	2,909	
STORMWATER AL INTEREST		916	750	0			1,374	767	P	0	200			850		908	000			306		225			1000	077		138		-	138		ţ	47			47	
STORI PRINCIPAL 'IN		10,551	0 7 7 0	6tt-7		-	13,000	11 000	-	0 597	5			13,537	. ,	2 508	7,030			2,596		2.685	1		1000	2,000	•	2,773			2.773		0	2,462			2,862	
Total		2 804	- - - - - - - - - - - - - - - - - - -				2,801		1 053	2			•	1,053	1.421	-			•	1,421	1 425	-			1 105		875				875	F	- C				871	
1		372	1				372		293	}.				293	244					244	184				184	5	134				134	9	o S			`,	98	
TRANSIT PRINCIPAL INTEREST	-	2,429	ļ ī				2,429		760					. 760	1,177				į	1,177	1.241			•	1 241		741				741	377	2				775	
Total .	<del></del>	25,625	12.956		<u> </u>		39,769	25,626	446	13.016				39,088	603	12.935				13,538	604	12,970			13.574		371	12,976	-		13,347	986	12.963	7,7		-	13,332	
<u>MARKET</u> INTEREST	{*	2,046 158	2,041	: <u> </u>			4,245	1,045	124	1,707				2,876	. 104	1,363				1,467	78	1,003			1,081		22	<b>6</b> 15			672	41	207	3			248	
MARKET PRINCIPAL INTEREST		23,579 1,030	10,915	-			35,524	24,581	322	11,309		-		36,212.	499	11,572	-	•		12,071	526	11,967	•		12,493	,	314	12,361			12,875	328	12,756	) I			13,084	
YEAR BOND		2028 2009	2012	2013	받		2028 Total	. 2029 2009	. 2011	2012	2013	-TIT-	. [	2029 Total.	2030 . 2011	2012	2013	피		2030 Total '	2031 2011	.2012	. 2013		2031 Total		2032 2011	2012	2013	<u>.</u>	2032 Total	2033 2011		2013	上	- :	2033 Total	04/14/14

## City of Annapolis - Dept Service Schedule

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Total	හ . ග ග	953	957	957	933	. 933	922	922	935	935	685	685	089	680	453	453	3,431,563
DOCK INTEREST	. 257	257	221	221	184 .	184	146	. 146	105	105	70	70	38	38		17	712,723
PRINCIPAL II	969	969	736	736	749	749	. 977	776	. 830	830	615	615	642	642	242	. 442	2,718,841
Total	48,257	958,395	48,478 540,309	588,787	47,274	47.274	48,699	46,699	47,376	47,376	34,702	34,702	34,465	34,465	23,926	23,926	27,178,566
OFF ST PKNG INTEREST	 13,013 35,138	48,151	11,200 10,309	21,509	9,319	9,319	7,388	7,388	5,354	5,354	3,524	3,524	1,932	1,932	559	559	8,465,881 2
OFF PRINCIPAL II	35,244 875,000	910,244	37,278 530,000	567,278	37,955	37,955	39,311	39,311	42,022	42,022	31,178	31,178	32,533	32,533	23,367	23,367	18,712,685
Total	20,963	233,578	21,058	21,058	20,535	20,535	20,285	20,285	20,580	20,580	15,074	15,074	14.971	14,971	9,659	9,959	14,089,828
<u>SEWER</u> INTEREST	5,653 · 6,443	12,096	4,865	4,865	4,048	4,048	3,209	3,209	2,326	2,326	1,531	1,531	839	839	243	243	3,939,402 1
PRINCIPAL IN	15,310 208,172	221,482	16,193	16,193	16,487	16,487	17,076	17,076	18,254	18,254	13,543	13,543	14,132	14,132	9,716	9,716	10,150,426
Total	59,455 498,514	557,969	59,726	59,726	58,244	58,244	57,534	57,534	58,369	58,369	42,753	42,753	42,460	42,460	28,245	28,245	28,867,610
<u>WATER</u> INTEREST	16,033 15,106	31,139	13,799	13,799	11,482	11,482	9,102	9,102	6,597	6,597	4,342	4,342 ·	2,379	2,379	689	689	8,487,477 2
PRINCIPAL II	43,422 483,408	526,830	45,927	45,927	46,762	46,762	48,432	48,432	51,772	51,772	38,411	38,411	. 40,081	40,081	27,556	27,556	20,380,133
Total	226,991	628,612	227,023	227,023	221,390	221,390	218,692	. 218,692	221,866	221,866	162,511	162,511	161,400	161,400	107,362	107,362	88,764,900
GENERAL INTEREST	60,941	73,142	52,451	. 52,451	43,643	43,643	34,597	34,597	25,075	25,075	16,505	16,505	9,046	9,046	2,619	2,619	25,886,722 8
GE PRINCIPAL II	165,050 390,420	555,470	174,572	174,572	177,747	177 747	184,095	184,095	196,791	196,791	146,008	146,006	152,354	152,354	104,743	104,743	62,878,177 2
YEAR BOND	2034 2011 2013 TIF	2034 Total	2035 2011 TIF	2035 Total	2036 2011	2036 Total	2037 2011	2037 Total	2038 2011	2038 Total	2039 2011	2039 Total	2040 2011	2040 Total	2041 2011	2041 Total	- · - ·

# City of An/Apolis - Debt Service Schedule

<i>tals</i> Total	130,010	711,129	910,138	1,751,277	130,602	540,309	670,911		107 200	200	000	200,027	707 60 1		93,488		92.848		80 784	10.780	75,593,154
Enterprise Fünd Totals PAL INTEREST T	35,059	21,549	35,138	91,746	90,173	10,309	40,482	25,107	707.30	19,903	10 003	14,425	14 425	9,495	9,495	5,203	5,203	1,506	1 508		22,115,323 0.00
<u>Enterp</u> PRINCIPAL	94,951	689,580	875,000	1,659,531	100,429	630,000	630,429	102,253	102 283	105,906	105 908	113,210	113 040	83,893	83,993	87,645	87,645	61,258	61.258	1 1	0.00
Total				0			0				c		. 6		0		0		0	1	400
<u>REFUSE</u> INTEREST					•									. )						000	92,020
PRINCIPAL										4			.							090	607
Total	<del>,</del>			0			0		0		0		0		0	·,—	0		0	300	-
STORMWATER AL INTEREST		•	ļ								 							,		97 938	
<u>STOR</u> PRINCIPAL IN																				292 208	
Total	268			268	269	·	269	. 263	263	259	259	263	263	193	193	190	190	127	127	60.028	,
TRANS/T INTEREST	72	·		72	62		62	52	52	. <del>1</del>	41	30	30	20	20	. 10	10	ო	6	15,296	
TRANSIT PRINCIPAL INTEREST	196		,	196	207		207	211	211	218	. 218	233	233	173	173	. 180	180	124	124	44,732	
Total	114			114	114		114	11.	111	110	110	. 472	112	84	18	82	. 82	54	54	1,220,524	· ·
MARKET INTEREST	31			31	26		26	22	22	17	47	بر ن	. 13	œ	8	<b>ι</b> ο	ç	·	1	300,986	
PRINCIPAL IN		•		83	88 88		88	68	68	66	93	<b>o</b>	66	73	73	. 77	77		53	919,538	
YEAR BOND	2034 2011	Z013	1000 Tale	7034 10tal	2035 2011 TIF	-	2035 Total	2036 2011	2036 Total	2037 2011	2037 Total	2038 2011	2038 Total	2039. 2011	2039 Total	2040 2011	2040 Totai	2041 2011	2041 Total .		<del></del>

# City of Annapolis - Debt Service Schedule

		I															•	
	Tôtal		. 882		882		882	. 882		882	882	889.	881	88	. 881	4.408	1 5	1/8,00,6/1
	DOCK INTEREST		72		. 72		\$	45		ග භ	ເ	24	24	<b>o</b>	o o	198	7	17,321
	PRINCIPAL	·	. 810		810	t -	628	828	~	843	843	857	857	. 872	872	4,210	2 723 051	100,021
	Total		104,500		104,500	•	104,501	104,501		104,501	104,501		0	,	0	313,502	- - 27 492 088	,
	OFF ST PKNG INTEREST		7,218		7,218		5,035	5,035	,	1,969	1,969					14,222	8 480 103	Я (
	OFF PRINCIPAL I	٠.	97,282		97,282		99,466	99,466		102,532	102,532					299,280	19.011.965	
,	Total	10,648		108,086	118,734	10,648	108,811	119,459	10,648		10,648	10,648	10,648	2,662	2,662	262,151	14.351.979	
`	<u>Sewer</u> Interest	. 537		5314	5,851	401	. 2,699	3,100	263		263	124	. 124	o) -	o,	9,347	3,948,749	1 1
	PRINCIPAL	. 10111		102772	112,883	. 10,247	. 106,112	116,359	10,385		10,385	10,524	10,524	2,653	2,653	252,804	10,403,230	-
	Total	10,648			10,648	10,648	• .	10,648	10,648		10,648	10,648	10,648	2,662	2,662	45,254	28,912,864	1
	WATER INTEREST	537			537	404	·	401	263		263	124	124	O	on	1,334	8,488,811	
-	PRINCIPAL	. 10,111			10,111	10,247		10,247	10,385		10,385	10,524	10,524	2,653	. 2,653	43,920	20,424,053	
	Total	191,665	32,379		224,044	191,665		224,044	191,665		224,044	191,665	224,044	32,380	90,296	976,472	0.00	
	<u>GENERAL</u> INTEREST	9,674	2,636		12,310	7,225 .		9,191	4,743		6,179	2,227	3,124	160	508	31,312	25,918,034	
	GI PRINCIPAL I	181,991	29,743		211,734	184,440		214,853	186,922 30,943		217,865	189,438 31,482	, 220,920	, 47,756 32,032	79,788	945,161	63,823,338	
1_	· YEAR OTHER	2014 Vehicle	Copíer · WŕLease	LoanWQ	2014 Total	. 2015 Vehicle.	WFLease LoanWQ	. 2015 Total	2016 Vehicle Copier	WFLease	. 2016 Total	2017 Vehiole Copler	2017 Total	2018 Vehicle Copier	. 2018 Total	<b> J</b> .		

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YEAR OTHER	PRINCIPAL	INTEREST Total		<u>iransıl</u> Principal İnterest	NS/I REST	Totai	<u>STC</u> PRINCIPAL	STORIMIWATER AL INTEREST	Total	PRINCIPAL	<u>REFUSE</u> INTFREST	Total	Enterprise Fund	Enterprise Fund Totals	tals
-	-					•				!			70 J.	10 1 ENEO	10[2]
2014 Vehicle			,					-						j	
Copier			· ·	1,847	164	2.011					•-		20,222	1,074	21,296
WFLease		•	7.07		K 227	75 677							2,657	. 236	2,893
LoanWQ	-	•			1771	4/0/0		•					167,727	12,445	180,172
			· 								-		102,772	5,314	108,086
2014 Total	-		, 72,	72,292	5,391	77,683	•				-		293.378	19 069	210 447
2015 Vehicle		•		٠,		1					-				1 t t ' i ' o
Conjer	•												20,494	802	21 296
Copiei MG 2001			<del>-</del> -		122	2,010			-			-	2.716	176	2000
LoanWO :			, 72,	72,027	3,646	75,673	٠						171,493	8,681	180,174
~ ·									_		٠		106,112	2,699	108,811
2015 Total			-1	72.047	. 4 7.60	14			~						
					007.0	000')					-		300,815	12,358	313,173
2016 Vehicle .	-	-									<del>,</del>	-		•	
Copier			7	1 921	ď	. 010							20,770	526	21,296
WFLease	-				2 5	7,010			-		-	_	2,784	. 128	2,892
			Ť.		074.	4/0'0/							176,780	3,395	180,175
2016 Total			76,	76,169	1,515	77,684						_ <del>-</del>	200,314	4,049	204,363
2017 Vehicle														-	
Copier			~ <u>~</u>	1,955	. 26	2 011		-					21,048	248	21,296
,					} -					-			2,812	.08	2,892
2017 Total	-	,	<del></del>	1,955	56	2,011		•				-	23,860	328	24,188
2018 Vehicle Conjer													5,306		324
j 1				1,989	22	2,011							2,861	3.5	2,892
2018 Total	•		<del>,</del>	1,989	. 22	2,011		-		- -			8,167	64	8,216
-	. 0	0	0 226,320		10,752	237,072	0	0	0	C		c	703 000		
													920,034	35,853	1,412,327
	919,538 300	300,986 1,220,524	524 271,052	Į	26,048	297,100	292,208	97,938	390,146	259,269	95,620	354,889	54,304,366	22.151.176	77,005 482
													1		10.000

## Department of Planning and Zoning Revenue FY15

## Current Fee Changes

(Internal comments and explanations of fee in blue)

Code Reference	Type of Fee	Current	Proposed	Comment
21.12.020	Record Plat as part of Special Exception or Planned Development	\$170.00	\$500.00	(Based on review of other State and local district fees. AA County is \$350)
21.22.040	Site Design Plan Review Preliminary	\$200.00	\$1,000	for 1 to 9 lots Includes Subdivision
			\$2,000	All others
			-Plus \$30 per acre	(Based on review of other state and local district fees)

## New Fees

Code Reference	Type of Fee	Current	Proposed	Comment
.21.22	Site Inspection	\$0.00	\$115 per hour	Minimum of \$115
	-			(This is for site analysis, bond
				reduction inspections and
	·		· '	similar. Amount is in the range
				of DNEP fees for inspections)
21.22.040 ·	Site Design Plan Review –	\$0.00	\$2,800	(New tier of Major Site Design
	Major (Over 5,000 sf	' '		Plan Review for large buildings)
	building)			
			-Plus \$280 per half-	
			acre	
21.22.110	Site Design Plan. Review —	\$0.00	\$500	(AA County charges \$250 for
	Major, Revision			revision plus the applicable
		<b>&gt;</b>	•	process fees)
21.22.110	Site Design Plan Review –	\$0.00	\$500	For 1 to 9 lots
	Subdivision Revision			(See comment re AA County,
				above for comparison)
			\$1,000	All others
			-Plus \$30 per acre	
21.24.070	Planned Unit Development	\$0.00	\$1,000	for 1 to 9 lots
	– Preliminary Review			
			\$2,000	All others
			-Plus \$30 per acre	(For costs associated for
	·			conceptual reviews, meetings
	·			and work sessions prior to the
	·			official application submittal)
21.24.120	Planned Unit Development	\$0.00	\$500	For 1 to 9 lots
	-Revision ,			(See comment re AA County
. 9	-			above for comparison)
			\$1,000	All others
•	• .		-Plus \$30 per acre	,
21.54	Simplified Buffer	\$0.00	\$60.00	(Equivalent to tree permit fees
	Management Plan			charged by DNEP)
21.56	HPC Tax Credit Application	\$0.00	\$25 to \$1,000	Based on 1% of the cost of work
	, , , , , , ,			Minimum of \$25 fee and
				maximum of \$1,000
				(Average approximately 25
	•			applications per year)

. 

## Convenience and Technology Service Fees

## Convenience Service Fees

These are fees added to web payment transactions for Utility Billing and Capital Facilities Assessment (CFA) Except for parking fines, there are currently no convenience web payment fees. The fee is for the cost recovery of web merchant charges.

Number of City web Utility Billing/CFA payment transactions/month  $^{\sim}$  1,000 (800 credit card and 200 echecks). City costs are  $^{\sim}$ \$1,000/month for web payment transaction fee plus merchant credit card fees. Using AACo's Utility rates, (800 X \$2.75=\$2,200/month) plus (200 X \$1.50=\$300/month) = \$3,000/month or \$36,000/year. CFA (tax) payments would add to the total.

## AACo Convenience Fees

Utility Payments Credit cards \$2.75/transaction eChecks \$1.50/transaction

Tax Payments Credit Cards 2.60% of transaction total (for example \$2.60/\$100) eChecks \$1.50/transaction

## City of Baltimore

Credit Card, fees 2.95%

## City of Salisbury

Utility Payments Credit card \$4.95

Personal Property Tax Credit card 3.00%

## City of Frederick

Utility Payments Credit card \$5.50

## Technology Service Fees

These are fees added to most permit transactions even if not web based. The fee is paid with the permit fee. The fee is for the purpose of cost recovery for the maintenance of the DNEP Trakit permitting computer hardware, and computer software. In January 2014, DNEP issued 290 permits(50 building, 62 electrical, 10 fence, 18 fire, 2 grading, 45 mechanical, 50 plumbing, 7 sign, 5 tank and 2 tree removal) with a value of \$3,146,379.67. \$103,241.25 application/processing/service fees were collected or about 3.3% of the permit value. A \$5.00 per permit Technology Fee would generate ~\$1,450/month or ~\$17,400.00 which would defray the costs of maintenance and support of the Trakit permitting system.

## City of Redmond, WA

Hydrant fees - A 3% technology surcharge will be added to these fees

## City of Atlanta, GA

- Sign permit, building permit, electrical, mechanical and plumbing permit \$25/permit

## City of Santa Rosa, CA

## TECHNOLOGY FEE

1. New detached dwellings	. \$117
2. Dwelling Additions/Remodels	\$20
3. New Attached & Multi-Family Dwellings	\$83
4. Multi-Family Additions/Remodels	\$22
5. Commercial-Business & Retail	. \$165
6. Commercial Additions/Remodels	\$94
7. Industrial	. \$110

## City of Mount Vernon, WA

Other permit 2.5% technology fee

3% of Building, Permit and Plan Check fee

### City of Ventura, CA

7% of Building and Permit fee



## Y of Central Maryland It's deeperhere.®

## Association-wide Membership Types & Rates

(effective 1/1/2013)

Membership Type	Monthly Fee	Joining Fee*
Youth		
Any child under the age of 18.	\$18 <u> </u>	N/A
Young Adult Any person age 18 - 24.	\$38	N/A
Adult Any person age 25 64. 4	4 \$51 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	. <b>*\$</b> 99
Senior Adult		
Any person age 65 and older.	\$46	\$99
Family		
Up to two adults plus all dependent		
children age 24 and under residing at the same address.**	\$79	\$9915 - 1000 1000 1000

### Senior Family

Two adults, at least one age 65+, and all dependent children age 24 and under residing at the same address.\*\*

\$68

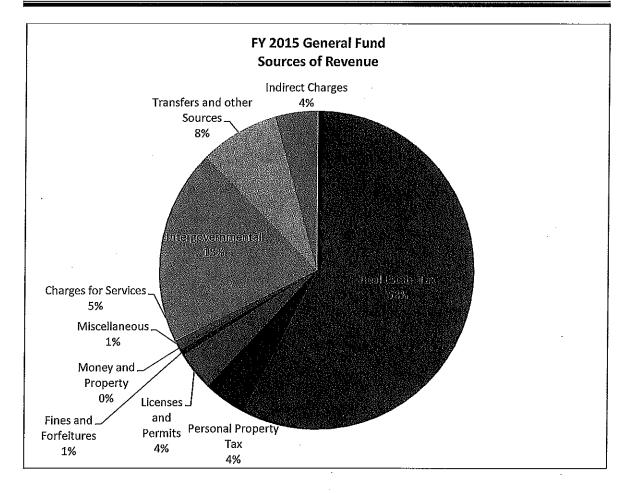
\$99

<sup>\*</sup>One-time fee due at sign-up for new memberships. New is defined as not having a Y membership in the last 60 days.

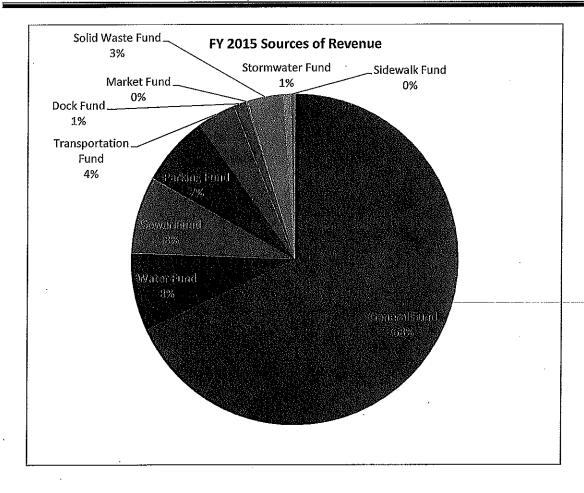
\*\*We reserve the right to request proof of dependent children by way of 1040 tax forms.

Military memberships are also available. Please contact your nearest family center Y for details.

# City of Annapolis



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# CITY OF ANNAPOLIS, MARYLAND STATEMENT OF ACTIVITIES Year Ended June 30, 2012 (With Comparative Totals for year ended June 30, 2011)

		•	Program Revenues		Net (Expense) Revenues and Change in Net Assets	Revenues and let Assets			
		Charges for	Operating Grants and	Capital Grants and	Primary Government Government	vernment Business-Type	Totals	,e,	
Functions/Programs	Expenses	Service	Contributions	Contributions	Activities	Activities	June 30, 2012	June 30, 2011	
Governmental Activities:						-			
General government	\$ 12,671,330	2,680,787	9,945,559	626,762	581.778 \$	1	581,778 \$	2,162,732	
Public safety	41,135,150	2,472,264	4,841,484	1	(33,821,402)	,	(33,821,402)	(35,491,555)	
Community services	3,736,659	2,071,191	105,753		(1,559,715)	•	(1,559,715)	(2,972,722)	
Community development	. 219,690		946,482	•	726,792		726,792	30,000	•
Public works	6,329,310	2,794,677	86,972	3,	(3,467,661)		(3,467,661)	(3,538,125)	
interest	2,596,205	•	•	• .	(2,596,205)		(2,596,205)	(1,572,589)	
Total Governmental Activities	66,688,344	10,018,919	15,906,250	626,762	(40,136,413)	t	(40,136,413)	(41,382,259)	
Business-type Activities:	Ē		•				•		
Water	5.168.567	7.563.487			•	2 304 000	2 394 920	(4 079 796)	
Sewer	5,332,369	7.426.839	•			2,004,020	025,450,6	(0,44,480)	
Off Street Parking	2.208.652	3.287.563	1	5.703		1.084.674	1.084.614	449 020	
Dock	1.446.831	855,759	400 169	) t	•	(300 003)	(190,003)	24.088	
Market	224,104	57,367	) l	25,000	•	(441,737)	(141,737)	(134,739)	
Transportation	5,960,986	1,088,490	2,059,552	1,930,666	•	(882,278)	(382,278)	(2,398,019)	
Stormwater Management	315,056		•		•	580,454	580,454	111,119	
Refuse	2,713,064		•	ι	j	1.347.192	1,347,192	835,085	
Total Business-type Activities	23,369,629	25,235,271	2,459,721	1,961,369		6,286,732	6,286,732	(4,587,392)	
Total	\$ 00.057,973 \$	35,254,190	\$ 18,365,971 \$	2,588,131	(40,136,413)	6,286,732	(33,849,681)	(45,969,651)	
	General Revenues:	iser:						•	
	Taxes		:						
	Real				35,348,706		35,348,706	32,550,332	
	Unincorporated	ited			27,031		27,031	24,841	
	Public utility				964,741	1	964,741	1,043,491	
	Corporations	·			1,451,157	•	1,451,157	1,551,683	
	Penalties and interest	od interest			140,043	3	140,043	165,501	
	Interest and Ir	Interest and investment earnings			17,415	6,663	24,078	13,246	
	Miscellaneous	ın.			422,268	. 00 00	422,268	2,841,896	
	2012 121				3,4351,900	(3,331,365)	1	•	
	lotal general revenues	al revenues			41,703,346	(3,325,322)	38,378,024	38,190,990	
	Change in net assets	Change in net assets			1,566,933	2,961,410	4,528,343	(7,778,661)	
	Net Assets as of end of year	of end of year		. ,	\$ 13,620,894 \$	15,343,010	\$ 30,128,122 \$	25,599,779	
			z						

The accompanying notes to the financial statements are an integral part of this statement.

