

**City of Annapolis**  
**Supplemental Appropriation from Surplus Funds**

Fund: Fleet Replacement/General Fund - Capital Reserve  
 Department: Fleet Replacement/Capital Reserve

Control Number: SA-18-23  
 Date: 10/26/2022

Source of Surplus Funds: Capital Reserve

Account Name	Allocation of Appropriation for
<b>Revenue:</b>	
Capital Reserve Fund Balance (General Fund)	\$ 258,500
Transfer from the General Fund (Fleet Replacement Fund)	\$ 258,500
<b>Expenditure:</b>	
Transfer to Fleet Replacement Fund (General Fund)	\$ 258,500
Fleet Capital Outlay (Fleet Replacement Fund)	\$ 258,500

**Explanation:**  
 This supplemental allocation appropriates \$258,500 from the Capital Reserve Fund to the Fleet Replacement Fund. This transfer will allow Fleet to purchase two electric buses.

Approved by:

*Godee Dickinson* 10/31/22  
 Finance Director Date

\_\_\_\_\_  
 Department Director Date

Approved by:

City Manager \_\_\_\_\_  
 Mayor \_\_\_\_\_  
 Finance Committee \_\_\_\_\_  
 City Council \_\_\_\_\_

Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.  
 CM's do not increase the total budget or the budget for any fund.  
 FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.  
 These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.  
 SA: Supplemental Appropriations from revenue not anticipated in the budget or in excess of that anticipated in the budget.  
 SA's increase the total budget.