

GA-11-17



City of Annapolis
Office of the Mayor
160 Duke of Gloucester Street
Annapolis, MD 21401-2517

Mayor@annapolis.gov • 410-263-7997 • Fax 410-216-9284 • TDD use MD Relay or 711 • www.annapolis.gov

Grant Briefing Document

From:

Name David Mandell Phone (410) 216-9167

Department OEM/Fire

This grant is New Annual/Repeating

This is a request to:

Review, approve, and/or sign a grant agreement/award

Other _____

Grant title 2016 Urban Area Security Initiative (UASI) Grant Program

Grantor U.S. Department of Homeland Security Amount \$ 356,421.00

Attestation:

Match is *not* required.

Match is required. Match will be met in the form of e.g. cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency. _____

Director's signature *D/C Ken J...* Date 9-22-16

Department OEM

Routing

	Initials	Date In	Date Out	Comments
<input checked="" type="checkbox"/> Originating Dept Director	<i>[Signature]</i>	9-22-16	9-22-16	
<input checked="" type="checkbox"/> Grants Coordinator	NJP	9/22/16		
<input checked="" type="checkbox"/> Finance Director				
<input checked="" type="checkbox"/> City Attorney				
<input checked="" type="checkbox"/> City Manager				
<input checked="" type="checkbox"/> Mayor				
<input checked="" type="checkbox"/> City Clerk				
<input checked="" type="checkbox"/> Finance Committee				
<input checked="" type="checkbox"/> Finance Dept				
<input type="checkbox"/> Return to Originating Department				

Grant period 9/1/2016 - 8/31/2018 Amount of request or award \$356,421.00
Due dates 9/29/2016 to OEM, 9/30/2016 to MEMA

Provide a short narrative, including program description, purpose of funds and special features, e.g., environmental impact implications, notarization required.

Fiscal Year 2016 Urban Area Security Initiative allows for terrorism prevention-oriented planning, organization, training, exercise, and for the purchase of equipment. Additionally, this grant will allow for funding of activities which support the development and operation of the City of Annapolis.

The purpose of FY 2016 Urban Area Security Initiative is to provide for the enhancement of the ability of the City of Annapolis to prevent, deter, respond to, and recover from threats or incidents of terrorism.

This grant lasts two years, beginning September 1, 2016 and continues through August 31, 2018.

The award amount for this grant is \$356,421.00.

This document must be signed and returned to OEM no later than September 29, 2016.



Grant Title FY 2016 Urban Area Security Initiative (UASI) Grant Program

Grant Award (\$) 356,421.00

Originating Department(s): OEM

Dept Contact (Name/Phone): D/C Simmons 410-216-9167

Expenditure Account	Grant Award	Budgeted Grant Appropriation	Variance	Total per Expend. Type	Comments
Salaries		120,000.00	(120,000.00)	-	
Benefits		24,000.00	(24,000.00)	-	
Overtime			-	-	
Supplies		221,263.00	(221,263.00)	-	
Telephone			-	-	
Electricity			-	-	
Fuel and Oil			-	-	
Training & Education		25,000.00	(25,000.00)	-	
R & M - Equipment			-	-	
Special Programs			-	-	
Contract Services	203,000.00	205,000.00	(2,000.00)	203,000.00	
Capital Outlay			-	-	
Emergency Mass Notification System (CodeRED)	55,000.00		55,000.00	55,000.00	
Law Enforcement Equipment	44,600.00		44,600.00	44,600.00	
HazMat Equipment & Training	28,571.00		28,571.00	28,571.00	
CCTV Maintenance	17,000.00		17,000.00	17,000.00	
Mobile Command Unit	8,250.00		8,250.00	8,250.00	
other (fill-in)			-	-	
Sub- Total	356,421.00	595,263.00	(238,842.00)	356,421.00	

LOCAL MATCH

Total **356,421.00** **595,263.00** **(238,842.00)** **356,421.00**

TOTAL EXPENDITURES*:

356,421.00

* May be different from Grant Award \$ if there is a match requirement.

Match is not required.