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### City of Annapolis

160 Duke Of Gloucester Street Annapolis, MD 21401

# Standing Committee Minutes - Draft Finance Committee

Tuesday, May 6, 2014

5:00 PM

Mayor John T. Chambers, Jr. City Council Chambers

### 1. Call To Order

The Chair called the Meeting to order at 5:47 p.m.

Alderman Budge and Kirby, Alderwoman Finlayson were also in attendance.

### Rollcall

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 2. General Discussion

### ID-164-14

**Budget Discussions** 

Finance Director Miller discussed personal property tax. The committee reviewed comparative data for Maryland Municipalities (attached). The committee requested historical information on how the rates were set in the past.

Alderman Arnett moved to to recommend favorably on an increase of the Personal Property tax from .01666 to .01940 increasing revenue by \$500,000. Seconded. CARRIED on voice vote.

Aye: 1 - Alderman Arnett

Abstain: 2 - Alderman Pfeiffer and Alderman Paone

The committee discussed complimentary services in Transportation and parking.

Alderman Budge reviewed the discussions in the Transportation Committee.

Acting City Manager Woodward discussed the proposed changes to the Recreation Center Fees.

Alderman Budge discussed the proposed fee changes in the Transportation section

Alderman Paone moved to recommend the budge reccomendations on Transportation fees. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed Water and Sewer connection fees. Alderman Paone discussed his concerns about these changes.

Alderman Arnett moved to recommend favorably on the modified fee schedule with the exception of the Recreation and Parks section. Seconded. A roll call

vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed Water and Sewer reconnection fees. Mr. Miller reviewed the fees and recomended changes.

Alderman Arnett moved to recommend the suggested changes to water/sewer reinstatement fees with amendments to charge higher fees to check or reinstate water/sewer service on the second and any subsequent time in each calendar year. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed Water and Sewer quarterly fees. Mr. Miller reviewed the fees and recomended changes.

Alderman Arnett moved to recommend raising the water/sewer quarterly rates by 2%. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

Alderman Arnett moved to recommend favorably the suggested changes to water/sewer review fees with an amendment to charge higher fees to review their bill on the second and any subsequent time in each calendar year. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Nay: 1 - Alderman Paone

The committee discussed the property transfer inquiries for water/sewer charges. Mr. Miller reccomended charging a fee for this service.

Alderman Arnett moved to recommend favorably to add a fee for property transfer inquiries for water/sewer charges.. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 3. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 8:15 PM.

# FY 2015 Budget Personal Property Analysis

	FY 14	FY 15	FY 15
Real	36,503,705.00	38,880,338.97	38,880,338.97
Personal	2,648,000.00	2,959,500.00	4,823,985.00
	39,151,705.00	41,839,838.97	43,704,323.97
Personal %	7%	7%	11%
Personal Base	159,518,072.29	178,283,132.53	178,283,132.53
Tax Rate	0.01660	0.01660	0.02706

*Demines on increase of Developed Dyanarty of	\$ 1,864,485.00
*Requires an increase of Personal Property of:	0.01046

Increase Based on:	\$500,000	\$1,000,000	11% PP Tax
	FY 15	FY 15	FY 15
Real	38,880,338.97	38,880,338.97	38,880,338.97
Personal	3,459,500.00	3,959,500.00	4,823,985.00
,	42,339,838.97	42,839,838.97	43,704,323.97
Personal %	8%	9%	11%
Personal Base	178,283,132.53	178,283,132.53	178,283,132.53
Amended Tax Rate	0.01940	0.02221	0.02706

Increase Rate By:	0.00280	0.00561	0.01046
	****		0,010-0

### PERIOD COVERED

All returns shall cover the <u>calendar year</u> regardless of any fiscal year. All information required on the form shall be given as of January 1, 2006 which reports all tangible personal property owned, leased, consigned or used by the business and located within the State of Maryland for the twelve calendar months of 2005.

PERSONAL PROPERTY RA	TES
Personal Property Tax Rate FY 2000	.01680
Personal Property Tax Rate FY 2001	.01670
Personal Property Tax Rate FY 2002	.01660
Personal Property Tax Rate FY 2003	.01660
Personal Property Tax Rate FY 2004	.01660
Personal Property Tax Rate FY 2005	.01660
Personal Property Tax Rate FY 2006	.01660
Personal Property Tax Rate FY 2007	.01660
Personal Property Tax Rate FY 2008	

Report filed with SDAT		Covers Calendar Yr	City's FY	City's Billing dates
by April 15; 2002	for	2001	FY <u>03</u>	Jul 1, 2002 to Jun 30, <u>2003</u>
by April 15, 2003	for	2002	FY <u>04</u>	Jul 1, 2003 to Jun 30, <u>2004</u>
by April 15, 2004	for	2003	FY <u>05</u>	Jul 1, 2004 to Jun 30, <u>2005</u>
by April 15, 2005	for	2004	FY <u>06</u> .	Jul 1, 2005 to Jun 30, <u>2006</u>
by April 15, 2006	for	2005	FY <u>07</u>	Jul 1, 2006 to Jun 30, <u>2007</u>
by April 15, 2007	for	2006	FY <u>08</u>	Jul 1, 2007 to Jun 30, <u>2008</u>

<u>January 1<sup>st</sup></u> is the <u>date of finality</u> for taxing personal property in the State of Maryland. Personal property taxes are collected during the City fiscal year beginning July 1<sup>st</sup> and ending June 30<sup>th</sup>.

January 1, 2003 is the date of finality for FY 04;

January 1, 2004 is the date of finality for FY 05;

January 1, 2005 is the date of finality for FY 06;

January 1, 2006 is the date of finality for FY 07;

January 1, 2007 is the date of finality for FY 08

					•							
2013	37,295,903 3,238,065	40,533,968	%8		-	•		7	-	,		
2012	35,348,706 \$ 2,442,929	37,791,635	%9									
2011	806,043 \$ 22,976,326 \$ 26,441,765 \$ 30,347,746 \$ 31,571,196 \$ 32,550,332 \$ 35,348,706 \$ 342,168 2,436,094 2,607,955 2,704,612 2,934,239 2,620,015 2,442,929	35,170,347	%/			•						
2010	\$ 31,571,196 2,934,239	34,505,435	%6				-					
<u>2009</u>	\$ 30,347,746 2,704,612	33,052,358	8%				•					
2008	\$ 26,441,765 2,607,955	29,049,720	%6	-		•	-					
2007	\$ 22,976,326 2,436,094	25,412,420	10%									
2006	\$ 20,806,043 2,342,168	23,148,211	10%	-					•	,		
<u>2005</u>	\$ 18,183,671 .\$ 19,383,541 \$ 20,8 2,175,215 2,413,614 2,3	21,797,155	. 41%		~-				•			
2004	\$ 18,183,671 . 2,175,215	20,358,886	11%							. ,	-	
	ected	Total Taxes Collected	Personal Property Tax % of Taxes Collected							-		

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### 2013-2014 County Tax Rates

		GOUNTY RATE			TOWN/SPECIAL TAXI .: DISTRICT TAX RAT	
	REAL	*PERSONAL	**UTILITY	. REAL	*PERSONAL	**UTILITY
ALLEGANY	.0.98	2.45	245	REAL PLANT	HA BARIONAL	
Barlon Grges Crk San Dist	0,891	2.2275	2.2275	0,3749	0.58	0.58
Barton	0,891	2.2275	2,2275	0.1649	0.58	0,58
Cumberland .	0.8424	2.1059	2,1059	0,9654	2,648	2,648
Frostburg Braddock Rn Sen Dist	0.8497	2,1243	2.1243	0,5735	1,41625	1.41625
Frostburg	0.8497	2.1243	2.1243	0.5665	1.41625	1,41625
Lonaconing Grges.Crk San Dist	0.8675	2,1687	2,1687	0.55	0.85	0,85
Lonaconing	0.8675	2.1687	2.1687	0.34	0.85 .	0.85
Luke	0.8645	2.1613	2,1613	0,55	0.46	0,46
Midland Grges Crk San Dist	0.891	2,2275	2,2275	0.49	0.7	0.7
Midland	0,891	2.2275	2.2275	0.28	0.7	0.7
Weslemport	0.8745	2.1863	2.1863	0,6	1.5	1,5
ANNE ARUNOEL:	0.95	2,375	2:375	2018/2014/03		o de la prima funcio
Annapolis	0.569	1,422	1,422	0,65	1.66	1.66
Highland Beach	0,95	1,422	1.422	0,4061	1,015	1.015
BALTMORECITY	2.248	5.62	5.62	(水)小型道(水)	leter to the contract of	(4) (5) (6) (7) (4) (8) (4) (4)
Downtown Management Prishp.	0	0	0	0.2139	0	0
Charles Village District	0	0	0	0,12	0	0
Midtown District	0	0	0	0.132	0	0
Waierfront District	D	0	0	0,17	0	0
BALTIMORE COUNTY	and plants	2.75	1-1 275 FFE		% 34785579857 <i>416</i> 0	
CALVERT.1	0.892	-2.23	2.23		A rushing a Diagram	
Chesapeake Beach	0,556	2.23	2.23	0,36	0	1.39
North Beach	0,556	2.23	2.23	0,6337	. 0	1,39
GAROUNE	0.94	2.35	2.35			
Denion	0,88	2.35	2.35	0.68	1.5	1.7
Federalsburg	0.87	2,35	2.35	0.7	1,65	0
Goldsboro	0.94	2,35	2.35	0.47	1	1
Greensboro	0,88	2,35	.2,35	0,63	1,513	1.4
Henderson	0,94	2.35	2.35	0.42	0.84	0.84
Hillsboro	· 0.94	2.35	2.35	0.16	0,16	0.16
Marydel	0.94	. 2.35	2,35	0,3	8,0	0.8
Preston	0.91	2,35	2,35	0.36	0.7	0
Ridgely	. 0.88	2.35	2.35	0.586	1.275	1,275
Templeviile (Also in Queen Anne's Co.)	0.94	2.35	2.35	0.36	0.72	0.72
CARROLL	1.018	2.515	2515			
Hampstead	1.018	2,515 <sup>-</sup>	2.515	0,2	0,5	0.5
Manchester	. 1.018	2.515	2.515	0.216	0.46	0.46
Mount Airy (Also in Frederick)	1.018	2.515	2.515	0.1695	0,42	0.42
New Windsor	1.018	2,515 ·	. 2,515	0.2115	0.4	0.4
Sykesville	1.018	2,515.	2,515	0,35	0.875	0,875
Taneylown	1.018	2.515	2.515	0.37	0,8 -	, 0,8
Union Bridge	1.018	2.515	2,515 -	. 0,3	0.75	0.75
Westminster	1.018	2.515	2,515	0.56	1.1	1.1
CECIL	0.9907	<u>1</u> 2.4768 ∷ 5	.2 4768			
Cecilton	0,9907	2.4768	2.4768	0,2173	800.0	800.0
Charlestown	0.9907	2.4768	2.4768	0.3139	0,8	8,0
Chesapeake City	- , }		0.4700	0.4575	4.40	4.40
	0,9907	2,4768	2.4768	0.4475	1.18	1.18
Elkton	0,9907 - 0.9907	2,4768	2,4768	0,5856	1.18	1.18

Perryville	0.9907	2.4768	2 4700	0.0400	1 001	
Port Deposit			2.4768	0.3136	0,94	0,94
	0.9907	2.4768	2.4768	0.551	0	2
Rising Sun	0.9907	2,4768	2,4768	0.4062	0.9	
CHARLES 7	1205	3.0125	3.0125		-( )	Section States and Section 1995
Indian Head	1.166	3,0125	3.0125	0,3	0.8	0,8
La Plata	1.114	3,0125	3.0125	0,32	0.75	0.75
Port Tobacco	1,205	3.0125	3.0125	0.04	0.04	0.04
DORCHESTER	0.976	244	2.44			
Brookview	0.976	2.44	2.44	0.3	0.58	0.58
Cambridge	0.932	2.44	2.44	0.7989	1.69	1.69
Church Creek	0,976	2,44	2,44	0.17	0,35	0,35
East New Market	0,976	2,44	_ 2.44	0,7109	. 1.6	1.6
Eldorado -	0.976	2.44	2.44	0,19	0.4	0.4
Galestown	0.976	2.44	2.44	0.33	-0.65	0.65
Hurlock	0,9285	2.44	2.44	0.8349	1.4	1.4
Secretary	0.976	2.44	2,44	0.32	0.8	0.8
Vienna	0,976	2.44	2.44	0.48	1.08	1.08
FREDERICK!	1.064	(1.00 (0.00))	2.34			
Brunswick	1.064	0	2.34	0.462	0	2.34
Burkittsyille	1.064	0 /	2,34	0.14	0	0 .
Emmilisburg	1.064	0	2,34	0,36	0,9	0,9
Frederick City	0.9357	0	2.34	0,7305	1.55	1.55
Middletown	1.064	0	2.34	0.232	0.58	0
Mount Airy (Also in Carroll)	1.064	0	2.34	0.1695	0.42	0,42
Myersville .	0.9405	0	2.34	0.391	0.782	1.173
New Market	1.064	0	2,34	0,12	0.45	0
Rosemont	1.064	0	2.34	0.04	О	0
Thumont	1.064	0	2.34	0.309	0.62	0,62
Walkersville	1.064	0	2.34	0.15	0.44	0.44
Woodsboro ,	1.064	0	2.34	0.1277	, 0	0
GARRETT T	0,99	0.75	2,475	<b>的知识的</b>		
Non-Utility Electric Generalors	0,99	2,475	0	0 ·	0	о .
Accident	6,99	0	0	0,32	0,61	0.61
Deer Park	0,99	0	0	0,3	0.75	0.75
Friendsville	0.99	0	0	0.32	0,55	1.2
Grantsville	0.99 .	. 0	0	0.2	0	0,5
Kitzmiller	. 0,99	0	0	0.36	0	1.2
Loch Lynn Helghts	0,99	C	0 .	0.32	0.53	8.0
Mountain Lake Park	0,927	0	2,3175	0,4355	0	8,0
Dakland	0,99	. 0	0-	0,472	1,2	1.2
HARFORD !	1.042	2,605	2,605	(1) 化邻苯基	<b>"妈妈你说的</b> 是有是	THE PROPERTY.
Aberdeen	. 0.896	2.24	2.24	0.68	1.7	1.7
Bel Air	0,896	2.24	2.24	0.5	1,16	1,16
lavre de Grace	0,896	2,24	2.24	0.56	1.705	1,705
IOWARD.	1,014	2,535	2.535	n distribution surprise de la company		
CENT.	1,022	English E	0		i designation in the second	
Betterlon	1.022	0	0	0,32	0.8	0
Chesteriown	1.022	0	······································	0.37	0.8	
Salena	1.022	0	0	0.37	0	0
dillington (Also in Queen Anne's)	1.022	0 .	0			0
Rock Hall	1.022	0	0	0,28	0.	- 0
OOT HAII	NIE WARE GENERALIE VENERALIE	<b>化基プ电子等化进行等的</b>	CONTRACTOR DE LO CO	0.32	0	0
amésville	0.759	1,898	1.698			第一会主从400条产品的 第一会主义
	0.759	1.898	1.898	0,0514	0,2	0.2
attery Park <sup>z</sup>	0,759	1,898	1,898	0.05	0,125	0,125

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Brookeville	0.759	1.898	-' 1.898	0.15	0.45	0,45
Chevy Chase, Sec. 32	0.759	1.898	1,898	0.02	0.05	0.05
Chevy Chase, Sec. 52	0.759	1.898	1.898	0	0	. 0
Chevy Chase, Town of	0,759	1.898	1,898	0	Ö	. 0
Chevy Chase View <sup>2</sup>	0.759	1.898	1.898	0.022	0	0
Chevy Chase Village <sup>2</sup>	0,759	1,898	1,898	0,1002	0.66	0.66
Drummond <sup>2</sup>	0.759	1.898	1.898	0,048	0,12	0.12
Friendship Heights <sup>2</sup>	0.759	1.898	1,898	0.04	0.04	0.04
Gaithersburg	0,759	1.898	1.898	0,262	0.53	. 0.53
Garrelt Park .	0.759	1.898	1,898	0.21	1	1
Glen Echo	0.759	1,898	1,898	0.14	0,8	0.8
Kensington	0.759	1.898	1.898	0.136	0.57	2.5
Laylonsville	0.759	1,898	1.898	0,1	. 0.3	0.3
Martin's Additions <sup>2</sup>	0.759	1,898	1.898	0.0472	0.5	1.45
North Chevy Chase	0.759	1.898	1.898	0,052	0.13	0.13
Oakmont <sup>2</sup>	0.759	1,898	1.898	0.04	0.1	0.1
Poofesville ·	0.759	1.898	1.898	0.1672	0.6	0.6
City of Rockville - Class1	0,759	1.898	1.898	0,622	.0	0
Cliy of Rockville - Class4	0.759	1.898	1,898	0.045	0	0
City of Rockville - Class5	0.759	1,898	1.898	0.292	0	0_
City of Rockville - Class50	0.759	1,898	1,898	0,292	0.805	0,805
Somersel	0.759	1.898	1.898	0.08	1	1
Takoma Park	0.759	1.898	1,898	0.57	1,55	1,57
Washington Grove	0,759	1.898	1.898	0,3	0.7	0,7 .
PRINCE GEORGES	0.96	24	245	2574 - 244		
Berwyn Heighis	0.822	2.097	2,097	0.516	1.44	0
Commercial R.P.	0	0	0	0.616	. 0	0
Bladensburg	0,834	2.124	2.124	0.74	2.09	0
Bowie	0,82	2.093	2.093	0.4	1	0
Brentwood	0,895	2.253	2,253	0.4107	1.75	2
Capitol Heights	0.834	2,123	2.123	0.4619	2,5	0
Cheverly	0.824	2,101	2.101	0.58	1.1	0
College Park	0,935	2.343	2.343	0,335	0.838	0,057
Colmar Manor	0.856	2.171	2.171	1.49	1,65	0.007
Commercial R.P.	0 .	0	. 0	1.15 -	0	0
Cottage City	0.846	2,149	2.149	0,65	1.29	0
District Heights	0.826	2.105	2.105	1	1.21	2
Eagle Harbor	0,957	2.394	2.394	0.48	0	0
Edmonston	. 0.842	2.141	2,141	0.66	1.5	9
Fairmont Heights	0,891	2,25	2.25	0.46	1.15	0
Forest Helghts	0,892	2.247	2.247	0.6248	1.75	. 0
Sienarden	0.843	2,143	- 2.143	0.336	0.83	0 .
Greenbelt -	- 0.809-	2,143	2.067	0,805	1.715	0
lyattsville	0.813	2.077	2.007	0,63	1.15	1.98
andover Hills	0.823	2.098	2.098	0.48	1.15	. 0
aurel -	0.783	2.012	2.012	0.71	1,69	, 0
domingside	0,869	2.202	2.202	0.74	2	0
AL Rainier	0.814	2.08	2,202	0.86	1,98	
ew Carrollton	0.837					2.5
		2,13	2,13	0.7121	1 2	0
	0,955	2.388	2.388	0.44	1.2	1.5
ommerçlal R.P.	0	. 0	0	0.5857	0	0
iverdale Park	0.81	2.071	2.071	0.654	2	0
eat Pleasant	0.822	2.097	2.097	0,58	2 25	0 ,
Iniversity Park •	. 0.824	·2,101	2,101	0.6315	2,25	0

Upper Marlboro	0,848	2,153	2,153	0.24	0.45	0
QUEEN ANNE'S	0.8471	0 / / / / / / / / / / / / / / / / / / /	2,118		175 27 1207-0	
Barclay	0.8471	0	- 2.118	0.2	0	0
Centreville	0.8471	0	2.118	0,38	0	1.2
Church Hill	0.8471	0	2.118	0,34	0.85	0.85
Millingion (Also in Kent)	0.8471	. 0	2.118	0,28	1	
Queen Anne (Also in Talbot)	0.8471	0		· · · · · · · · · · · · · · · · · · ·	0.7	<u> </u>
Queenstown	0.8471	0	2,118	0.18	0.45	0
Sudiersville	0.8471	0	2,118	0.189	0.48	0 ,
Templeville (Also in Caroline)	0.8471	0	2.118	0.167	0.47	0
ST. MARY'S	TARREST SECTIONS	<b>公司的基础等可能从</b> 证明的	2.118	0,36	0.72	0.72
Leonardtown	0.857	2:1425	2.1425	0.1000		5.45.53.33.33.47 <b>.10</b> 0
SOMERSET	0.857	2.1425	2.1425	0.1266	2.1425	2.1425
	0.9(5)	2.2875	2.2875			<u> </u>
Crisfield	0.915	2,2875	2.2875	0.7	1.75	1.75
Princess Anne	0.915	2,2875	2.2875	1.1137	2.25	2,25
TALBOT	0.512	0,	1.28	1.0 (1.0 (1.0 (1.0 (1.0 (1.0 (1.0 (1.0 (		i de la composição de la composição de la composição de la composição de la composição de la composição de la La composição de la composição de la composição de la composição de la composição de la composição de la compo
Easton	0,38	0	0,95	0.52	1.3	1.3
Oxford	0,396	0	0,99	0,2483	0	0
Queen Anne (Also in Queen Anne's)	0,452	0	1.13	0.18	0,45	0.45
St. Michaels	0.386	0 .	0,965	0.45	. 0	. 1.6
Trappe	0.425	0 (25) (85 (75 (82 (83 5) 84 (83 5) 84 (83 6)	1,0625	0.29	0.54	0.54
WASHINGTON!	0.948	2:37	2,37			i tomborizacija I
Boonsboro	0.823	2.37	2.37	0.3497	0.87	0.87
Clear Spring	0.823	2.37	2.37	0,28	0.7	0.7
Funkstown	0.823	2,37	2.37	0.35	0,875	0,875
Hagerslown	0.823	2,37	2.37	0.788	1.97	1.97
Hancock	0.823	2,37	2,37	0.52	0.95	0.95
Keedysville	0,823	2.37	2.37	0.18	0.45	0.45
Sharpsburg	0.823	2.37	2.37	0.35	0.875	0.875
Smithsburg	0.823	2.37	2,37	0,35	0.875	0,875
Williamsport	0,823	2.37	2.37	0,485	1.21	1.21
Williamsport Non-Utility Elec Gen	Direct Specific Class Heres Aret Specific Specific Street	rana, roje ing porte ke W.A. Fried Stra	Total weighted by Angeles and	Veloviči en despiloste	3,16	
W.COMICO.	0.90864511.76-		1 / 2,1367	Carlottic State of	belgatende	
Delmar	0.9086	2,1367	2.1367	0.8461	2	2
Fruitland	0.9086	2,1367	2.1367	0.96	1.92	1,92
Hebron	0.9086	2.1367	2.1367	0.42	1	11
Mardela Springs	0.9086	2.1367	2.1367	0,23	0.5	0.5
Pittsviile	0,9086	2.1367	2.1367	0,28	0,9	0.9
Salisbury <b>3</b> l	0.9086	2.1367	2.1367	0.884	2.21	2,21
Sharplown	0,9086	2.1367	2.1367	0,6	1,55	1,55
Millards	0.9086	2.1367	2,1367	0.46	1.15	1.15
MORCESTER	0.77	1.925	C+f1.925			
Berlin	. 0.77	1.925	1.925	0,68	1.7	1.7
Ocean City	. 0.77	1.925	1.925	0.472	1.29	1.29
ocomoke City-owner occupied	0.77	, 1,925	1,925	0.82	2	2
Pocomoke City-nonowner occupied	0.77	1.925	1,925	0,9	0	o
Snow Hill	0,77	1.925	1.925	0,86	1.82	1.82
TATE 1	0.112	a de la lace de la companya de la companya de la companya de la companya de la companya de la companya de la c La companya de la companya de la companya de la companya de la companya de la companya de la companya de la co	0.26	0.112		0.28

NOTES: 1 Contains additional miscellaneous, ad valorem, fire, and/or special faxing areas. 2 Special Taxing District.

