

GA-16-16

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: Theresa Wellman Dept: Planning and Zoning Phone: 410-263-7961 x 7798

This is a request to

- review, approve, and/or sign a grant agreement/award
other Amendment

Grant title: Emergency Solutions Grant

Grantor: Maryland Department of Housing and Community Developm Amount: \$ 12,987

Attestation:

- Match is not required.
Match is required. Match will be met in the form of

I attest that this asset has been approved/appropriated in

Department Director signature Dept Date

Table with columns: Routing, Initials, Date (In/Out), Comments. Rows include: originating Dept Director, Grants Coordinator, Finance Director, City Attorney, City Manager, Mayor, City Clerk, Finance Committee, Finance Dept.

Return to Originating Department



**GRANT BUDGET FORM**

**Grant Title** Emergency Solutions Grant - AMENDMENT

**Grant Award (\$)** 12,987.00

**Originating Department(s):** Planning and Zoning

**Dept Contact (Name/Phone):** Theresa Wellman 7798

Expenditure Account	Revenue Source			Total per Expend. Type	Comments
	Federal	State	Local (Matching) Other		
Salaries				0.00	
Benefits				0.00	
Overtime				0.00	
Supplies				0.00	
Telephone				0.00	
Electricity				0.00	
Fuel and Oil				0.00	
Training & Education				0.00	
R & M - Equipment				0.00	
Special Programs				0.00	
Contract Services				0.00	
Capital Outlay				0.00	
Shelter Operations		12,987		12,987.00	AMENDMENT - SEE ATTACHED
Essential Services				0.00	
other (fill-in)				0.00	
other (fill-in)				0.00	
other (fill-in)				0.00	
other (fill-in)				0.00	
<b>Total</b>	0.00	12,987	0.00	12,987.00	

**TOTAL EXPENDITURES\*:** 12,987.00

\* May be different from Grant Award \$ if there is a match requirement.

**Match is not required.**

Department Director Signature/Date

Planning and Zoning  
Department

**Match is required.** Match will be met in the form of <sup>(1)</sup> \_\_\_\_\_

I attest that this asset has been approved/appropriated in <sup>(2)</sup> \_\_\_\_\_

Department Director Signature/Date

PLANNING AND ZONING  
Department

**COMMENTS:**

THESE ARE ADDITIONAL FUNDS AWARDED BY DHCD WHICH INCREASES ORIGINAL AWARD FORM \$123,250 TO 136,237 - NO MATCH REQUIRED, SEE ATTACHED EMAIL FROM DHCD.

(1) Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.  
(2) Examples: FY\_\_ operating budget, a memorandum of understanding, City Council resolution/ordinance.

**GRANT Briefing Document, continued**

*Provide a short narrative. Include:*

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

Emergency Solutions Grant Program - AMENDMENT

November 25, 2014

The Emergency Solutions Grants (ESG) Program provides funds to prevent homelessness and to help improve the quality of existing emergency and transitional shelters for the homeless. It is also designed to help make available additional shelters, to help meet the costs of operating such shelters and of providing certain essential social services to homeless individuals. The assistance is designed to assure that homeless persons and those at risk of homelessness have access not only to safe and sanitary shelter, but also to the supportive services needed to improve their situations.

October 1, 2014- September 30, 2016

DHCD IS PROVIDING AN ADDITIONAL \$12,987.00. THEREFORE THE GRANT AMOUNT HAS INCREASED FROM \$123,250 TO \$136,237.

<sup>1</sup> Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

<sup>2</sup> Examples: FY\_\_ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

AMENDMENT TO  
EMERGENCY SOLUTIONS GRANTS  
PROGRAM AGREEMENT

THIS AMENDMENT TO EMERGENCY SOLUTIONS GRANTS PROGRAM AGREEMENT (this "**Amendment**") is entered into as of the Effective Date (defined below) by and between the DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT, a principal department of the State of Maryland ("**DHCD**"), and the City of Annapolis (the "**Grantee**").

Recitals

- A. WHEREAS, DHCD, and the Grantee have entered into an Emergency Solutions Grants Program Agreement dated January 27, 2015 (the "**Agreement**"), evidencing a grant from DHCD to Grantee in the amount of \$123,250 (the "**Grant**") to enable Grantee to provide matching funds to units of general local government to improve the quality of existing emergency shelters for the homeless, to help meet the costs of operating shelters and providing essential services to homeless individuals.
- B. WHEREAS, pursuant to Section 12 of the Agreement, the parties desire to amend the Agreement as set forth herein.

NOW THEREFORE, in consideration of the foregoing and subject to the conditions contained herein, DHCD and Grantee mutually agree to amend the Agreement as follows:

Agreement

1. The Recitals are hereby fully incorporated into the terms of this Amendment.
2. The Grant Amount is increased from \$123,250 to \$136,237. The grant amount set forth in Section 1 (a) of the Agreement shall be deleted in its entirety and the dollar amount of \$136,237 shall be inserted in lieu thereof.
3. Except as specifically amended by this Amendment, all terms and conditions of the Agreement remain in full force and effect.
4. This Amendment is effective as of the date it is executed by DHCD (the "**Effective Date**").

WITNESS the hands and seals of the parties hereto with the specific intention of creating a document under seal.

WITNESS/ATTEST:

CITY OF ANNAPOLIS

\_\_\_\_\_  
Signature

By: \_\_\_\_\_ (SEAL)  
Michael Pantelides  
Mayor

**DEPARTMENT OF HOUSING AND COMMUNITY  
DEVELOPMENT**, a principal department of the  
State of Maryland

\_\_\_\_\_  
By: \_\_\_\_\_ (SEAL)  
Kenneth C. Holt  
Secretary

\_\_\_\_\_  
Date executed by DHCD

Approved for form and  
legal sufficiency

\_\_\_\_\_  
Assistant Attorney General