

City of Annapolis
Budget Revision Request
 (City Manager Budget Revision ≤ \$25,000)

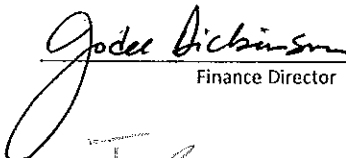
Fund: General Fund
 Department: Recreation and Parks

Control Number: CM-3-20
 Date: 10/7/2019

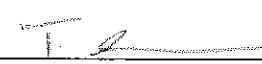
Dept/Division	Account Name	Transfer From	Transfer To
R&P/ Camps	Contractual Services	\$ 6,300	
R&P/ Camps	Supplies and Other		\$ 6,300

Explanation:
 This transfer will move \$6,300 from Contractual Services to Supplies and Other to pay for camp shirts for the June 2020 camps. There are excess funds in Contractual Services due to the reduced number of Pop-Up Camps. The adopted budget for clothing was spent on July/August 2019 camps. There is an increase in anticipated camper attendance to substantiate the amount requested and the need to purchase camp shirts prior to the 2020 camp start date in June 2020.

Approved by:



 Finance Director



 City Manager

10/9/19

 Date

10/10/19

 Date

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund. CM's do not increase the total budget or the budget for any fund.
 FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund. These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.
 SA: Supplemental Allocations from revenue not anticipated in the budget or in excess of that anticipated in the budget. SA's increase the total budget.