<sup>\*</sup> Business owned personal property.
\*\* Property owned by a public utility,

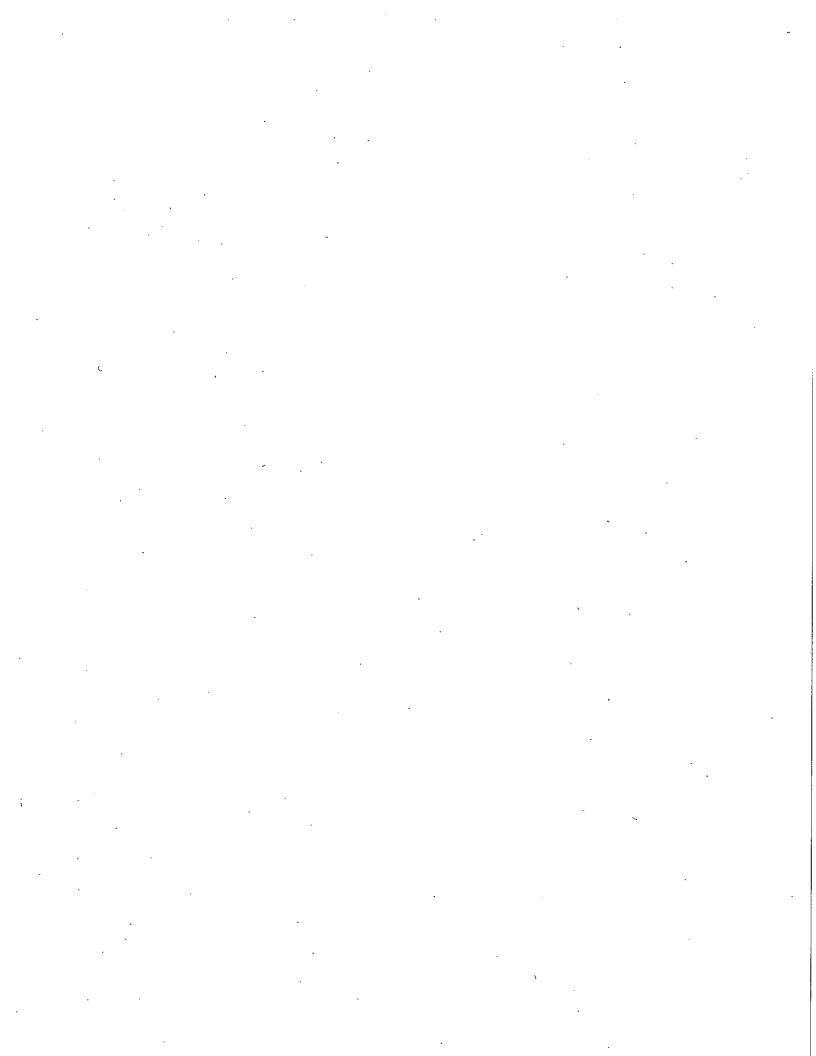
# Changes from the FY 2012 Proposed to the FY 2012 Adopted Budget

- continued -

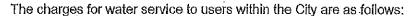
Adjustments to Expenditures	From	To	Change
Non-Departmental / Administrative adjustment - General Fund	11,752,800	11,382,000	(370,800)
Personnel and operating expense adjustments - Water Fund	3,443,990	3,434,860	(9,130)
Non-Departmental / Administrative adjustment - Water Fund	2,099,550	3,579,390	1,479,840
Personnel and operating expense adjustments - Sewer Fund	4,078,520	4,076,890	(1,630)
Non-Departmental / Administrative adjustment - Sewer Fund	3,610,650	2,863,030	(747,620)
Non-Departmental / Administrative adjustment - Off Street Parking Fund	2,377,750	2,377,970	220
Personnel and operating expense adjustments - Dock Fund	496,660	487,860	(8,800)
Non-Departmental / Administrative adjustment - Dock Fund	767,950	768,070	120
Personnel and operating expense adjustments - Transportation Fund	4,353,580	3,953,040	(400,540)
Non-Departmental / Administrative adjustment - Transportation Fund	988,790	984,670	(4,120)
Personnel and operating expense adjustments - Stormwater Management Fund	270,830	269,850	(980)
Non-Departmental / Administrative adjustment - Stormwater Management Fund	579,330	579,390	60
Personnel and operating expense adjustments - Refuse Fund	2,441,990	2,434,090	(7,900)
Non-Departmental / Administrative adjustment - Refuse Fund	954,070	954,680	610
Adopted FY 2012 Expenditures			\$90,049,860

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2004   2005   2007   2008   2009   2007   2009	÷	· · · · · · · · · · · · · · · · · · ·						•				
\$ 18,185 071 \$ 19,385 341 \$ 20,806,045 \$ 27,975,306 \$ 26,441,765 \$ 30,347,746 \$ 31,571,136 \$ 32,550,337 \$ 37,348,706 \$ 37,295,348,348,348,348,348,348,348,348,348,348		2004	2005	2006	2007	2008	<u>2009</u>	2010	<u>2011</u>	2012	<u>2013</u>	,
125% 125% 100% 100% 95% 95% 75% 66%	Soilected	\$ 18,183,671 2,175,215 20,358,886	19,383,541 2,413,614 21,797,155	\$ 20,806,043 2,342,168 23,148,211	\$ 22,976,326 2,436,094 25,412,420	\$ 26,441,765 \$ 2,607,955 29,049,720		31,571,196 2,934,239 34,505,435	32,550,332 2,620,015 35,170,347	35,348,706 2,442,929 37,791,635		
	Tax % of	11%	11%	. 10%	10%	% 6	8%	%6		. %9		
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# 16.08.040 - Charges—Users within City.



A.

A minimum fixed charge of shall be based on water meter size as follows:

Meter Size	Fixed Charge
1 Inch or Less	\$9.89
1½ Inch	\$49.43
2 Inch	\$79.09
3 Inch	\$158.19
4 Inch	\$247.17
6 Inch	\$494.33

В.

Consumption shall be billed to each connection each quarter at the following rates:

### Residential Usage Charges

### **Per Thousand Gallons**

1 to 7,000 gallons				\$3.12	
7,001 gallons to 20,000 gallons				\$6.25	
Over 20,001 gallons	:	•		\$9.37	

### · Non-Residential and Multifamily Usage Charges

### Per Thousand Gallons

All usage	\$4.65

C.

A resident may request in writing to make monthly payments. There shall be a four percent surcharge for this service.

D.

A charge of ten sixty dollars shall be billed each time a customer requests the City to turn on, turn off, or reconnect any water supply system and that service is performed during normal business hours. If

the service is performed outside normal business hours, the charge shall be seventy five- one hundred fifty dollars.

E.

A charge of fifteen <u>sixty</u> dollars shall be billed for any special water meter readings requested by a customer.

F.

A charge of fifty dollars shall be billed for any testing of a water meter requested by a customer; provided, that if it is determined that the meter is defective, the charge shall be waived.

- G. A charge of fifty dollars shall be levied each time a customer's water service is interrupted for non-payment.
- H. A charge of fifty dollars is levied for each trip by the City to restore water service which has been interrupted due to non-payment.

(Ord, O-24-99 § 1 (part); Ord, O-55-94 § 1; Ord, O-24-90 § 1; Ord, O-43-87 § 1; Ord, O-26-87 § 1; Ord, O-6-86 § 1; prior code § 21-8 (part), (a)—(e))

(Ord. No. O-23-10, § I, 6-14-2010; Ord. No. O-11-11 Amended, § I, 6-20-2011)

# 16.08.050 - Charges-Users outside City.

A.

Water service shall not be extended to any user outside of the City except by written agreement approved by resolution. Such resolution shall be referred to the Finance Committee for recommendation and shall lie on the table for at least thirty days prior to consideration by the City Council. A fiscal impact note shall be submitted by the Finance Director. The resolution shall expressly find, upon a determination issued by the Director of Public Works, that existing and/or funded facilities, capacity and infrastructure are sufficient to serve the user outside the City in addition to existing and reasonably foreseeable City users. The terms of each such agreement shall bind the user, its successors and assigns, according to its terms which shall not be inconsistent with the requirements of this chapter. The agreement shall make specific reference to the resolution authorizing it and be recorded in the land records for Anne Arundel County.

В.

The charge for water service to users outside the City shall be triple that charged to users within the City.

C.

In addition to the charge required by the provisions of subsection B of this section, water service to users outside the City shall make annual payments to the City in amounts equivalent to City real property taxes which would be imposed if the property were in the City.

D.

All costs incurred in extending water service to users outside the City, including but not limited to costs incurred in extending existing water mains, shall be paid by the user. All improvements to existing public infrastructure made in extending water service to users outside the City shall be built to City standards and shall be transferred to public ownership upon such terms and conditions as the Director of Public Works shall require.

E.

Whenever property outside the City receiving City water service is annexed to the City, the charge for such service shall be reduced to that charged to users in the City and the payments required under subsection C of this section shall abate as of the date of annexation.

(Ord. O-37-06 § 1, 2006: Ord. O-32-97 § 1; Ord. O-65-95 § 1 (part): Ord. O-64-85 § 1: prior code § 21-9)

# 16.08.055 - Dwelling units—Individual water meters.

A.

Every dwelling unit newly constructed pursuant to building permits issued after June 30, 1988 shall be provided with an individual water meter. For purpose of this subsection, the Director of Public Works or his or her designee shall determine the number of dwelling units in a multiple unit, institutional, multiple residential, elder-care, health-care, child-care, hotel or similar structure, including rentals.

В,

As a condition of granting a building permit, the Director of Public Works or his or her designee may require, from time to time, that "remote reading water meters" (manufacturer and model number to be specified for standardization) be provided on multifamily residential/mixed residential commercial structures. The cost of these meters is to be borne by the permittee.

C.

The limit of City maintenance of the water-house connection shall be either the right-of-way line or the water meters, whichever is closer to the City's water main, unless otherwise specified by the Director of Public Works or his or her designee at the time of issuance of the building permit.

# 16.08.060 - Billing.

Α.-

A bill for water service shall be issued each quarter, unless the City has received a written request to terminate service from the property owner or person being billed for the service.

B,

A penalty of ten percent shall be added to each bill unpaid after thirty days.

C.

All charges for water shall be a lien upon the property to be collected in the same manner as municipal taxes are collected.

D.

When the owner of a residential property terminates water service for at least one calendar quarter, the charge for refuse collection shall also be terminated until water service is restored.

(Ord. O-30-06 § 1, 2006; prior code § 21-8(f), (g), (h))

### 16.08.070 - Turning off water for nonpayment.

If charges for water service remain unpaid sixty days after the billing date, the Director of Public Works, after at least ten days' written notice left upon the premises and mailed to the last known address of the property owner, shall discontinue water service to the property for which the charges remain in arrears. Water service shall not be reestablished until all overdue water charges, together with all applicable penalties and turn-off and turn-on charges, have been paid.

(Revised during 1985 codification; prior code § 21-9.1)

# 16.08.080 - Adjustments.

A.

All requests for any adjustments in the charges imposed under this chapter for water or sewer service shall be made in writing and shall be received by the Department of Finance no later than the due date indicated on the bill. A charge of \$25 shall be paid by the customer to the Finance Department at the time the request for adjustment is submitted for every submission after the first in a calendar year. If the results identify an error by the City, the \$25 charge will be refunded to the payer.

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B.

All requests for any adjustment in the charges imposed under this chapter for water or sewer service, upon receipt by the Finance Department, shall be referred to appropriate personnel of the Department of Public Works for

review, investigation or inspections as are deemed necessary and appropriate to determine the validity or correctness of any requests for adjustment of charges. Unless it becomes necessary to perform further or more detailed tests of equipment, a recommendation for the allowance, partial allowance, or disallowance of the requested adjustment shall be submitted by the reviewing employee to the Director of Public Works within fifteen working days after receipt of the requested adjustment.

C.

The Director of Public Works, after reviewing the recommendation of the department's personnel, and any further investigation or inspections the director deems necessary, shall issue a decision with respect to all requests for adjustments in the charges imposed under this chapter for water or sewer service, within fifteen working days after receipt of the requested adjustment, but any decision shall be limited to the following actions: (1) Allowance of the requested adjustment in whole or in part; or (2) disallowance of the requested adjustment. All decisions shall be in writing and shall state the grounds for the decision. No adjustments shall be allowed, in whole or in part, if it is determined that the claimed excessive charge has occurred as a result of any of the following conditions:

1.

Malfunction or improper operation of any water or sewer equipment or facilities located on the user's property or premises;

2.

Subsurface breakage in any water or sewer line between the property or premises of the user and the point where the line is connected to the City's lines or equipment;

3.

Failure of the user to repair or correct any broken or malfunctioning water or sewer equipment or facilities or water or sewer line on the property or premises of the user, after receipt of notice from the City to do so:

4.

Improper or illegal use of any City water or sewerage equipment or facilities, including any water box, stopcock box, meter box, valve, water or sewer main, fire hydrant and ancillary equipment, or service pipe of any type, or wherever located.

D.

A decision of the Director of Public Works made under the authority of this chapter shall be final. A decision resulting in an adjustment in a bill issued for water or sewer charges shall be furnished to the Director of Finance, who

shall issue an adjusted billing. No request for adjustment in charges imposed under this chapter shall relieve the user from liability for the payment of the charges, or for any interest or penalties (including the discontinuance of service) imposed in connection with late payment or nonpayment.

(Prior code § 21-8(i))

(Prior code § 2-24.1)

# 6.04.100 - Payment of water and sewer charges required prior to transfer of property.

A deed for the transfer of property shall not be validated for recordation by the Department Of Finance until payment is made for all water and sewer service received to the date of transfer, whether billed or unbilled. The llability for unbilled service is defined as the minimum bill or a percentage of the last bill as determined from the schedule below, whichever is greater:

Number of Days From Last Billing Date to Settlement Date	Percentage
19	10
10-18	20
<u>19</u> –27	30
28–36	40
3745	50
46-54	60 .
55-63	70
64-72	80
73–81	90
82–90	100

A charge of fifty dollars shall be levied each time a request for estimated property transfer charges is submitted to the Department of Finance.

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### FINES SCHEDULE Effective July 1, 2013

Section in Code	Section Name	Fine for Initial Offense	Fine for Repeat or Continuous Violations
4.16.100.B	Voter notification or information cards.	Not to exceed \$100 or imprisonment for not to exceed 90 days or both	Not to exceed \$100 or imprisonment for not to exceed 90 days or both
7.08.010.B	Billiard and pool tables.	Not to exceed \$100 or imprisonment for not to exceed 90 days or both	Not to exceed \$100 or imprisonment for not to exceed 90 days or both
7.08.070.A	Amusement license violation.	Not to exceed \$100 or imprisonment for not to exceed 90 days or both	Not to exceed \$100 or imprisonment for not to exceed 90 days or both
7.12.100.C	Public consumption and possession.	Not to exceed \$500 or imprisonment for not to exceed 90 days or both	Not to exceed \$500 or imprisonment for not to exceed 90 days or both
7.12.140	Alcohol License— Suspension— Revocation—Fines	Suspension of License or Fine not to exceed \$2,000	Suspension of License or Fine not to exceed \$2,000
7.12.350.B	Allowing alcohol consumption without license.	Not to exceed \$250	Not to exceed \$250
7.12.370	Minor—Sale or providing to.	\$100	\$500
7.12.390.C	Minors— Misrepresenting age.	Not to exceed \$500 or imprisonment for not to exceed 90 days or both	Not to exceed \$500 or imprisonment for not to exceed 90 days or both
7.12.410.B	Minors—Purchase, consumption or possession of alcoholic	Not to exceed \$500 or imprisonment for not to exceed 90 days or both	Not to exceed \$500 or imprisonment for not to exceed 90 days or both

	beverages.		
7.12.420.E	Possession or consumption on public highways.	Not to exceed \$500 or imprisonment for not to exceed 90 days or both	Not to exceed \$500 or imprisonment for not to exceed 90 days or both
7.24.050	Fortunetelling violation.	Not to exceed \$100 or imprisonment for not to exceed 90 days or both	Not to exceed \$100 or imprisonment for not to exceed 90 days or both
7.28.040	Open-air market and Markethouse violation.	\$10	\$10
7.32.100.B	Massage parlor license violation.	Not to exceed \$100 or imprisonment for not to exceed 90 days or both	Not to exceed \$100 or imprisonment for not to exceed 90 days or both
7.42.040	Sidewalk café violation.	\$100 per violation per day	Each separate day of violation that remains uncorrected is a separate violation subject to an additional citation and fine of \$100. In addition, the City Council may revoke or suspend a permit issued pursuant to this chapter upon a second or subsequent conviction under this section in any twelve month period.
7.48.060	Taxicab violation.	Not to exceed \$100 per violation per day	Not to exceed \$100 per violation per day
7.48.410	Providing false information for taxicab permit.	\$200	\$200
7.48.500.C	Taxicab permit violation.	\$200	\$200
7.52.190	Towing company	\$100 plus costs	\$100 plus costs. In addition,

	violation.		the City Council may revoke or suspend the license of any person licensed to engage in the towing business who violates this chapter or any rules or regulations promulgated pursuant to this chapter or who fails to comply with any of the provisions and terms of any towing agreement executed pursuant to this chapter.
8.04.030.B	Animal disturbance prohibited	\$50	\$50
8.04.040	Intentional mutilation of animals.	Not to exceed \$1,000 or by imprisonment not to exceed one year or both	Not to exceed \$1,000 or by imprisonment not to exceed one year or both
10.06.010	False alarms.	\$100 for third and fourth false alarms in a 365-day period	\$200 for fifth and all subsequent false alarms in a 365-day period
10.08.010.B	Abandoned refrigerator.	\$100 per violation per day	\$100 per violation per day
10.16.100	Notice to remove refuse accumulation.	\$100 per violation per day	\$100 per violation per day
10.16.130	Garbage/refuse violation.	\$100 per violation per day	\$100 per violation per day
10.16.220.B	Littering during removal.	\$100 per violation per day	\$100 per violation per day
10.20.040	Grass and weed control.	\$200 Per violation per day	\$200 Per violation per day
10.24.020	Standing water.	\$100 per violation per day	\$100 per violation per day
10.28.160	Swimming pool violation.	Not to exceed \$100 or	Not to exceed \$100 or

		imprisonment for not to exceed 30 days or both	imprisonment for not to exceed 30 days or both
10.34.040	Use and application of lawn fertilizer.	\$100 per improper application by a non-commercial entity.	
\$500 per improper application by a commercial entity	\$100 per improper application by a non- commercial entity.\$500 per improper application by a commercial entity		
10.34.060	Sale of lawn fertilizer containing phosphorous.	\$500 per violation for displaying for sale lawn fertilizer containing phosphorous or for not displaying required signage	\$500 per violation for displaying for sale lawn fertilizer containing phosphorous or for not displaying required signage
* NOTE: The fir	nes in Sections 10.34.040 ar	nd 10.34.060 shall take effect o	n January 1, 2009.
11.04.060	Offense against public officer.	Not to exceed \$1,000 or imprisonment for not to exceed 90 days or both	Not to exceed \$1,000 or imprisonment for not to exceed 90 days or both
11.12.025.B	Security alarms.	\$400 Per violation per day	\$400 Per violation per day
11.12.060.C	Loitering.	Not to exceed \$100 or imprisonment not exceeding 90 days or both	Not to exceed \$100 or imprisonment not exceeding 90 days or both
11.12.065.C	Loitering for the purpose of engaging in prostitution violation.	Not to exceed \$100 or imprisonment not exceeding 90 days or both	Not to exceed \$100 or imprisonment not exceeding 90 days or both
11.12.067.E	Loitering in drug-loitering free zones.	Not to exceed \$1,000 or imprisonment not exceeding six months or both	Not to exceed \$1,000 or imprisonment not exceeding six months or both