Department Director Signature/Date

Department

Match is required. Match will be met in the form of ⁽¹⁾

I attest that this asset has been approved/appropriated in ⁽²⁾

Department Director Signature/Date

Department

COMMENTS:

(1) Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

(2) Examples: FY operating budget, a memorandum of understanding, City Council resolution/ordinance.



Grant Title 2016 Urban Area Security Initiative (UASI) Grant Program

Grant Award (\$) 356,421.00

Originating Department(s): OEM/Fire

Dept Contact (Name/Phone): D/C Simmons 410-216-9167

Expenditure Account	Grant Award	Budgeted Grant Appropriation	Variance	Total per Expend. Type	Comments
Salaries				-	
Benefits				-	
Overtime				-	
Supplies				-	
Telephone				-	
Electricity				-	
Fuel and Oil				-	
Training & Education				-	
R & M - Equipment				-	
Special Programs				-	
Contract Services	203,000.00		203,000.00	203,000.00	OEM Planners
Capital Outlay				-	
other (fill-in)	55,000.00		55,000.00	55,000.00	Emergency Mass Notification Systems
other (fill-in)	44,600.00		44,600.00	44,600.00	Law Enforcement Equipment
other (fill-in)	28,571.00		28,571.00	28,571.00	HazMat Equipment & Training
other (fill-in)	17,000.00		17,000.00	17,000.00	CCTV Maintenance
other (fill-in)	8,250.00		8,250.00	8,250.00	Mobile Command Unit
other (fill-in)				-	
Sub- Total	356,421.00		- 356,421.00	356,421.00	
LOCAL MATCH					
Total	356,421.00	0.00	356,421.00	356,421.00	
TOTAL EXPENDITURES*:					356,421.00

* May be different from Grant Award \$ if there is a match requirement.

Match is not required
D/C Simmons 9-22-16
 Department Director Signature/Date

OEM
 Department

Match is required. Match will be met in the form of ⁽¹⁾ _____
 I attest that this asset has been approved/appropriated in ⁽²⁾ _____

 Department Director Signature/Date

Department

COMMENTS:

(1) Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City
 (2) Examples: FY __ operating budget, a memorandum of understanding, City Council resolution/ordinance.



2016 Sub-Recipient Agreement
for
Annapolis Office of Emergency Preparedness

Date of Award
9/19/2016

1. Sub-Recipient Name and Address **2. Prepared by:** *Moncrieffe-Kee, Janet* **3. MEMAGMS Award Number:** 16-SR 8844-03

Annapolis Office of Emergency Preparedness	4. Federal Grant Information	
	Federal Grant Title:	Urban Area Security Initiative Grant Program
	Federal Grant Award Number/CFDA Number:	EMW-2016-SS-00008/UASI / 97.067
	Federal Granting Agency:	U.S. Department of Homeland Security

5. Award Amount

Total Award Amount \$356,421.00	2016 Urban Area Security Initiative Performance Period: FROM Sep 1, 2016 – Aug 31, 2018
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6. Authority for Grant: This project is supported under Statutory Authority for Grant: The Homeland Security Act of 2002 as amended(Public Law 107-296), (6USC603) Appropriations Authority for Grant: The Department of Homeland Security Appropriations Act, 2016

7. Method of Payment: Primary method is reimbursement.

8. Debarment/Suspension Certification: The Sub-Recipient certifies that the subgrantee and its' contractors/vendors are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any federal department or agency and do not appear in the Excluded Parties List System at <http://www.epls.gov>.

9. Agency Approval

Approving SAA Russell Strickland, Executive Director Maryland Emergency Management Agency	Signature of SAA Official: Date:
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10. Sub-Recipient Acceptance

I have read and understand the attached Agreement Articles.

Type name and title of Authorized Sub-Recipient official: Mayor Michael Pantelides	Signature of Sub-Recipient Official:
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11. Enter Federal Employer Identification Number (FEIN) and DUNS number: 52-6000764	12. Date Signed :
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13. DUE DATE: 9/30/2016
Signed award must be returned to the SAA on or before the above due date.

Agreement Articles

Thu Sep 01 00:00:00 GMT 2016

Maryland Emergency Management Agency

5401 Rue Saint Lo Drive

Reisterstown, MD 21136

AGREEMENT ARTICLES

Homeland Security Grant Program

PROGRAM:	GRANTEE:	Maryland Emergency Management Agency
	Homeland Security Grant Program	
	AGREEMENT NUMBER:	EMW-2016-SS-00008-S01

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All recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.

