

**City of Annapolis**  
**Supplemental Allocation from Surplus Funds**

Fund: Grant Fund Control Number: SA 3-20  
 Department: OEM/Fire/FY18 SHSP Date: 7/11/2019

**Source of Surplus Funds:** Additional grant funds for a Coordinator within the Incident Management Team provided by MEMA

Account Name	Allocation of Appropriation for
<b>Revenue:</b>	
FY18 SHSP Incident Management Team -Salaries 20031-451000-85181	\$ 40,000
<b>Expenditure:</b>	
FY18 SHSP Incident Management Team -Salaries 20240-511000-85181	\$ 40,000

**Explanation:**  
 This supplemental allocation appropriates \$40,000 to the existing FY2018 SHSP grant. This amount was not included in the FY2020 budget. The grant will be used to pay for the salary for a Coordinator within the Incident Management Team. A match is not required. MEMA will finalize funding once they receive the signed Grant Adjustment Notice.

Approved by:

\_\_\_\_\_ Finance Director Date \_\_\_\_\_ Department Director Date \_\_\_\_\_

Approved by:

City Manager \_\_\_\_\_ Date \_\_\_\_\_  
 Mayor \_\_\_\_\_ Date \_\_\_\_\_  
 Finance Committee \_\_\_\_\_ Date \_\_\_\_\_  
 City Council \_\_\_\_\_ Date \_\_\_\_\_