11.12.068	Aggressive panhandling.	Not less than \$25.00 or more than \$500.00 or by imprisonment not exceeding 90 days, or both	Not less than \$25.00 or more than \$500.00 or by imprisonment not exceeding 90 days, or both
11.12.120	Public peace and order violation.	\$100 Per violation per day	\$100 Per violation per day
11.14.030	Morals and conduct violation.	Not to exceed \$1,000 or imprisonment not exceeding 90 days or both	Not to exceed \$1,000 or imprisonment not exceeding 90 days or both
11.16.040.D	Animal excrement removal.	\$100 per violation per day	\$100 per violation per day
11.16.050.B	Public urination and defecation	Not to exceed \$1,000 or imprisonment not exceeding 90 days or both	Not to exceed \$1,000 or imprisonment not exceeding 90 days or both
11.32.080	Fair housing violation.	Not to exceed \$100 plus costs or imprisonment not exceeding 30 days or both	Not to exceed \$100 plus costs or imprisonment not exceeding 30 days or both
11.36.030.D	Littering.	\$250 per violation per day	\$250 per violation per day
11.36.070	Graffiti.	\$250 or imprisonment not exceeding 90 days or both	\$1,000 or imprisonment not exceeding 90 days or both
11.36.090.B	Vandalism of public roads.	Not to exceed \$1,000 or imprisonment not exceeding 90 days or both	Not to exceed \$1,000 or imprisonment not exceeding 90 days or both
11.36.100.B	Vandalism—Signs and notices.	Not to exceed \$1,000 or imprisonment not exceeding 90 days or both plus cost of damages	Not to exceed \$1,000 or imprisonment not exceeding 90 days or both plus cost of damages
11.36.110.B	Vandalism—Trees and fences.	Not to exceed \$1,000 or imprisonment not exceeding	Not to exceed \$1,000 or imprisonment not exceeding

		90 days or both plus cost of damages	90 days or both plus cost of damages
11.36.120.B	Vandalism—Utility poles and fixtures.	Not to exceed \$1,000 or imprisonment not exceeding 90 days or both	Not to exceed \$1,000 or imprisonment not exceeding 90 days or both
11.40.010	Proclamation by Mayor.	Not to exceed \$100 or imprisonment not exceeding 30 days or both	Not to exceed \$100 or imprisonment not exceeding 30 days or both
11.44.010.C	Discharging firearms.	Not to exceed \$500	Not to exceed \$500
11.44.060.D	BB guns, slingshots, bows and arrows, large rocks and similar devices.	Not to exceed \$100 or imprisonment not exceeding 90 days or both	Not to exceed \$100 or imprisonment not exceeding 90 days or both
11.44.070	Electronic weapons.	Not to exceed \$250.00 imprisonment not exceeding 90 days or both	Not to exceed \$1,000.00 imprisonment not exceeding 90 days or both
11.48.050	Emergency preparedness violations	Not to exceed \$1,000.00 or imprisonment not exceeding 90 days or both	Not to exceed \$1,000.00 or imprisonment not exceeding 90 days or both
12.08.140	Speed monitoring systems.	Not to exceed \$40.00	Not to exceed \$40.00
12.12.050	Disobeying crossing guard.	Not to exceed \$100	Not to exceed \$100
12.16.070.B	Repairing vehicle in street.	\$100 per violation per day	\$100 per violation per day
12.16.080.B	Washing vehicle on street.	\$100 per violation per day	\$100 per violation per day
12.16.090.B	Loads or wheels which	\$100 per violation per day	\$100 per violation per day

	litter streets.		
12.16.100.B	Vehicles or treads which damage roads.	\$100 per violation per day plus damages	\$100 per violation per day plus damages
12.20.010.B	Obstructing driveway.	\$100	\$100
12.20.020.B	Parking adjacent to red- lined curb, bus stop zone or fire hydrant zone.	\$100	\$100
12.20.025.C	Crosswalk.	\$100	\$100
12.20.030.B	Parking adjacent to yellow-lined curb.	\$25) \$35	\$25
12.20.040.B	Parking with left side to curb.	\$25) \$ 35	\$25
12.20.050.B	Backing vehicle to curb.	\$25 5 35	\$25
12.20.060.C	Angle parking.	\$25 \$ 35	\$25
12.20.065.B	Parking vehicles alongside of other stopped or parked vehicles.	\$50	\$50
12.20.070.B	Parking more than twelve inches from curb.	\$25) \$ 35	\$25
12.20.075.B	Blocking driveway entrances to fire stations.	\$250	\$250
12.20.080.B	Leaving motor vehicle unattended.	\$25 6 35	\$25

12.20.085.B	Places where stopping is prohibited by signs.	\$50	\$50
12.20.090.B	Parking reserved for persons with disabilities.	\$100	\$100
12.20.095.B	Parking within thirty feet of approach to flashing signal, etc.	\$50	\$50
12.20.100.C	Motor vehicle weight limits in residential district zones.	\$100 plus damages.	\$100 plus damages
12.20.110.H	Parking trailers.	\$50	\$50
12.20.120.B	Parking buses.	\$100	\$100
12.20.130.B	Posted "No Parking".	\$50	\$50
12.20.140.B	Parking on sidewalks prohibited.	\$100	\$100
12.20.150.B	Being on median strips prohibited.	\$100	\$100
12.20.170.B	Fifteen-minute parking limit on portions of Northwest Street.	\$25,635	\$25
12.20.180.B	Eight-hour parking on King George Street between Wagner Street and the King George Street Bridge.	\$25 \$35	\$25
12.20.190.B	Two-hour parking on State Circle.	\$25 _ \$ 35	\$25

12.20.200.D	Removal of vehicle parked for longer than forty-eight hours or in prohibited area.	\$100	\$100
12.20.240.C	Failure to pay parking fine.	Failure to pay fine within 15 days shall result in additional cost of \$10. Failure to pay within 23 days shall result in additional cost of \$15 and notification to the Maryland Motor Vehicle Administration which may assess administrative fees and refuse to permit the registration or transfer of the registered owner's vehicle.	Failure to pay fine within 15 days shall result in additional cost of \$10. Failure to pay within 23 days shall result in additional cost of \$15 and notification to the Maryland Motor Vehicle Administration which may assess administrative fees and refuse to permit the registration or transfer of the registered owner's vehicle.
12.24.050.C	Direction of vehicle in space.	\$50	\$50
12.24.070.B	Parking in metered space for more than two hours.	\$25 \$35	\$25
12.24.090.B	Depositing slugs.	\$50 plus damages	\$50 plus damages
12.24.130	Parking at expired meter	\$25 \$35	\$25
12.32.190.A.	Violation—Penalty.	\$25)-\$35	\$50 for second violation in a one year period, \$75 for a third violation in a one year period, and \$100 for a fourth and fifth violation in a one year. For any violations after the fifth violation in a one-year period, the vehicle may be impounded until all outstanding parking fines are paid.

12.32.190.B.	Violation—Penalty.	Failure to pay fine within 15 days shall result in a doubling of the initial fine and notification to the Maryland Motor Vehicle Administration which may assess administrative fees and refuse to permit the registration or transfer of the registered owner's vehicle.	Failure to pay fine within 15 days shall result in a doubling of the initial fine and notification to the Maryland Motor Vehicle Administration which may assess administrative fees and refuse to permit the registration or transfer of the registered owner's vehicle.
12.32.200	Violation—Unlawful usage or display— Penalty.	Not to exceed \$200 or imprisonment for three days or both.	Not to exceed \$200 or imprisonment for three days or both.
12.36.020.B	Interference with emergency equipment.	\$100	\$100
12.40.040.B	Depositing snow on cleared street.	\$50 per violation per day	\$50 per violation per day
12.44.040.B	Keeping wrecked or discarded vehicles.	\$100 per violation per day	\$100 per violation per day
12.48.030	Playing in streets violation.	\$50	\$50
12.54.040	Nonstandard vehicle violation.	Not to exceed \$100 per violation per day	Not to exceed \$100 per violation per day
14.04.040.B	Wheelchair ramps.	\$250 per violation per day	\$250 per violation per day
14.04.050.B	Sidewalk maintenance by abutting owner.	\$100 per violation per day	\$100 per violation per day
14.08.010.C	Driveway construction without permit.	\$100 per violation per day	\$100 per violation per day
14.12.080.C	Plant, remove, maintain	[\$100] \$500 per violation per	[\$100] \$500 per violation per

	and protect public trees without permit.	day	day
14.12.095.H	Tree conservation area— Tree removal.	\$500	\$500
14.12.150.E	Pruning and removal of trees.	[\$100] \$200 per violation per day	\$200 per violation per day
14.16.020.D	Parking during scheduled street cleaning.	\$50	\$50
14.20.010.C	Obstructing street without permit.	\$100 per violation per day	\$100 per violation per day
14.20.030.B	Digging up, relaying or obstructing street without permit.	\$100 per violation per day	\$100 per violation per day
14.20.050	Public street obstruction.	\$100	\$100
14.20.060	Permitting sidewalk or gutter obstruction— Obstructive or dangerous trees.	\$100 per violation per day	\$100 per violation per day
14.20.070.B	Sidewalk sales.	\$100 per violation per day	\$100 per violation per day
14.20.080	Building encroachments on sidewalk.	\$100 per violation per day	\$100 per violation per day
14.20.100	Removal of encroaching structures.	\$100 per violation per day	\$100 per violation per day
14.24.010.B	Adjoining occupant to clear sidewalk.	\$100 per violation per day	\$100 per violation per day
14.30.020	Safely undergrounding	\$500 per violation per day	\$500 per violation per day

	utilities.		
15.04.040.B	Compliance with harbormaster during a declared public emergency.	Not to exceed \$1,000 or imprisonment not exceeding 90 days or both	Not to exceed \$1,000 or imprisonment not exceeding 90 days or both
15.06	Violation of rules for vessels and persons using City waters and shores.	\$100	\$100
15.10.120.D	Restricted mooring and anchoring areas.	Not to exceed \$100	Not to exceed \$100
15.14.040	Housebarges violation.	\$100	\$100
15.20.110.D	Mooring without permit.	\$100	\$100
15.20.120.B	Not posting mooring permit.	\$100	\$100
15.20.160.C	Unlicensed or unauthorized structures.	\$100	\$1,000
15.24.040	Harbor/waterfront— Construction noncompliance.	\$100 per violation per day	\$1,000 per violation per day
16.04.010.F	Tapping existing water and sewer mains.	\$1,000 plus damages	\$1,000 plus damages
16.04.040.B	Air-conditioning discharge into public way or stormwater drain.	\$200 per violation per day	\$200 per violation per day
16.08.010.B	Opening fireplugs— Turning water on or off.	\$1,000 plus damages	\$1,000 plus damages

16.16.320,C and D	Sewer Service— Violation.	\$1,000 per violation per day	\$1,000 per violation per day
16.16.350.B	House sewer— Maintenance.	\$200 per violation per day	\$200 per violation per day
17.08.295	Grading, erosion, sediment control.	\$500 per violation per day	\$1,000 per violation per day
17.09.140.C	Unapproved removal of trees in development areas.	\$1,000 per violation per day	\$1,000 per violation per day
17.11.470	Floodplain violation.	\$500 per violation per day	\$500 per violation per day
17.12.024.E	Building code—Use and occupancy permit.	\$200 per violation per day	\$200 per violation per day
17.12.042	Dangerous structural condition.	\$500 per violation per day	\$500 per violation per day
17.12.053.D	Building contractor license.	\$200 per violation per day	\$200 per violation per day
17.12.055.F	Display of address.	\$200 per violation per day	\$200 per violation per day
17.12.056.D	Building permit—Fees— Reinspection.	\$200 per violation per day	\$1,000 per violation per day
17.12.058.L	Commencing work without approval.	\$200 per violation per day	\$1,000 per violation per day
17.12.062.A	Unapproved construction.	\$200 per violation per day	1,000 per violation per day
17.12.092	Unlawful continuance.	\$500 per violation per day	\$500 per violation per day
17.16.110.A	Electrical code violation.	\$200 per violation per day	\$200 per violation per day

17.16.130.A	Mechanical code violation.	\$200 per violation per day	\$200 per violation per day
17.20.090.A	Fire prevention code violation.	\$250 per initial violation	Repeat or continuous violations: Second notice \$500 Third notice \$750 In excess of three notices \$1,000
17.22.100.A	Petroleum storage facilities enforcement.	\$200 per violation per day	\$200 per violation per day
17.24.280	Gas code violation.	\$200 per violation per day	\$200 per violation per day
17.28.150	Plumbing code violation.	\$200 per violation per day	\$200 per violation per day
17.28.160	Violation—Termination of water service.	\$1,000 per violation per day	\$1,000 per violation per day
17.30.090.A	Utility installation violation. (Commencing work without permit)	\$500 per violation per day	\$500 per violation per day
17.30.090.C	Utility installation violation. (Violates trench protective measures)	\$100 per violation per day	\$400 per violation per day
17.40.735	Foreclosure registration	\$50 per violation per day after fifth day	\$50 per violation per day after fifth day
17.40.890.A	Residential housing standards violation. (Failure to comply with notice)	\$200 per violation per day	\$200 per violation per day
17.40.890.B	Residential housing standards violation.	\$1,000 per violation per day	\$1,000 per violation per day

	(Failure to comply with schedule)		
17.44.010.B	Short term rental license.	\$200 per violation per day	\$200 per violation per day
17.44.040.B	Rental unit license.	\$200 per violation per day	\$200 per violation per day
17.44.140.B	Revocation, vacating premises and condemnation penalties.	\$100 per violation per day	\$100 per violation per day
17.48.350	Non-residential property maintenance.	\$200 per violation per day	\$200 per violation per day
17.60.160	Signs—Violations.	\$100 per violation per day	\$200 per violation per day
21.36.030	Planning and zoning infraction.	\$500 per violation per day	\$1,000 per violation per day
21.56.120	Historic preservation violation.	\$100 per violation per day	\$200 per violation per day

### Proposed Rate Changes for Rec & Parks

### **Recreation and Parks Fees**

	City Resident	Nonresident
Stanton Center		
Gym Rental / per hour	\$55.00	\$63.00
Kitchen Rental / per hour	\$30.00	\$35.00
Meeting Room / per hour	\$25.00	\$30.00
Truxtun Boat Launch		-
Per Launch	\$5.00	<del>\$5.00</del>
Annual Pass	\$50.00	\$100.00
TRUXTON PICNIC PAVILLION/ ALL DAY	\$80.00	\$110.00
Waterworks Permit:		
Monthly	\$10.00	\$15.00
Quarterly	\$30.00	\$45.00
ANNUAL	\$100.00	\$125.00
Tucker-St. Boat Trailer Permit	\$10.00	n/a
Picnic Pavilion Rental / day	\$75.00	\$125.00
Downtown Recreation Center / per hour	\$0.00	\$0.00
Annapolis Walk	\$ <del>25.00</del> \$30.00	\$30.00 \$35.00
Field Rental (with lights and lines)	\$80.00	\$95.00
Tennis Courts	\$ <del>10.00</del> \$15.00	\$15.00 \$20.00
Basketball Courts	\$ <del>10.00</del> \$15.00	\$15.00 \$20.00
Snack Bar	\$0.00	\$0.00
Park Rental for Wedding	\$500.00	\$600.00

### **Latchkey Program**

Before School Care \$105.00 per month After School Care \$210.00 per month

### Annapolis Recreation Center Program Member

Annual membership fee to register or participate in any program. Valid for one year. Renewal is slated for January 1 each year.

	Res	Non Res
Individual	\$39.00	\$45.00
Family	\$65.00	\$75.00

Corporate	\$1,750.00	\$2,013.00
Organizational Mem	berships for Multi-Day	
Rentals, not indiv	idual use of facility	
	Res	Non Res
City of Annapolis Community Groups	<del>\$50.00</del>	n/a
For-Profit	\$475.00	\$546.00
School/Athletic Groups	\$354.00	\$407.00

### Full Membership

Allows full access to facility (fitness centers, gym, play area, etc.)—Unlimited use and discounts on programs.

Year is 12 months from enrollment date.

	Annuai		M	onthly	20-punch	card	Daily/E	Prop In
			(min	of 3 mos)				
	Res	Non Res	Res	Non Res	Res	Non-Res	Res	Non Res
Adult	\$284.00 \$332.00	\$326.00 \$475.00	\$30.00	\$35.00	\$110.00	\$127.00	\$8.00	\$10.00
Senior/Youth	\$227.00 \$233.00	\$261.00 \$267.00	\$24.00	\$28.00	\$90.00	\$104.00	\$7.00	\$8.00
Daily Youth							\$6.00	\$7.00
Family of 4*	\$624.00 \$643.00	\$718.00 \$738.00	\$59.00	\$68.00	n/a	n/a	n/a	n/a
Adult/Spouse	\$498.00 \$513.00	\$572.00 \$587.00	\$48.00	\$55.00	n/a	n/a	n/a	n/a
Add. Child*	\$107.00 \$110.00	\$123.00 \$127.00	\$13.00	\$15.00	n/a	n/a	n/a	n/a

	30-DAY ACCESS PASS		90-DAY ACCESS PASS		
	Res	Non Res	Res	Non Res	
Adult_	\$36.00 \$41.00	\$41.00 \$59.00	\$95.00 \$111.00	\$115.00 \$166.00	
Senior/Youth	\$28.00	\$33.00	\$78.00	\$91.00	
Family of 4*	\$80.00	\$91.00	\$225.00	\$250,00	
Adult/Spouse	\$62.00	\$71.00	\$175.00	\$205.00	
Add. Child* .	\$14.00	\$16.00	\$40.00	\$45.00 ·	

Family memberships and Adult/Spouse memberships require all members to reside at the same address.

Youth member - Age 3—17; Senior member - Age 62 +

Annual Membership Rates are paid in full at time of membership. <del>Monthly rates are per month with a down payment of three months.</del>

Babysitting Services		
Hourly Rate	\$3.00 first child	\$2.00 additional children
10 hr Punch Card	\$25.00 each	

### Facility Rental Rates (per hour)

<sup>\*</sup> Program related rentals require participants to hold Program Membership or Full Membership.

PER HOUR	Res	Non Res
Single Mtg Room	\$42.00 \$37.00	\$53.00 \$45.00
Full Meeting Space	\$ <del>126.00</del> \$110.00	\$158.00 \$132.00
Kitchenette	\$13.00	\$16.00
Single Court	\$60.00	\$75.00
Full Gymnasium*	\$180.00	\$225.00
Aux. Gym	\$ <del>60.00</del> \$75.00	\$75.00 \$90.00

### \* Limited availability

	City Resident	Non Resident	Program Member Res / Non Resident (\$5.00 discount)	Full Member Res / Non Resident (\$10.00 discount)
SUMMER PROGRAMS				
Summer Playground—6 wks	\$142.00	\$163.00	R \$130.00 / NR \$150.00	R \$125.00 / NR \$145.00
Summer Playground—Extended Hrs (8:00 a.m.—5:00 p.m.), 6 weeks	\$193.00	\$222.00		-
Preschool Playground—6 wks (4 days a week)	\$110.00	\$127.00		-
Day Camp (Truxtun & Kids Camp)—2 wk session	\$220.00	\$254.00	R \$205.00 / NR \$237.00	R \$200.00 / NR \$232.00
SWIMMING POOL				and the same of th
Adult	\$5.00	\$5.00		The state of the s
Child (12 and under) and Seniors (62 +)	\$4.00	\$4.00		e de la companya de l
Family Pass (4, add members \$15.00 each)	\$160.00	\$185.00		

Youth Individual Pass	\$55.00	\$65.00			(
Adult Individual Pass	\$65.00	\$75.00	· · · · · · · · · · · · · · · · · · ·		



### **City of Annapolis**

160 Duke Of Gloucester Street Annapolis, MD 21401

### Standing Committee Minutes - Draft Finance Committee

Wednesday, May 7, 2014

1:00 PM

Mayor John T. Chambers, Jr. City Council Chambers

### 1. Call To Order

The Chair called the Meeting to order at 10:07 a.m.

Rollcall

Also present Alderman Littmann. Alderman Budge arrived at 10:28 a.m. Alderman Kirby and Alderwoman Finlayson arrived at 10:34 a.m.

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 3. Business before Committee

### **Environmental Matters Committee report to the Finance Committee**

Alderman Littmann offered a report to the committee. Alderman Littmann discussed the importance of maintaining critical environmental positions proposed to be cut in the mayors budget. Alderman Littmann proposed offsetting those costs with increased fees and the decrease of a clerical position.

### **Public Safety Report to the Finance Committee**

Alderwoman Finlayson offered a report from the Public Safety Committee (attached)

### 4. General Discussion

The committee discussed the transportation budget.

Meeting went into Recess at 11:31 a.m.

Meeting Reconvened at 11:53 a.m.

The committee discussed the transportation budget. Alderman Budge discussed his recommendations on accounting for the Transportation budget as well as proposed cuts (attached). Alderwoman Finlayson discussed her concerns about cutting City bus routes while maintaining county routes. Alderman Kirby offered comments on the proposed bus route changes.

The Committee recessed for lunch at 12:54 p.m.

The committee reconviened at 2:10 p.m.

Chief Pristoop discussed the affects of the proposed cuts to the Police department.

Chief Stokes discussed the affects of the proposed cuts to the Fire department.

### ID-164-14 Budget Discussions

The committee discussed recommendations to increase parking fines.

Alderman Arnett moved to recommend favorably to increase the minimum parking fines from \$25 - \$35. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed staffing in the Mayor & City Manager offices.

Alderman Arnett moved to recommended reducing the salary for the City Manager and Office Associate and eliminating the ombudsman and assistant City Manager position in the Mayors office Budget. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the Economic Development Coorporation line item. There was discusseion about moving AEDC in to City offices.