Article III - Use of DHS Seal, Logo and Flags

All recipients must obtain permission from their financial assistance office, prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article IV - USA Patriot Act of 2001

All recipients must comply with requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. sections 175 175c

Article V - Universal Identifier and System of Award Management (SAM)

All recipients are required to comply with the requirements set forth in the government-wide Award Term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference in the terms and conditions of your award.

Article VI - Reporting of Matters Related to Recipient Integrity and Performance

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal assistance office exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, you must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the terms and conditions of your award.

Article VII - Rehabilitation Act of 1973

All recipients must comply with the requirements of Section 504 of the *Rehabilitation Act of 1973*, 29 U.S.C. section 794, as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Article VIII - Trafficking Victims Protection Act of 2000

All recipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the *Trafficking Victims Protection Act of 2000*, (TVPA) as amended (22 U.S.C. section 7104). The award term is located at 2 CFR section 175.15, the full text of which is incorporated here by reference in the terms and conditions of your award.

Article IX - Terrorist Financing

Article XVII - Limited English Proficiency (Civil Rights Act of 1964, Title VI)

All recipients must comply with the *Title VI of the Civil Rights Act of 1964* (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide

meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.DHS.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article XVIII - Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the *Hotel and Motel Fire Safety Act of 1990*, 15 U.S.C. section 2225a, all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the *Federal Fire Prevention and Control Act of 1974*, as amended, 15 U.S.C. section 2225.

Article XIX - Fly America Act of 1974

All recipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under 49 U.S.C. section 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the *International Air Transportation Fair Competitive Practices Act of 1974* (49 U.S.C. section 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article XX - Best Practices for Collection and Use of Personally Identifiable Information (PII)

DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. All recipients who collect PII are required to have a publically-available privacy policy that describes standards on the usage and maintenance of PII they collect. Award recipients may also find as a useful resource the DHS Privacy Impact Assessments: Privacy Guidance and Privacy template respectively.

Article XXI - Americans with Disabilities Act of 1990

All recipients must comply with the requirements of Titles I, II, and III of the *Americans with Disabilities Act*, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities. (42 U.S.C. sections 12101-12213).

Article XXII - Age Discrimination Act of 1975

All recipients must comply with the requirements of the *Age Discrimination Act of 1975* (Title 42 U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance

Article XXIII - Activities Conducted Abroad

Article XXX - Duplication of Benefits

Any cost allocable to a particular Federal award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by Federal statutes, regulations, or terms and conditions of the Federal awards, or for other reasons. However, this prohibition would not preclude a recipient from shifting costs that are allowable under two or more Federal awards in accordance with existing Federal statutes, regulations, or the terms and conditions of the Federal award.

Article XXXI - Drug-Free Workplace Regulations

All recipients must comply with the *Drug-Free Workplace Act of 1988* (41 U.S.C. section 701 et seq.), which requires all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. DHS has adopted the Act's implementing regulations at 2 C.F.R. Part 3001.

Article XXXII - Debarment and Suspension

All recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, and 2 C.F.R. Part 180. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article XXXIII - Copyright

All recipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards.

Article XXXIV - Civil Rights Act of 1968

All recipients must comply with Title VIII of the Civil Rights Act of 1968, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. section 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination

includes the requirement that new multifamily housing with four or more dwelling units i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) be designed and constructed with certain accessible features (See 24 C.F.R. section 100.201).

Article XXXV - Civil Rights Act of 1964 - Title VI

All recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* (42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R., Part 21 and 44 C.F.R. Part 7.

Article XXXIX - Disposition of Equipment Acquired Under the Federal Award When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by MEMA, you must request instructions from MEMA to make proper disposition of the equipment pursuant to 2 C.F.R. Section 200.313.

Article XL - Summary Description of Award

The purpose of the FY 2016 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. This HSGP award consists of State Homeland Security Program (SHSP) funding in the amount of \$6,153,500 and Urban Areas Security Initiative (UASI) funding in the amount of \$2,962,000.