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September 19, 2014

Ms. Debbie Hughes,  
Grant Coordinator  
City of Annapolis  
199 Taylor Avenue  
Annapolis, MD 21401

Dear Ms. Hughes,

Congratulations! We are pleased to advise you that your LGIT Training Grant application has been approved to attend "National Internal Affairs Investigators Association Annual Conference" in the amount of \$2,759. We commend the steps that you have taken to pro-actively address the training needs within your local government. This is an example of the Trust and local government working together to address risk management concerns.

Please complete and return the enclosed questionnaire once you have implemented this educational grant program into your operations so that we may monitor the effectiveness of the grant award. Failure to return the completed questionnaire within 90 days of the training's implementation may result in a forfeiture of the grant funds and possible ineligibility for future grant awards for up to two years.

If you have any questions or concerns, please do not hesitate to contact me at the number listed above.

Sincerely,

Timothy S. Ailsworth  
Executive Director

TSA/mdy

Cc: The Hon. Michael J. Pantelides, Mayor  
Mary O'Brien, Risk Analyst