Alderman Paone moved to reccomend reducing the AEDC line item to 250,000. Seconded. CARRIED on voice vote.

Ave: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the Finance Department budget. Mr. Miller proposed an increase of 35,000 to change an accountant position to senior accountant.

Alderman Paone moved to recommend an increase of 35,000 to change an accountant position to senior accountant. Seconded. CARRIED on voice vote.

Ave: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the MIT budget. Mr. Miller spoke against the proposed cuts.

Alderman Paone moved to returned without recommendation the proposed cuts in the MIT budget. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the Human Resources Budget.

Alderman Paone moved to recommend reducing the HR professional services budget by 7,000. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the Planning and Zoning budget. Alderman Budge outlined his proposeal to restore 90,000 of the proposed to be but contract services budget.

Alderman Paone moved to recommend favorably to decrease the Planning and

Zoning contract services budget by 35,000. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed a proposal to restore the Chief of Current Planning position and eliminate the Office Administrator position.

Alderman Paone moved to recommend favorably to restore the Chief of Current Planning position and eliminate the Office Administrator position. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the DNEP budget.

Alderman Pfeiffer moved to recommend favorably the restoration of the Chief of Environmental Programs, reducing the Environmental Programs Coordinator to 6 months and the elimination of the Administrative position. . Seconded. CARRIED on voice vote.

Ave: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed fleet replacement, supplies and contract services in the DNEP budget.

Alderman Arnett moved to recommend reducing the DNEP supply budget by 5,000 and the contract services budget by 13,000. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the Public Works budget.

Alderman Arnett moved to recommend a reduction in the Public Works Budget of 60,000 to be made at the discretion of the director. Seconded. CARRIED on voice vote.

Ave: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the Art in Public Places budget.

The Committee dicussed the Dock Fund

Alderman Arnett moved to recommend a cut in the dock fund to eliminate the eDock Administrative assistant position. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the Community Grants budget. Alderman Budge suggested moving Bates Legacy center and Four Rivers in to line items in the budget for 25,000 to each. Alderwoman Finlayson discussed her concerns about the community grants suggested allocations.

Alderman Pfeiffer moved to postpone the discussion on community Grants. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the Dock fund and fees.

Alderman Arnett moved to recommend favorably to reduce the dock subsidy by

50,000 by increasing fees. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

The committee discussed the take home vehicle policy. Mr. Miller discussed the policy and possible efficiencies.

Alderman Arnett moved to recommend a 100,000 budget cut based on changes in the take home vehicle policy. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 5:23 PM.

### **Budget Deliberations** City of Annapolis Public Safety

Police

Fire

**Emergency Operations** 

## Our Commitments

- In October of 2013, all four unions ratified and this City of the nine Council members were a party to the Council approved their negotiated agreements. Seven agreements
- In October 2013, we approved the three plus one year for the future. agreements, there by giving ourselves the tools to plan
- We made a commitment!

## Survey says?

be a guiding light for what is of The 2013 Citizen Survey should value to the residents.

And, we should listen to them!

# What does history have to do with it?

- Tina says, "What's love got to do with it?" some would say, "What's history got to do with it?"
- EVERYTHING! The past negotiated agreements are the historical context for the new agreement,
- Over the year, through traditional bargaining, issues lost. have been resolved and benefits have been won and
- Both sides have given up on their needs in order to but we cannot forget what was won and what was lost. strike an agreement. All benefited from the process

## **Public Safety**

The heart of what we do.

The one area that citizens have the most support of and care about the most.

we don't need them! We can do more with less. That is not No one, until recently, has said cut police and cut fire because a community sentiment.

Police, Fire and Emergency Operations have community support!

## Police: The budget implications

FY14:

FY15 proposed:

\$14,621,998

\$15,709,408

(reflects 1,080,419 in salary/benefits changes and less -\$230k contribution increases?) in overtime) (Does increase in cost also include City's

Operational budget change is in supplies increasing from \$136,500 to 161,500 (+25k). Supplies fy13 spending was 221,030. 3 year average approx 156k.

## Mayor's budget impact

• 230k - overtime

320k – 5 police positions (salaries and 30% benefits)

5 civilians (3 with 30% benefits)

\$808 k - total

Reduces 6 police officers. Only 5 vacancies as of April 14, an oversight?

Current budgeted positions 114 (113 staffed) COPs grant adds 5: Total 119

DOJ COPs issue to reduce budget by 6 officers? Not sure if we will keep prorated 950,000.

Reductions will affect services and will require reduction in specialized units.

There is an average 8% down in soft vacancies in any given time (med, fmla, military, ld: total 9 as of May 14).

Police will have to accommodate this additional -5% loss in manpower. In the past 4 fiscal years went from 131 – 109 (17% reduction).

		_			-		,		•	T		
Totals	Police Officer	Police Officer 1st Class	Police Corporal	Police Sergeant	Police Lieutenant	Police Captain	Police Major	Police Chief	Positions allocated by Budget	Full time civilian  Does not include part time contract or grant funded	Uniformed officers, actual  Does not include 5 from COPS	Hiseal Year
131	ω <sub>7</sub>	50	Ļ	15	<b>&amp;</b>	4				3	131	2009
131	37	50	15	15	8	4	1			32	131	2010
116	32	50	10	13	6	3	1			29	116	2011
116	32	50	10	13	6	သ	1			29	116	2012
114	28	51	11	13	6	ω	1			30-4	114	2013
114	28	51		13	6	ယ	1			30	114	2014
108	23	51		) W	<b>U</b> 1	3		1		25	108	2015

## What do all of these civilians do?

Civilians are responsible for providing essential support for the Department's operational and administrative requirements including:

Records Specialists

Warrant Control

Community Affairs

Hispanic Liaison

Property and Fleet Maintenance

UCR accounting

**Crime Analysis** 

Crime Lab

Special Event

Victim Assistance

Evidence

Payroll and Purchasing

Communications (dispatchers and supervisors)

Investigative and Clerical Support.

# PHOTO ENFORCEMENT PROGRAM MONTHLY REPORT

Date: 04/01/2013 - 06/30/2013

## PROGRAM SUMMARY

Total # of citations issued

1,235

Total # of citations paid

561

Liable Not Liable

Contested by Mail

0

0

In-Person Hearing

0

## PHOTO ENFORCEMENT PROGRAM MONTHLY REPORT

Date: 04/01/2013 - 06/30/2013

Total approved by RedSpeed		Total approved by Police
SE Forest Drive @ Annapolis Middle School	734	537
NW Forest Drive @ Annapolis Middle School	$\infty$	0
WB Cedar Park Road @ Germantown Elementary	740	528
EB Forest Hills Ave @ Tyler Heights Elementary	52	48
WB Forest Hills Ave @ Tyler Heights Elementary	171	122
Totals	1703	1235

# PHOTO ENFORCEMENT PROGRAM MONTHLY REPORT

Date: 07/01/2013 - 05/05/2014

## **PROGRAM SUMMARY**

Total # of citations issued 14,589

Total # of citations paid

11,537

Liable Not Liable

Contested by Mail

>

0

In-Person Hearing

38

*ک* 

### By Location

		Police
SE Forest Drive @ Annapolis Middle School	809	209
NW Forest Drive @ Annapolis Middle School	3,462	2,671
WB Cedar Park Road @ Germantown Elementary	4,375	3,583
NW Hilltop Ln @ Kneseth Congregation	6,249	5,958
SE Hilltop Ln @ Kneseth Congregation	2,181	1,858
EB Forest Hills Ave @ Tyler Heights Elementary	0	0
WB Forest Hills Ave @ Tyler Heights Elementary	11	10
	16,886	16,886 14,589

approved by

Total

Total approved by RedSpeed

## Revenue generated

The first report is dated April 2013 - June 2013 shows for a net revenue of \$15,147.00 that 561 speed citations were paid during that period

The second report is for this fiscal year and it shows \$311,499.00. Based on the per month average the city 11,537 citations have been paid for a net revenue of of the fiscal year could expect an additional \$62,000.00 before the end

## Recommendations

### Short Term:

organization/entity enlisting the services. Currently the overtime budget is about \$230k for such events. 1. Reduce overtime cost by charging the

### Long Term:

- Communications Center with Anne Arundel County 1. Investigate the possibility of combining the APD
- Survey the community before further discussion on outsourcing police or fire to Anne Arundel County

### Further reduction in police have a direct impact on safety in manpower and services WOULD our communities.

## Department Annapolis

## Shift Work Battalion Chiefs

- Provides 24 hour/365 day management of the Fire positions in a achieving safe and effective fire suppression. The battalion chief is unquestionably one of the key Department. (Four (4) chiefs, one assigned to each shift)
- Section 5.2.2.3 states" Supervisory chief officer shall be National Fire Protection Association Standard 1710 dispatched or notified to respond to all full alarm assignments"
- The Battalion Chief serves as the Incident Commander per the National Incident Management System (NIMS)

## Shift Work Battalion Chiefs

There are about 24,000 Fire Departments in the United States and all dispatch a chief officer on full alarm assignments per NFPA 1710

### Lieutenants

- First Line Supervisor in the Fire Department
- The lieutenant supervises a "company", which is either a fire engine or ladder truck. The duties of a fire engine or ladder truck are very different on a fire ground or other emergency
- safety & survival they are responsible for keeping Lieutenants are the most important link in Firefighter their team sate
- NFPA 1710 Section 5.2.2.2 states" Each company (fire engine or ladder truck) shall be led by an officer who shall be considered part of the company

### Lieutenants

and negatively impact the quality of service we provide Elimination of lieutenants from our fire engine or ladder our citizens. Imagine removing the supervision from truck will compromise the safety of our firefighters any function. Even McDonald's has a crew leader.

### Daily Staffing

Operate Three (3) Fire Stations – staffed 24 hours a day – total daily minimum staffing 20

- 1. Eastport Fire Station (5 personnel) Fire engine, ladder truck, paramedic unit, fire boat
- 2. Forest Drive (5 personnel) Fire Engine, Paramedic unit
- 3. Taylor Ave. Fire Station (8 personnel) Fire Engine, ladder truck, paramedic unit, Rescue Squad and Hazmat unit
- 4. EMS Supervisor (QA) Lieutenant
- 5. Battalion Chief

### 2013 Responses

• EMS

7,029

1,425

Fire

Hazmat

Rescue

• Other

104163

623

TOTAL

9,344

(about 26 calls per day)

# Emergency Management: History

Former Mayor Ellen Moyer shared with the PSC the inception Washington, D.C. and Northern VA. Annapolis but also because of our close proximity to chosen my state and federal officials to house the center. We are a target because of the levels of government here in of our Emergency Operations Center. Annapolis was

Our department has been recognized by the Governor and in the City is based upon the support that has been given to this department. our ability to generate additional funds for all departments

### Effects of the Proposed FY15 Budget on the City of Annapolis Office of Emergency Preparedness and Risk Management

### Overview

Funding Category	FY14 Revised Budget	FY15 Proposed Budget	<u>Dollar</u> <u>Change</u>	Percentage Change
		-		
Salaries	\$166,878.71	\$55,349.32	(111,529.39)	(66.83%)
Operating	\$20,000.00	\$7,500.00	(\$12,500.00)	(62.50%)
Total	\$186,878.71	\$62,849.32	(\$124,029.39)	(66.37%)

# Proposed Budget Impact

The loss of the Deputy Director, \$82,000

Transfer of the Risk Analyst, \$79,000

Loss of the Emergency Radio Channel, \$12,500

## Grants Procured by the Deputy Director Since 2010

al Total Since 2010				· initial control of the control of										大仏 そのの ナガル の名
Yearly Subtotal			\$1,161,926.15				\$896,923.54			\$562,432.95			\$739,919,00	
Funding Amount	\$68,050.00	\$370,563.89	\$723,312.26	an all all the control of the contro	\$68,501.00	\$165,088.54	\$663,334.00	\$68,153.00	\$112,316.95	\$381,963.00	\$69,623.00	\$135,921.00	\$534,375.00	
Grant	EMPG	SHSG	UASI		EMPG	SHSG	UASI	EMPG	SHSG	UMSI	EMPG	SHSG	UASI	
Year	2010				2011		TO COMPANY OF THE PARTY OF THE	2012			2013			

The procurement and management of grants is a labor intensive process involving extensive regional collaboration, local project coordination, and strict regulatory requirements.

## EEWA Reimbursement Funding Procured by the Deputy Director Since 2010

\$555,446,52			
	\$74,121.85	Hurricane Sandy	2012
	<b>\$</b> 143,998.35	Hurricane Irene/Tropical Storm Lee	2011
	\$337,326.32	Snowstorm	2010
Total Since 2010	Funding Amount	Event	Year
	bursement Funding	FEMA Disaster Reimbursement Funding	

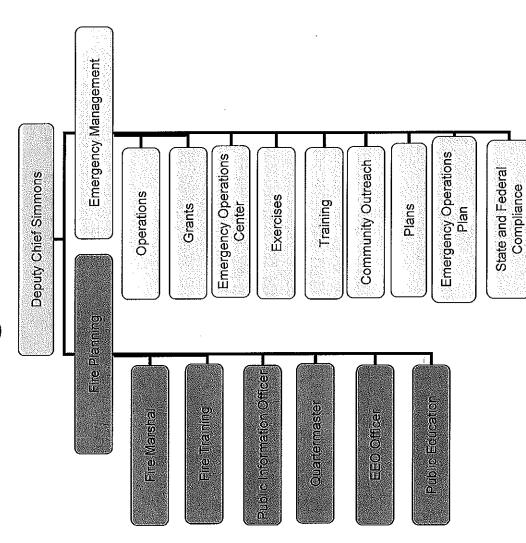
and approved funding is typically received 2-3 months after a disaster. expenditures for selected costs. FEMA makes site visits to Annapolis In order to be eligible for disaster reimbursement funding, Annapolis must coordinate with FEMA and demonstrate proof of documented

# Responsibilities of the Deputy Chief

### for Planning

In the Deputy Chief for Planning manages a range of emergency management and fire planning functions.

The Deputy
Director is needed
to coordinate grants
procurement,
management, and
emergency
operations.



# Loss of the Emergency Radio Channel

- channel in the field during an emergency, disaster, or an exercise. of Departments to communicate with one another on the same The lack of the emergency radio channel would remove the ability
- The impact would create confusion among City Departments during an incident and reduce situational awareness.
- The removal of the emergency radio channel would hamper the effectiveness of communications of Annapolis first responders. The Department of Homeland Security determined that interoperability of local emergency communications to be a national priority after the 9/11 attacks. The upgrade to communications infrastructure came in response in the years since
- Communication without the emergency radio channel would thrust the City back to the lack of coordination in existence before 9/11.

## **Loss of the Risk Analyst**

- The Risk Analyst is part of the weekend on call staff that watches weather events and notifies City leaders of developing situations.
- She also performs as a member of Emergency Operations Center staff during activations and exercises.
- The reassignment of the Risk Analyst position will reduce the Operations Center, coordinate with Departments and elected number of EPARM staff available to operate the Emergency officials, and respond to public questions and concerns.
- The loss of the Risk Analyst would not have a major effect on operations.

## for Emergency Management? Can we afford to eliminate the Deputy Director

- you value. I think the answer is NO but it really depends upon what
- This position more than pays for itself.
- resources to the City. relationships developed and used to bring the added No one will be able to restore the integrity of the
- The community values this department, even if we don't!

## Recommendations

generates pay his salary. The City will benefit 100 fold Retain the Deputy and allow the revenue that he by doing so.

deemed most appropriate. Some jurisdictions have it in HR, law departments and finance. It should be Move Risk Management to whatever department is studied AND THE CODE SHOUDLBE CHANGED BEFORE ANY ACTION IS TAKEN.

### Survey the community before outsourcing police or fire to further discussion on Anne Arundel County

### Thank you!

,				



### City of Annapolis

160 Duke Of Gloucester Street Annapolis, MD 21401

### Standing Committee Minutes - Draft Finance Committee

Thursday, May 8, 2014

1:00 PM

Mayor John T. Chambers, Jr. City Council Chambers

### 1. Call To Order

The Chair called the Meeting to order at 1:18 p.m.

### Rollcall

Alderwomen Finlayson and Pindell Charles, Aldermen Budge and Kirby were also in attendance.

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 2. General Discussion

### ID-164-14

Budget Discussions

Mr. Miller discussed the budget.

The committee discussed the cell phone policy. Chief Stokes discussed concerns about possible repercussions to changing the Cell Phone policy. Mr. Truitt also commented on the policy. Acting director of Recreation and Parks Walters discussed proposed fee changes for the department. Acting City Manager Woodward discussed the Recreation and Parks budget.

Chairman Pfeiffer stated that the committee requests that the City Manager and Mayor submit a new budget package that includes 1.3 million in cuts and/or revenue increases to address the shortfall in the current Mayors proposed budget. Alderman Paone voted against the proposal.

### 3. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 2:04 PM.

### **FY 2015 FEE SCHEDULE**

Section	Type of Fee	Amount of Fee
		FY 2015
2.48.100	Fee for application, appeal, or other action to Board of Appeals	\$120.00
2.52.030	Petition for annexation	\$4,000.00
4.20.050	Filing fees for nomination to public office	
	Mayor	\$120.00
	Alderman	\$60.00
	Central committee	\$30.00
6.04.140	Lien certificate	\$50.00
6.28.020	Covered Emergency Medical Services	Current Medicare Fee Schedule amount
6.04.210	Fee for bounced checks, City-wide standard	\$35.00
	Non-covered Emergency Medical Services	\$500.00
7.04.030	Fee for transfer of license of alcoholic beverage	
	½ of the annual fee not to exceed	\$500.00
7.08.010	Fee for each license	\$15.00 \$35.00
7.08.020	Billposters per year	\$ <del>15.00</del> \$35.00
7.08.030	Bowling alleys per year	\$15.00 \$35.00
7.08.040	Miniature golf courses & other outdoor amusements, per year	\$35.00
7.08.050	Each pole, per year	\$80.00
7.08.060	Theater, per year	\$35.00
7.12.120	Alcoholic beverage license, each application	\$225.00
7.12.250	.a.b.c Plus on-premises wine tasting	plus 33% of the base licensing fee
7.12.280	For alcoholic beverage license	

	Refillable container license for holders of A, B and D classes of alcoholic beverage licenses	With current off-sale privilege. Plus \$50.00 Without current off-sale privilege, plus \$500.00
	A, off sale, package goods:	
	-1 Six a.m. to twelve midnight, Monday through Saturday	
,	Beer	\$730.00
	Beer and light wine	\$1,810.00
	Beer, wine and liquor	\$3,280.00
	.c Plus on-premises wine consumption	plus 25% of the base license fee
	-2 Six a.m. to midnight, seven days per week (special Sunday license)	
	Beer	\$880.00
	Beer and light wine	\$2,320.00
	Beer, wine and liquor	\$4,140.00
	.b Plus beer and wine tasting	plus \$480.00
	.c Plus on-premises wine consumption	plus 25% of the base license fee
	B, restaurants:	
	-1 Only with meals, six a.m. to midnight, Monday through Saturday	
·	Beer	\$510.00
	Beer and light wine	\$1,190.00
	Beer, wine and liquor	\$1,890.00
	-2 Only with meals, six a.m. to midnight, seven days per week	
	(Special Sunday license)	
	Beer	\$760.00
	Beer and light wine	\$1,470.00
	Beer, wine and liquor	\$2,230.00
	-3 On sale, six a.m. to midnight, Monday through Saturday	
-	Beer	\$680.00
	Beer and light wine	\$1,890.00
	Beer, wine and liquor	\$2,940.00

	-4 On sale, six a.m. to midnight, seven days per week	
	(Special Sunday license)	
	Beer	\$1,190.00
	Beer and light wine	\$2,410.00
	Beer, wine and liquor	\$3,800.00
	x In addition, sales as authorized from midnight to two a.m.	1
	Beer	plus \$410.00
	Beer and light wine	plus \$1,020.00
	Beer, wine and liquor	plus \$1,360.00
	a. In addition, off-sale Monday through Saturday during hours	
	Beer	plus \$210.00
	Beer and light wine	plus \$410.00
	Beer, wine and liquor	plus \$920.00
	b. In addition, off-sale Sunday during authorized hours (Special Sunday license)	
	Beer	\$110.00
	Beer and light wine	\$160.00
	Beer, wine and liquor	\$410.00
	C, clubs:	
	On sale, six a.m. to two a.m., seven days per week	
	Beer	\$1,130.00
	Beer and light wine	\$1,890.00
	Beer, wine and liquor	\$2,260.00
	D, taverns:	
	-1 On sale, six a.m. to midnight, seven days per week (Special Sunday license)	
	Beer	\$1,130.00
	Beer and light wine	\$2,070.00
	Beer, wine and liquor	\$3,090.00
	a. In addition, off-sale, Monday through Saturday during authorized hours	
	Beer	\$560.00
•	Beer and light wine	\$680.00
	Beer, wine and liquor	\$1,070.00

	b. In addition, off-sale Sunday during authorized hours	
	(Special Sunday license)	
	Beer	\$160.00
	Beer and light wine	\$250.00
	Beer, wine and liquor	\$420.00
	E, hotels:	
	-1 On sale, six a.m. to midnight, seven days per week	
	(Special Sunday license)	***************************************
	Beer	\$1,020.00
	Beer and light wine	\$2,410.00
	Beer, wine and liquor	\$3,460.00
	.x In addition, sales as authorized from midnight to two a.m.	
	Beer	\$610.00
	Beer and light wine	\$1,020.00
	Beer, wine and liquor	\$1,890.00
	.a In addition, off-sale Monday through Saturday during authorized hours	İ
	Beer	\$410.00
	Beer and light wine	\$610.00
	Beer, wine and liquor	\$820.00
	.b In addition, off-sale Sunday during authorized hours	
	(Special Sunday license)	
	Beer	\$160.00
	Beer and light wine	\$210.00
	Beer, wine and liquor	\$280.00
	F, yacht clubs:	
	All hours, on sale, seven days per week (Special Sunday license)	
	Beer	\$2,270.00
	Beer and light wine	\$4,560.00
	Beer, wine and liquor	\$6,830.00
	ICA, Institutions for the Care of the Aged:	
	On sale, seven days per week during authorized hours	
	Beer, wine and liquor	\$2,660.00
	WB, wine bars	\$2,300.00
12.330	Temporary special class C license to clubs.	
	One-day beer (per day)	\$35.00
	One-day beer, wine and liquor (per day)	\$75.00

