

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

Tuesday, July 14, 2015

4:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

### Rules & City Government Committee

1. Call To Order

**Chairman Arnett called the meeting to order at 4:10 p.m.**

Roll Call

**Present:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

2. Business before Committee

**Approval of Minutes**

[RCG060916](#) Approval of Minutes for the Regular Meeting

**Attachments:** [June 9, 2015](#)

**Alderwoman Finlayson moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

3. Legislation before Committee

[R-15-15](#) Exempt Service - Job Description - For the purpose of approving the updated Job Description for the City Attorney position.

**Attachments:** [R-15-15 CityAttorney.docx](#)

[R-15-15 Staff Report.docx](#)

[R-15-15 Fiscal Impact.pdf](#)

**Alderwoman Finlayson moved to recommend with the following amendments. Amendment #1 In the City Attorney Job Description, on page 1, under Examples of Work, second bullet, delete "on". Amendment # 2 On page 2, under Required Knowledge,Skills and Abilities, at the end of the paragraph, delete "period" and insert " and the Federal and State court system. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[O-30-15](#) Exempt Service - Positions Included - For the purpose of including the positions of Attorney 1 and Attorney 2 to the Exempt Service set forth in Chapter 3.08 of the Code of the City of Annapolis; and all other matters generally relating to positions included in the exempt service.

**Attachments:** [O-30-15 Attorney 1and2.docx](#)

[O-30-15 Attorney1and2 Job Description.docx](#)

[O-30-15 Staff Report.docx](#)

[O-30-15 Fiscal Impact.pdf](#)

*Human Resources Director Rensted gave a presentation on the legislation. Assistant City*

*Attorney Elson was also present and answered questions from the committee.*

**Alderman Arnett moved to postpone. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[O-31-15](#)

Title 3 HUMAN RESOURCES - For the purpose of rewriting and revising certain sections of Title 3, Human Resources; to simplify and reorganize that Title for ease of use, to clarify processes, to remove obsolete language, to include substantive changes; and matters generally relating to Title 3.

**Attachments:** [O-31-15 Title 3.docx](#)  
[O-31-15 Staff Report.docx](#)  
[O-31-15 Fiscal Impact.pdf](#)  
[Amendments to O-31-15.docx](#)

*Human Resources Director Rensted gave a presentation on the legislation and answered questions from the committee.*

*Amendment #1*

*Page 3, Line 17, add a period after "Mayor."*

*Page 3 Line 18, add " new number 2," Delete "and" The City Manager, Strike "with the approval of the Mayor." (Leave as written) for the Director of each Department.*

*Page 3, Line 21, Change "number 2 to Number 3." (Leave as written.)*

*Amendment # 2*

*Page 3, Line 38: Strike : "Demotion May Be Voluntary or Involuntary."*

*Amendment # 3*

*Page 3, Line 42-44: Strike: Which Are Appointed By The Mayor, City Manager or other Department Director" Insert Designated By the City Council which are Specifically Not Included in the Civil Service" add "Or Other Excluded Service."*

*Amendment # 4*

*Page 4, Line 8: Strike "Classified" Insert "Designated"*

*Amendment # 5*

*Page 4, Line 38: insert "Or Other Excluded Service" Delete "Charter unaffected"*

*Amendment # 6*

*Page 4, Line 39: Strike :Comma after Civil service"*

*Amendment # 7*

*Page 7, Line 38: Strike: "Satisfactory Performance" Insert "The Position"*

*Amendment # 8*

*Page 7, Line 44: Strike "Satisfactory Performance" Insert " The Position"*

*Amendment # 9*

*Page 8, Line 29: Strike: "Initial appointment" Strike: "made"*

**Consideration of this legislation is scheduled to continue on 7/22/15**

#### 4. Adjournment

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 5:56 p.m.**

**Cyndi Gaines  
City Council Associate**