



STAFFING IMPACT REPORT ON PROPOSED LEGISLATION

To: Mayor Gavin Buckley

From: Michael Mallinoff, City Manager

Date: March 17, 2025

Subject: R-16-2025: Director of Central Services--Matthew H. Flinne

Purpose of legislation

The purpose of this legislation is to expressly confirm the appointment of Matthew Flinner as Director of Central Services; and consent to compensate the Director of Central Services.

Impact of legislation on staffing

Hiring the Director of Central Services fills a role that is vital to making this new department fully functional. It will allow the City to move Facilities and Fleet out of the Department of Public Works and move Procurement out of the Department of Finance. Those moves will allow those two departments to focus more heavily on their other functions, and it will allow the personnel within Facilities, Fleet, and Procurement to receive more focused support and guidance.

Prepared by Victoria Buckland, Assistant City Manager