7.16.020	Application for a carnival or circus license	\$55.00
7.16.030	Fee for carnival or circus license	
	Class A licenses: carnivals (excluding carnivals operated by fraternal, religious or charitable organizations or volunteer fire companies)	
	From 1 to 10 concessions (per week)	\$120.00
	From 1 to 20 concessions (per week)	\$225.00
	From 1 to 40 concessions (per week)	\$450.00
	More than 40 concessions (per week)	\$560.00
	Class B licenses: Circuses per week, not prorated to a per-day basis	\$85.00
	Class C licenses: amusement devices, per annum, per device	\$30.00 \$35.00
	Class D licenses: arcade, per annum	\$560.00
	Class E licenses: claw machines, per annum, per device	\$450.00
	Class F licenses: pinball games, per annum, per device	\$450.00
	Class G licenses: console games, spinner-type, per annum, per device	\$450.00
	Class H licenses: console games, spinner-type or bell-type, single coin chute, per annum, per device	\$450.00
	Class I licenses: console games	
	Ball-type, single-coin-chute type, per annum, per device	\$60.00
	2 or more coin chutes, per annum, per device	\$510.00
<del> </del>	Class J licenses: distributor's license, per annum	\$560.00
	Class K licenses: one-arm bandit, per annum	\$450.00
	Class L licenses: shuffleboards, bowlers, bowling tables, pool tables and similar games requiring a five-cent, ten-cent or twenty-five-cent coin for operation, in connection with which no prizes or awards, including free replays, are dispensed or given in any manner whatsoever, per annum, per device	\$60.00
	Class M licenses: electronic video games, per annum, per device	\$120.00
.20.010	Fee for a closing-out-sale license	
	For a period not exceeding 10 days	\$120.00
	For a period not exceeding 20 days	\$230.00
	For a period not exceeding 30 days	\$340.00
.24.010	License for fortunetelling per year	\$30.00 \$35.00
7.28.030	Space for sale of Christmas trees: 15 days or any portion of 15 days for each 10 feet	\$20.00 \$35.00
7.32.030	Nonrefundable application fee for massage parlor license	\$15.00 \$35.00
7.32.050	License fee for massage parlor per year	\$1,120.00

7.36.040	License fee for pawnbroker per year	\$15.00 \$35.00
7.40.040	Nonrefundable application fee for peddlers and hawkers license	\$5.00 \$35.00
7.40.070	Fee for peddlers and hawkers	
	20 days or less (per day)	\$20.00 \$35.00
	20 days or more	\$340.00
7.42.010	Annual fee for a sidewalk café permit	\$340.00
7.44.020	Licensing fee for solicitor (amount per person regardless of number of people in a group)	\$35.00
7.48.350	Fee for replacement of lost taxicab license card or badge	\$25.00 \$35.00
7.48.440	Fee for each taxicab registered shall	
	New license	\$260.00 \$500.00
	Renewal	\$130.00 \$250.00
7.48.500	Nonrefundable application fee for a taxicab driver's license	\$30.00 \$35.00
7.48.530	Registration fee for taxicab driver's license	\$60.00
7.52.040	Towing license fee	
	Nonrefundable filing fee	\$10.00 \$35.00
	License	\$50.00
	Renewal	\$25.00 \$35.00
7.56.020	Annual fee for permit to provide valet parking service	\$30.00 \$35.00
7.56.030	Nonrefundable filing fee for permit to provide valet parking service	\$110.00
10.16.160	Annual fee for trash collection from dwelling units within the city	\$380.00
10.16.200	Annual fee for each private trash collector permit	
	Refuse hauler permit (1-5 vehicles)	\$210.00
	Re-inspection fee	\$30.00 \$35.00
	Refuse hauler permit (6-10 vehicles)	\$260.00
	Re-inspection fee	\$30.00 \$35.00
	(Refuse hauler permit (11 or more vehicles)	\$310.00
	Re-inspection fee	\$30.00 \$35.00

10.18.055	Commercial Recycling	
**************************************	Cost per container	\$13.50
	Cost of collection, 1 <sup>st</sup> container	\$104.00
	Cost of collection, per each additional	\$28.00
	Administrative cost	\$45.50
0.28.090	Swimming pool fees	
	Fee for obtaining a public swimming pool operation permit	\$55.00
	Fee for obtaining a public swimming pool operator's license	\$15.00 \$35.00
	No fee shall be charged for a public swimming pool lifeguard's license	
2.20.110	Nonrefundable annual permit fee. Fee may be waived for any city resident submitting proof of age above sixty years.	\$15.00 \$35.00
12.20.230	Special parking permit for transport and contractors, daily fee per space conditional upon adoption of O-11-13	\$35.00
2.24.020	Hourly rate per parking meter	\$2.00
2.28.040	Annual fee for certificate of registration for parking lots and parking places	\$20.00 \$35.00
2.28.150	Annual license fee for conducting a parking lot or parking station incident to another business.	\$15.00 \$35.00
2.32.110	Fee for a residential parking permit in special residential parking districts	
	At an address with no off-street parking:	
	Per annum for one vehicle	\$35.00 \$55.00
	Per annum for a second vehicle	\$55.00 \$75.00
	Per annum for each vehicle thereafter	\$90.00 \$100.00
	At an address with off-street parking	
	Per annum for one vehicle	\$55.00 \$75.00
	Per annum for each vehicle thereafter	\$90.00 <u>\$100.00</u>
	Districts No. 3 and 4, per annum	\$35.00 \$55.00
	District No. 5	\$35.00 \$55.00
2.32.140A	Multiple-day or single-day temporary residential parking permit <u>(for 10 permits)</u>	\$2.00 \$35.00
12.32.140B	Multiple-day or single-day temporary residential parking permit for medical personnel	\$2.00
12.54.010	Nonstandard Vehicle Permit	

	New	\$110.00
	Renewal	\$55.00
12.54.020	Nonrefundable application fee for Nonstandard Vehicle Operator Permit	\$15.00 \$35.00
12.54.020	Nonstandard Vehicle Operator Permit, per year	\$20.00 \$35.00
14.04.020	Permit for installation of any sidewalk or any new section of sidewalk	\$10.00 \$35.00
14.04.080	Inspection of installed sidewalk	\$10.00 \$35.00
14.08.040	Fee for a permit for each driveway to be constructed or for each lowering or raising a curb	\$15.00 \$35.00
14.12.095	Permit for tree removal conditional upon adoption of O-12-13	
	Application fee	\$30.00 \$35.00
	Permit fee	\$60.00
14.20.010	Permit to obstruct public streets, lanes, alleys, sidewalks or footways	
	Nonrefundable permit fee	\$ <del>25.00</del> \$35.00
-	Obstruction permit reinspection fee	\$15.00 \$35.00
	For each extension or change to the original permit	\$15.00 \$35.00
14.20.030	Fee for permit to dig up, relay or obstruct street	
	Streets and/or sidewalk openings:	
	50 square feet or less	\$45.00
	Reinspection fee	\$25.00 \$35.00
	51 to 200 square feet	\$65.00
	Reinspection fee	\$50.00
	Each additional 250 square feet	\$20.00
	Tunneling-Cutting, digging or excavating for the emplacement of utilities under the street, sidewalk or ground:	
	50 linear feet or less	\$25.00
	51 to 200 linear feet	\$45.00
	Each additional 25 linear feet	\$10.00
14.28.020	Nonrefundable fee to file petition to have City acquire a private street	\$560.00
15.10.020	Fees—Vessels up to 17 LOA, and less than 25 horsepower, at all public City Facilities except (1) City Dock slips and bulkheads, and (2) STREET-END PARKS AND, (3) City Public Moorings Dinghies to 17 feet. Must demonstrably be in use as tender to larger vessel to obtain permission to dock.	NO CHARGE

15.10.020	Fees—No Prorating (checkout 12 noon or upon departure, whichever comes first). 3 hour minimum after 5:00 p.m.	
	Docking Fee	
	Hourly	
	Up to 3 hours, up to 40 feet LOA, includes showers and electricity, per hour	\$8.00 \$10.00
	Up to 3 hours, over 40 feet LOA, up to 60 feet LOA, includes showers and electricity, per hour	\$10.00 \$12.00
	Up to 3 hours, 60 or greater feet LOA, includes showers and electricity, per hour	\$15.00
	Over 3 hours or after 5:00 p.m.	Daily fee or balance thereof
	Daily (over 3 hours or after 5:00 p.m.) Includes showers, and limited e-mail, per foot LOA, minimum \$40	\$2.25 <u>\$2.75</u>
	Reserved Dockage- (west side only) per foot per day	\$3.25- <u>\$3.75</u>
	Paid in advance	
	Docking fees: holiday premium adjustments	
	A holiday surcharge of fifty cents (\$0.50) per foot will be added to all transient docking rates during each of the following time frames:	
	1. Naval Academy graduation and Memorial Day holiday weekend; a total premium period of 11 days, adjusted annually to begin each year the Friday before graduation and reverting to regular fees the Tuesday after the Memorial Day holiday.	
	2. Independence Day holiday; a total premium period of 11 days, adjusted annually to begin each year to bracket Independence Day from Friday the weekend before July 4 <sup>th</sup> and reverting to regular fees on Tuesday 11 days later and after the holiday.	
	3. Labor Day holiday; a total premium period of 6 days, adjusted annually to begin each year the Wednesday before Labor Day and reverting to regular fees the Tuesday after the Labor Day holiday.	
	Dock Utilities	
	Transient:	
	Each 20 Amp Outlet (per day)	\$5.00
	Each 30 Amp Outlet (per day)	\$8.00
	Each 50 Amp Outlet (per day)	\$15.00
	Winter Monthly WEEKLY:	
	Each 20 Amp Outlet (per <del>month</del> WEEK)	\$75.00 \$20.00
	Each 30 Amp Outlet (per month WEEK)	\$120.00 \$30.00
	Each 50 Amp Outlet (per menth WEEK)	\$225.00 \$56.00

	Moorings in Main Mooring Field - Moorings numbered 1—40 (inclusive) Public Mooring Fee (includes showers and <del>limited e-mail.</del> ).	
	Hourly	\$35.00 \$50.00
·	Daily	\$35.00 \$50.00
	Weekly	\$210.00 \$250.00
	Monthly	\$525.00
<del></del>	Moorings in St. Mary's Cove - Moorings numbered 41—60 (inclusive) Public Mooring Fee (includes showers and limited e-mail.).	
·	Hourly	\$25.00 \$50.00
	Daily	\$25.00 \$50.00
	Weekly	\$150.00 \$250.00
	Monthly	\$375.00
	Public Mooring Fee - All Others - Moorings numbered 61—76 (inclusive) (includes showers and limited e-mail.).	
	Hourly	\$30.00 \$50.00
	Daily	\$30.00 \$50.00
	Weekly	\$180.00 \$250.00
	Monthly	\$450.00
	Winter WEEKLY DOCKING Fees (A WEEK IS DEFINED AS MONDAY THROUGH SATURDAY).	
	WINTER WAITING LIST APPLICATION FEE (WILL BE CREDITED TO WINTER DOCKING RENT UPON FIRST ARRIVAL OR AFTER NOVEMBER 1 <sup>st</sup> .	\$50.00
	Winter Docking Fees (ARRIVAL AND DEPARTURE WEEKS WILL BE PRORATED. OTHER WEEKS may be prorated at Harbormaster's Option)	
	Storage per month WEEK, per foot LOD	\$ <del>7.00</del> \$2.00
	Fees—Vessels up to 17 LOA, and less than 25 horsepower, at all public City Facilities except (1) City Dock slips and bulkheads,—and (2) STREET-END PARKS AND, (3) City Public Moorings Dinghies to 17 feet. Must demonstrably be in use as tender to larger vessel to obtain permission to dock.	
	Transient (no more than 48 hours consecutive docking)	no charge
	At City Dinghy Dock (KUNTA KINTE PARK) and all public street endings and park docks per foot per year DAY	NO CHARGE

At any City public mooring, see Summer and Winter Public Mooring Fees, above	
Storage (more than 48 hours consecutive docking)	
Dinghies up to 12 feet at all public street endings, bulkheads, and park docks per foot per year in advance for sticker (included in private mooring fee)	no charge
Fees—Commercial Operations—Year Round	
Passenger Carrying—Slips CHARTER DOCK SPACE may be reserved in advance, moorings shall not be used:	
Leased operations, minimum per foot per year at assigned spaces	PER LEASE
Occasional charter, subject to terms of Charter Policy, per foot LOD per 90-MINUTE ROUND-trip at charter dock or other space assigned by Harbormaster	\$2.50
After 90 minutes, per foot per hour	\$0.25
Commercial Fishing, Crabbing, or Oystering—no reserved slips	
Workboat actively engaged with certificate, current receipts, and current DNR number, per month WEEK, moorings shall not be used	\$60.00 \$20.00
Buyboat actively engaged with certificate, current receipts, and current DNR number, per menth WEEK, moorings shall not be used	\$110.00 \$30.00
Fees—Private Moorings—May not be prorated:	
Waiting List Application	\$50.00
Private mooring application fee	\$50.00
Private mooring permit fee, resident, per year	\$850.00
 Private mooring permit fee, non-resident, per year	\$1,500.00
Private mooring permit fee, commercial per year	\$1,600.00
Street end dinghy permit (available only on medical hardship), annual	\$50.00
Fees—Miscellaneous Services:	
 FAX incoming, first page	\$2.00
FAX incoming, after first page	\$1.00
 FAX Outgoing, first page	\$3.00
FAX Outgoing, after first page	\$2.00
 FAX international surcharge in addition to above fees	\$5.00
Copies per page	\$0.25
Showers for anchored boaters per person (Not provided for non-boaters)	\$1.00
Holding Tank Pumpouts, up to first 50 gallons	\$5.00
Holding Tank Pumpouts, after 50 gallons, per gallon	\$0.10
 Doubled Fees for vessels found in violation of Title 15 of the City Code, other delinquency fees	
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	In addition to prescribed fines, and applicable towing/storage fees, any accrued fees named herein shall be doubled for any vessel found in violation of any provision of Title 15	accrued fees doubled
	Late payment of winter storage fees (after 5th of the month THURSDAY OF EACH WEEK)	\$50.00 \$15.00
	Late payment of private mooring fees (after March 20 <sup>th</sup> APRIL 15 <sup>TH</sup> )	\$150.00
,	Note: Exceptions to fees named herein may only be granted per City Code 15.10.020 and 6.04.210	
	Truxtun Boat Launch	
	Per launch	\$5.00 (resident) \$5.00 (non- resident) \$8.00
	Annual pass, VALID MAY 1 <sup>st</sup> THROUGH APRIL 30 <sup>th</sup> EACH YEAR (TO CONFORM ALL ANNUAL PERMITS WITH SECTION 15.20.110)	\$50.00 (resident) \$100.00 (non- resident) \$75.00
	Tucker St. ANNUAL Boat Trailer Permit, VALID MAY 1 <sup>st</sup> THROUGH APRIL 30 <sup>th</sup> EACH YEAR (TO CONFORM ALL ANNUAL PERMITS WITH SECTION 15.20.110)	\$10.00 (resident) \$25.00
	Commercial use fees for city boat ramps: May 1 through November 1, use is limited to Monday through Thursday; seven days per week during all other months; use only permitted during the hours the park is legally open.	
	Unlimited boat launch/recovery (Monday—Thursday only), per month	\$50.00
	Weekend launch/recovery (Friday, Saturday, Sunday, holidays), each way	\$15.00
15.16.040	Port Wardens hearing application fee conditional upon adoption of O-13-13	\$100.00
15.16.050	G. The fee for filing an appeal to port wardens decision shall be as follows:	
	1 For appeals concerning working boat yards and private piers with 4 or fewer slips	\$340.00
	2 For appeals for other facilities, including marinas, yacht clubs, commercial piers or private piers with 5 or more slips	\$560.00
15.20.070	Building permit for marina, yacht club, community pier, or private pier with 5 or more slips	
	See Section 17.12.056 Building permit—Fees—Reinspection	
15.20.110	Mooring permit see 15.10.020	
15.20.130	Grading permit	
	See Section 17.08.080 Grading permit—Fees—Reinspection	
15.20.180	Use Permit	
	See Section 21.82.040 Use permit fee schedule	
16.04.010	Permit and inspection fee for tapping existing mains	

	50 square feet or less	\$30.00
	51 to 200 square feet	\$50.00
	Each additional 250 square foot unit or portion	\$20.00
16.04.020	Tapping machine rental	
	Rental cost per inch but no charge for sprinkler main tapping	\$110.00
	Conditional upon adoption of O-14-13	
16.04.060	For job values over \$25,000, the Utility Contractor inspection fee is 4.5 percent of estimated construction cost conditional upon adoption of O-14-13	·
	For job values of \$25,000 or less, the utility contractor inspection fee is greater of ½ of 1 percent of contract conditional upon adoption of O-14-13	
16.04.070	Chlorine or bacteria testing charge per test	\$110.00
16.16.160	Discharge permit for discharging or proposing to discharge into a public sewer	
	Annual application fee for waste haulers that collect within the City	\$25.00
	Wastewater discharge permits	
	Non-residential users	:
	1 year permit—application fee	\$110.00
	3 year permit—application fee	\$100.00 in addition to fees below
	5 year permit—application fee	\$560.00
	Late fee (for the first month late)	\$25.00
·	Significant users—5 year permit	
	Application fee per connection to City sanitary sewer	\$900.00
	Automotive permit—non-residential users	
	Class 1	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$305.00 \$385.00
	Class 2	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$140.00 \$220.00
	Class 3	
	Permit fee	\$100.00
	Expiration	3 years

	Annual fee	\$305.00 \$385.00
	Class 4	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$140.00 \$220.00
	Class 5	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$140.00 \$220.00
	Food handling permit	
	Class 1	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$280.00 \$360.00
-	Class 2	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$180.00 <i>\$260.00</i>
	Class 3	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$140.00 \$220.00
	Funeral home permit	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$ <del>225.00</del> \$305.00
	Furniture stripping	Ì
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$ <del>225.00</del> \$305.00
	Laundry Permit	İ

	Class 1	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$250.00 \$330.00
	Class 2	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$140.00 \$220.00
	Marina Permit	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee is total of laboratory costs for each category already established	
	Medical Permit	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$140.00 \$220.00
	Pest Control Permit	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$140.00 \$220.00
	Photo Processing Permit	
	Class 1	
	Permit fee	\$100.00
	Expiration	3 years
	Annual fee	\$140.00 \$220.00
	Class 2	
	Permit fee	\$100.00
	Expiration	3 year
	Annual fee	\$190.00 \$270.00
7.08.080	Grading permit	
	Nonrefundable application fee for grading permit based on estimated cost	
	\$ 0 to 500	\$110.00
	\$ 501 to 2,000	\$160.00

	\$ 2,001 to 50,000	\$265.00
	\$ 50,001 to 100,000	\$370.00
	\$ 100,000 to 200,000	\$475.00
	\$ 200,000 and over	\$580.00
	Grading permit based on estimated cost of site work	
	\$ 0 to \$ 500	\$110.00
	\$ 501 to \$2,000	\$160.00
	\$ 2001 and over at 3 percent of estimated cost of site work plus	\$265.00
	Reinspection Fee	\$110.00
17.09.070	Fee-in-lieu of planting	\$1,000.00
17.10.180.B.	Stormwater utility	
	\$10.00 per unit per quarter for residential properties	
	\$37.50 per quarter for all commercial, industrial and exempt properties with impervious coverage of up to 5,000 square feet	
	\$75.00 per quarter for all commercial, industrial and exempt properties with impervious coverage between 5,001 and 10,000 square feet	
	\$125.00 per quarter for all commercial, industrial and exempt properties with impervious coverage above 10,000 square feet	
17.11.080	Nonrefundable fee for appeal to building board of appeals on boundary dispute	\$105.00
17.12.024	Nonrefundable inspection fee for the use and occupancy permit per each residential unit	
·	Each residential unit	\$170.00
	Commercial	
	10,000 square feet or less	\$275.00
	Over 10,000 square feet	\$440.00
	50,000 square feet or greater	\$1,600.00
17.12.052	Fee to submit new or revised construction drawings and submittals for review (based on cost of construction)	· · · · · · · · · · · · · · · · · · ·
	0 to \$10,000	\$60.00
	\$10,001 to \$15,000	\$115.00
	\$15,001 to \$25,000	\$175.00
	\$25,001 to \$100,000	\$280.00
	\$100,001 and over is 0.1% of the total cost over \$100,000 plus	\$280.00
	At option of Director, fee to submit revised construction drawings and submittals for outside review is \$100 plus an hourly fee of (Amounts are chargeable in quarter hour increments.)	\$105.00
17.12.056	Building permit fee based on estimated value of the work	
	Nonrefundable application fee:	

	\$500.00 to 25,000	\$60.00
	\$25,001 to 50,000	\$115.00
	\$50,001 to 75,000	\$175.00
	\$75,001 and over is 0.25% of cost	,
	Permit Fees (to be paid at time of permit pick-up)	
	\$500 to 3,000	\$60.00
	Plus boat ramp-use fee for pier and bulkhead construction projects	\$5.00
	\$3,001 to 5,000	\$90.00
	Plus boat ramp use fee for pier and bulkhead construction projects	\$10.00
	\$5,001 to 10,000	\$125.00
	Plus boat ramp use fee for pier and bulkhead construction projects	\$15.00
	\$10,001 and over is 0.8 percent of cost over \$10,000 <del>plus</del>	\$165.00
	Plus boat ramp use fee for pier and bulkhead construction projects plus 0.1% over \$10,001	\$25.00
	Nonrefundable application fee shall be charged for moving or demolishing a building, regardless of the value or size of the building and for moving, hauling or transporting an oversize load.	
	Residential properties	\$60.00
	Commercial properties	\$120.00
-	Reinspection Fee	\$60.00- \$200.00
17.12.130	Nonrefundable fee to appeal to the building board of appeals	\$105.00
7.16.040	Electrical permit and inspection fees	
	A. For new dwelling units only, the following flat rate fee will apply according to the size of the service equipment:	
	-200 ampere service or less	\$115.00
	-For service equipment of more than 200 amperes: \$8.00 for each 100 amperes, or fraction of 100 amperes, in excess of 200 amperes plus	\$115.00
`	For new apartment dwelling units 80% of the fee for dwelling units	
	For new, nonresidential construction, the following flat rate fee will apply according to the size of the service equipment:	
	-200 ampere service equipment or less	\$145.00
	-More than 200 but no more than 300 ampere service equipment	\$185.00
	-More than 300 but not more than 400 ampere service equipment	\$215.00
	-For service equipment of more than 400 amperes and not more than 1,200 amperes	\$215.00
	Plus this amount for each ampere in excess of 400 amperes	\$0.65
	-For service equipment of more than 1,200 amperes	\$950.00
	Plus this amount for each ampere in excess of 1,200	\$2.00

