



STAFF REPORT ON PROPOSED LEGISLATION

To: Mayor Gavin Buckley

From: Michael Mallinoff, City Manager

Date: August 28, 2024

Subject: R-45-24: Procurement Fees Related to § 6.08.330

Purpose of legislation

The purpose of this legislation is to add fees related to purchasing and procurement chapter of Title 6 into the annual Fees Schedule.

Impact of legislation on operations

This resolution is a companion to O-26-24, which revised 6.08.330 of the City Code to have the fees associated with filing procurement protests be set annually by Council rather than explicitly enumerated in that section of Code. This resolution does not alter the amount of the fee or alter how it is implemented operationally.

Impact of legislation on staffing

This resolution is not expected to impact the staffing needs of the City.

Prepared by Victoria Buckland, Assistant City Manager