

1 **..Title**
2 **Annual Performance Statements** – For the purpose of clarifying the requirement for each City
3 agency and department to file an annual performance statement.

4 **..Body**

5 **CITY COUNCIL OF THE**
6 **City of Annapolis**

7
8 **Ordinance 37-20**

9
10 **Introduced by: Mayor Buckley and Alderman Savidge**

11 **Co-sponsored by:**

12
13 **Referred to**
14 **Rules and City Government Committee**

15 **90 day Rule:** _____

16
17 **AN ORDINANCE** concerning

18
19 **Annual Performance Statements**

20
21 **FOR** the purpose of clarifying the requirement for each City agency and department to file an
22 annual performance statement.

23
24 **BY** repealing and re-enacting with amendments the following portions of the Code of the City
25 of Annapolis, 2020 Edition

26 2.60.010

27 2.60.020

28 2.60.030

29 2.60.040

30 2.60.050

31
32
33 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
34 **COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

35
36 **Title 2 – ADMINISTRATION**

37 **Chapter 2.60 - PERFORMANCE REVIEW**

38
39 **Section 2.60.010 - Policy.**

40
41 To ~~assure~~ **ENSURE** that the continuance of AGENCIES, departments; AND programs,
42 ~~boards, and commissions~~ is necessary to serve the public interest, it is the policy of the City that
43 the agencies and departments of the City shall be subject to procedures and performance review.

44
45 **Section 2.60.020 - Performance statement—Required.**

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1 FOR THE PURPOSES OF THIS CHAPTER, BOARDS, COMMISSIONS, AND
 2 COMMITTEES ARE NOT AGENCIES OF THE CITY.

3
 4 **2.60.030 - Performance statement—Content.**

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 6 Each agency AND DEPARTMENT, for itself and its activities and programs, shall file an
 7 annual statement of performance standards with the City Clerk no later than January 15th each
 8 year. Each statement shall address the following requirements:

- 9
 10 A. The general purpose of the agency OR DEPARTMENT, activity or program;
 11 B. Quantifiable and specific goals and objectives proposed to be met during the ensuing
 12 fiscal year;
 13 C. Long-range goals and objectives proposed to be met during each of the next four ensuing
 14 fiscal years;
 15 D. Annual performance standards ~~which shall~~ THAT form the basis upon which the City
 16 Council shall consider whether or not:
 17 1. Goals and objectives have met changing circumstances and priorities, and
 18 2. The goals and objectives require modification to meet changing circumstances and
 19 priorities; and
 20 E. The precise degree of compliance with or adherence to each performance standard
 21 established for the preceding fiscal year. Supplementary information shall be submitted
 22 only to explain a significant deviation from a performance standard.
 23

24 **Section 2.60.040 - Performance statement—Review—Agency, DEPARTMENT, or**
 25 **program extension.**

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 27 The City Council shall conduct a public hearing with regard to each performance statement.
 28 The City Council shall review and evaluate each statement, making revisions as are deemed
 29 advisable. The City Council shall adopt a resolution no later than March 1 approving the
 30 performance ~~statement~~ STATEMENTS as submitted or with revisions or modifications as are
 31 deemed advisable.
 32

33 **Section 2.60.050 - Repeal of ordinances of terminated agencies, DEPARTMENTS, and**
 34 **programs.**

35
 36 Any section of this Code pertaining to any agency, DEPARTMENT or program ~~which~~ THAT
 37 is terminated or expires by reason of the operation of this chapter is deemed to have been repealed
 38 as of the effective date of the termination or expiration. The City Council has the authority to
 39 transfer the functions, or portions of the functions or program to another ~~department or~~ agency OR
 40 DEPARTMENT of the City, and to pass remedial legislation as it deems necessary and proper to
 41 effectuate the orderly transfer, reduction, or elimination of services or functions of any terminated
 42 agency or program.
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 44

45 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
 46 **ANNAPOLIS CITY COUNCIL** that this ordinance shall take effect from the date of its passage.

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Explanation:

UPPERCASE indicates matter added to existing law.

~~Strikethrough~~ indicates matter stricken from existing law.

Underlining indicates amendments.