	B. Additions, alterations or repairs to existing structures or services:	
	Rough Wiring. All switches, lighting and receptacles to be counted as outlets:	
	- 1 to 10 outlets	\$15.00
	- 11 to 40 outlets	\$30.00
	- 41 to 75 outlets	\$45.00
	- For each additional 25 outlets or fraction thereof	\$8.00
	Fixtures. For rough wiring of fixtures:	and and and and and and and and and and
	- 1 to 10 fixtures	\$15.00
	- 11 to 40 fixtures	\$30.00
11	- 41 to 75 fixtures	\$45.00
	- For additional 25 fixtures or fraction thereof	\$8.00
	Heating, cooking equipment and similar appliances except that for dwellings these items are included in items A and B:	
	- First unit or outlet	\$20.00
	- Each additional unit or outlet	\$3.00
	For single inspections not involving a service size change, the charges in items A and B of this subsection.	
	For electric motors, transformers, central heating and air conditioning units, electrical furnaces and welders:	
	Electrical generators (permanently installed)	
	- 1 kilowatts to 8 kilowatts	\$60.00
	- Each additional 10 kilowatts or each fraction of 10 kilowatts	\$25.00
	Solar photovoltaic systems (PV)	\$8.00 per module
	Service Equipment and Feeders:	-
	- Not over 400 ampere	\$60.00
	~ Over 400 ampere	\$60.00
-	Swimming Pools:	
	- Inground-Bonding	\$75.00
	- Inground, lighting, fixtures, pumps and filters	\$40.00
	- Above ground	\$35.00
	Protective Signaling Systems:	
	- First 10 devices	\$65.00
	- Each additional multiple of 10 devices or part thereof	\$9.00
	Modular home or prefabricated structures must bear a sticker of approval from the U.S. federal government, the state, a national testing facility, or other recognized inspection bureau. When this sticker is in evidence, a flat rate of:	\$65.00

	Transformers, vaults-Outdoor enclosures, outdoor substations:	
	- Not over 200 KVA	\$65.00
	- Over 200 to 500 KVA	\$90.00
	- Over 500 KVA	\$115.00
	Note: Above applied to each bank of transformers.	
	Temporary Installations and Decorative Displays. Temporary installations for carnivals, Christmas decorations, halls, churches, etc., where inspection is on a one-time basis	\$65.00
	Special services (such as annual inspections, hospital operating floors, motion picture equipment, mobile homes, etc.) and/or conditions not provided for in the schedule shall be charged for on the basis of time required. Minimum fee:	\$65.00
	If the total permit fee above exceeds the comparable fee for a new building in Schedule A, the electrician may apply the lesser fee.	
	C. The following permit fees shall apply to all other work and conditions in addition to subsections A and B:	
	- Electrically operated signs	\$50.00
	- Radio and television receiving installation	\$35.00
	- Reinspection Fee	\$60.00 - \$200.00
	- Failure to Notify	\$30.00
	- Investigation Fee	\$50.00
7.16.106	Fee for preventative maintenance electrical permit	\$80.00
7.16.130	Fee for biannual electrical contractors license	\$140.00
17.18.070	Fees for mechanical work permits based on estimated value of work:	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Permit Fee:	
	\$ 0 to \$ 7,000	\$90.00
· ·	\$ 7,001 to 10,000	\$115.00
	Over 10,000 is 0.6% of estimated value plus	\$70.00
	Reinspection Fee	\$60.00— \$200.00
	Failure to notify the department within the prescribed time that the work authorized by a validly issued mechanical permit is complete.	\$30.00
	Investigation Fee	\$50.00
7.20.070	Fee for permit to install or erect an item or engaging in any activity for which a permit is required under Chapter 17.20	
	\$ 0 to 2,000	\$30.00
	\$ 2,001 to 5,000	\$60.00
	\$ 5,001 to 7,000	\$85.00
	\$ 7,001 to 10,000	\$110.00

	Over \$10,000 is .006 times total cost plus	\$60.00
7.20,100	Fees for plan review and fire inspection	
	Plan Review Fees	
	- Fire Inspector per hour	\$50.00
	- Fire Protection Engineer per hour	\$125.00
	Fire Inspection Fees	
	Assembly Occupancies	
	Class A (more than 1,000)	\$100.00
	Class B (301 to 1,000)	\$70.00
	Class C (50 to 300)	\$50.00
	Educational Occupancies	
	Elementary School	\$70.00
	Middle or Junior High School	\$125.00
	Senior High School	\$125.00
	Family or Group Day-Care Home	\$50.00
	Nursery or Day-Care Center	\$70.00
	Health Care Occupancies	
	Ambulatory Health Care Centers per 3,000 square feet or portion thereof	\$60.00
•	Hospitals, Nursing Homes, Limited Care Facilities per building plus \$2.00 per patient bed	\$60.00
	Detention and Correctional Occupancies	
	Per building \$1.00 per bed plus	\$60.00
	Residential Occupancies	
	Hotels and Motels per building plus \$1.00 per guest room	\$30.00
	Dormitories \$1.00 per bed, minimum per building	\$25.00
	Apartments \$1.00 per apartment, minimum per building	\$25.00
	Lodging or Rooming House	\$50.00
	Single and Two-Family Dwellings	\$25.00
	Board and Care	
	4—16 residents	\$50.00
	Over 16 residents	\$100.00
	Mercantile Occupancies	
	Class A (over 30,000 square feet)	\$100.00
	Class B (over 3,000 square feet)	\$50.00
	Class C (under 3,000 square feet)	\$25.00
	Business Occupancies per 3,000 square feet or portion thereof	\$25.00
	Industrial or Storage Occupancies (per 5,000 square feet or portion thereof)	Ì

	Low or Ordinary Hazard	\$25.00
	High Hazard	\$50.00
	Common Areas of Multi-tenant Occupancies (i.e. shopping centers, high-rise buildings, etc.) per 10,000 square feet or portion thereof	\$50.00
	Trailer Parks and Campgrounds \$1.00 per site, minimum per facility	\$30.00
	Outside Storage of Combustible Material	\$30.00
	Outside Storage of Flammable or Combustible Liquids (drums or tanks)(scrap tires, tree stumps, lumber, etc.) per acre	\$30.00
	Outside Storage of Flammable or Combustible Liquids (drums or tanks) per 5,000 square feet or portion thereof	\$50.00
	Reinspection fee	\$110.00
17.22.030	Fee for permit to perform any work on petroleum storage tank based on estimated value	
	\$0 to 2,000	\$ 85.00
	2,001 to 5,000	\$ 110.00
	5,001 to 7,000	\$ 170.00
	7,001 to 10,000	\$ 225.00
	Over \$10,000 is 0.6% of estimated value plus	\$170.00
17.24.070	Fee for license to do work as a master or restricted gasfitter or as a journeyman or restricted journeyman gasfitter	
	Master or restricted gasfitter license, per year	\$ 70.00
	Master plumber and gasfitter license, per year.	\$ 70.00
	Journeyman or restricted journeyman gasfitter license, per year	\$ 30.00
	Journeyman plumber and gasfitter license, per year	\$ 30.00
17.24.080	Fee for gasfitter license renewal plus a delinquency penalty	\$30.00
17.24.090	The charges for the issuance of a gas burner permit shall be the sum of the fixture charges plus the amount of the applicable gas service pipe charges set forth in this section.	
	Gas service pipe charge, including inspection of the work by the city plumbing inspector, is based on the diameter (inches) as follows:	
	2½ or less	\$35.00
	3	\$40.00
	4	\$50.00
	6	\$110.00
	8	\$210.00
	10	\$320.00
	12	\$460.00
	Each fixture in addition to the first fixture	\$8.00
17.28.050	Annual fee for license for a master plumber and journeyman plumber.	

	Master plumber (annual fee)	\$70.00
	Journeyman plumber (annual fee)	\$35.00
17.28.090	The charges for issuance of plumbing permits are the sum of a connection charge, a capital facility charge, a capital facility assessment charge and an installation charge.	
	Connection Charges:	,
-	Sewer	
	City-installed 4-inch public sewer connection	\$5,000.00
·	Water, including cost of meter:	
	City-installed 1 inch public water connection	\$3,600.00
	Capital facility charge:	
	Sewer (per Equivalent Dwelling Unit)	\$1,600.00
	Water (per Equivalent Dwelling Unit)	\$4,900.00
	*Note: An Equivalent Dwelling Unit is 250 gallons per day.	
	Capital facility assessment charge per Code prior to adoption of ordinance O-37-11:	**************************************
	Sewer:	
	Per year, per residential unit, for 30 years (on construction after October 11, 1977)	\$25.00
	Per year, per residential unit, for 30 years (on construction between July 1, 1991 and permits initiated before December 19, 2011	\$50.00
	Water:	
	Per year, per residential unit for 30 years (on construction after October 11, 1977)	\$20.00
	Per year, per residential unit, for 30 years (on construction between July 1, 1991 and permits initiated before December 19, 2011)	\$50.00
	Installation Charges:	
	First fixture installation charge:	
	Residential	\$40.00
	Commercial	\$70.00
	Each fixture in excess of the first one (if connected to public sewer)	\$12.00
	Each fixture, if connected to private sewer	\$25.00
	Each fixture omitted from original permit (if connected to public sewer)	\$18.00
	Each fixture omitted from original permit (if connected to private sewer)	\$35.00
	Special fixture charge:	
	Each grease trap	\$90.00
	Each oil interceptor	\$90.00
	Each water conditioning unit (single installation)	\$40.00
	Each gas hot water heater (single installation)	\$30.00

	Inspection charge:	
	Water installation	\$85.00
	Sewer installation	\$85.00
	Reconstruct private sewer	\$30.00
	Air-conditioning with water or drain connection	\$35.00
	Reinspection Fee	\$60.00— \$200.00
	Additional gas connection for gas hot water heaters	\$6.00
	(Master plumbers who currently are registered in the city and who also are registered master gasfitters in the City; otherwise, the gas connection for gas hot water heaters must be made by a registered master gasfitter at the regular rates)	
17.30.010	Annual, nonrefundable fee for utility contractor license	\$70.00
17.30.050	Nonrefundable fee for utility permit	
	Reinspection Fee	\$60.00— \$200.00
	Failure to Notify the Department of Public Works (work authorized by a validly issued utility permit is complete)	\$60.00
	Investigation Fee	\$30.00
17.44.010	Short Term rental license	Base rental license fee plus \$100.00
17.44.040	Fee for operating license for rental unit and roominghouse	\$100.00
	Late fee	
	First-30 days late, per rental unit	\$25.00
	Each additional 30 days late, per rental unit	<del>\$25.00</del>
17.44.060	Initial or renewed two year rental operating licenses for operator of multi- family dwellings consisting of fifty or more units that employs a full-time on- site maintenance staff of three or more employees if renewal filed within 30 days prior to expiration. Fee covers two year license.	\$200.00
	Initial or renewed rental operating license for all other applicants if renewal is filed less than 30 days prior to expiration. Fee covers one year license.	\$100.00
	LATE FEE	
	FIRST 30 DAYS LATE, PER RENTAL UNIT	\$25.00
	EACH ADDITIONAL 30 DAYS LATE, PER RENTAL UNIT	\$25.00
17.44.120	Reinspection fee for rental unit and roominghouse if revocation; revalidation, reinspection and reissuance procedure	\$100.00
17.60.050	Permit fees for signs	
	Nonrefundable application fee for installation of signs	\$30.00
	Fees for installation of signs:	ψυυ.υυ

	\$ 0—299	\$30.00
	\$ 300—500	\$35.00
	\$ Over 500: for each additional \$100 of cost	\$2.25
	Billboard requiring a public hearing	\$35.00
17.60.060	Application fee seeking permission to erect, maintain or suspend a temporary sign or banner	\$30.00
20.12.020	Fees for the conditional approval of a preliminary plat of a subdivision	
	Nonrefundable application fee	\$340.00
	5 lots or less (per lot)	\$620.00
	6 lots or more ( per lot)	
	Record plat for special exception or planned unit development (This fee is in addition to any fees required under Title 21	\$170.00 \$500.00
21.20.020	Zoning District Boundary Adjustment	\$390.00
21.22	Site Inspection	\$115.00/hr.
21.22.040	Site Design Plan (nonrefundable):	
	Preliminary, For 1 to 9 Lots	\$200.00 \$1,000.00
	Preliminary, All Others	\$2,000.00
	-Plus an amount per acre	\$30.00
	Major (Over 5,000 sf building)	\$2,800.00
	Final, minor	\$200.00
	Final, major per half acre	\$280.00
21.22.110	Site Design Plan Review – Major Revision	<u>\$500.00</u>
	Site Design Plan Review - Revision Fee For 1 to 9 Lots	\$500.00
	All Others	\$1,000.00
	-Plus an amount per acre	\$30.00
21.24.070	Planned Unit Development - Preliminary Review	
	For 1 to 9 Lots	\$1,000.00
•	For All Others	\$2,000.00
	-Plus an amount per acre	\$30.00
	Planned Unit Development—Minor	\$1,120.00
	- Plus an amount per acre	\$280.00
	Planned Unit Development—Major	\$11,200.00
	- Plus an amount per acre	\$280.00
21.24.120	Planned Unit Development - Revision	
	For 1 to 9 Lots	<u>\$500.00</u>
	For All Others	\$1,000.00

	-Plus an amount per acre	\$30.00
21.26.040	Zoning fees for special exceptions	
	Special exception with no site design	\$840.00
	- Plus an amount per acre or fraction thereof	\$110.00
	Special exception with site design	\$2,800.00
	- Plus an amount per acre or fraction thereof	\$280.00
21.28.020	Board of appeals fee schedule	
	Application to the board of appeals for a variance:	
	- Single-family dwelling	\$225.00
············	- All Other Variances	\$390.00
21.30.020	Appeal from an administrative decision to the Board of Appeals	\$150.00
21.34.020	Zoning Change	
<del> </del>	To residential	\$730.00
	plus an amount per acre or fraction of an acre	\$85.00
	To commercial	\$1,000.00
	plus an amount per acre or fraction of an acre	\$85.00
	To industrial	\$730.00
	plus an amount per acre or fraction of an acre	\$85.00
	To maritime	\$1,000.00
	plus an amount per acre or fraction of an acre	\$85.00
<u>21.54</u>	Simplified Buffer Management Plan	\$60.00
<u>21.56</u>	HPC Tax Credit Application	\$35.00 - \$1,000 based on 0.5% of the cost of the project
21.56.040	Application fee (based on cost of work) for a certificate of approval from the historic preservation commission	
	Certificate of Approval - Public Hearing Application	\$25.00 \$35.00— \$1,000.00 based on sliding scale
	Certificate of Approval - Administrative Application	\$25.00 \$35.00— \$500.00 based on sliding scale

	Certificate of Approval - "After the Fact" Public Hearing Application	\$50.00— \$2,000.00 based on sliding scale
21.56.270	Newsrack certificate of approval/reinspection (per newsrack)	\$10.00 \$35.00
21.82.040	Use permit fee schedule	
	To 10,000 square feet	\$60.00
	10,000 to 50,000 square feet	\$110.00
	Over 50,000 square feet	\$220.00
	Administrative approvals fee schedule for zoning	
21.16.030	Administrative Interpretations	\$420.00
21.18.020	Administrative Adjustments	\$110.00
21.68.050	Determination of Non-conforming Uses	\$420.00
22.20.040	Fee in lieu of public recreational space per each single-family detached dwelling unit	\$500.00
	Fee in lieu of public recreational space per each single-family attached dwelling unit	\$400.00
	Fee in lieu of public recreational space per each multifamily dwelling unit, two-family dwelling unit, or dwelling unit above the ground floor of nonresidential uses	\$250.00

# **Transit Fares**

	Fee
Article VI, Section 9(b) of Charter of the City of Annapolis	
Base cash fare	\$2.00
Senior/Disabled/Student	\$1.00
Summer Youth Pass	\$35.00
ADA Service Cash Fare	\$4.00
Day Pass: For Multiple Trips	\$4.00
Day Pass (Senior/Disabled/Student)	\$2.00
Weekly Pass	\$20.00
Monthly Pass	\$80.00
Quarterly Pass	\$200.00
Annual Pass	\$500.00
Tokens in bulk per 100	\$150.00

## **Recreation and Parks Fees**

	City Resident	Nonresident
Stanton Center		
Gym Rental / per hour	\$55.00	\$63.00
Kitchen Rental / per hour	\$30.00	\$35.00
Meeting Room / per hour	\$25.00	\$30.00
Truxtun Boat Launch		
<del>Per Launch</del>	\$5.00	\$5.00
Annual Pass	<del>\$50.00</del>	\$100.00
TRUXTON PICNIC PAVILLION/ ALL DAY	\$80.00	\$110.00
Waterworks Permit:		
Monthly	\$10.00	\$15.00
Quarterly	\$30.00	\$45.00
ANNUAL	\$100.00	\$125.00
Tucker St. Boat Trailer Permit	\$ <del>10.00</del>	n/a
Picnic Pavilion Rental / day	\$75.00	\$125.00
Downtown Recreation Center / per hour	\$0.00	\$0.00
Annapolis Walk	\$ <del>25.00</del> \$30.00	\$30.00 \$35.00
Field Rental (with lights and lines)	\$80.00	\$95.00
Tennis Courts	\$10.00	<del>\$15.00</del>

	\$15.00	\$20.00
Basketball Courts	\$ <del>10.00</del> \$15.00	\$ <del>15.00</del> \$20.00
Snack Bar	\$0.00	\$0.00
Park Rental for Wedding	\$500.00	\$600.00

**Latchkey Program** 

Before School Care \$105.00 per month After School Care \$210.00 per month

## Annapolis Recreation Center Program Member

Annual membership fee to register or participate in any program. Valid for one year. Renewal is slated for January 1 each year.

	Res	Non Res
Individual	\$39.00	\$45.00
Family	\$65.00	\$75.00
Corporate	\$1,750.00	\$2,013.00
Organizational Membe		,
Organizational Membe Rentals, not individ		Non Res
	lual-use of facility	Non Res
Rentals, not individ	iual-use of facility Res	<u> </u>

## **Full Membership**

Allows full access to facility (fitness centers, gym, play area, etc.)—Unlimited use and discounts on programs.

Year is 12 months from enrollment date.

	Annual		M	Monthly (min of 3 mos)		20-punch-card		Daily/Drop In	
	Res	Non Res	Res	Non Res	Res	Non-Res	Res	Non Res	
Adult	\$284.00 \$332.00	\$326.00 \$475.00	\$30.00	\$35.00	\$110.00	\$127.00	\$8.00	\$10.00	
Senior/Youth	\$227.00 \$233.00	\$261.00 \$267.00	\$24.00	\$28.00	\$90.00	\$104.00	\$7.00	\$8.00	
Daily Youth							\$6.00	\$7.00	
Family of 4*	\$624.00 \$643.00	\$718.00 \$738.00	\$59.00	\$68.00	n/a	<del>n/a</del>	n/a	n/a	
Adult/Spouse	\$498.00	\$572.00	\$48.00	\$55.00	n/a	n/a	n/a	n/a	

	<u>\$513.00</u>	<u>\$587.00</u>						
Add. Child*			<del>\$13.00</del>	<del>\$15.00</del>	n/a	<del>n/a</del>	n/a	n/a

:	30-DAY AC PASS	CESS	90-DAY AC	90-DAY ACCESS PASS		
	Res	Non Res	Res	Non Res		
Adult	\$36.00 \$41.00	\$41.00 \$59.00	\$95.00 \$111.00	\$115.00 \$166.00		
Senior/Youth	\$28.00	\$33.00	\$78.00	\$91.00		
Family of 4*	\$80.00	\$91.00	\$225.00	\$250.00		
Adult/Spouse	\$62.00	\$71.00	\$175.00	\$205.00		
Add. Child*	\$14.00	\$16.00	\$40.00	\$45.00		

Children 2 and under free with paying adult.

Family memberships and Adult/Spouse memberships require all members to reside at the same address.

Youth member - Age 3—17; Senior member - Age 62 +

Annual Membership Rates are paid in full at time of membership. Monthly rates are per month with a down-payment of three months.

Babysitting Services		
, ,	\$3.00 first child	\$2.00 additional children
	\$25.00 each	

## Facility Rental Rates (per hour)

<sup>\*</sup> Program related rentals require participants to hold Program Membership or Full Membership.

PER HOUR	Res	Non Res
Single Mtg Room	\$42.00 \$37.00	\$53.00 \$45.00
Full Meeting Space	\$ <del>126.00</del> \$110.00	\$158.00 \$132.00
Kitchenette	\$13.00	\$16.00
Single Court	\$60.00	\$75.00
Full Gymnasium*	\$180.00	\$225.00
Aux. Gym	\$ <del>60.00</del> \$75.00	<del>\$75.00</del> \$90.00

<sup>\*</sup> Limited availability

	City Resident	Non Resident	Program Member Res / Non Resident (\$5.00 discount)	Full Member Res / Non Resident (\$10.00 discount)
SUMMER PROGRAMS				
Summer Playground—6 wks	\$142.00	\$163.00	R \$130.00 / NR \$150.00	R \$125.00 / NR \$145.00
Summer Playground—Extended Hrs (8:00 a.m.—5:00 p.m.), 6 weeks	\$193.00	\$222.00		
Preschool Playground—6 wks (4 days a week)	\$110.00	\$127.00		
Day Camp (Truxtun & Kids Camp)—2 wk session	\$220.00	\$254.00	R \$205.00 / NR \$237.00	R \$200.00 / NR \$232.00
SWIMMING POOL	1			
Adult	\$5.00	\$5.00		
Child (12 and under) and Seniors (62 +)	\$4.00	\$4.00		
Family Pass (4, add members \$15.00 each)	\$160.00	\$185.00		·
Youth Individual Pass	\$55.00	\$65.00		·
Adult Individual Pass	\$65.00	\$75.00		

# **EXPLANATION**

CAPITAL LETTERS indicate matter added to existing law. Strikethrough indicates matter stricken from existing law.

