

City of Annapolis

Supplemental Appropriation from Surplus Funds

Fund: Affordable Housing Trust **Control Number:** SA-34-24
Department: Department of Planning and Zoning **Date:** 05/09/2024
Source of Surplus Funds: Affordable Housing Trust Fund Balance

Account Name	Allocation of Appropriation for
Revenue:	
Housing Trust Fund Balance	\$181,000
Expenditure:	
Contractual Services	\$181,000

In Process

Explanation:
 This supplemental allocation appropriates \$181,000 of the Affordable Housing Trust Fund balance to the Affordable Housing Trust Contractual Services account. The Affordable Housing Trust Fund balance was higher than estimated due to prior fiscal year purchase orders carried forward into FY2024. This excess will provide additional funding for the Affordable Housing Trust program.

Approved by:

Jodee Dickinson

5/13/2024 | 9:37 AM PDT

Finance Director

Date

Michael Mallinoff

5/13/2024 | 1:01 PM EDT

City Manager

Date

[Signature]

5/13/2024 | 2:16 PM EDT

Department Director

Date

Mayor Gavin Buckley

5/14/2024 | 11:01 AM EDT

Mayor

Date

Finance Committee

Date

City Council

Date

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.

CM's do not increase the total budget or the budget for any fund.

FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.

These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.

SA: Supplemental Appropriations from revenue not anticipated in the budget or in excess of that anticipated in the budget.

SA's increase the total budget.

Certificate Of Completion

Envelope Id: 7ACC738344D7412CB6EF6CB37723E08A	Status: Sent
Subject: SA-34-24 Please DocuSign: Supplemental Appropriation from Surplus Funds Form	
Source Envelope:	
Document Pages: 1	Signatures: 4
Certificate Pages: 3	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Kapri' Turner
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	160 Duke of Gloucester St
	Annapolis, MD 21401
	kltturner@annapolis.gov
	IP Address: 96.244.10.66

Record Tracking

Status: Original	Holder: Kapri' Turner	Location: DocuSign
5/9/2024 4:27:21 PM	kltturner@annapolis.gov	

Signer Events

Signature	Timestamp
Katie Connolly kconnolly@annapolis.gov Senior Accountant Security Level: Email, Account Authentication (None)	Sent: 5/9/2024 4:59:20 PM Viewed: 5/13/2024 11:51:49 AM Signed: 5/13/2024 11:56:10 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign	

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Jodee Dickinson jddickinson@annapolis.gov Finance Director Security Level: Email, Account Authentication (None)	<i>Jodee Dickinson</i> Signature Adoption: Pre-selected Style Using IP Address: 96.244.10.66	Sent: 5/13/2024 11:56:11 AM Viewed: 5/13/2024 12:37:21 PM Signed: 5/13/2024 12:37:42 PM
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Michael Mallinoff mmallinoff@annapolis.gov City Manager Security Level: Email, Account Authentication (None)	<i>Michael Mallinoff</i> Signature Adoption: Pre-selected Style Using IP Address: 174.196.132.13 Signed using mobile	Sent: 5/13/2024 12:37:43 PM Viewed: 5/13/2024 1:01:03 PM Signed: 5/13/2024 1:01:22 PM
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Chris Jakubiak cnjakubiak@annapolis.gov Director of Planning and Zoning City of Annapolis Security Level: Email, Account Authentication (None)	<i>Chris Jakubiak</i> Signature Adoption: Drawn on Device Using IP Address: 107.115.94.10 Signed using mobile	Sent: 5/13/2024 1:01:23 PM Resent: 5/13/2024 1:23:47 PM Viewed: 5/13/2024 2:15:40 PM Signed: 5/13/2024 2:16:39 PM
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Electronic Record and Signature Disclosure:
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Signer Events	Signature	Timestamp
Mayor Gavin Buckley mayorbuckley@annapolis.gov Mayor Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 96.244.10.66	Sent: 5/13/2024 2:16:41 PM Resent: 5/14/2024 11:01:00 AM Viewed: 5/14/2024 11:01:14 AM Signed: 5/14/2024 11:01:23 AM

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Kalyn Jackson kajackson@annapolis.gov City Council Associate City of Annapolis Security Level: Email, Account Authentication (None)	Sent: 5/14/2024 11:01:24 AM Viewed: 5/14/2024 11:12:32 AM
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Ald. Eleanor Tierney
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Not Offered via DocuSign

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Julie Donnelly
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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Kapri' Turner
 klturner@annapolis.gov
 Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	5/9/2024 4:59:20 PM
Envelope Updated	Security Checked	5/13/2024 11:56:10 AM

Payment Events	Status	Timestamps
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