

JNL: 70329
 1.21.20
 VCA:JN

City of Annapolis
Budget Revision Request
 (City Manager Budget Revision ≤ \$25,000)

Fund: General Fund
 Department: DPW

Control Number: CM-8-20
 Date: 1/12/2020

Dept/Division	Account Name	Transfer From	Transfer To
DPW/Fleet	Contractual Services	\$ 5,000	
DPW/Fleet	Supplies and Other		\$ 5,000

Explanation:
 This revision transfers \$5,000 from Contractual Services to Supplies and Other to pay for uniforms, shop rags, mat rentals, and safety shoes for employees.

Approved by:

Yvonne Dickinson
 Finance Director

1/13/20
 Date

T. ...
 City Manager

1/16/2020
 Date

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund.
 CM's do not increase the total budget or the budget for any fund.
 FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund.
 These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.
 SA: Supplemental Appropriations from revenue not anticipated in the budget or in excess of that anticipated in the budget.
 SA's increase the total budget.

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