<u>Underlining</u> indicates amendments.

Item	Mayor's Budget	Committee Recommends	
			Difference
General Fund Revenues			
Taxes	\$41,839,838.97		(\$41,839,838.9
licenses and Permits	\$2,662,000.00		(\$2,662,000.0
Fines and Forfiture	\$401,000.00		(\$401,000.0
Money and Property	\$309,000.00		(\$309,000.0
Misc.	\$435,000.00		(\$435,000.0
intergovernmental	\$10,106,915.22		(\$10,106,915.2
Charges for services	\$3,280,000.00		(\$3,280,000.0
transfers and other sources	\$5,452,910.00		(\$5,452,910.0
Bank loans	\$0.00		\$0.
Bonds	\$0.00		\$0.
Indirect Charges	\$2,936,016.47		(\$2,936,016.4
			\$0,
Total Revenue	\$67,422,680.66	\$0.00	(\$67,422,680.6
	, , ,	<b>7</b>	\$0.0
EXPENDITURES			\$0.0
			\$0.
Mayor and City Council	\$2,672,867.53		Ψ0.
Economic Development	\$350,000.00	·····	
Finance	\$4,026,229.33		
HR	\$860,121.88		
Planing and Zoning	\$1,420,547.08		
Police	\$15,709,408.33		
Fire	\$15,213,997.12		
EPARM	\$62,849.32		
DNEP	\$2,348,350.49		
Public Works	\$7,355,644.60		
Recreation and Parks	\$4,232,028.56		
Non-Allocated Expences	\$12,164,880.64		
Total GF Expenditures	\$66,416,924.88		
		20.00	(01.00
General Fund	\$1,005,755.78	\$0.00	(\$1,005,755.7
W/- 4 D I			\$0.0
Water Fund	Φ <b>7.504.</b> 000.00		\$0.0
revenues	\$7,524,000.00		(\$7,524,000.0
expeditures	\$7,395,864.53	<b>60.60</b>	(\$7,395,864.5
XX744. YZ 1	\$128,135.47	\$0.00	(\$128,135.4
Wastewater Fund	Ф <b>д 4д с</b> 000 00		\$0.0
revenues	\$7,475,000.00		(\$7,475,000.0
expeditures	\$6,990,852.60		(\$6,990,852.6
	\$484,147.40	\$0.00	(\$484,147.4
Parking Fund	·		\$0.0
revenues	\$6,859,625.00		(\$6,859,625.0)
expeditures	\$6,859,612.41		(\$6,859,612.4

Item	Mayor's Budget	Committee Recommends	
		· -	Difference
General Fund Revenues	•		
	\$12.59	\$0.00	(\$12.59)
Transportation Fund			\$0.00
revenues	\$3,738,500.00		(\$3,738,500.00)
expeditures	\$3,737,565.86		(\$3,737,565.86)
	\$934.14	\$0.00	(\$934.14)
Dock Fund			\$0.00
revenues	\$1,172,300.00		(\$1,172,300.00)
expeditures	\$1,172,283.97		(\$1,172,283.97)
	\$16.03	\$0.00	(\$16.03)
Market Fund			\$0.00
revenues	\$228,871.22		(\$228,871.22)
expeditures	\$228,787.46		(\$228,787.46)
	\$83.76	\$0.00	(\$83.76)
Refuse Fund			\$0.00
revenues	\$3,478,500.00		(\$3,478,500.00)
expeditures	\$2,633,469.02		(\$2,633,469.02)
	\$845,030.98	\$0.00	(\$845,030.98)
Storm Water Fund			\$0.00
revenues	\$830,000.00		(\$830,000.00)
expeditures	\$827,300.64		(\$827,300.64)
	\$2,699.36	\$0.00	(\$2,699.36)
Sidewalk Revolving Fund			\$0.00
revenues	\$382,813.88		(\$382,813.88)
expeditures	\$382,748.46		(\$382,748.46)
	\$65.42	\$0.00	(\$65.42)
			\$0.00
Net Surplus	\$2,466,880.93	\$0.00	(\$2,466,880.93)



# **City of Annapolis**

160 Duke Of Gloucester Street Annapolis, MD 21401

# Standing Committee Minutes - Draft Finance Committee

Monday, May 12, 2014

6:00 PM

Mayor John T. Chambers, Jr. City Council Chambers

#### 1. Call To Order

Also Present Alderwomen Finlayson and Pindell Charles, Alderman Budge

The Chair called the Meeting to order at 6:03 p.m.

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 2. Business before Committee

Acting City Manager Woodward presented the proposed budget adjustments. (attached) Alderman Budge discussed the proposed changes to the Transportation budget. Finance Director Miller discussed the proposed adjustments. Mr. Woodward discussed attrition in the City Budget. The committee discussed how to move forward given the information submitted by the administration. Chairman Pfeiffer read the executive summery of the FY2015 Finance Committee Budget Report in to the record (attached). The committee discussed the process going forward.

## a. Finance Committee Budget Report

Alderman Pfeiffer moved to approve the Finance Committee FY2015 Budget Report.. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Abstain: 1 - Alderman Paone

## 3. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 6:46 PM.

	•		

# City of Annapolis Budget Adjustments

	As of May 12, 14 \$
Budget Reconciliation	
Furlough Days	1,800,000.00
Add:	
Transportation Transition Costs	300,000.00
Sub-Total	300,000.00
Less:	
Addition In Fees	300,000.00
Increase In Personal Property	500,000.00
Sub-Total	800,000.00
Adjusted Balance	1,300,000.00
City Manager Salary	-
Decrease In City Manager Salary	(14,700.00)
Associated Benefits	(2,646.00)
Office Associate	(6,000.00)
Elimination of Assistant City Manager	(98,430.00)
Associated Benefits	(19,890.10)
AEDC	(17,070.10)
Bring AEDC under City; reduce budget to \$200,000	(100,000.00)
Finance	(100,000.00)
Change Staffing to Senior Accountant from Accountant	30,000.00
Associated Benefits	5,100.00
	3,100.00
Human Resources	(7,000,00)
Professional Services	(7,000.00)
Planning and Zoning, Contract Services	(47, 500, 00)
Contract Services	(37,500.00)
Office Administrator	(68,514.00)
Office Administrator -Benefits	(25,332.52)
Planning and Zoning Current Planning	122,200.00
Associated Benefits	21,554.00
<u>Police</u>	
Increase Attrition	(300,000.00)
Fire	
Correction 2 staff-	(220,000.00)
Associated Benefits	(65,600.00)
Increase Attrition	(300,000.00)
Office Associate III; Contract	32,100.00
<u>DNEP</u>	
Chief Environmental Programs	113,000.00
Associated Benefits	20,910.00
Environmental Programs Coordinator	(25,000.00)
Associated Benefits	(11,000.00)
Eliminate 1 Administrative Position	(40,000.00)
Associated Benefits	(15,800.00)
Supplies	(12,000.00)
Contract Services	(13,000.00)
Public Works	
Salary / Benefits Reduction-	(142,000.00)
Parks and Recreation	
Salary / Benefits Reduction-	(75,000.00)
Dock	(13,000.00)
	(68,000.00)
Eliminate Dock Administrative Assistant	
Eliminate Dock Administrative Assistant Associated Benefits	(17,760.00)

# City of Annapolis Budget Adjustments

	As of May 12, 14 \$
Community Grants - decrease to \$150,000	(50,000.00)
Community Grants - Special allocation to Bates Legacy	25,000.00
Community Grants - Special allocation to Four River	25,000.00
Other .	
Reduce Dock Subsidy by increasing fees	(50,000.00)
<u>Mayor</u>	
Contract Services	5,000.00
Elections / Council for Board of Supervisors	
Legal Services	10,000.00
Subtotal	(1,375,308.62)
Net Change - Increase to Fund Balance	(75,308.62)
OTHER FUNDS	
Transportation - Restore Transit Inspector	
Taxi Permits	(41,540.00)
Salary	68,514.00
Benefits .	25,332.52
<u>Parking</u>	
Add; Parking Enforcement (recommended 2 additional positions)	70,000.00
Benefits	42,600.00
Additional Fees	(112,600.00)
Harbor Master	
Contract Services - Grant Funded	
Add; part-time admin / financial support	25,000.00
Subtotal	77,306.52
Net General Fund Adjustments	1,997.90
Solid Waste	
Salary and Benefits	60,000.00



# City of Annapolis

160 Duke Of Gloucester Street Annapolis, MD 21401

# Standing Committee Minutes - Draft **Finance Committee**

Tuesday, June 3, 2014

3:00 PM

Mayor John T. Chambers, Jr. City Council Chambers

#### 1. Call To Order

The Chair called the Meeting to order at 3:05 p.m. Alderman Paone arrived at 3:28

Also Present Alderman Budge, Alderwomen Finlayson and Pindell Charles

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

AP-05-14

Appointment of Ms. Williamson to the Financial Advisory Commission

Attachments: appointment letter williamson.FAC

Williamson Resume

Ms. Williamson discussed her experience and interest in the committee.

Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Absent: 1 - Alderman Paone

## 2. Legislation before Committee

R-11-14

Position Classifications and Pay Plan - For the purpose of approving the FY

2015 position classification and pay plan effective July 1, 2014.

Attachments: R-11-14 Signed.pdf

R-11-14.docx

Fiscal Impact Note.pdf

Financial Advisory Commission on FY 2015 Budget.pdf

Staff Proposed Amendment

Adopted Classification and Pay Scales.docx

Human Resources Director Rensted discussed the legislation. Mr. Rensted presented technical amendments from staff.

staff amendments (attached)

Alderman Arnett moved to adopt as amended by the staff amendments . Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Ave: 2 - Alderman Pfeiffer and Alderman Arnett

Absent: 1 - Alderman Paone

O-9-14 Capital Budget Fiscal Year 2015 - For the purpose of adopting a capital

budget for Fiscal Year 2015; and appropriating funds for expenditures for the

Fiscal Year 2015 capital budget.

Attachments: O-9-14 Signed.pdf

O-9-14.docx

Capital Improvement Program FY15-20 Proposed.pdf

**CIP Staff Amendments** 

CIP Funding Plan - June 2014 - rev 3.pdf

FY15 Capital Budget - Source of Funds.pdf

Littmann Amendment #2 - Watershed Management Plan

Arnett Amendment.docx

CIP FY2015-2020 Planning Commission Findings.docx

Financial Advisory Commission on FY 2015 Budget.pdf

Maritime Advisory Board Report.pdf

Fiscal Impact Note.pdf

Public Works Director Jarrell discussed the Capital Improvement Program and Capital Improvement Budget.

Finance Director Miller discussed the City Bond debt and the City Bond Anticipation Note.

The committee discussed bond funding and bond funded projects.

Alderman Paone moved to returned without recommendation. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

R-12-14 Capital Improvement Program Fiscal Years 2015 - 2020 - For the purpose of adopting a capital improvement program for Fiscal Years 2015-2020 (July 1, 2014 - June 30, 2020).

Attachments: R-12-14 Signed.pdf

R-12-14.docx

Capital Improvement Program FY15-20 Proposed.pdf

CIP Staff Amendments

CIP Funding Plan - June 2014 - rev 3.pdf

FY15 Capital Budget - Source of Funds.pdf

Littmann Amendment #2 - Watershed Management Plan

Arnett Amendment.docx

CIP FY2015-2020 Planning Commission Findings.docx

Financial Advisory Commission on FY 2015 Budget.pdf

Maritime Advisory Board Report.pdf

Fiscal Impact Note.pdf

Alderman Paone moved to return without recommendation. Seconded. CARRIED on voice vote.

Ave: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

O-20-14 Water Service Charges - For the purpose of instituting charges for

re-establishing water service after non-payment; authorizing a charge for billing adjustments; authorizing a charge for estimating property transfer charges;

and for all other matters related to water service charges.

Attachments: O-20-14 Signed.pdf

O-20-14.docx

O-20-14 Pfeiffer Amendments.docx

Staff Report.docx

Fiscal Impact Note.pdf

Mr. Miller discussed the legislation and his concerns about the legislation.

Accountant Lehman discussed the staff concerns with implementing this legislation.

Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

O-8-14 Annual Operating Budget: Fiscal Year 2015 - For the purposes of adopting an operating budget for the City of Annapolis for Fiscal Year 2015; appropriating funds for expenditures for Fiscal Year 2015; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and

specifying a rate of interest to be charged upon overdue-property taxes.

Attachments: O-8-14 Signed.pdf

O-8-14.docx

FY2015 Mayors Proforma.pdf

FY 2015 Amended Proforma of 5-19-14

O-8-14 Pantelides and Budge Amendment.docx

Finance Committee Amendment.docx

Budge Amendment #3 - Trash Fees.docx

Littmann Amendment #1 - Refuse Fee

Finlayson Amendment #5 - AEDC

Littmann Amendment #3 - AEDC-City Staffing

Pindell-Charles Amendment #1- restore DNEP position

Finlayson Amendment #2A- HR Admin Position

Finlayson Amendment #2B- Admin Positions

Budge Amendment #1 - Parking Specialist.docx

Finlayson Amendment #1 Eparm

Finlayson Amendment #3 - Community Grants

Finlayson Amendment #4 - Public Works

Finlayson Amendment #6 - Police

Finlayson Amendment #7 - Fire

Finlayson Amendment #8 - transportation

Finance Committee Budget Report FY2015

Financial Advisory Commission on FY 2015 Budget.pdf

Fiscal Impact Note.pdf

Alderman Paone moved to return without recommendation. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Ave: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

R-21-14 Fine Schedule for City Code Violations - For the purpose of specifying fines

that may be imposed for violations of the City Code.

Attachments: R-21-14 Signed.pdf

Aopted Fine Schedule.docx

R-21-14.docx

Fine Schedule for Violations of City Code.docx

Fiscal Impact Note.pdf

Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

R-10-14

FY 2015 Fees Schedule Effective July 1, 2014 - For the

specifying fees that will be charged for the use of City services for FY 2015.

Attachments: R-10-14 Signed.pdf

Fee Schedule Adopted.docx

R-10-14.docx

FY2015 Fee Schedule.docx

Budge Amendment #3 - Trash Fees.docx

Littmann Amendment #1 - Refuse Fee

Budge Amendment #2 - Harbor Fees.docx

Finance Committee Amendment FY2015 Fee Schedule.docx

Fiscal Impact Note.pdf

Financial Advisory Commission on FY 2015 Budget.pdf

Maritime Advisory Board Report.pdf

Maritime Advisory Board - Docking Fees.docx

Alderman Arnett moved to adopt as amended by the Finance Committee Version. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 3. Business before Committee

## a. Grant Approvals

GA-39-14 Annual Transportation Plan FY14

Attachments: GA-39-14 Short

Nicole Pletzer discussed the Annual Transportation Plan FY14 grant.

Finance Director Miller discussed the grant.

Senior Accountant Lehman discussed the grant.

Acting Director of Transportation Duah discussed the grant.

Alderman Paone moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

GA-36-14 Annapolis Highway Safety Initiative

Attachments: GA-36-14

Nicole Pletzer discussed the Annapolis Highway Safety Initiative Grant.

Alderman Arnett moved to approve. Seconded. A roll call vote was taken.

#### The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

GA-37-14 CAC for Chesapeake & Atlantic Coastal Bays

Attachments: GA-37-14 Short

Nicole Pletzer discussed the CAC for Chesapeake & Atlantic Coastal Bays grant.

Acting Assistant Director of Planning and Zoning Gudenius discussed the grant.

Alderman Arnett moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

GA-38-14 Spa Creek Headwaters Stream Restoration

Attachments: GA-38-14 Short

Nicole Pletzer discussed the Spa Creek Headwaters Stream Restoration grant.

Chief of Environmental Programs Biba discussed the grant.

Alderman Arnett moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 4. General Discussion

ID-164-14 Budget Discussions

Alderwoman Finlayson inquired about policy for payment of severence pay. Mr. Miller and Mr. Woodward addressed the question.

## 5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 5:28 PM.



# City of Annapolis

160 Duke Of Gloucester Street Annapolis, MD 21401

# Standing Committee Minutes - Draft **Finance Committee**

Tuesday, June 3, 2014

3:00 PM

Mayor John T. Chambers, Jr. City Council Chambers

#### 1. Call To Order

The Chair called the Meeting to order at 3:05 p.m. Alderman Paone arrived at 3:28

Also Present Alderman Budge, Alderwomen Finlayson and Pindell Charles

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

AP-05-14

Appointment of Ms. Williamson to the Financial Advisory Commission

Attachments: appointment letter williamson.FAC

Williamson Resume

Ms. Williamson discussed her experience and interest in the committee.

Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Absent: 1 - Alderman Paone

#### 2. Legislation before Committee

R-11-14

Position Classifications and Pay Plan - For the purpose of approving the FY 2015 position classification and pay plan effective July 1, 2014.

Attachments: R-11-14 Signed.pdf

R-11-14.docx

Fiscal Impact Note.pdf

Financial Advisory Commission on FY 2015 Budget.pdf

Staff Proposed Amendment

Adopted Classification and Pay Scales.docx

Human Resources Director Rensted discussed the legislation. Mr. Rensted presented technical amendments from staff.

staff amendments (attached)

Alderman Arnett moved to adopt as amended by the staff amendments. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Absent: 1 - Alderman Paone

O-9-14 Capital Budget Fiscal Year 2015 - For the purpose of adopting a capital

budget for Fiscal Year 2015; and appropriating funds for expenditures for the

Fiscal Year 2015 capital budget.

Attachments: O-9-14 Signed.pdf

O-9-14.docx

Capital Improvement Program FY15-20 Proposed.pdf

**CIP Staff Amendments** 

CIP Funding Plan - June 2014 - rev 3.pdf

FY15 Capital Budget - Source of Funds.pdf

Littmann Amendment #2 - Watershed Management Plan

Arnett Amendment.docx

CIP FY2015-2020 Planning Commission Findings.docx

Financial Advisory Commission on FY 2015 Budget.pdf

Maritime Advisory Board Report.pdf

Fiscal Impact Note.pdf

Public Works Director Jarrell discussed the Capital Improvement Program and Capital Improvement Budget.

Finance Director Miller discussed the City Bond debt and the City Bond Anticipation Note.

The committee discussed bond funding and bond funded projects.

Alderman Paone moved to returned without recommendation. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

R-12-14 Capital Improvement Program Fiscal Years 2015 - 2020 - For the purpose of adopting a capital improvement program for Fiscal Years 2015-2020 (July 1, 2014 - June 30, 2020).

Attachments: R-12-14 Signed.pdf

R-12-14.docx

Capital Improvement Program FY15-20 Proposed.pdf

**CIP Staff Amendments** 

CIP Funding Plan - June 2014 - rev 3.pdf

FY15 Capital Budget - Source of Funds.pdf

Littmann Amendment #2 - Watershed Management Plan

Arnett Amendment.docx

CIP FY2015-2020 Planning Commission Findings.docx

Financial Advisory Commission on FY 2015 Budget.pdf

Maritime Advisory Board Report pdf

Fiscal Impact Note.pdf

Alderman Paone moved to return without recommendation. Seconded, CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

O-20-14

Water Service Charges - For the purpose of instituting charges for

re-establishing water service after non-payment; authorizing a charge for billing adjustments; authorizing a charge for estimating property transfer charges;

and for all other matters related to water service charges.

Attachments: O-20-14 Signed.pdf

O-20-14.docx

O-20-14 Pfeiffer Amendments.docx

Staff Report.docx

Fiscal Impact Note.pdf

Mr. Miller discussed the legislation and his concerns about the legislation.

Accountant Lehman discussed the staff concerns with implementing this legislation.

Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

O-8-14

Annual Operating Budget: Fiscal Year 2015 - For the purposes of adopting an operating budget for the City of Annapolis for Fiscal Year 2015; appropriating funds for expenditures for Fiscal Year 2015; defraying all expenses and liabilities of the City of Annapolis and levying same for the purposes specified; specifying certain duties of the Director of Finance; and specifying a rate of interest to be charged upon overdue-property taxes.

Attachments: O-8-14 Signed pdf

O-8-14.docx

FY2015 Mayors Proforma.pdf

FY 2015 Amended Proforma of 5-19-14

O-8-14 Pantelides and Budge Amendment.docx

Finance Committee Amendment.docx

Budge Amendment #3 - Trash Fees.docx

Littmann Amendment #1 - Refuse Fee

Finlayson Amendment #5 - AEDC

Littmann Amendment #3 - AEDC-City Staffing

Pindell-Charles Amendment #1- restore DNEP position

Finlayson Amendment #2A- HR Admin Position

Finlayson Amendment #2B- Admin Positions

Budge Amendment #1 - Parking Specialist.docx

Finlayson Amendment #1 Eparm

Finlayson Amendment #3 - Community Grants

Finlayson Amendment #4 - Public Works

Finlayson Amendment #6 - Police

Finlayson Amendment #7 - Fire

Finlayson Amendment #8 - transportation

Finance Committee Budget Report FY2015

Financial Advisory Commission on FY 2015 Budget.pdf

Fiscal Impact Note.pdf

Alderman Paone moved to return without recommendation. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

R-21-14 Fine Schedule for City Code Violations - For the purpose of specifying fines

that may be imposed for violations of the City Code.

Attachments: R-21-14 Signed.pdf

Aopted Fine Schedule.docx

R-21-14.docx

Fine Schedule for Violations of City Code.docx

Fiscal Impact Note.pdf

Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

, ,

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

R-10-14

FY 2015 Fees Schedule Effective July 1, 2014 - For the purpose of

specifying fees that will be charged for the use of City services for FY 2015.

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Fee Schedule Adopted.docx

R-10-14.docx

FY2015 Fee Schedule.docx

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Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

#### 3. Business before Committee

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Attachments: GA-39-14 Short

Nicole Pletzer discussed the Annual Transportation Plan FY14 grant.

Finance Director Miller discussed the grant.

Senior Accountant Lehman discussed the grant.

Acting Director of Transportation Duah discussed the grant.

Alderman Paone moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

GA-36-14

Annapolis Highway Safety Initiative

Attachments: GA-36-14

Nicole Pletzer discussed the Annapolis Highway Safety Initiative Grant.

Alderman Arnett moved to approve. Seconded. A roll call vote was taken.

The motion CARRIED by the following vote:

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#### 4. General Discussion

ID-164-14

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